

# **OFFICE OF ADMINISTRATION**

## **BUDGET REQUEST 2010**

**KELVIN L. SIMMONS**  
**Commissioner**  
**Office of Administration**

**Includes Governor's Recommendations**



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## OFFICE OF ADMINISTRATION OVERVIEW

The Office of Administration (OA) is the state's service and administrative control agency. Created by the General Assembly on January 15, 1973, it combines and coordinates the central management functions of state government. OA's responsibilities were clarified and amended by the Omnibus State Reorganization Act of 1974.

The chief administrative officer is the commissioner of administration who is appointed by the governor with the advice and consent of the Senate. The commissioner appoints the directors of the divisions who are responsible to him. The OA divisions are: **Accounting**-maintains all financial records for state appropriations and funds, processes payments, controls production of warrants, and distributes checks; **Budget and Planning**- analyzes state government programs and provides recommendations and information to the Governor, General Assembly, and state agencies regarding fiscal and other policies; **Facilities Management, Design and Construction**- provides project management and construction administration for capital improvement projects; operates, maintains and manages state-owned office buildings and other structures, and is responsible for acquiring and managing leased space; **General Services**-provides agencies with a variety of support services such as printing, mail services, fleet management, vehicle maintenance, and administration of the legal expense fund and the state employee workers' compensation program; **Information Technology Services**- manages state information technology resources; provides mainframe computer processing services through the State Data Center; manages the State's telecommunication services; and provides Internet services, IT education services, and network support to all state agencies; **Personnel**- provides central human resource (HR) management programs and services to all executive branch departments in compliance with the State Personnel Law; and **Purchasing and Materials Management**- centralizes procurement to save money by purchasing supplies, materials, and services in larger quantities and encourages competitive bidding and awards on all contracts; maintains responsibility for the statewide in-house recycling program; transfers and/or disposes of state agencies' surplus property to maximize state resources; and administers the Federal Surplus Program.

A number of boards and commissions' budgets are also assigned to OA: Administrative Hearing Commission; Office of Supplier and Workforce Diversity; Martin Luther King, Jr. Celebration Commission; Office of Child Advocate; Children's Trust Fund; Governor's Council on Disability; Missouri Public Entity Risk Management (MOPERM); and the Missouri Ethics Commission. The Board of Fund Commissioners public debt budget request (House Bill 1) appears in a separate book.

The Office of Administration administers a number of debt and related debt obligations appropriations, various pass-through distributions from the federal government, and statutory payments and reimbursements to political subdivisions throughout the State.

Appropriations for all State employee benefits, such as social security, retirement, and health insurance, are appropriated centrally to the Office of Administration in House Bill 5, and budget requests for those benefits appear in a separate book entitled "Employee Benefits."



## State Auditor's Reports, Oversight Evaluations, and Missouri Sunset Act Reports

Program or Division Name	Type of Report	Date Issued	Website
Comprehensive Annual Financial Report	State Auditor's Report	Mar-08	<a href="http://auditor.mo.gov/contact_oa_cafr.htm">http://auditor.mo.gov/contact_oa_cafr.htm</a>
	State Auditor's Report	Feb-07	<a href="http://auditor.mo.gov/contact_oa_cafr.htm">http://auditor.mo.gov/contact_oa_cafr.htm</a>
	State Auditor's Report	Jan-06	<a href="http://auditor.mo.gov/contact_oa_cafr.htm">http://auditor.mo.gov/contact_oa_cafr.htm</a>
Review of Article X	State Auditor's Report	Jan-08	<a href="http://auditor.mo.gov/press/2008-06.htm">http://auditor.mo.gov/press/2008-06.htm</a>
	State Auditor's Report	Jan-07	<a href="http://auditor.mo.gov/press/2007-02.htm">http://auditor.mo.gov/press/2007-02.htm</a>
	State Auditor's Report	Feb-06	<a href="http://auditor.mo.gov/press/2006-08.htm">http://auditor.mo.gov/press/2006-08.htm</a>
Single Audit Act	State Auditor's Report	Mar-08	<a href="http://auditor.mo.gov/press/2008-17.htm">http://auditor.mo.gov/press/2008-17.htm</a>
	State Auditor's Report	Mar-07	<a href="http://auditor.mo.gov/press/2007-09.htm">http://auditor.mo.gov/press/2007-09.htm</a>
SAM II Vendor File and Related Processes	State Auditor's Report	Mar-08	<a href="http://auditor.mo.gov/press/2008-14.htm">http://auditor.mo.gov/press/2008-14.htm</a>
Tobacco Settlement Funds	State Auditor's Report	Mar-06	<a href="http://auditor.mo.gov/press/2006-16.htm">http://auditor.mo.gov/press/2006-16.htm</a>
Workers' Compensation Data Security Control	State Auditor's Report	Oct-07	<a href="http://www.auditor.mo.gov/press/2007-61.pdf">http://www.auditor.mo.gov/press/2007-61.pdf</a>
Data Confidentiality, Integrity and Availability	State Auditor's Report	Sep-07	<a href="http://www.auditor.mo.gov/press/2007-48.pdf">http://www.auditor.mo.gov/press/2007-48.pdf</a>
Educator Certification Background Checks	State Auditor's Report	Aug-07	<a href="http://www.auditor.mo.gov/press/2007-32.pdf">http://www.auditor.mo.gov/press/2007-32.pdf</a>
DNR & OA - Analysis of State Energy Efficiency Programs	State Auditor's report	Apr-08	<a href="http://auditor.mo.gov/press/2008-25.htm">http://auditor.mo.gov/press/2008-25.htm</a>
OA - General Services, Fleet Management	Follow-Up	Dec-05	<a href="http://www.auditor.mo.gov/press/2005-96.pdf">http://www.auditor.mo.gov/press/2005-96.pdf</a>
Children's Trust Fund	State Auditor's Report	Jun-08	<a href="http://auditor.mo.gov/press/2008-34.htm">http://auditor.mo.gov/press/2008-34.htm</a>
		May-06	<a href="http://auditor.mo.gov/press/2006-33.htm">http://auditor.mo.gov/press/2006-33.htm</a>
Missouri Ethics Commission	State Auditor's Report	Aug-06	<a href="http://auditor.mo.gov/press/2006-51.htm">http://auditor.mo.gov/press/2006-51.htm</a>



**NEW DECISION ITEM**  
**RANK:** 3 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	various
<b>Division</b>	All		
<b>DI Name</b>	General Structure Adjustment (COLA)	<b>DI#</b>	0000012

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FTE                      0.00              0.00              0.00              0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	1,114,206	522,044	1,130,776	2,767,026
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,114,206</b>	<b>522,044</b>	<b>1,130,776</b>	<b>2,767,026</b>

FTE                      0.00              0.00              0.00              0.00

<b>Est. Fringe</b>	525,682	246,300	533,500	1,305,483
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Various Other funds from which OA salaries are paid  
Notes:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input checked="" type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The Governor has recommended a 3% cost-of-living (COLA) general structure adjustment. This document represents the total amount for OA. Details by division are on the following pages.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>COMMISSIONER'S OFFICE-OPER</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONNEL OFCR II	0	0.00	0	0.00	0	0.00	1,535	0.00
PERSONNEL ANAL II	0	0.00	0	0.00	0	0.00	1,352	0.00
PERSONNEL CLERK	0	0.00	0	0.00	0	0.00	3,050	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	2,093	0.00
HUMAN RESOURCES MGR B2	0	0.00	0	0.00	0	0.00	1,666	0.00
STATE DEPARTMENT DIRECTOR	0	0.00	0	0.00	0	0.00	3,719	0.00
DEPUTY STATE DEPT DIRECTOR	0	0.00	0	0.00	0	0.00	3,078	0.00
DESIGNATED PRINCIPAL ASST DEPT	0	0.00	0	0.00	0	0.00	5,252	0.00
LEGAL COUNSEL	0	0.00	0	0.00	0	0.00	2,483	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	0	0.00	1,236	0.00
STAFF SERVICES LIAISON	0	0.00	0	0.00	0	0.00	645	0.00
DEPUTY DIR OF LEGISLATIVE AFRS	0	0.00	0	0.00	0	0.00	1,700	0.00
DEPUTY PRESS SECRETARY	0	0.00	0	0.00	0	0.00	1,096	0.00
RECEPTIONIST	0	0.00	0	0.00	0	0.00	894	0.00
LABORER	0	0.00	0	0.00	0	0.00	829	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>30,628</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$30,628</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$30,628</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>OFF SUPPLIER WKFCF DIV</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
MINORITY/WOMEN CERT COOR	0	0.00	0	0.00	0	0.00	1,197	0.00
MINORITY PURCHASING ASST	0	0.00	0	0.00	0	0.00	802	0.00
DESIGNATED PRINCIPAL ASST DEPT	0	0.00	0	0.00	0	0.00	2,645	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	0	0.00	1,112	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	0	0.00	1,432	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	0	0.00	2,001	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>9,189</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$9,189</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$9,189</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ACCOUNTING - OPERATING</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	1,903	0.00
ACCOUNT CLERK I	0	0.00	0	0.00	0	0.00	2,190	0.00
ACCOUNT CLERK II	0	0.00	0	0.00	0	0.00	3,304	0.00
ACCOUNTANT I	0	0.00	0	0.00	0	0.00	12,094	0.00
ACCOUNTANT II	0	0.00	0	0.00	0	0.00	8,990	0.00
ACCOUNTANT III	0	0.00	0	0.00	0	0.00	1,442	0.00
ACCOUNTING SPECIALIST I	0	0.00	0	0.00	0	0.00	2,724	0.00
ACCOUNTING SPECIALIST II	0	0.00	0	0.00	0	0.00	2,550	0.00
ACCOUNTING SPECIALIST III	0	0.00	0	0.00	0	0.00	1,379	0.00
ACCOUNTING ANAL II	0	0.00	0	0.00	0	0.00	1,206	0.00
ACCOUNTING ANAL III	0	0.00	0	0.00	0	0.00	1,415	0.00
CENTRAL ACCOUNTING TECH	0	0.00	0	0.00	0	0.00	871	0.00
COMPLIANCE AUDITOR I	0	0.00	0	0.00	0	0.00	1,119	0.00
COMPLIANCE AUDITOR II	0	0.00	0	0.00	0	0.00	1,275	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	0	0.00	3,301	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	7,096	0.00
FISCAL & ADMINISTRATIVE MGR B3	0	0.00	0	0.00	0	0.00	5,010	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	2,859	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	0	0.00	2,335	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>63,063</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$63,063</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$63,063</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BUDGET &amp; PLANNING - OPER</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	1,131	0.00
ACCOUNTING ANAL III	0	0.00	0	0.00	0	0.00	1,535	0.00
BUDGET & PLNG ANAL II	0	0.00	0	0.00	0	0.00	8,277	0.00
BUDGET & PLNG SR ANAL	0	0.00	0	0.00	0	0.00	9,110	0.00
ECONOMIST (OA/REVENUE)	0	0.00	0	0.00	0	0.00	3,527	0.00
STATE DEMOGRAPHER	0	0.00	0	0.00	0	0.00	2,098	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	1,161	0.00
PLANNER IV	0	0.00	0	0.00	0	0.00	1,928	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	1,846	0.00
FISCAL & ADMINISTRATIVE MGR B3	0	0.00	0	0.00	0	0.00	12,208	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	3,047	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	0	0.00	1,414	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>47,282</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$47,282</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$47,282</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITS'D CONSOLIDATION</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
SR OFC SUPPORT ASST (CLERICAL)	0	0.00	0	0.00	0	0.00	4,153	0.00
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	11,097	0.00
SR OFC SUPPORT ASST (STENO)	0	0.00	0	0.00	0	0.00	1,697	0.00
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	4,244	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	8,642	0.00
DATA CONTROL CLERK I	0	0.00	0	0.00	0	0.00	660	0.00
DATA CONTROL CLERK II	0	0.00	0	0.00	0	0.00	915	0.00
EDP SCHEDULER	0	0.00	0	0.00	0	0.00	3,765	0.00
COMPUTER SUPPORT SVCS SPV	0	0.00	0	0.00	0	0.00	1,776	0.00
INFORMATION SUPPORT COOR	0	0.00	0	0.00	0	0.00	3,360	0.00
COMPUTER OPER TRNE	0	0.00	0	0.00	0	0.00	1,340	0.00
COMPUTER OPER I	0	0.00	0	0.00	0	0.00	3,178	0.00
COMPUTER OPER II	0	0.00	0	0.00	0	0.00	9,283	0.00
COMPUTER OPER III	0	0.00	0	0.00	0	0.00	7,955	0.00
COMPUTER OPERATIONS SPV I	0	0.00	0	0.00	0	0.00	8,436	0.00
COMPUTER OPERATIONS SPV II	0	0.00	0	0.00	0	0.00	1,534	0.00
MGR OF DP OPERATIONS	0	0.00	0	0.00	0	0.00	1,810	0.00
COMPUTER INFO TECH TRAINEE	0	0.00	0	0.00	0	0.00	23,222	0.00
COMPUTER INFO TECHNOLOGIST I	0	0.00	0	0.00	0	0.00	77,788	0.00
COMPUTER INFO TECHNOLOGIST II	0	0.00	0	0.00	0	0.00	151,539	0.00
COMPUTER INFO TECHNOLOGIST III	0	0.00	0	0.00	0	0.00	542,505	0.00
COMPUTER INFO SPEC IV	0	0.00	0	0.00	0	0.00	1,521	0.00
COMPUTER INFO TECH SUPV I	0	0.00	0	0.00	0	0.00	45,690	0.00
COMPUTER INFO TECH SUPV II	0	0.00	0	0.00	0	0.00	96,318	0.00
COMPUTER INFO TECH SPEC I	0	0.00	0	0.00	0	0.00	337,321	0.00
COMPUTER INFO TECH SPEC II	0	0.00	0	0.00	0	0.00	133,800	0.00
COMPUTER INFO TECH SPEC III	0	0.00	0	0.00	0	0.00	19,817	0.00
SECT MGR DIV OF INFO SVCS	0	0.00	0	0.00	0	0.00	1,144	0.00
COMP INFO TECHNOLOGY MGR II	0	0.00	0	0.00	0	0.00	1,348	0.00
COMP INFO TECHNOLOGY MGR I	0	0.00	0	0.00	0	0.00	43,714	0.00
PROCUREMENT OFCR I	0	0.00	0	0.00	0	0.00	2,858	0.00
ACCOUNT CLERK II	0	0.00	0	0.00	0	0.00	3,366	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
ACCOUNTANT I	0	0.00	0	0.00	0	0.00	1,059	0.00
ACCOUNTANT II	0	0.00	0	0.00	0	0.00	3,291	0.00
ACCOUNTANT III	0	0.00	0	0.00	0	0.00	1,379	0.00
ACCOUNTING SPECIALIST II	0	0.00	0	0.00	0	0.00	1,388	0.00
ACCOUNTING SPECIALIST III	0	0.00	0	0.00	0	0.00	1,473	0.00
ACCOUNTING ANAL III	0	0.00	0	0.00	0	0.00	2,650	0.00
TRAINING TECH III	0	0.00	0	0.00	0	0.00	689	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	603	0.00
MANAGEMENT ANALYSIS SPEC II	0	0.00	0	0.00	0	0.00	1,300	0.00
PERSONNEL CLERK	0	0.00	0	0.00	0	0.00	935	0.00
TELECOMMUN ANAL I	0	0.00	0	0.00	0	0.00	986	0.00
TELECOMMUN ANAL II	0	0.00	0	0.00	0	0.00	3,256	0.00
TELECOMMUN ANAL III	0	0.00	0	0.00	0	0.00	5,945	0.00
TELECOMMUN ANAL IV	0	0.00	0	0.00	0	0.00	9,234	0.00
PROGRAM COORD DMH DOHSS	0	0.00	0	0.00	0	0.00	1,666	0.00
GEOGRAPHIC INFO SYS TECH I	0	0.00	0	0.00	0	0.00	1,003	0.00
GEOGRAPHIC INFO SYS TECH II	0	0.00	0	0.00	0	0.00	1,206	0.00
GEOGRAPHIC INFO SYS ANALYST	0	0.00	0	0.00	0	0.00	5,006	0.00
GEOGRAPHIC INFO SYS SPECIALIST	0	0.00	0	0.00	0	0.00	7,335	0.00
GEOGRAPHIC INFO SYS COORDINATR	0	0.00	0	0.00	0	0.00	1,987	0.00
SERVICE MANAGER I	0	0.00	0	0.00	0	0.00	2,117	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	6,675	0.00
OFFICE OF ADMINISTRATION MGR 2	0	0.00	0	0.00	0	0.00	4,735	0.00
DESIGNATED PRINCIPAL ASST DEPT	0	0.00	0	0.00	0	0.00	13,378	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	2,322	0.00
DEPUTY DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	2,125	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	0	0.00	19,259	0.00
PROJECT SPECIALIST	0	0.00	0	0.00	0	0.00	2,091	0.00
CLERK	0	0.00	0	0.00	0	0.00	8,531	0.00
COMPUTER OPERATOR	0	0.00	0	0.00	0	0.00	2,304	0.00
DATA PROCESSOR TECHNICAL	0	0.00	0	0.00	0	0.00	3,627	0.00
DATA PROCESSOR PROFESSIONAL	0	0.00	0	0.00	0	0.00	1,164	0.00

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
DATA PROCESSING MANAGER	0	0.00	0	0.00	0	0.00	16,979	0.00
MISCELLANEOUS TECHNICAL	0	0.00	0	0.00	0	0.00	1,800	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	0	0.00	3,462	0.00
SPECIAL ASST OFFICIAL & ADMSTR	0	0.00	0	0.00	0	0.00	909	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	0	0.00	14,408	0.00
SPECIAL ASST TECHNICIAN	0	0.00	0	0.00	0	0.00	2,909	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	0	0.00	4,737	0.00
UCP PENDING CLASSIFICATION - 1	0	0.00	0	0.00	0	0.00	6,716	0.00
UCP PENDING CLASSIFICATION - 0	0	0.00	0	0.00	0	0.00	4,017	0.00
OTHER	0	0.00	0	0.00	0	0.00	1,191	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1,733,643</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1,733,643</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$757,642</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$519,910</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$456,091</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>PERSONNEL - OPERATING</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	2,709	0.00
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	702	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	6,178	0.00
PERSONNEL ANAL I	0	0.00	0	0.00	0	0.00	1,954	0.00
PERSONNEL ANAL II	0	0.00	0	0.00	0	0.00	7,791	0.00
PERSONNEL ANAL III	0	0.00	0	0.00	0	0.00	19,227	0.00
PERSONNEL ANAL IV	0	0.00	0	0.00	0	0.00	6,776	0.00
RESEARCH ANAL IV	0	0.00	0	0.00	0	0.00	1,443	0.00
TRAINING TECH II	0	0.00	0	0.00	0	0.00	1,290	0.00
PERSONNEL CLERK	0	0.00	0	0.00	0	0.00	8,600	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	0	0.00	1,442	0.00
HUMAN RESOURCES MGR B3	0	0.00	0	0.00	0	0.00	4,469	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	2,859	0.00
HEARINGS OFFICER	0	0.00	0	0.00	0	0.00	4,163	0.00
CHIEF HEARINGS OFFICER	0	0.00	0	0.00	0	0.00	1,933	0.00
BOARD MEMBER	0	0.00	0	0.00	0	0.00	704	0.00
PRINCIPAL ASST BOARD/COMMISSON	0	0.00	0	0.00	0	0.00	1,058	0.00
EXAMINATION MONITOR	0	0.00	0	0.00	0	0.00	859	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>74,157</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$74,157</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$72,093</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,064</b>	<b>0.00</b>

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>PURCHASING/MATRL MGMT - OPER</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	4,188	0.00
BUYER II	0	0.00	0	0.00	0	0.00	8,372	0.00
BUYER III	0	0.00	0	0.00	0	0.00	9,795	0.00
BUYER IV	0	0.00	0	0.00	0	0.00	5,211	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	1,095	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	7,673	0.00
FISCAL & ADMINISTRATIVE MGR B3	0	0.00	0	0.00	0	0.00	4,581	0.00
OFFICE OF ADMINISTRATION MGR 1	0	0.00	0	0.00	0	0.00	1,662	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	2,855	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	0	0.00	1,066	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	0	0.00	1,099	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>47,597</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$47,597</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$47,597</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY - OPERATING</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	3,756	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	1,258	0.00
STOREKEEPER I	0	0.00	0	0.00	0	0.00	3,469	0.00
STOREKEEPER II	0	0.00	0	0.00	0	0.00	4,131	0.00
SUPPLY MANAGER I	0	0.00	0	0.00	0	0.00	1,066	0.00
SUPPLY MANAGER II	0	0.00	0	0.00	0	0.00	1,132	0.00
EXECUTIVE II	0	0.00	0	0.00	0	0.00	1,231	0.00
PLANNER I	0	0.00	0	0.00	0	0.00	1,364	0.00
TRACTOR TRAILER DRIVER	0	0.00	0	0.00	0	0.00	2,330	0.00
MOTOR VEHICLE MECHANIC	0	0.00	0	0.00	0	0.00	1,033	0.00
HEAVY EQUIPMENT MECHANIC	0	0.00	0	0.00	0	0.00	1,165	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	1,827	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>23,762</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$23,762</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$23,762</b>	<b>0.00</b>



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
SR OFC SUPPORT ASST (CLERICAL)	0	0.00	0	0.00	0	0.00	761	0.00
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	2,750	0.00
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	3,581	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	14,002	0.00
STOREKEEPER I	0	0.00	0	0.00	0	0.00	1,579	0.00
STOREKEEPER II	0	0.00	0	0.00	0	0.00	1,806	0.00
SUPPLY MANAGER I	0	0.00	0	0.00	0	0.00	2,042	0.00
SUPPLY MANAGER II	0	0.00	0	0.00	0	0.00	1,098	0.00
STATE LEASING COOR	0	0.00	0	0.00	0	0.00	7,819	0.00
ACCOUNT CLERK II	0	0.00	0	0.00	0	0.00	4,930	0.00
ACCOUNTANT I	0	0.00	0	0.00	0	0.00	8,850	0.00
ACCOUNTANT II	0	0.00	0	0.00	0	0.00	5,497	0.00
PERSONNEL OFCR I	0	0.00	0	0.00	0	0.00	1,599	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	1,274	0.00
EXECUTIVE II	0	0.00	0	0.00	0	0.00	2,555	0.00
BUILDING MGR II	0	0.00	0	0.00	0	0.00	1,300	0.00
HORTICULTURIST	0	0.00	0	0.00	0	0.00	1,161	0.00
CUSTODIAL WORKER I	0	0.00	0	0.00	0	0.00	1,191	0.00
CUSTODIAL WORKER II	0	0.00	0	0.00	0	0.00	692	0.00
CUSTODIAL WORK SPV	0	0.00	0	0.00	0	0.00	2,318	0.00
HOUSEKEEPER I	0	0.00	0	0.00	0	0.00	1,717	0.00
HOUSEKEEPER II	0	0.00	0	0.00	0	0.00	1,989	0.00
CAPITAL IMPROVEMENTS SPEC II	0	0.00	0	0.00	0	0.00	2,601	0.00
CONTRACT SPEC I (OFC OF ADM)	0	0.00	0	0.00	0	0.00	1,219	0.00
CONTRACT SPEC II (OFC OF ADM)	0	0.00	0	0.00	0	0.00	6,461	0.00
TECHNICAL ASSISTANT III	0	0.00	0	0.00	0	0.00	1,021	0.00
TECHNICAL ASSISTANT IV	0	0.00	0	0.00	0	0.00	1,366	0.00
DESIGN ENGR III	0	0.00	0	0.00	0	0.00	8,537	0.00
ARCHITECT II	0	0.00	0	0.00	0	0.00	1,736	0.00
DESIGNER I	0	0.00	0	0.00	0	0.00	1,039	0.00
DESIGNER II	0	0.00	0	0.00	0	0.00	2,556	0.00
LABORER I	0	0.00	0	0.00	0	0.00	3,798	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
LABORER II	0	0.00	0	0.00	0	0.00	2,373	0.00
LABOR SPV	0	0.00	0	0.00	0	0.00	1,784	0.00
GROUNDSKEEPER I	0	0.00	0	0.00	0	0.00	1,405	0.00
MAINTENANCE WORKER I	0	0.00	0	0.00	0	0.00	3,253	0.00
MAINTENANCE WORKER II	0	0.00	0	0.00	0	0.00	30,148	0.00
MAINTENANCE SPV I	0	0.00	0	0.00	0	0.00	26,363	0.00
MAINTENANCE SPV II	0	0.00	0	0.00	0	0.00	14,785	0.00
LOCKSMITH	0	0.00	0	0.00	0	0.00	2,059	0.00
REFRIGERATION MECHANIC I	0	0.00	0	0.00	0	0.00	5,320	0.00
REFRIGERATION MECHANIC II	0	0.00	0	0.00	0	0.00	10,102	0.00
BUILDING CONSTRUCTION WKR II	0	0.00	0	0.00	0	0.00	3,385	0.00
BUILDING CONSTRUCTION SPV	0	0.00	0	0.00	0	0.00	1,161	0.00
HEAVY EQUIPMENT MECHANIC	0	0.00	0	0.00	0	0.00	1,989	0.00
HEAVY EQUIPMENT SPV	0	0.00	0	0.00	0	0.00	1,229	0.00
PARK MAINTENANCE WKR I	0	0.00	0	0.00	0	0.00	1,361	0.00
PARK MAINTENANCE WKR II	0	0.00	0	0.00	0	0.00	4,021	0.00
PARK MAINTENANCE WKR III	0	0.00	0	0.00	0	0.00	951	0.00
CARPENTER	0	0.00	0	0.00	0	0.00	5,244	0.00
ELECTRICIAN	0	0.00	0	0.00	0	0.00	7,963	0.00
PAINTER	0	0.00	0	0.00	0	0.00	2,374	0.00
PLUMBER	0	0.00	0	0.00	0	0.00	2,897	0.00
POWER PLANT MECHANIC	0	0.00	0	0.00	0	0.00	662	0.00
ELECTRONICS TECH	0	0.00	0	0.00	0	0.00	3,166	0.00
BOILER OPERATOR	0	0.00	0	0.00	0	0.00	16,020	0.00
STATIONARY ENGR	0	0.00	0	0.00	0	0.00	103,206	0.00
HVAC INSTRUMENT CONTROLS TECH	0	0.00	0	0.00	0	0.00	5,037	0.00
PLANT MAINTENANCE ENGR I	0	0.00	0	0.00	0	0.00	23,430	0.00
PLANT MAINTENANCE ENGR II	0	0.00	0	0.00	0	0.00	25,632	0.00
PLANT MAINTENANCE ENGR III	0	0.00	0	0.00	0	0.00	31,432	0.00
CONSTRUCTION INSPECTOR	0	0.00	0	0.00	0	0.00	4,316	0.00
CONSTRUCTION INSPECTOR SUPV	0	0.00	0	0.00	0	0.00	2,822	0.00
FACILITY ASSESSOR I	0	0.00	0	0.00	0	0.00	1,502	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
FACILITY ASSESSOR II	0	0.00	0	0.00	0	0.00	9,713	0.00
DESIGN/DEVELOP/SURVEY MGR B1	0	0.00	0	0.00	0	0.00	3,662	0.00
DESIGN/DEVELOP/SURVEY MGR B2	0	0.00	0	0.00	0	0.00	9,432	0.00
DESIGN/DEVELOP/SURVEY MGR B3	0	0.00	0	0.00	0	0.00	9,027	0.00
FACILITIES OPERATIONS MGR B1	0	0.00	0	0.00	0	0.00	16,203	0.00
FACILITIES OPERATIONS MGR B2	0	0.00	0	0.00	0	0.00	20,757	0.00
FACILITIES OPERATIONS MGR B3	0	0.00	0	0.00	0	0.00	8,880	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	6,040	0.00
FISCAL & ADMINISTRATIVE MGR B3	0	0.00	0	0.00	0	0.00	2,145	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	3,047	0.00
MISCELLANEOUS TECHNICAL	0	0.00	0	0.00	0	0.00	1,474	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	0	0.00	2,303	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	0	0.00	3,923	0.00
SPECIAL ASST SERVICE MAINT	0	0.00	0	0.00	0	0.00	1,462	0.00
SKILLED TRADESMAN	0	0.00	0	0.00	0	0.00	1,221	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>547,526</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$547,526</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$547,526</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>GENERAL SERVICES - OPERATING</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	1,823	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	3,003	0.00
PRINTING/MAIL TECHNICIAN I	0	0.00	0	0.00	0	0.00	7,701	0.00
PRINTING/MAIL TECHNICIAN II	0	0.00	0	0.00	0	0.00	10,964	0.00
PRINTING/MAIL TECHNICIAN III	0	0.00	0	0.00	0	0.00	14,742	0.00
PRINTING/MAIL TECHNICIAN IV	0	0.00	0	0.00	0	0.00	8,260	0.00
PRINTING/MAIL CUSTOMER SVC REP	0	0.00	0	0.00	0	0.00	4,406	0.00
PRINTING/MAIL COORDINATOR	0	0.00	0	0.00	0	0.00	2,678	0.00
STOREKEEPER II	0	0.00	0	0.00	0	0.00	887	0.00
ACCOUNTANT II	0	0.00	0	0.00	0	0.00	1,161	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	2,962	0.00
RISK MANAGEMENT TECH I	0	0.00	0	0.00	0	0.00	816	0.00
RISK MANAGEMENT TECH II	0	0.00	0	0.00	0	0.00	8,278	0.00
RISK MANAGEMENT SPEC I	0	0.00	0	0.00	0	0.00	2,412	0.00
RISK MANAGEMENT SPEC II	0	0.00	0	0.00	0	0.00	4,244	0.00
LABORER I	0	0.00	0	0.00	0	0.00	1,030	0.00
MAINTENANCE SPV I	0	0.00	0	0.00	0	0.00	1,229	0.00
MOTOR VEHICLE MECHANIC	0	0.00	0	0.00	0	0.00	1,806	0.00
GARAGE SPV	0	0.00	0	0.00	0	0.00	968	0.00
GRAPHIC ARTS SPEC II	0	0.00	0	0.00	0	0.00	2,001	0.00
GRAPHICS SPV	0	0.00	0	0.00	0	0.00	1,327	0.00
OFFICE OF ADMINISTRATION MGR 1	0	0.00	0	0.00	0	0.00	6,120	0.00
OFFICE OF ADMINISTRATION MGR 2	0	0.00	0	0.00	0	0.00	3,982	0.00
OFFICE OF ADMINISTRATION MGR 3	0	0.00	0	0.00	0	0.00	2,098	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	2,859	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	0	0.00	3,270	0.00

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>GENERAL SERVICES - OPERATING</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
MISCELLANEOUS TECHNICAL	0	0.00	0	0.00	0	0.00	414	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>101,441</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$101,441</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>								
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$25,800	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
	\$0	0.00	\$0	0.00	\$0	0.00	\$75,641	0.00

# OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ADMIN HEARING COMMISSION</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	1,186	0.00
COURT REPORTER II	0	0.00	0	0.00	0	0.00	2,902	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	1,074	0.00
PARALEGAL	0	0.00	0	0.00	0	0.00	1,029	0.00
LEGAL COUNSEL	0	0.00	0	0.00	0	0.00	7,276	0.00
COMMISSION MEMBER	0	0.00	0	0.00	0	0.00	9,219	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	0	0.00	1,210	0.00
PRINCIPAL ASST BOARD/COMMISSON	0	0.00	0	0.00	0	0.00	1,023	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>24,919</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$24,919</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$24,919</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>OFFICE OF CHILD ADVOCATE</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
ADMINISTRATIVE ASSISTANT	0	0.00	0	0.00	0	0.00	1,351	0.00
PROGRAM MANAGER	0	0.00	0	0.00	0	0.00	2,248	0.00
INVESTIGATOR	0	0.00	0	0.00	0	0.00	2,650	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>6,249</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$6,249</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$4,115</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,134</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

**OFFICE OF ADMINISTRATION**
**DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CHILDREN'S TRUST FUND - OPER</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	253	0.00
PUBLIC INFORMATION COOR	0	0.00	0	0.00	0	0.00	1,415	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	1,003	0.00
ST CNSLT ON CHILD WELFARE	0	0.00	0	0.00	0	0.00	1,473	0.00
PRINCIPAL ASST BOARD/COMMISSON	0	0.00	0	0.00	0	0.00	2,192	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>6,336</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$6,336</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$6,336</b>	<b>0.00</b>



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>GOV COUNCIL ON DISABILITY</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
EXECUTIVE I	0	0.00	0	0.00	0	0.00	1,098	0.00
DISABILITY PROGRAM SPEC	0	0.00	0	0.00	0	0.00	2,214	0.00
PRINCIPAL ASST BOARD/COMMISSON	0	0.00	0	0.00	0	0.00	1,695	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>5,007</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$5,007</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$5,007</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MO PUBLIC ENTITY RISK MGMT PG</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	814	0.00
ACCOUNTANT I	0	0.00	0	0.00	0	0.00	968	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	1,184	0.00
RISK MANAGEMENT TECH I	0	0.00	0	0.00	0	0.00	1,632	0.00
RISK MANAGEMENT SPEC I	0	0.00	0	0.00	0	0.00	5,566	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	0	0.00	1,666	0.00
OFFICE OF ADMINISTRATION MGR 1	0	0.00	0	0.00	0	0.00	5,081	0.00
PRINCIPAL ASST BOARD/COMMISSON	0	0.00	0	0.00	0	0.00	2,445	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>19,356</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$19,356</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$19,356</b>	<b>0.00</b>

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MO ETHICS COM - OPER</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
GENERAL COUNSEL	0	0.00	0	0.00	0	0.00	2,121	0.00
DIR OF ACCTG & PERSONAL SVCS	0	0.00	0	0.00	0	0.00	1,709	0.00
REPORTING ANALYST	0	0.00	0	0.00	0	0.00	2,709	0.00
EXECUTIVE DIRECTOR	0	0.00	0	0.00	0	0.00	2,688	0.00
REPORTING CLERK	0	0.00	0	0.00	0	0.00	2,253	0.00
LEGAL SECRETARY	0	0.00	0	0.00	0	0.00	2,114	0.00
SENIOR FIELD INVESTIGATOR	0	0.00	0	0.00	0	0.00	2,955	0.00
DIRECTOR OF CAMPAIGN FINANCE	0	0.00	0	0.00	0	0.00	2,119	0.00
SENIOR REPORTING CLERK	0	0.00	0	0.00	0	0.00	981	0.00
SENIOR REPORTING ANALYST	0	0.00	0	0.00	0	0.00	1,257	0.00
SPECIAL INVESTIGATOR	0	0.00	0	0.00	0	0.00	331	0.00
DIRECTOR OF INFORMATION SRVS	0	0.00	0	0.00	0	0.00	1,874	0.00
COMPUTER INFO TECHNOLOGIST II	0	0.00	0	0.00	0	0.00	2,237	0.00
INFORMATION SUPPORT COOR	0	0.00	0	0.00	0	0.00	941	0.00
COMMISSION MEMBERS	0	0.00	0	0.00	0	0.00	582	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>26,871</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$26,871</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$26,871</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>COMMISSIONER'S OFFICE-OPER</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	813,175	15.48	1,020,940	18.00	1,020,940	18.00	1,020,940	18.00	
TOTAL - PS	813,175	15.48	1,020,940	18.00	1,020,940	18.00	1,020,940	18.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	115,376	0.00	98,834	0.00	112,524	0.00	97,699	0.00	
TOTAL - EE	115,376	0.00	98,834	0.00	112,524	0.00	97,699	0.00	
<b>TOTAL</b>	<b>928,551</b>	<b>15.48</b>	<b>1,119,774</b>	<b>18.00</b>	<b>1,133,464</b>	<b>18.00</b>	<b>1,118,639</b>	<b>18.00</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	30,628	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	30,628	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>30,628</b>	<b>0.00</b>	
<b>COMPLETE COUNT COMMITTEE - 1300050</b>									
EXPENSE & EQUIPMENT									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	559,821	0.00	
TOTAL - EE	0	0.00	0	0.00	0	0.00	559,821	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>559,821</b>	<b>0.00</b>	
<b>OA Federal Stimulus Funding - 1300081</b>									
PROGRAM-SPECIFIC									
FEDERAL STIMULUS	0	0.00	0	0.00	0	0.00	1	0.00	
TOTAL - PD	0	0.00	0	0.00	0	0.00	1	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$928,551</b>	<b>15.48</b>	<b>\$1,119,774</b>	<b>18.00</b>	<b>\$1,133,464</b>	<b>18.00</b>	<b>\$1,709,089</b>	<b>18.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30203
<b>Division</b>	Commissioner's Office		
<b>Core -</b>	Operating		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	1,020,940	0	0	1,020,940
EE	112,524	0	0	112,524
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,133,464</b>	<b>0</b>	<b>0</b>	<b>1,133,464</b>
<b>FTE</b>	<b>18.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18.00</b>

<b>Est. Fringe</b>	481,679	0	0	481,679
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	1,020,940	0	0	1,020,940
EE	97,699	0	0	97,699
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,118,639</b>	<b>0</b>	<b>0</b>	<b>1,118,639</b>
<b>FTE</b>	<b>18.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18.00</b>

<b>Est. Fringe</b>	481,679	0	0	481,679
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

## 2. CORE DESCRIPTION

The Commissioner's Office provides centralized services to the department, including legislative and policy issue research and tracking, legal counsel, human resource administration, and budget preparation and tracking. The statewide Office of Supplier and Workforce Diversity and the Martin Luther King, Jr. State Celebration Commission are also assigned to the Commissioner's Office, and the core budgets for those organizations appear as separate requests.

## 3. PROGRAM LISTING (list programs included in this core funding)

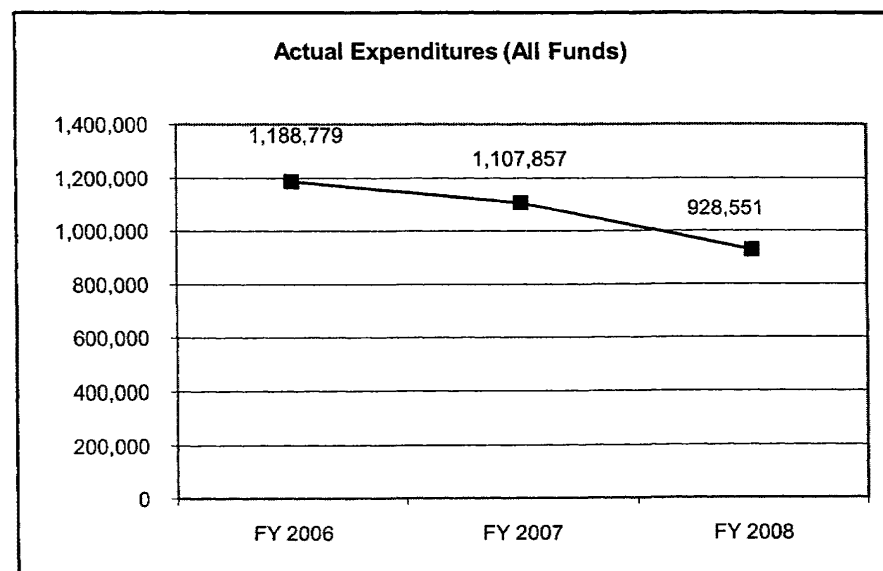
See Various divisions' program listings.

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30203
<b>Division</b>	Commissioner's Office		
<b>Core -</b>	Operating		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	1,365,754	1,291,299	989,582	1,119,774
Less Reverted (All Funds)	(39,238)	(38,739)	(29,688)	N/A
Budget Authority (All Funds)	1,326,516	1,252,560	959,894	N/A
Actual Expenditures (All Funds)	1,188,779	1,107,857	928,551	N/A
Unexpended (All Funds)	137,737	144,703	31,343	N/A
Unexpended, by Fund:				
General Revenue	79,887	144,703	31,343	N/A
Federal	0	0	0	N/A
Other	57,850	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

In FY 2008, appropriations for the Office of Supplier and Workforce Diversity (\$297,401 PS, and \$61,526 EE) and for the MLK, Jr Celebration Commission (\$40,189 EE), were reallocated from the Commissioner's Office core to separate appropriations.

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
 COMMISSIONER'S OFFICE-OPER

## 5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
		PS	18.00	1,020,940	0	0	1,020,940	
		EE	0.00	98,834	0	0	98,834	
		<b>Total</b>	<b>18.00</b>	<b>1,119,774</b>	<b>0</b>	<b>0</b>	<b>1,119,774</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Core Reallocation	17 2139	EE	0.00	13,690	0	0	13,690	From General Services for central mail services
<b>NET DEPARTMENT CHANGES</b>			<b>0.00</b>	<b>13,690</b>	<b>0</b>	<b>0</b>	<b>13,690</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		PS	18.00	1,020,940	0	0	1,020,940	
		EE	0.00	112,524	0	0	112,524	
		<b>Total</b>	<b>18.00</b>	<b>1,133,464</b>	<b>0</b>	<b>0</b>	<b>1,133,464</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>								
Core Reduction	2485 2139	EE	0.00	(14,825)	0	0	(14,825)	
<b>NET GOVERNOR CHANGES</b>			<b>0.00</b>	<b>(14,825)</b>	<b>0</b>	<b>0</b>	<b>(14,825)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
		PS	18.00	1,020,940	0	0	1,020,940	
		EE	0.00	97,699	0	0	97,699	
		<b>Total</b>	<b>18.00</b>	<b>1,118,639</b>	<b>0</b>	<b>0</b>	<b>1,118,639</b>	



## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30203	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Operating	<b>DIVISION:</b> Commissioner's Office

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

### DEPARTMENT REQUEST

It is requested that 20% be approved as flexible PS/EE, the same amount as in FY 09. This flexibility would help manage responsibilities and resources should any withholding occur and the flexibility to pay accrued time when someone leaves the office or replace critical equipment. We do not know ahead of time which of these will be needed.

		<u>Appr Total</u>	<u>Flex % Request</u>	<u>Flex Amount Request</u>
Operations - 0101	PS	\$1,020,940	25%	\$255,235
	E&E	\$112,524	25%	\$28,131

*This represents the same flexibility percentage authorized in FY 2009.*

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
None	This will allow the division the flexibility to pay accrued time when someone leaves the division or to replace critical equipment. We do not know ahead of time which of these will be needed.	This will allow the division the flexibility to pay accrued time when someone leaves the division or to replace critical equipment. We do not know ahead of time which of these will be needed.

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	To pay off vacation and/or comp time if someone leaves, or to replace critical equipment (such as a copy machine) as needed.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>COMMISSIONER'S OFFICE-OPER</b>								
<b>CORE</b>								
PERSONNEL OFCR II	0	0.00	52,740	1.00	51,156	1.00	51,156	1.00
PERSONNEL ANAL II	43,699	1.00	45,065	1.00	45,065	1.00	45,065	1.00
PERSONNEL CLERK	57,641	1.86	92,565	3.00	101,673	3.00	101,673	3.00
FISCAL & ADMINISTRATIVE MGR B2	6,722	0.10	61,800	1.00	69,775	1.00	69,775	1.00
HUMAN RESOURCES MGR B2	61,158	1.00	63,072	1.00	55,548	1.00	55,548	1.00
STATE DEPARTMENT DIRECTOR	119,708	1.00	123,967	1.00	123,967	1.00	123,967	1.00
DEPUTY STATE DEPT DIRECTOR	96,978	1.00	101,760	1.00	102,612	1.00	102,612	1.00
DESIGNATED PRINCIPAL ASST DEPT	118,045	2.00	183,907	2.00	175,080	2.00	175,080	2.00
LEGAL COUNSEL	69,543	1.00	82,750	1.00	82,750	1.00	82,750	1.00
MISCELLANEOUS PROFESSIONAL	16,200	0.39	0	0.00	0	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	38,640	1.00	41,200	1.00	41,200	1.00	41,200	1.00
STAFF SERVICES LIAISON	23	0.00	0	0.00	0	0.00	0	0.00
DEPUTY GENERAL COUNSEL	9,000	0.17	0	0.00	0	0.00	0	0.00
ASSISTANT TO THE FIRST LADY	310	0.01	0	0.00	0	0.00	0	0.00
POLICY ANALYST	3,834	0.06	0	0.00	0	0.00	0	0.00
STAFF SERVICES LIAISON	10,915	0.45	0	0.00	21,506	1.00	21,506	1.00
EXECUTIVE CHEF	3,650	0.08	0	0.00	0	0.00	0	0.00
ASSISTANT MANSION DIRECTOR	6,829	0.21	0	0.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	19,063	0.54	36,524	1.00	0	0.00	0	0.00
MANSION DIRECTOR	9,239	0.29	0	0.00	0	0.00	0	0.00
ASST TO DIRECTOR-BRDS&COMMS	0	0.00	21,506	1.00	0	0.00	0	0.00
DEPUTY DIR OF LEGISLATIVE AFRS	54,667	1.00	56,650	1.00	56,650	1.00	56,650	1.00
DEPUTY PRESS SECRETARY	16,253	0.46	0	0.00	36,524	1.00	36,524	1.00
RECEPTIONIST	24,310	0.86	29,790	1.00	29,790	1.00	29,790	1.00
LABORER	26,748	1.00	27,644	1.00	27,644	1.00	27,644	1.00
<b>TOTAL - PS</b>	<b>813,175</b>	<b>15.48</b>	<b>1,020,940</b>	<b>18.00</b>	<b>1,020,940</b>	<b>18.00</b>	<b>1,020,940</b>	<b>18.00</b>
TRAVEL, IN-STATE	3,477	0.00	26	0.00	1,500	0.00	1,500	0.00
TRAVEL, OUT-OF-STATE	0	0.00	114	0.00	100	0.00	100	0.00
SUPPLIES	40,574	0.00	17,800	0.00	37,604	0.00	22,779	0.00
PROFESSIONAL DEVELOPMENT	2,129	0.00	24,319	0.00	2,000	0.00	2,000	0.00
COMMUNICATION SERV & SUPP	27,472	0.00	6,406	0.00	20,000	0.00	20,000	0.00
PROFESSIONAL SERVICES	21,571	0.00	24,445	0.00	33,690	0.00	33,690	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>COMMISSIONER'S OFFICE-OPER</b>								
<b>CORE</b>								
M&R SERVICES	2,335	0.00	4,565	0.00	2,000	0.00	2,000	0.00
OFFICE EQUIPMENT	4,213	0.00	6,500	0.00	4,000	0.00	4,000	0.00
OTHER EQUIPMENT	0	0.00	8,857	0.00	91	0.00	91	0.00
REAL PROPERTY RENTALS & LEASES	0	0.00	39	0.00	39	0.00	39	0.00
EQUIPMENT RENTALS & LEASES	1,720	0.00	15	0.00	1,500	0.00	1,500	0.00
MISCELLANEOUS EXPENSES	11,885	0.00	5,748	0.00	10,000	0.00	10,000	0.00
<b>TOTAL - EE</b>	<b>115,376</b>	<b>0.00</b>	<b>98,834</b>	<b>0.00</b>	<b>112,524</b>	<b>0.00</b>	<b>97,699</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$928,551</b>	<b>15.48</b>	<b>\$1,119,774</b>	<b>18.00</b>	<b>\$1,133,464</b>	<b>18.00</b>	<b>\$1,118,639</b>	<b>18.00</b>
GENERAL REVENUE	\$928,551	15.48	\$1,119,774	18.00	\$1,133,464	18.00	\$1,118,639	18.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

**NEW DECISION ITEM**  
**RANK:** unranked **OF** \_\_\_\_\_

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30203
<b>Division</b>	Commissioner's Office		
<b>DI Name</b>	Complete Count Committee	<b>DI#</b>	1300050

### 1. AMOUNT OF REQUEST

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	559,821	0	0	559,821
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>559,821</b>	<b>0</b>	<b>0</b>	<b>559,821</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes:

### 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input checked="" type="checkbox"/> New Legislation	<input checked="" type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

### 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

Complete Count Committee (CCC) is primarily an advertising and outreach campaign to encourage the populace to participate in the Census. It targets hard-to-enumerate groups and areas. Missouri needs an accurate count in 2010 because the State is at risk of losing one of its Congressional seats. In addition, it is estimated that states could lose roughly \$5,000 to \$10,000 in federal grant funding over the next decade for every person missed in the 2010 Census. Missouri operated a statewide CCC in both 1990 and 2000. Executive Order 08-34 was issued in October 2008, establishing a CCC for the 2010 Census. It is a bi-partisan, state-level committee comprised of up to 30 members and chaired by the Lieutenant Governor. The CCC will develop an action plan to identify specific areas or groups within Missouri, which are isolated geographically, linguistically, racially, culturally, or otherwise, that may be hard to enumerate.

**NEW DECISION ITEM**  
**RANK:** unranked **OF** \_\_\_\_\_

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30203
<b>Division</b>	Commissioner's Office		
<b>DI Name</b>	Complete Count Committee	<b>DI#</b>	1300050

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

33 Total number of members/staff incurring expenses (CCC has 30 members, 3 staff to assist)  
 12 Estimated number of FY 2010 meetings (estimated mileage, hotel, meal charges included in calculations)

Governor recommendations include estimated cost to lease meeting rooms, printing and postage costs for final report, and office supplies (see below).

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
<b>Total EE</b>	0		0		0		0		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	0	0.0	0	0.0	0

## NEW DECISION ITEM

RANK: unranked OF \_\_\_\_\_

Department	Office of Administration		Budget Unit		30203				
Division	Commissioner's Office								
DI Name	Complete Count Committee		DI# 1300050						
	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Budget Object Class/Job Class									
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
Travel, In-State	165,924						165,924		165,924
Supplies	6,218						6,218		6,218
Communication Serv & Supp	396						396		396
Professional Services	374,215						374,215		374,215
Real Property Rentals & Leases	9,108						9,108		9,108
Equipment Rentals & Leases	3,960						3,960		3,960
Total EE	559,821		0		0		559,821		559,821
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	559,821	0.0	0	0.0	0	0.0	559,821	0.0	559,821

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>COMMISSIONER'S OFFICE-OPER</b>								
<b>COMPLETE COUNT COMMITTEE - 1300050</b>								
TRAVEL, IN-STATE	0	0.00	0	0.00	0	0.00	165,924	0.00
SUPPLIES	0	0.00	0	0.00	0	0.00	6,218	0.00
COMMUNICATION SERV & SUPP	0	0.00	0	0.00	0	0.00	396	0.00
PROFESSIONAL SERVICES	0	0.00	0	0.00	0	0.00	374,215	0.00
REAL PROPERTY RENTALS & LEASES	0	0.00	0	0.00	0	0.00	9,108	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	0	0.00	0	0.00	3,960	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>559,821</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$559,821</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$559,821</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## NEW DECISION ITEM

RANK: unranked OF \_\_\_\_\_

Department	Office of Administration	Budget Unit	30203
Division	Commissioner's Office		
DI Name	OA Federal Stimulus Funding	DI#	1300081

## 1. AMOUNT OF REQUEST

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	0	0
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	1	0	1 E
TRF	0	0	0	0
Total	0	1	0	1
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes: An E is requested for federal funds

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input checked="" type="checkbox"/> New Legislation	<input checked="" type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The Governor recommends a \$1E placeholder appropriation for OA to receive federal stimulus monies.



**NEW DECISION ITEM**  
**RANK:** unranked **OF** \_\_\_\_\_

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30203
<b>Division</b>	Commissioner's Office		
<b>DI Name</b>	OA Federal Stimulus Funding	<b>DI#</b>	1300081

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The \$1 E is a placeholder to accommodate any amount that could be received.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	0	0.0	0	0.0	0

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Program Distributions			1				1		
<b>Total PSD</b>	0		1		0		1		0
<b>Grand Total</b>	0	0.0	1	0.0	0	0.0	1	0.0	0

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>COMMISSIONER'S OFFICE-OPER</b>								
OA Federal Stimulus Funding - 1300081								
PROGRAM DISTRIBUTIONS	0	0.00	0	0.00	0	0.00	1	0.00
<b>TOTAL - PD</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$1	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>OFF SUPPLIER WKFCF DIV</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	247,608	5.24	306,323	7.00	306,323	7.00	291,362	6.50
TOTAL - PS	247,608	5.24	306,323	7.00	306,323	7.00	291,362	6.50
EXPENSE & EQUIPMENT								
GENERAL REVENUE	57,414	0.00	59,680	0.00	59,680	0.00	50,728	0.00
TOTAL - EE	57,414	0.00	59,680	0.00	59,680	0.00	50,728	0.00
<b>TOTAL</b>	<b>305,022</b>	<b>5.24</b>	<b>366,003</b>	<b>7.00</b>	<b>366,003</b>	<b>7.00</b>	<b>342,090</b>	<b>6.50</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	9,189	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	9,189	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>9,189</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$305,022</b>	<b>5.24</b>	<b>\$366,003</b>	<b>7.00</b>	<b>\$366,003</b>	<b>7.00</b>	<b>\$351,279</b>	<b>6.50</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30207
<b>Division</b>	Commissioner's Office		
<b>Core -</b>	Office of Supplier and Workforce Diversity		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	306,323	0	0	306,323
EE	59,680	0	0	59,680
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>366,003</b>	<b>0</b>	<b>0</b>	<b>366,003</b>
<b>FTE</b>	<b>7.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.00</b>

<b>Est. Fringe</b>	144,523	0	0	144,523
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	291,362	0	0	291,362
EE	50,728	0	0	50,728
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>342,090</b>	<b>0</b>	<b>0</b>	<b>342,090</b>
<b>FTE</b>	<b>6.50</b>	<b>0.00</b>	<b>0.00</b>	<b>6.50</b>

<b>Est. Fringe</b>	137,465	0	0	137,465
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

**2. CORE DESCRIPTION**

The Office of Supplier and Workforce Diversity (OSWD) was created by Executive Order 05-30, to replace the Office of Equal Opportunity. The Director of OSWD is appointed by the Governor, and reports to the Commissioner of Administration. The Director has primary responsibility for assisting in the coordination and implementation of affirmative action throughout all departments of the executive branch of state government, including programs to increase M/WBE participation, and advising the Governor on issues regarding equal employment opportunity, affirmative action, and efforts to administer affirmative action goals and timetables for implementation throughout the departments of the executive branch.

Additionally, the Director of OSWD shall review progress reports of the departments and shall meet biannually with each department director to evaluate departmental results and determine the course of future affirmative action goals, timetables, recruiting, planning, and implementation. The results of each meeting shall be reported in writing to the Governor and Commissioner of Administration.

Not later than January first of each calendar year, the Director of OSWD shall provide a report to the Governor and the Commissioner of Administration which summarizes the activities of each department pursuant to this Order and which contains recommendations for additional programs to accomplish the purposes of this Order.

**3. PROGRAM LISTING (list programs included in this core funding)**

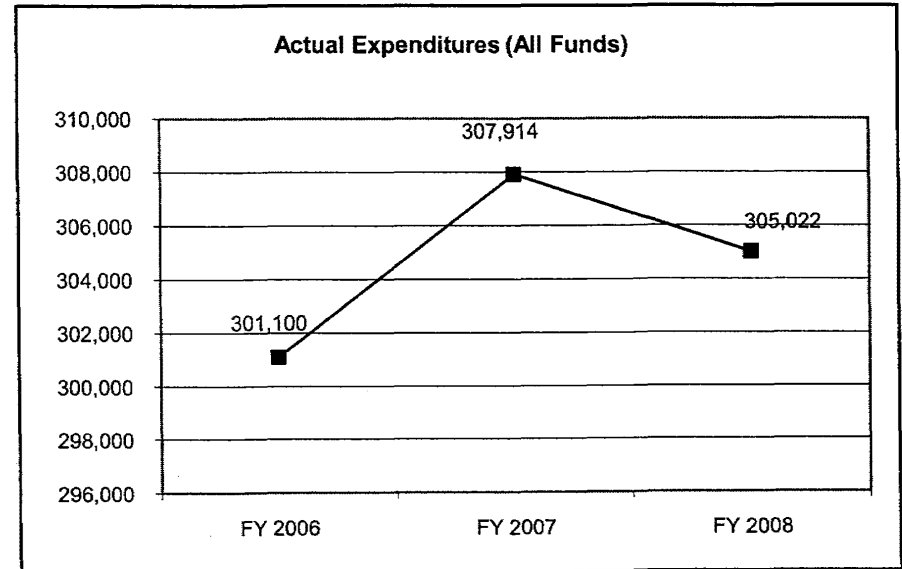
Supplier and Workforce Diversity

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30207
<b>Division</b>	Commissioner's Office		
<b>Core -</b>	Office of Supplier and Workforce Diversity		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)			358,927	366,003
Less Reverted (All Funds)			(10,768)	N/A
Budget Authority (All Funds)	0	0	348,159	N/A
Actual Expenditures (All Funds)	301,100	307,914	305,022	N/A
Unexpended (All Funds)			43,137	N/A
Unexpended, by Fund:				
General Revenue			43,137	N/A
Federal				N/A
Other				N/A
	(1)	(1)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:** (1) Funds for the Office of Supplier and Workforce Diversity were in the Commissioner's Office core in prior fiscal years.  
Actual expenditures in FY 07 were \$277,834 PS and \$30,080 EE.  
Actual expenditures in FY 06 were \$273,075 PS and \$28,025 EE.

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
OFF SUPPLIER WKFC DIV

## 5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
		PS	7.00	306,323	0	0	306,323	
		EE	0.00	59,680	0	0	59,680	
		<b>Total</b>	<b>7.00</b>	<b>366,003</b>	<b>0</b>	<b>0</b>	<b>366,003</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		PS	7.00	306,323	0	0	306,323	
		EE	0.00	59,680	0	0	59,680	
		<b>Total</b>	<b>7.00</b>	<b>366,003</b>	<b>0</b>	<b>0</b>	<b>366,003</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>								
Core Reduction	2498 3568	PS	(0.50)	(14,961)	0	0	(14,961)	
Core Reduction	2498 3571	EE	0.00	(8,952)	0	0	(8,952)	
<b>NET GOVERNOR CHANGES</b>			<b>(0.50)</b>	<b>(23,913)</b>	<b>0</b>	<b>0</b>	<b>(23,913)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
		PS	6.50	291,362	0	0	291,362	
		EE	0.00	50,728	0	0	50,728	
		<b>Total</b>	<b>6.50</b>	<b>342,090</b>	<b>0</b>	<b>0</b>	<b>342,090</b>	

## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30207	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Office of Supplier and Workforce Diversity	<b>DIVISION:</b> Commissioner's Office

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

DEPARTMENT REQUEST				
		<u>Appr Total</u>	<u>Flex % Request</u>	<u>Flex Amount Request</u>
Operations - 0101	PS	\$306,323	25%	\$76,581
	E&E	\$59,680	25%	\$14,920
<i>This represents the same flexibility percentage authorized in FY 2009.</i>				

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
None	This will allow the division the flexibility to pay accrued time when someone leaves the division or to replace critical equipment. We do not know ahead of time which of these will be needed.	This will allow the division the flexibility to pay accrued time when someone leaves the division or to replace critical equipment. We do not know ahead of time which of these will be needed.

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	To pay off vacation and/or comp time if someone leaves, or to replace critical equipment (such as a copy machine) as needed.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>OFF SUPPLIER WKFCF DIV</b>								
<b>CORE</b>								
MINORITY/WOMEN CERT COOR	37,558	1.00	39,898	1.00	39,898	1.00	39,898	1.00
MINORITY PURCHASING ASST	25,174	1.00	26,747	1.00	26,747	1.00	26,747	1.00
FISCAL & ADMINISTRATIVE MGR B1	11,518	0.29	0	0.00	0	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DEPT	79,439	1.02	88,168	1.00	88,168	1.00	88,168	1.00
MISCELLANEOUS PROFESSIONAL	28,909	0.72	37,080	1.00	37,080	1.00	37,080	1.00
SPECIAL ASST PROFESSIONAL	44,713	0.88	46,350	1.00	47,741	1.00	47,741	1.00
SPECIAL ASST OFFICE & CLERICAL	6,560	0.19	68,080	2.00	66,689	2.00	51,728	1.50
DEP CHIEF OF STAFF/POLICY-LEG	13,737	0.14	0	0.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>247,608</b>	<b>5.24</b>	<b>306,323</b>	<b>7.00</b>	<b>306,323</b>	<b>7.00</b>	<b>291,362</b>	<b>6.50</b>
TRAVEL, IN-STATE	8,687	0.00	13,385	0.00	13,385	0.00	13,385	0.00
TRAVEL, OUT-OF-STATE	0	0.00	990	0.00	890	0.00	890	0.00
SUPPLIES	5,822	0.00	11,022	0.00	11,022	0.00	11,022	0.00
PROFESSIONAL DEVELOPMENT	1,866	0.00	25,689	0.00	25,689	0.00	16,737	0.00
COMMUNICATION SERV & SUPP	4,720	0.00	3,894	0.00	3,894	0.00	3,894	0.00
PROFESSIONAL SERVICES	35,248	0.00	3,616	0.00	3,616	0.00	3,616	0.00
M&R SERVICES	102	0.00	0	0.00	100	0.00	100	0.00
OTHER EQUIPMENT	227	0.00	193	0.00	193	0.00	193	0.00
REAL PROPERTY RENTALS & LEASES	515	0.00	301	0.00	301	0.00	301	0.00
MISCELLANEOUS EXPENSES	227	0.00	590	0.00	590	0.00	590	0.00
<b>TOTAL - EE</b>	<b>57,414</b>	<b>0.00</b>	<b>59,680</b>	<b>0.00</b>	<b>59,680</b>	<b>0.00</b>	<b>50,728</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$305,022</b>	<b>5.24</b>	<b>\$366,003</b>	<b>7.00</b>	<b>\$366,003</b>	<b>7.00</b>	<b>\$342,090</b>	<b>6.50</b>
<b>GENERAL REVENUE</b>	<b>\$305,022</b>	<b>5.24</b>	<b>\$366,003</b>	<b>7.00</b>	<b>\$366,003</b>	<b>7.00</b>	<b>\$342,090</b>	<b>6.50</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>





## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Supplier and Workforce Diversity

**Program is found in the following core budget's):** Office of Supplier and Workforce Diversity

**1. What does this program do?**

The Director of the office of Workforce and supplier Diversity (OSWD) has primary responsibility for assisting in the coordination and implementation of affirmative action throughout all departments of the executive branch of state government, including programs to increase M/WBE participation, and advising the Governor on issues regarding equal employment opportunity, affirmative action, and efforts to administer affirmative action goals and timetables for implementation throughout the departments of the executive branch.

Not later than January first of each calendar year, the Director of OSWD shall provide a report to the Governor and the Commissioner of Administration which summarizes the activities of each department and which contains recommendations for additional programs to accomplish the purposes of the office.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

The Office of Supplier and Workforce Diversity (OSWD) was created by Executive Order 05-30, to replace the Office of Equal Opportunity.

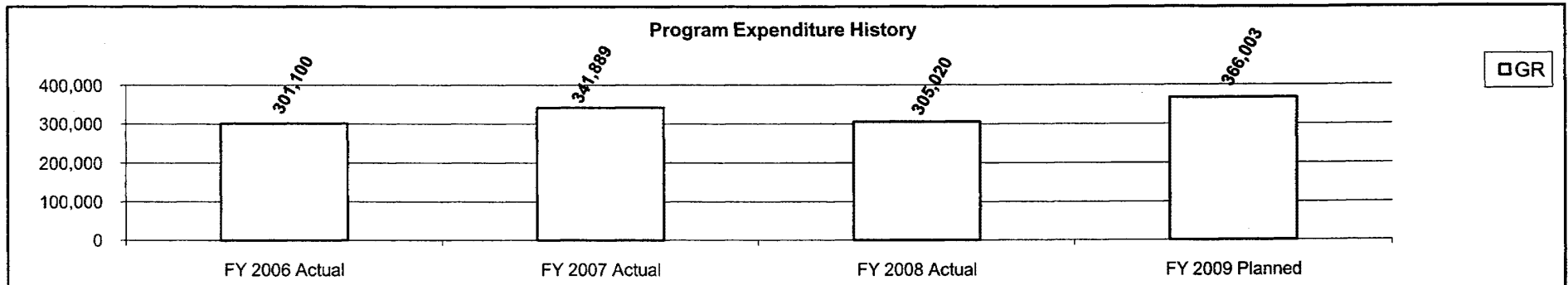
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A

## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Supplier and Workforce Diversity

**Program is found in the following core budget's):** Office of Supplier and Workforce Diversity

**7a. Provide an effectiveness measure. (New website, instant access to personnel, online forms, faster certification process)**

	2007	2008	Increase/ Decrease	% Change
New Certifications	115	192	77	66.96%
Recertifications	473	460	(13)	-2.75%
Denials	24	2	(22)	-91.67%
Web page "hits"	0	17,530	17,530	new in 2008
Total	612	18,184	17,572	

**7b. Provide an efficiency measure. (Average days to process certifications with no additional FTE)**

	2007	2008	Decrease	% Change
New Certifications	43	23	(20)	-46.51%
Recertifications	23	3	(20)	-86.96%

**7c. Provide the number of clients/individuals served, if applicable.**

	2007	2008	Increase/ Decrease	% Change
New Clients	612	654	42	6.86%
Web page "hits"	0	17,530	17,530	new in 2007
Phone Calls	0	2,750	2,750	new in 2008
Total	612	18,184	20,322	

**7d. Provide a customer satisfaction measure, if available.**

OSWD held roundtables all across Missouri for feedback. OSWD Director received the Asian American Chamber of Commerce Customer Service award. OSWD increased access to the office 100% with 24 hour interactive and customer service friendly website ([www.oswd.mo.gov](http://www.oswd.mo.gov)). OSWD collected interagency surveys on overall satisfaction. OSWD has received numerous customer feedback via testimonials, letters and phone calls. OSWD was also contacted to host the 1st M/WBE State Directors meeting since 1991.

**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>MLK JR COMMISSION</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
GENERAL REVENUE	33,951	0.00	40,189	0.00	40,189	0.00	34,161	0.00	
TOTAL - EE	33,951	0.00	40,189	0.00	40,189	0.00	34,161	0.00	
TOTAL	33,951	0.00	40,189	0.00	40,189	0.00	34,161	0.00	
<b>GRAND TOTAL</b>	<b>\$33,951</b>	<b>0.00</b>	<b>\$40,189</b>	<b>0.00</b>	<b>\$40,189</b>	<b>0.00</b>	<b>\$34,161</b>	<b>0.00</b>	

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30209
<b>Division</b>	Commissioner's Office		
<b>Core -</b>	MLK, Jr State Celebration Commission		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	40,189	0	0	40,189
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>40,189</b>	<b>0</b>	<b>0</b>	<b>40,189</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	34,161	0	0	34,161
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>34,161</b>	<b>0</b>	<b>0</b>	<b>34,161</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes:

## 2. CORE DESCRIPTION

The Martin Luther King, Jr State Celebration Commission was established by Executive Order 85-19 to consider and recommend to individuals and organizations appropriate activities for the recognition and celebration of Martin Luther King Day in the State of Missouri. Membership was expanded by Executive Orders 86-28 and 95-22. The Commission, which consists of ten individuals appointed by the Governor, evaluates proposals from throughout the State to select those eligible to receive financial assistance for their MLK Day recognition events.

## 3. PROGRAM LISTING (list programs included in this core funding)

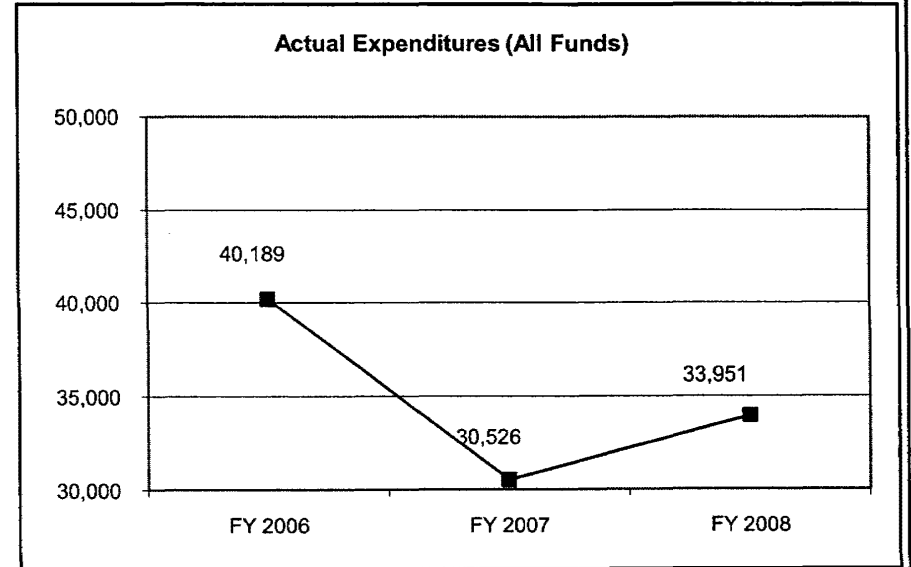
Martin Luther King, Jr Celebration

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30209
<b>Division</b>	Commissioner's Office		
<b>Core -</b>	MLK, Jr State Celebration Commission		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	0	0	40,189	40,189
Less Reverted (All Funds)	0	0	(1,206)	N/A
Budget Authority (All Funds)	0	0	38,983	N/A
Actual Expenditures (All Funds)	40,189	30,526	33,951	N/A
Unexpended (All Funds)			5,032	N/A
Unexpended, by Fund:				
General Revenue	0	0	5,032	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A
<b>See Notes Below</b>	<b>(1)</b>	<b>(2)</b>		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

In FYs 2005-2007, MLK Jr Commission funds were included in the Commissioner's Office EE appropriation.

(1) FY 2006 Expenditures = \$40,189

(2) FY 2007 Expenditures = \$30,526

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION

MLK JR COMMISSION

### 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	40,189	0	0	40,189	
	<b>Total</b>	<b>0.00</b>	<b>40,189</b>	<b>0</b>	<b>0</b>	<b>40,189</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	40,189	0	0	40,189	
	<b>Total</b>	<b>0.00</b>	<b>40,189</b>	<b>0</b>	<b>0</b>	<b>40,189</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>							
Core Reduction	2490 3572 EE	0.00	(6,028)	0	0	(6,028)	
<b>NET GOVERNOR CHANGES</b>		<b>0.00</b>	<b>(6,028)</b>	<b>0</b>	<b>0</b>	<b>(6,028)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	34,161	0	0	34,161	
	<b>Total</b>	<b>0.00</b>	<b>34,161</b>	<b>0</b>	<b>0</b>	<b>34,161</b>	

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MLK JR COMMISSION</b>								
<b>CORE</b>								
TRAVEL, IN-STATE	707	0.00	977	0.00	977	0.00	977	0.00
SUPPLIES	1,005	0.00	355	0.00	355	0.00	355	0.00
PROFESSIONAL SERVICES	1,880	0.00	6,275	0.00	6,275	0.00	6,275	0.00
REAL PROPERTY RENTALS & LEASES	0	0.00	460	0.00	460	0.00	460	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	985	0.00	985	0.00	985	0.00
MISCELLANEOUS EXPENSES	30,359	0.00	31,137	0.00	31,137	0.00	25,109	0.00
<b>TOTAL - EE</b>	<b>33,951</b>	<b>0.00</b>	<b>40,189</b>	<b>0.00</b>	<b>40,189</b>	<b>0.00</b>	<b>34,161</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$33,951</b>	<b>0.00</b>	<b>\$40,189</b>	<b>0.00</b>	<b>\$40,189</b>	<b>0.00</b>	<b>\$34,161</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$33,951</b>	<b>0.00</b>	<b>\$40,189</b>	<b>0.00</b>	<b>\$40,189</b>	<b>0.00</b>	<b>\$34,161</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>



## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** MLK, Jr Celebration  
**Program is found in the following core budget(s):** MLK, Jr Commission

**1. What does this program do?**

The Martin Luther King, Jr State Celebration Commission was established to consider and recommend to individuals and organizations appropriate activities for the recognition and celebration of Martin Luther King Day in the State of Missouri. The Commission, which consists of ten individuals appointed by the Governor, evaluates proposals from throughout the State to select those eligible to receive assistance from the State for their MLK day recognition events.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

The Martin Luther King, Jr State Celebration Commission was established by Executive Order 85-19, and membership expanded by Executive Orders 86-28 and 95-22.

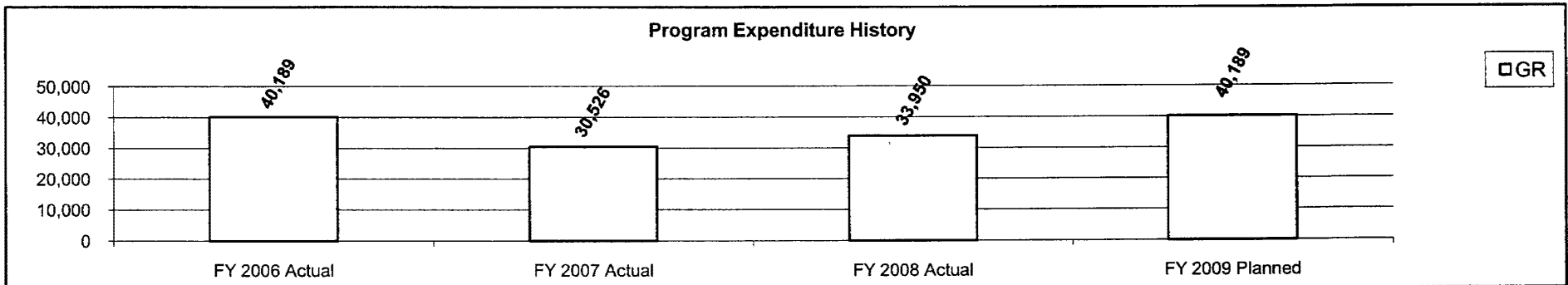
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A

**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

Budget Unit									
Decision Item		FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary		ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund		DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FEDERAL GRANTS</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
OA-FEDERAL AND OTHER		0	0.00	0	0.00	1	0.00	1	0.00
TOTAL - EE		0	0.00	0	0.00	1	0.00	1	0.00
<b>TOTAL</b>		<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>
<b>GRAND TOTAL</b>		<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>

### CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30205
<b>Division</b>	Commissioner's Office		
<b>Core -</b>	Federal Grants		

#### 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	1	0	1 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:  
Notes: An estimated appropriation is requested for federal funds

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	1	0	1 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:  
Notes: An estimated appropriation is requested for federal funds

#### 2. CORE DESCRIPTION

Ongoing appropriation authority is needed to enable the Office of Administration to expend federal resources, if such resources become available between sessions. If federal grants or other resources become available to any OA division, this appropriation will allow the Commissioner's Office to deposit and spend federal funds. The General Assembly will be notified of the source of any new funds and the purpose for which they will be expended, in writing, prior to the use of said funds.

This appropriation is being reallocated in FY 2010 from the Division of Budget & Planning to the Commissioner's Office, pursuant to budget instructions. Agencies who do not already have a generic, open-ended federal appropriation for funds that become available to the department between sessions were asked to request that authority.

#### 3. PROGRAM LISTING (list programs included in this core funding)

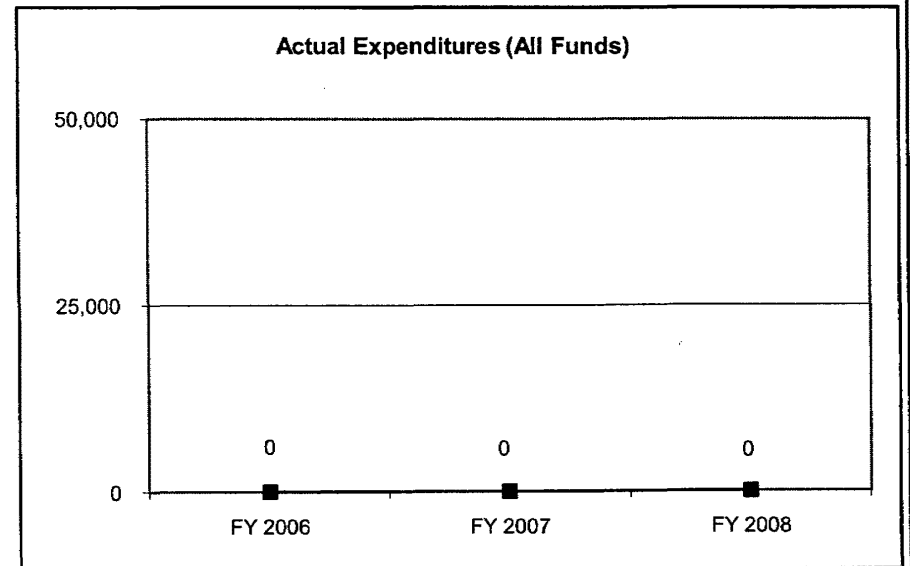
N/A

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30205
<b>Division</b>	Commissioner's Office		
<b>Core -</b>	Federal Grants		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	0	0	0	0
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	0	0	0	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**

**FEDERAL GRANTS**

**5. CORE RECONCILIATION DETAIL**

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	380	4155	EE	0.00	0	1	0	1	From B&P for department-wide federal placeholder
<b>NET DEPARTMENT CHANGES</b>				<b>0.00</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	
<b>DEPARTMENT CORE REQUEST</b>									
			EE	0.00	0	1	0	1	
			<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>									
			EE	0.00	0	1	0	1	
			<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FEDERAL GRANTS</b>								
<b>CORE</b>								
PROFESSIONAL SERVICES	0	0.00	0	0.00	1	0.00	1	0.00
TOTAL - EE	0	0.00	0	0.00	1	0.00	1	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$1	0.00	\$1	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>ACCOUNTING - OPERATING</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	2,011,707	53.04	2,285,433	54.50	2,285,433	54.50	2,102,126	50.00	
TOTAL - PS	2,011,707	53.04	2,285,433	54.50	2,285,433	54.50	2,102,126	50.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	149,754	0.00	161,292	0.00	165,793	0.00	140,924	0.00	
TOTAL - EE	149,754	0.00	161,292	0.00	165,793	0.00	140,924	0.00	
<b>TOTAL</b>	<b>2,161,461</b>	<b>53.04</b>	<b>2,446,725</b>	<b>54.50</b>	<b>2,451,226</b>	<b>54.50</b>	<b>2,243,050</b>	<b>50.00</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	63,063	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	63,063	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>63,063</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$2,161,461</b>	<b>53.04</b>	<b>\$2,446,725</b>	<b>54.50</b>	<b>\$2,451,226</b>	<b>54.50</b>	<b>\$2,306,113</b>	<b>50.00</b>	



## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30404
<b>Division</b>	Accounting		
<b>Core</b>	Operating		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	2,285,433	0	0	2,285,433
EE	165,793	0	0	165,793
PSD	0	0	0	0
<b>Total</b>	<b>2,451,226</b>	<b>0</b>	<b>0</b>	<b>2,451,226</b>
<b>FTE</b>	<b>54.50</b>	<b>0.00</b>	<b>0.00</b>	<b>54.50</b>

<b>Est. Fringe</b>	1,078,267	0	0	1,078,267
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	2,102,126	0	0	2,102,126
EE	140,924	0	0	140,924
PSD	0	0	0	0
<b>Total</b>	<b>2,243,050</b>	<b>0</b>	<b>0</b>	<b>2,243,050</b>
<b>FTE</b>	<b>50.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50.00</b>

<b>Est. Fringe</b>	991,783	0	0	991,783
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. CORE DESCRIPTION

This core request is to fund the operations of the Division of Accounting. The division provides a central payroll processing function, central accounting service, and a statewide financial reporting function for the State of Missouri. This includes producing payroll ACH/checks and vendor payments. The division also prepares and distributes comprehensive, accurate and timely financial reports for the State of Missouri. In addition, the division is responsible for monitoring and oversight of the employee benefits programs; providing support and oversight for issuance of debt; statewide expenditure review; and oversight of all Office of Administration payments. The division is also responsible for the administration of social security coverage for state and political subdivision employees.

## 3. PROGRAM LISTING (list programs included in this core funding)

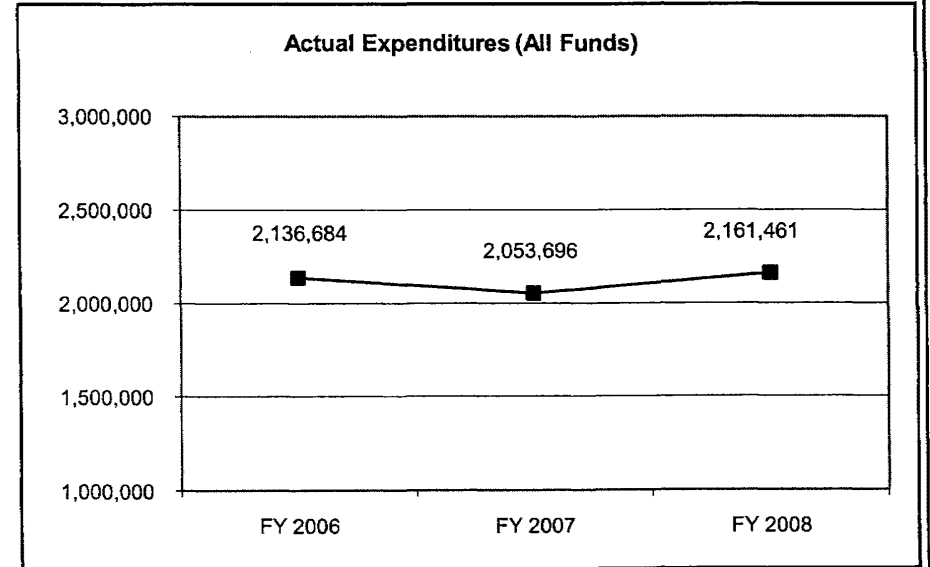
Accounting Operations

**CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30404
<b>Division</b>	Accounting		
<b>Core</b>	Operating		

**4. FINANCIAL HISTORY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>
Appropriation (All Funds)	2,288,187	2,280,247	2,399,032	2,446,725
Less Reverted (All Funds)	(67,433)	(118,407)	(71,971)	N/A
Budget Authority (All Funds)	2,220,754	2,161,840	2,327,061	N/A
Actual Expenditures (All Funds)	2,136,684	2,053,696	2,161,461	N/A
Unexpended (All Funds)	84,070	108,144	165,600	N/A
Unexpended, by Fund:				
General Revenue	43,642	108,144	165,600	N/A
Federal	0	0	0	N/A
Other	40,428	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

62  
FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30404	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Accounting - Operating	<b>DIVISION:</b> Accounting

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

**DEPARTMENT REQUEST**

It is requested that 25% be approved as flexible PS/EE. This flexibility would help the division manage responsibilities and resources should any withholding occur. The division's responsibilities of vendor payments, payroll, debt management, and financial reporting are critical statewide functions.

Section	PS or E&E	Core	% Flex Requested	Flex Request Amount
Operations - 0101	PS	\$2,285,433	25%	\$571,358
	E&E	\$165,793	25%	\$41,448
<i>Total Request</i>		\$2,451,226	25%	\$612,807

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
None	Dependent on timing and amount of any FY09 withholding.	Dependent on timing and amount of any FY10 withholding.

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	Dependent on timing and amount of any FY09 withholding.

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**  
**ACCOUNTING - OPERATING**

**5. CORE RECONCILIATION DETAIL**

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
		PS	54.50	2,285,433	0	0	2,285,433	
		EE	0.00	161,292	0	0	161,292	
		<b>Total</b>	<b>54.50</b>	<b>2,446,725</b>	<b>0</b>	<b>0</b>	<b>2,446,725</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Core Reallocation	196 0157	EE	0.00	4,501	0	0	4,501	From General Services for central mail services
<b>NET DEPARTMENT CHANGES</b>			<b>0.00</b>	<b>4,501</b>	<b>0</b>	<b>0</b>	<b>4,501</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		PS	54.50	2,285,433	0	0	2,285,433	
		EE	0.00	165,793	0	0	165,793	
		<b>Total</b>	<b>54.50</b>	<b>2,451,226</b>	<b>0</b>	<b>0</b>	<b>2,451,226</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>								
Core Reduction	2501 0154	PS	(4.50)	(183,307)	0	0	(183,307)	
Core Reduction	2501 0157	EE	0.00	(24,869)	0	0	(24,869)	
<b>NET GOVERNOR CHANGES</b>			<b>(4.50)</b>	<b>(208,176)</b>	<b>0</b>	<b>0</b>	<b>(208,176)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
		PS	50.00	2,102,126	0	0	2,102,126	
		EE	0.00	140,924	0	0	140,924	
		<b>Total</b>	<b>50.00</b>	<b>2,243,050</b>	<b>0</b>	<b>0</b>	<b>2,243,050</b>	

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ACCOUNTING - OPERATING</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	60,575	1.98	63,432	2.00	63,432	2.00	63,432	2.00
ACCOUNT CLERK I	59,306	2.74	73,006	3.00	73,006	3.00	73,006	3.00
ACCOUNT CLERK II	67,371	2.82	60,972	2.00	110,124	4.00	110,124	4.00
ACCOUNTANT I	295,132	9.42	339,701	10.00	403,133	12.00	403,133	12.00
ACCOUNTANT II	231,852	6.41	299,655	7.00	299,655	7.00	299,655	7.00
ACCOUNTANT III	46,624	1.00	48,080	1.00	48,080	1.00	48,080	1.00
ACCOUNTING SPECIALIST I	195,185	5.78	217,601	6.00	274,091	7.00	90,784	2.50
ACCOUNTING SPECIALIST II	29,745	0.79	39,465	1.00	85,008	2.00	85,008	2.00
ACCOUNTING SPECIALIST III	44,586	1.00	45,979	1.00	45,979	1.00	45,979	1.00
ACCOUNTING ANAL I	42,272	1.31	77,143	2.00	0	0.00	0	0.00
ACCOUNTING ANAL II	62,775	1.57	85,322	2.00	40,212	1.00	40,212	1.00
ACCOUNTING ANAL III	45,749	1.00	47,178	1.00	47,178	1.00	47,178	1.00
CENTRAL ACCOUNTING TECH	104,340	4.01	121,404	4.00	29,040	1.00	29,040	1.00
COMPLIANCE AUDITOR I	36,160	1.00	37,290	1.00	37,290	1.00	37,290	1.00
COMPLIANCE AUDITOR II	41,218	1.00	42,506	1.00	42,506	1.00	42,506	1.00
FISCAL & ADMINISTRATIVE MGR B1	86,015	1.78	110,041	2.00	110,041	2.00	110,041	2.00
FISCAL & ADMINISTRATIVE MGR B2	169,182	2.89	236,520	3.50	236,520	3.50	236,520	3.50
FISCAL & ADMINISTRATIVE MGR B3	195,450	2.41	167,010	2.00	167,010	2.00	167,010	2.00
DIVISION DIRECTOR	92,401	1.00	95,289	1.00	95,289	1.00	95,289	1.00
DESIGNATED PRINCIPAL ASST DIV	97,472	3.00	77,839	2.00	77,839	2.00	77,839	2.00
ACCOUNTANT	549	0.02	0	0.00	0	0.00	0	0.00
MISCELLANEOUS TECHNICAL	202	0.01	0	0.00	0	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	7,546	0.10	0	0.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>2,011,707</b>	<b>53.04</b>	<b>2,285,433</b>	<b>54.50</b>	<b>2,285,433</b>	<b>54.50</b>	<b>2,102,126</b>	<b>50.00</b>
TRAVEL, IN-STATE	526	0.00	3,090	0.00	3,090	0.00	3,090	0.00
TRAVEL, OUT-OF-STATE	4,479	0.00	2,000	0.00	2,000	0.00	2,000	0.00
SUPPLIES	14,161	0.00	34,900	0.00	34,900	0.00	29,926	0.00
PROFESSIONAL DEVELOPMENT	17,271	0.00	24,900	0.00	24,900	0.00	19,926	0.00
COMMUNICATION SERV & SUPP	21,220	0.00	28,612	0.00	28,612	0.00	23,639	0.00
PROFESSIONAL SERVICES	58,486	0.00	38,590	0.00	43,091	0.00	38,117	0.00
M&R SERVICES	2,330	0.00	3,000	0.00	3,000	0.00	3,000	0.00
COMPUTER EQUIPMENT	13,287	0.00	0	0.00	0	0.00	0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ACCOUNTING - OPERATING</b>								
<b>CORE</b>								
OFFICE EQUIPMENT	16,340	0.00	20,000	0.00	20,000	0.00	15,026	0.00
OTHER EQUIPMENT	124	0.00	700	0.00	700	0.00	700	0.00
MISCELLANEOUS EXPENSES	1,530	0.00	5,500	0.00	5,500	0.00	5,500	0.00
<b>TOTAL - EE</b>	<b>149,754</b>	<b>0.00</b>	<b>161,292</b>	<b>0.00</b>	<b>165,793</b>	<b>0.00</b>	<b>140,924</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$2,161,461</b>	<b>53.04</b>	<b>\$2,446,725</b>	<b>54.50</b>	<b>\$2,451,226</b>	<b>54.50</b>	<b>\$2,243,050</b>	<b>50.00</b>
<b>GENERAL REVENUE</b>	<b>\$2,161,461</b>	<b>53.04</b>	<b>\$2,446,725</b>	<b>54.50</b>	<b>\$2,451,226</b>	<b>54.50</b>	<b>\$2,243,050</b>	<b>50.00</b>
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Accounting Operations

**Program is found in the following core budget(s):** Accounting Operating

**1. What does this program do?**

This program provides a central payroll processing function, central accounting services function, and the statewide financial reporting for the State of Missouri. The payroll function includes producing state employee's payroll checks or direct deposits and producing W-2s.

The central accounting services function produces vendor payment checks and ACH transactions and produces 1099's.

This program also assists with maintaining the Statewide Accounting System (SAM II). This includes establishing coding structure, maintaining system tables, preparing the chart of accounts for the system, and monitoring system assurance reports.

The financial reporting portion of this program is responsible for producing the Comprehensive Annual Financial Report (CAFR), the annual Appropriation Activity Report, and the Statewide Cost Allocation Plan (SWCAP). The financial reporting area monitors general revenue cash flow activity on both daily and monthly basis. Reports produced are essential to sound financial management of the State. Financial reporting also provides continuing disclosure information for outstanding debt to the Nationally Recognized Municipal Securities Information Repositories (NRMSIR) in accordance with the Securities and Exchange Commission's Section (b) (5) of SEC Rule 15c1-2. Financial reporting also includes the statewide expenditure review function and processing and oversight of all Office of Administration payments.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Chapter 33, RSMo and SEC Rule 15c2-12

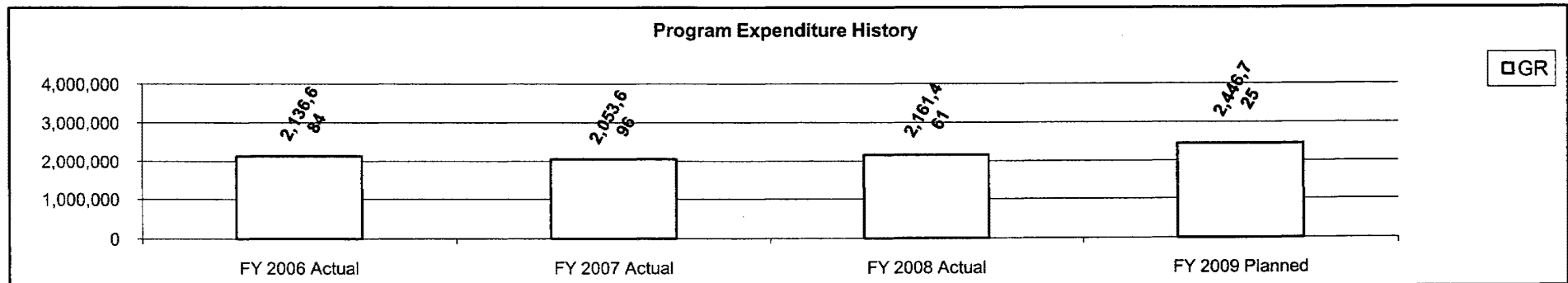
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



Includes personal service and expense and equipment costs for support staff for the Debt Management Program, CMIA, and Other Federal Payment Program. Not cost beneficial to break those cost out because of the overlap of staff duties.

## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Accounting Operations

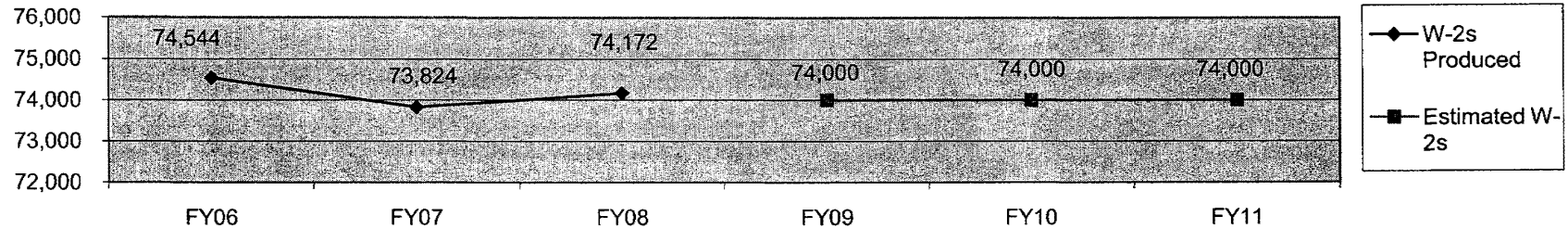
**Program is found in the following core budget(s):** Accounting Operating

**6. What are the sources of the "Other " funds?**

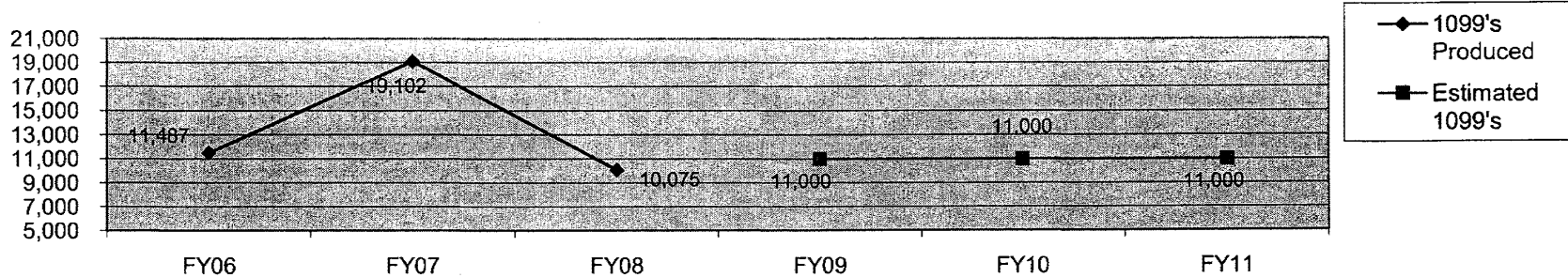
N/A

**7a. Provide an effectiveness measure.**

**W-2s Produced**



**1099's Produced**



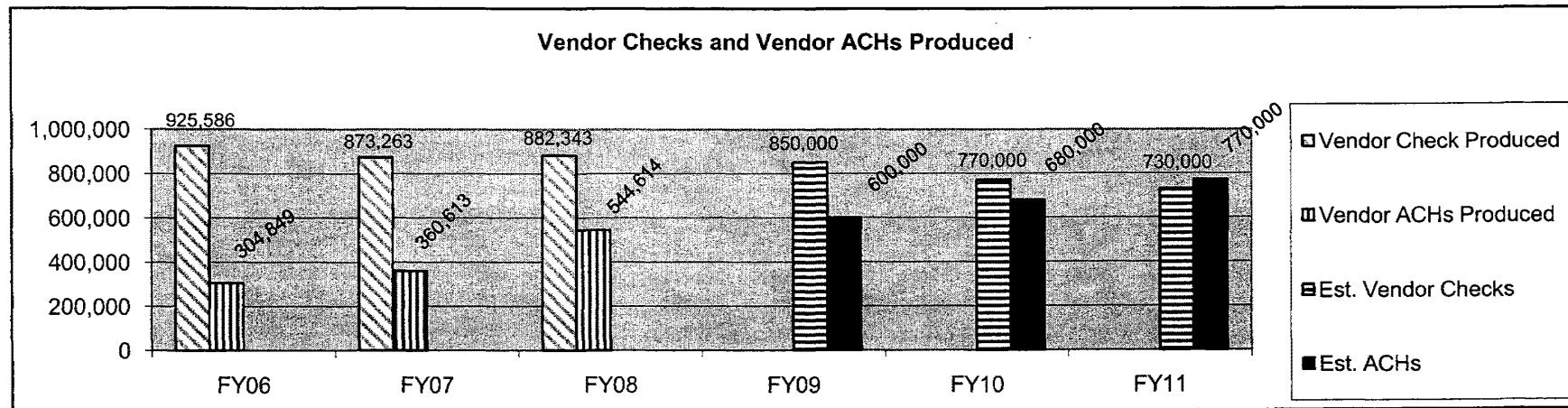
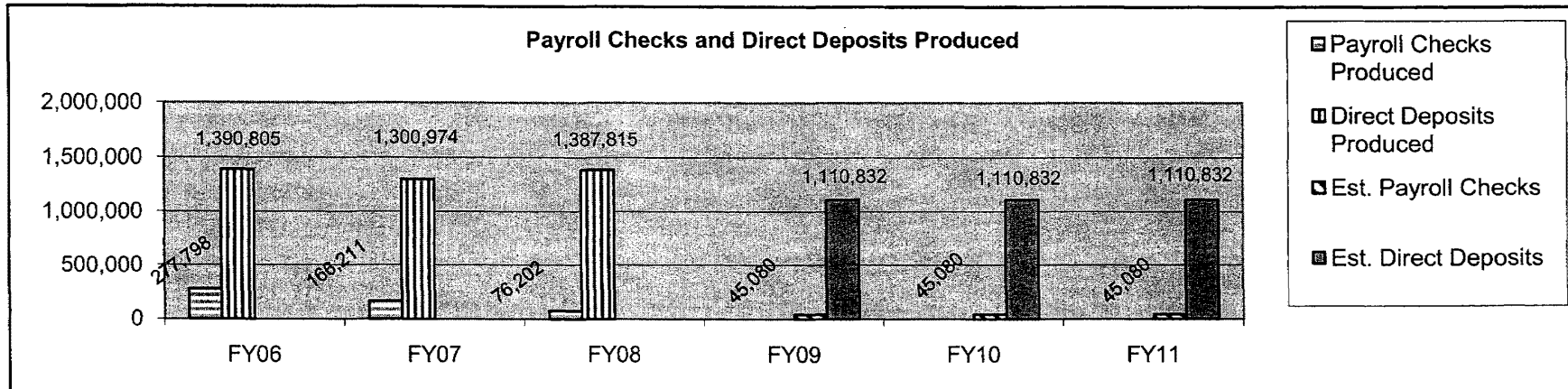
Financial reports are also critical in sound financial management, maintaining the State's AAA bond rating, and complying with the Securities and Exchange Commission regulations.



## PROGRAM DESCRIPTION

Department Office of Administration  
 Program Name Accounting Operations  
 Program is found in the following core budget(s): Accounting Operating

## 7b. Provide an efficiency measure.

**Financial Reports**

CAFR produced within six months after the fiscal year ended (December 31).  
 Appropriation Activity produced 60-days after close of the fiscal year  
 (September 30).

**Date Produced**

FY 04	FY 05	FY 06	FY 07
12/08/2004	01/20/2006	01/31/2007	02/28/2008
08/31/2004	09/15/2005	09/12/2006	09/20/2007

## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Accounting Operations

**Program is found in the following core budget(s):** Accounting Operating

**7c. Provide the number of clients/individuals served, if applicable.**

Average Number of Active<sup>(1)</sup> Employees on the HR System (July 2007-July 2008) 62,799

Average Number of Active Vendors on the Vendor File (FY 2008) 140,663

<sup>(1)</sup>Includes full-time and part-time.

**7d. Provide a customer satisfaction measure, if available.**

N/A





# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BUDGET &amp; PLANNING - OPER</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	1,524,774	27.68	1,653,901	28.00	1,653,901	28.00	1,576,123	26.00
TOTAL - PS	1,524,774	27.68	1,653,901	28.00	1,653,901	28.00	1,576,123	26.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	93,108	0.00	85,935	0.00	89,439	0.00	89,439	0.00
TOTAL - EE	93,108	0.00	85,935	0.00	89,439	0.00	89,439	0.00
<b>TOTAL</b>	<b>1,617,882</b>	<b>27.68</b>	<b>1,739,836</b>	<b>28.00</b>	<b>1,743,340</b>	<b>28.00</b>	<b>1,665,562</b>	<b>26.00</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	47,282	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	47,282	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>47,282</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,617,882</b>	<b>27.68</b>	<b>\$1,739,836</b>	<b>28.00</b>	<b>\$1,743,340</b>	<b>28.00</b>	<b>\$1,712,844</b>	<b>26.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30530
<b>Division</b>	Budget & Planning		
<b>Core -</b>	Operating		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	1,653,901	0	0	1,653,901
EE	89,439	0	0	89,439
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,743,340</b>	<b>0</b>	<b>0</b>	<b>1,743,340</b>

FTE	28.00	0.00	0.00	28.00
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<b>Est. Fringe</b>	780,310	0	0	780,310
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	1,576,123	0	0	1,576,123
EE	89,439	0	0	89,439
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,665,562</b>	<b>0</b>	<b>0</b>	<b>1,665,562</b>

FTE	26.00	0.00	0.00	26.00
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<b>Est. Fringe</b>	743,615	0	0	743,615
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

**2. CORE DESCRIPTION**

This core request represents resources for continued operation of the Division of Budget and Planning. Chapter 33, RSMo, charges the Division to assist the Commissioner of Administration and the Governor in management of the Executive Branch. The division analyzes budget policy issues and provides fiscal information to the Commissioner, the Governor's office, the General Assembly, Missouri's congressional delegation, and state, local, and federal agencies. The staff reviews state agency fiscal operations, prepares annual budget instructions, analyzes budget requests, and prepares the annual Executive Budget and appropriation bills. The division manages the automated state budget system. Division staff analyze the state economy and tax issues, estimate revenue collections, track agency performance measures, and draft fiscal notes. The division coordinates legislative reviews for the executive branch. The division reviews federal issues and their impact on Missouri. The division also is the designated state demographic agency and has statutory duties for technical aid to the decennial reapportionment of election districts.

**3. PROGRAM LISTING (list programs included in this core funding)**

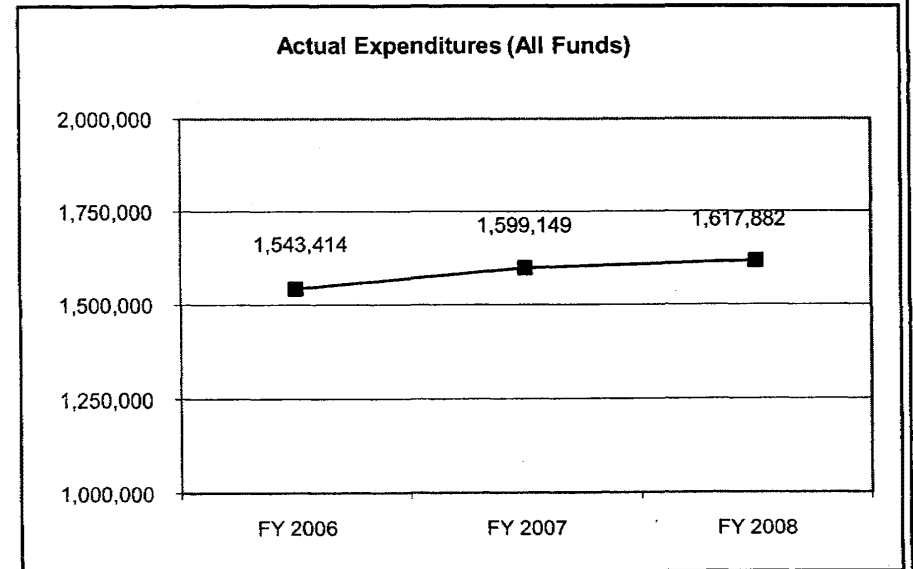
Budget & Planning Operations  
Demography & Reapportionment Support

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30530
<b>Division</b>	Budget & Planning		
<b>Core -</b>	Operating		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	1,606,763	1,703,305	1,755,822	1,739,836
Less Reverted (All Funds)	(48,203)	(51,099)	(88,675)	N/A
Budget Authority (All Funds)	1,558,560	1,652,206	1,667,147	N/A
Actual Expenditures (All Funds)	1,543,414	1,599,149	1,617,882	N/A
Unexpended (All Funds)	15,146	53,057	49,265	N/A
Unexpended, by Fund:				
General Revenue	15,146	53,057	49,265	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
BUDGET & PLANNING - OPER

## 5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
		PS	28.00	1,653,901	0	0	1,653,901	
		EE	0.00	85,935	0	0	85,935	
		<b>Total</b>	<b>28.00</b>	<b>1,739,836</b>	<b>0</b>	<b>0</b>	<b>1,739,836</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Core Reallocation	529 2140	EE	0.00	3,504	0	0	3,504	From General Services for central mail services
<b>NET DEPARTMENT CHANGES</b>			<b>0.00</b>	<b>3,504</b>	<b>0</b>	<b>0</b>	<b>3,504</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		PS	28.00	1,653,901	0	0	1,653,901	
		EE	0.00	89,439	0	0	89,439	
		<b>Total</b>	<b>28.00</b>	<b>1,743,340</b>	<b>0</b>	<b>0</b>	<b>1,743,340</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>								
Core Reduction	2504 3434	PS	(2.00)	(77,778)	0	0	(77,778)	
<b>NET GOVERNOR CHANGES</b>			<b>(2.00)</b>	<b>(77,778)</b>	<b>0</b>	<b>0</b>	<b>(77,778)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
		PS	26.00	1,576,123	0	0	1,576,123	
		EE	0.00	89,439	0	0	89,439	
		<b>Total</b>	<b>26.00</b>	<b>1,665,562</b>	<b>0</b>	<b>0</b>	<b>1,665,562</b>	



## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30530	<b>DEPARTMENT:</b> OFFICE OF ADMINISTRATION
<b>BUDGET UNIT NAME:</b> BUDGET & PLANNING - Operating	<b>DIVISION:</b> BUDGET & PLANNING

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

**DEPARTMENT REQUEST**

25% of PS and E&E budgeted amount. This totals \$413,475 PS and \$22,359 EE. B&P received 25% flexibility in Fiscal Year 2009. This will allow the division the flexibility to pay accrued time when someone leaves the division, replace critical equipment, and meet basic training needs for analysts and supervisors. We do not know ahead of time which of these will be needed. Previous years' core cuts have limited the division's ability to pay these ongoing liabilities.

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$6,111	Unknown. Dependent on staff turnover.	Unknown. Dependent on staff turnover.

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
Used to cover moving expenses for new employee.	Unknown.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BUDGET &amp; PLANNING - OPER</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	98,960	3.02	101,476	3.00	88,744	2.50	37,696	1.00
ACCOUNTING ANAL III	45,345	1.00	45,979	1.00	51,156	1.00	51,156	1.00
BUDGET & PLNG ANAL II	138,306	3.33	236,579	4.00	275,904	6.00	275,904	6.00
BUDGET & PLNG SR ANAL	347,999	6.68	370,079	7.00	303,673	5.00	303,673	5.00
ECONOMIST (OA/REVENUE)	96,026	1.75	111,166	2.00	117,564	2.00	117,564	2.00
STATE DEMOGRAPHER	52,668	0.79	68,524	1.00	69,948	1.00	69,948	1.00
EXECUTIVE I	36,820	1.00	37,970	1.00	38,700	1.00	38,700	1.00
PLANNER IV	55,554	0.89	64,272	1.00	64,272	1.00	64,272	1.00
FISCAL & ADMINISTRATIVE MGR B2	102,592	1.65	60,335	1.00	61,542	1.00	61,542	1.00
FISCAL & ADMINISTRATIVE MGR B3	386,165	5.10	403,500	5.00	406,943	5.00	406,943	5.00
DIVISION DIRECTOR	98,499	1.00	101,578	1.00	101,578	1.00	101,578	1.00
DESIGNATED PRINCIPAL ASST DIV	60,981	1.40	47,147	1.00	47,147	1.00	47,147	1.00
MISCELLANEOUS PROFESSIONAL	4,859	0.07	5,296	0.00	26,730	0.50	0	0.00
<b>TOTAL - PS</b>	<b>1,524,774</b>	<b>27.68</b>	<b>1,653,901</b>	<b>28.00</b>	<b>1,653,901</b>	<b>28.00</b>	<b>1,576,123</b>	<b>26.00</b>
TRAVEL, IN-STATE	1,378	0.00	2,000	0.00	2,000	0.00	2,000	0.00
TRAVEL, OUT-OF-STATE	3,280	0.00	5,342	0.00	5,000	0.00	5,000	0.00
SUPPLIES	19,587	0.00	22,000	0.00	22,000	0.00	22,000	0.00
PROFESSIONAL DEVELOPMENT	25,385	0.00	27,000	0.00	27,000	0.00	27,000	0.00
COMMUNICATION SERV & SUPP	10,143	0.00	9,500	0.00	10,000	0.00	10,000	0.00
PROFESSIONAL SERVICES	9,722	0.00	10,500	0.00	14,004	0.00	14,004	0.00
JANITORIAL SERVICES	48	0.00	25	0.00	50	0.00	50	0.00
M&R SERVICES	1,116	0.00	900	0.00	1,500	0.00	1,500	0.00
OFFICE EQUIPMENT	13,753	0.00	3,000	0.00	3,000	0.00	3,000	0.00
OTHER EQUIPMENT	872	0.00	100	0.00	1,000	0.00	1,000	0.00
MISCELLANEOUS EXPENSES	7,824	0.00	5,568	0.00	3,885	0.00	3,885	0.00
<b>TOTAL - EE</b>	<b>93,108</b>	<b>0.00</b>	<b>85,935</b>	<b>0.00</b>	<b>89,439</b>	<b>0.00</b>	<b>89,439</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,617,882</b>	<b>27.68</b>	<b>\$1,739,836</b>	<b>28.00</b>	<b>\$1,743,340</b>	<b>28.00</b>	<b>\$1,665,562</b>	<b>26.00</b>
<b>GENERAL REVENUE</b>	<b>\$1,617,882</b>	<b>27.68</b>	<b>\$1,739,836</b>	<b>28.00</b>	<b>\$1,743,340</b>	<b>28.00</b>	<b>\$1,665,562</b>	<b>26.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** B&P Operations

**Program is found in the following core budget(s):** Division of Budget & Planning

### 1. What does this program do?

The division analyzes budget policy issues and provides fiscal information to the commissioner, the Governor's office, the General Assembly, Missouri's congressional delegation, and state, local, and federal agencies. The staff reviews state agency fiscal operations, prepares annual budget instructions, analyzes budget requests, and prepares the annual Executive Budget and appropriation bills. The division manages the automated state budget system. Division staff analyze the state economy and tax issues, estimate revenue collections, track agency performance measures, review legislation with budget implications, and draft fiscal notes. The division coordinates legislative reviews for the executive branch. The division reviews federal issues and their impact on Missouri.

### 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 33, RSMo.

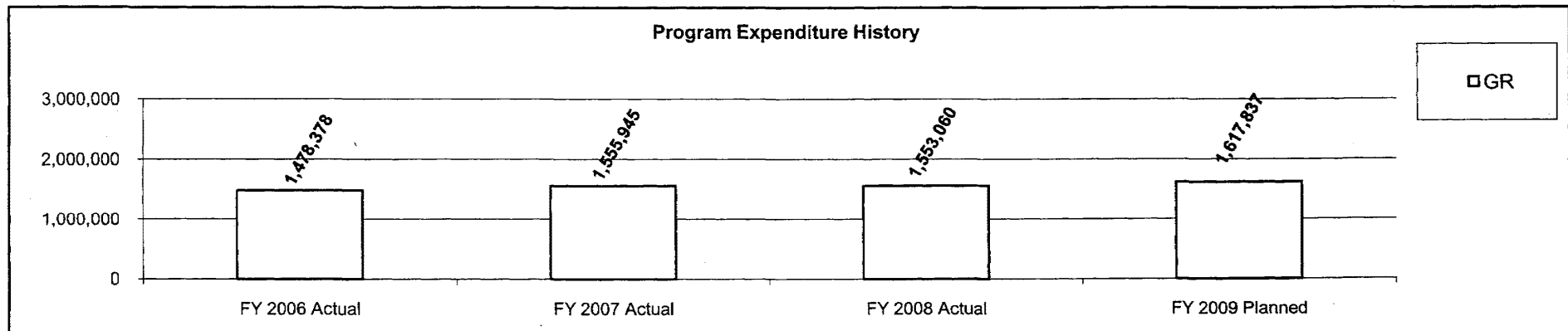
### 3. Are there federal matching requirements? If yes, please explain.

No

### 4. Is this a federally mandated program? If yes, please explain.

No

### 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.





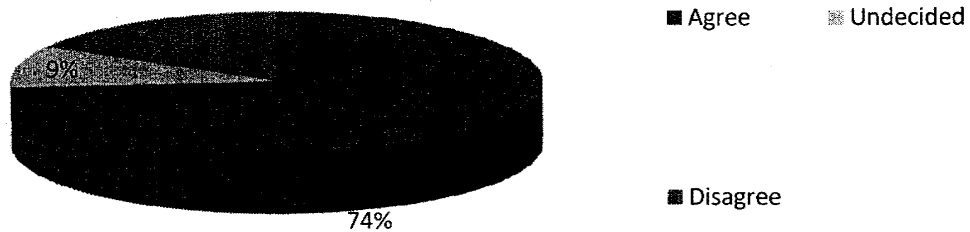
## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** B&P Operations  
**Program is found in the following core budget(s):** Division of Budget & Planning

7d. Provide a customer satisfaction measure, if available.

	FY 06 Proj.	Actual	FY 07 Proj.	Actual	FY08 Proj.	Actual	FY 09 Target	FY 10 Target	FY 11 Target
Percentage of Users Generally Satisfied with Budget Forms	90%	86%	90%	94%	90%	74%	85%	85%	85%

### USERS GENERALLY SATISFIED WITH BUDGET FORMS



## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Demography & Reapportionment Support

**Program is found in the following core budget(s):** Budget & Planning Operating

**1. What does this program do?**

OA Budget and Planning is the designated state demographic agency and has statutory demographic and reapportionment duties.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Section 37.130, RSMo, provides that the demographic unit in the Office of Administration "...shall be responsible for the coordination and preparation of all official population estimates and projections required by state agencies, commissions and local governmental units. In addition the unit shall provide requested assistance in all reapportionment matters." Section 37.135, RSMo, specifies the "...duty to take the necessary steps to contract with the federal government and pay within the limits of moneys appropriated for that purpose any sums of money required to have the federal census taken on a precinct-by-precinct basis." Article III, Sections 2, 5, 7, and 10 of the Missouri Constitution provide for the reapportionment of state house and senate districts by two bipartisan state apportionment commissions appointed by the governor following the decennial census.

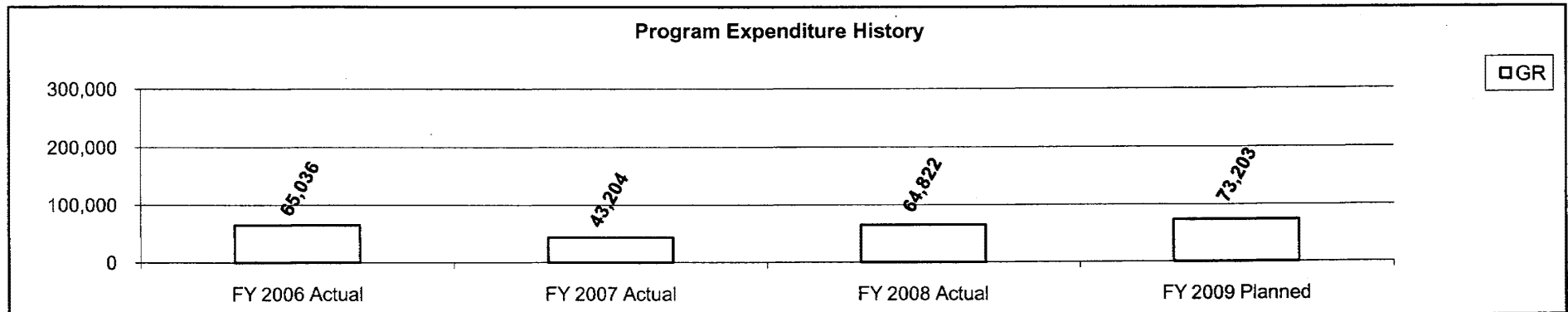
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A

## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Demography & Reapportionment Support

**Program is found in the following core budget(s):** Budget & Planning Operating

**7a. Provide an effectiveness measure.**

N/A

**7b. Provide an efficiency measure.**

N/A

**7c. Provide the number of clients/individuals served, if applicable.**

N/A

**7d. Provide a customer satisfaction measure, if available.**

N/A

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENSUS 2010 PREPARATIONS</b>								
Census-Reapportionment Prep - 1300009								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	30,396	0.50	30,396	0.50
TOTAL - PS	0	0.00	0	0.00	30,396	0.50	30,396	0.50
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	152,257	0.00	152,257	0.00
TOTAL - EE	0	0.00	0	0.00	152,257	0.00	152,257	0.00
TOTAL	0	0.00	0	0.00	182,653	0.50	182,653	0.50
GRAND TOTAL	\$0	0.00	\$0	0.00	\$182,653	0.50	\$182,653	0.50



**NEW DECISION ITEM**  
**RANK:** 5 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30540
<b>Division</b>	Budget & Planning		
<b>DI Name</b>	CENSUS 2010 - Reapportionment Support	<b>DI#</b>	1300009

**1. AMOUNT OF REQUEST**

	<b>FY 2010 Budget Request</b>			
	GR	Federal	Other	Total
PS	30,396	0	0	30,396
EE	152,257	0	0	152,257
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>182,653</b>	<b>0</b>	<b>0</b>	<b>182,653</b>
 FTE	 0.50	 0.00	 0.00	 0.50

<b>Est. Fringe</b>	14,341	0	0	14,341
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	<b>FY 2010 Governor's Recommendation</b>			
	GR	Fed	Other	Total
PS	30,396	0	0	30,396
EE	152,257	0	0	152,257
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>182,653</b>	<b>0</b>	<b>0</b>	<b>182,653</b>
 FTE	 0.00	 0.00	 0.00	 0.00

<b>Est. Fringe</b>	14,341	0	0	14,341
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: <u>Decennial Reapportionment Support</u>	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

Section 37.130, RSMo, provides that the demographic unit in the Office of Administration "shall provide requested assistance in all reapportionment matters." The federal census will be taken on April 1, 2010. The state of Missouri needs to prepare census geographic and election databases that will be used for reapportionment efforts following the census. Initial staff and office set-up resources need to be put in place before the federal census and state reapportionment efforts occur. This budget request ensures that the Office of Administration makes necessary preparations for reapportionment activities by the bipartisan commissions in 2011.

## NEW DECISION ITEM

RANK: 5 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30540
<b>Division</b>	Budget & Planning		
<b>DI Name</b>	CENSUS 2010 - Reapportionment Support DI# 1300009		

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Salaries are based on 2000 reapportionment staff salaries with CPI and cost of living adjustments. EE expenses are based on the latest estimate available in August, 2008 (when the request was put together) or CPI adjusted expenditure amounts from the 2000 reapportionment effort.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
Project Supervisor	30,396	0.5	0	0.0	0	0.0	30,396	0.5	0
<b>Total PS</b>	<b>30,396</b>	<b>0.5</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>30,396</b>	<b>0.5</b>	<b>0</b>
Travel, In-State	1,056		0		0		1,056		0
Travel, Out-of-State	9,200		0		0		9,200		0
Supplies	8,622		0		0		8,622		3,000
Professional Development	7,570		0		0		7,570		6,570
Communication Services and Supplies	10,059		0		0		10,059		6,759
Professional Services	6,958		0		0		6,958		6,958
M&R Services	7,294		0		0		7,294		5,736
Computer Equipment	75,040		0		0		75,040		75,040
Office Equipment	26,458		0		0		26,458		26,458
<b>Total EE</b>	<b>152,257</b>		<b>0</b>		<b>0</b>		<b>152,257</b>		<b>130,521</b>
Program Distributions	0		0		0		0		0
<b>Total PSD</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
Transfers	0		0		0		0		0
<b>Total TRF</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Grand Total</b>	<b>182,653</b>	<b>0.5</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>182,653</b>	<b>0.5</b>	<b>130,521</b>

**NEW DECISION ITEM**  
**RANK:** 5 **OF** 27

Department	Office of Administration			Budget Unit		30540			
Division	Budget & Planning								
DI Name	CENSUS 2010 - Reapportionment Support DI# 1300009								
	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Budget Object Class/Job Class									
Project Supervisor	30,396	0.5	0	0.0	0	0.0	30,396	0.5	0
Total PS	30,396	0.5	0	0.0	0	0.0	30,396	0.5	0
Travel, In-State	1,056		0		0		1,056		0
Travel, Out-of-State	9,200		0		0		9,200		0
Supplies	8,622		0		0		8,622		3,000
Professional Development	7,570		0		0		7,570		6,570
Communication Services and Supplies	10,059		0		0		10,059		6,759
Professional Services	6,958		0		0		6,958		6,958
M&R Services	7,294		0		0		7,294		5,736
Computer Equipment	75,040		0		0		75,040		75,040
Office Equipment	26,458		0		0		26,458		26,458
Total EE	152,257		0		0		152,257		130,521
Program Distributions	0		0		0		0		0
Total PSD	0		0		0		0		0
Transfers	0		0		0		0		0
Total TRF	0		0		0		0		0
Grand Total	182,653	0.5	0	0.0	0	0.0	182,653	0.5	130,521

## NEW DECISION ITEM

RANK: 5 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30540
<b>Division</b>	Budget & Planning		
<b>DI Name</b>	CENSUS 2010 - Reapportionment Support DI# 1300009		

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)****6a. Provide an effectiveness measure.**

N/A

**6b. Provide an efficiency measure.**

N/A

**6c. Provide the number of clients/individuals served, if applicable.**

	<b>FY 06 Proj.</b>	<b>Actual</b>	<b>FY 07 Proj.</b>	<b>Actual</b>	<b>FY 08 Proj.</b>	<b>Actual</b>	<b>FY 09 Target</b>	<b>FY 10 Target</b>	<b>FY 11 Target</b>
Number of 2008 precinct datasets prepared for OA reapportionment system	N/A	N/A	N/A	N/A	N/A	N/A	115	N/A	N/A
Number of 2010 precinct datasets prepared for OA reapportionment system	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	50
Number of precinct boundary maps printed	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9,000

**6d. Provide a customer satisfaction measure, if available.**

N/A

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

The State Demographer will:

1. Collaborate with the state's Geographic Information Officer and election authorities to record 2006-2008 election databases and precinct boundaries.
2. Verify voting precincts and state legislative districts in the U.S. Census Bureau's electronic database.
3. Hire initial staff and set up office.
4. Conduct apportionment support for the House and Senate Reapportionment Commissions.

# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30540	<b>DEPARTMENT:</b> OFFICE OF ADMINISTRATION
<b>BUDGET UNIT NAME:</b> CENSUS PREPARATIONS	<b>DIVISION:</b> BUDGET & PLANNING

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

<b>DEPARTMENT REQUEST</b>
25% of PS and E&E budgeted amount. This totals \$7,599 PS and \$152,257 EE. To provide flexibility to meet unknow needs as the office is established for redistricting and census activities.

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
N/A	N/A	Unknown

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N.A	Unknown

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENSUS 2010 PREPARATIONS</b>								
<b>Census-Reapportionment Prep - 1300009</b>								
PROJECT SUPERVISOR	0	0.00	0	0.00	30,396	0.50	30,396	0.50
TOTAL - PS	0	0.00	0	0.00	30,396	0.50	30,396	0.50
TRAVEL, IN-STATE	0	0.00	0	0.00	1,056	0.00	1,056	0.00
TRAVEL, OUT-OF-STATE	0	0.00	0	0.00	9,200	0.00	9,200	0.00
SUPPLIES	0	0.00	0	0.00	8,622	0.00	8,622	0.00
PROFESSIONAL DEVELOPMENT	0	0.00	0	0.00	7,570	0.00	7,570	0.00
COMMUNICATION SERV & SUPP	0	0.00	0	0.00	10,059	0.00	10,059	0.00
PROFESSIONAL SERVICES	0	0.00	0	0.00	6,958	0.00	6,958	0.00
M&R SERVICES	0	0.00	0	0.00	7,294	0.00	7,294	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	75,040	0.00	75,040	0.00
OFFICE EQUIPMENT	0	0.00	0	0.00	26,458	0.00	26,458	0.00
TOTAL - EE	0	0.00	0	0.00	152,257	0.00	152,257	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$182,653	0.50	\$182,653	0.50
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$182,653	0.50	\$182,653	0.50
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>FEDERAL STIMULUS</b>									
Statewide Federal Stimulus - 1300084									
PROGRAM-SPECIFIC									
FEDERAL STIMULUS	0	0.00	0	0.00	0	0.00	1	0.00	
TOTAL - PD	0	0.00	0	0.00	0	0.00	1	0.00	
TOTAL	0	0.00	0	0.00	0	0.00	1	0.00	
GRAND TOTAL	\$0	0.00	\$0	0.00	\$0	0.00	\$1	0.00	

**NEW DECISION ITEM**  
**RANK:** unranked **OF** \_\_\_\_\_

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30535
<b>Division</b>	Budget & Planning		
<b>DI Name</b>	Statewide Federal Stimulus	<b>DI#</b>	1300084

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	1	0	1 E
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes: An E is requested for federal funds

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input checked="" type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The Governor recommends a \$1E on an open-ended basis for the purpose of accessing, maximizing, and/or leveraging federal fiscal relief funds, which such funds become available, for construction projects throughout the state as identified, prioritized, and supervised by the Commissioner of Administration with notice to the General Assembly.



**NEW DECISION ITEM**  
**RANK:** unranked **OF** \_\_\_\_\_

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30535
<b>Division</b>	Budget & Planning		
<b>DI Name</b>	Statewide Federal Stimulus	<b>DI#</b>	1300084

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The \$1 E is a placeholder to accommodate any amount that could be received.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
Program Distributions							0		
Total PSD	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Program Distributions			1				1		
Total PSD	0		1		0		1		0
Grand Total	0	0.0	1	0.0	0	0.0	1	0.0	0

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FEDERAL STIMULUS</b>								
Statewide Federal Stimulus - 1300084								
PROGRAM DISTRIBUTIONS	0	0.00	0	0.00	0	0.00	1	0.00
TOTAL - PD	0	0.00	0	0.00	0	0.00	1	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$1	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>TAX EXPENDITURE BUDGET</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
GENERAL REVENUE	15,000	0.00	15,030	0.00	15,030	0.00	0	0.00	
TOTAL - EE	15,000	0.00	15,030	0.00	15,030	0.00	0	0.00	
TOTAL	15,000	0.00	15,030	0.00	15,030	0.00	0	0.00	
GRAND TOTAL	\$15,000	0.00	\$15,030	0.00	\$15,030	0.00	\$0	0.00	

## CORE DECISION ITEM

Department	Office of Administration	Budget Unit	30550
Division	Budget & Planning		
Core -	Tax Expenditure Report		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	15,030	0	0	15,030
PSD	0	0	0	0
TRF	0	0	0	0
Total	15,030	0	0	15,030
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	0	0
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

## 2. CORE DESCRIPTION

Section 33.282, RSMo, directs the Office of Administration, subject to appropriation, to develop a tax expenditure budget for submission to the General Assembly. The tax expenditure budget must indicate the reduction in revenue collections for each fiscal year as a result of each deduction, exemption, credit or other tax preference as authorized by law, and must indicate, where appropriate, the tax source of each state-funded program. The requested funds will be used to contract with a third party for update of a tax expenditure budget. The tax expenditure budget will provide the information necessary to allow decision makers to allocate Missouri's resources in the most effective and efficient manner.

## 3. PROGRAM LISTING (list programs included in this core funding)

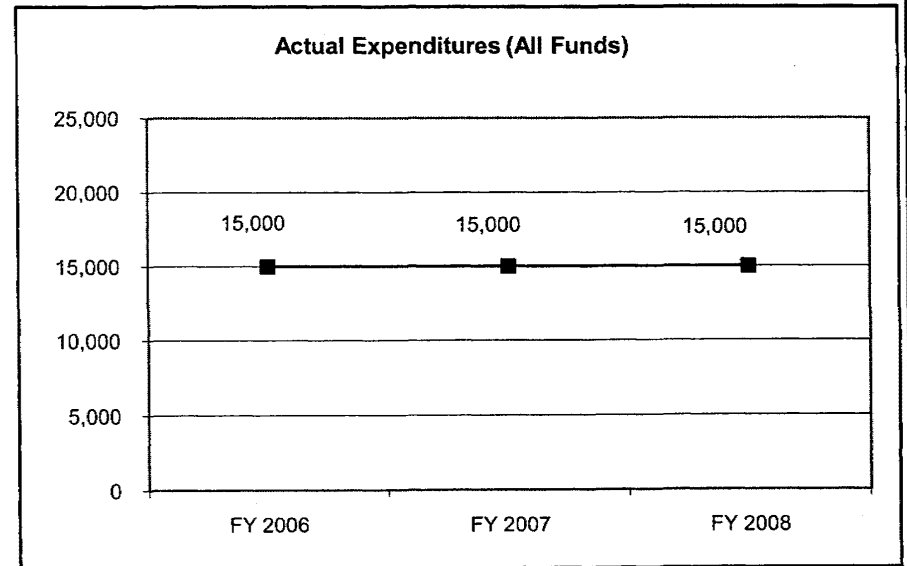
N/A

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30550
<b>Division</b>	Budget & Planning		
<b>Core -</b>	Tax Expenditure Report		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	15,495	15,495	15,495	15,030
Less Reverted (All Funds)	(465)	(465)	(465)	N/A
Budget Authority (All Funds)	15,030	15,030	15,030	N/A
Actual Expenditures (All Funds)	15,000	15,000	15,000	N/A
Unexpended (All Funds)	30	30	30	N/A
Unexpended, by Fund:				
General Revenue	30	30	30	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

## OFFICE OF ADMINISTRATION

## TAX EXPENDITURE BUDGET

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	15,030	0	0	15,030	
	<b>Total</b>	<b>0.00</b>	<b>15,030</b>	<b>0</b>	<b>0</b>	<b>15,030</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	15,030	0	0	15,030	
	<b>Total</b>	<b>0.00</b>	<b>15,030</b>	<b>0</b>	<b>0</b>	<b>15,030</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>							
Core Reduction	2505 2815 EE	0.00	(15,030)	0	0	(15,030)	
<b>NET GOVERNOR CHANGES</b>		<b>0.00</b>	<b>(15,030)</b>	<b>0</b>	<b>0</b>	<b>(15,030)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	0	0	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
TAX EXPENDITURE BUDGET								
CORE								
PROFESSIONAL SERVICES	15,000	0.00	15,030	0.00	15,030	0.00	0	0.00
TOTAL - EE	15,000	0.00	15,030	0.00	15,030	0.00	0	0.00
GRAND TOTAL	\$15,000	0.00	\$15,030	0.00	\$15,030	0.00	\$0	0.00
GENERAL REVENUE	\$15,000	0.00	\$15,030	0.00	\$15,030	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SPECIALIZED RESEARCH</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
OA-FEDERAL AND OTHER	0	0.00	1	0.00	0	0.00	0	0.00
TOTAL - EE	0	0.00	1	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>



# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30590
<b>Division</b>	Budget & Planning		
<b>Core -</b>	Specialized Research		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes:

## 2. CORE DESCRIPTION

This appropriation is being reallocated in FY 2010 from the Division of Budget & Planning to the Commissioner's Office, pursuant to budget instructions. Agencies who do not already have a generic, open-ended federal appropriation for funds that become available to the department between sessions were asked to request that authority.

## 3. PROGRAM LISTING (list programs included in this core funding)

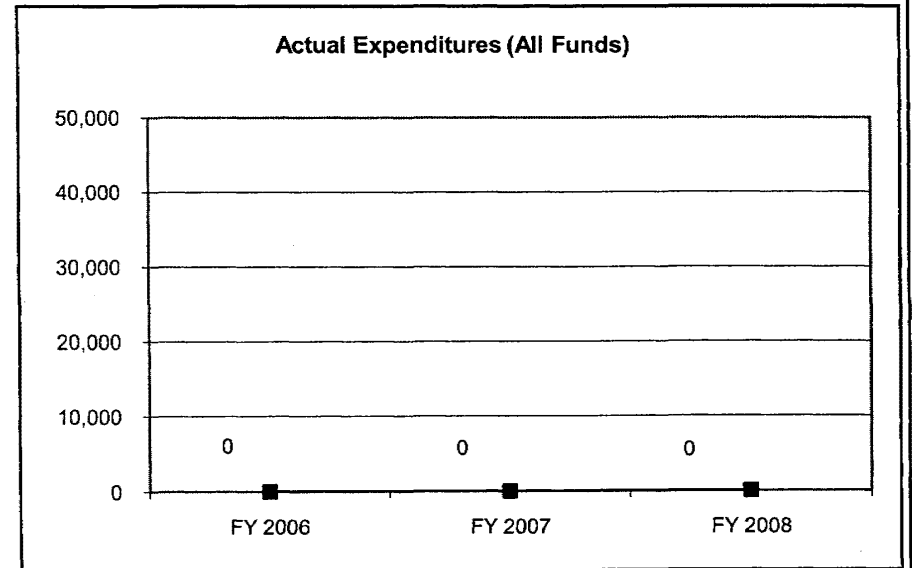
N/A

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30590
<b>Division</b>	Budget & Planning		
<b>Core -</b>	Specialized Research		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	50,000	50,000	50,000	1
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	50,000	50,000	50,000	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	50,000	50,000	50,000	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	50,000	50,000	50,000	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:** The last time funds were expended was in Fiscal Year 2001 (\$24,027)

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**  
**SPECIALIZED RESEARCH**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>				EE	0.00	0	1	0	1	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	530	3185	EE		0.00	0	(1)	0	(1)	To Commissioner's Office for department wide federal placeholder
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>0</b>	<b>(1)</b>	<b>0</b>	<b>(1)</b>	
<b>DEPARTMENT CORE REQUEST</b>				EE	0.00	0	0	0	0	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>				EE	0.00	0	0	0	0	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SPECIALIZED RESEARCH</b>								
<b>CORE</b>								
PROFESSIONAL SERVICES	0	0.00	1	0.00	0	0.00	0	0.00
TOTAL - EE	0	0.00	1	0.00	0	0.00	0	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$1	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	24,660,222	528.16	26,583,902	548.78	26,583,902	548.78	25,254,706	523.14
DEPT OF LABOR RELATIONS ADMIN	1,246,537	24.92	3,506,830	68.46	3,528,766	68.46	3,528,766	68.46
OA INFORMATION TECH FED& OTHER	12,201,809	257.49	13,789,952	272.44	13,801,549	272.44	13,801,549	272.44
CHILD SUPPORT ENFORCEMENT FUND	506,331	10.95	521,528	11.75	521,528	11.75	521,528	11.75
MO AIR EMISSION REDUCTION	50,734	1.00	0	0.00	0	0.00	0	0.00
NURSING FAC QUALITY OF CARE	287,658	6.90	416,162	8.00	416,162	8.00	416,162	8.00
HEALTH INITIATIVES	5,333	0.09	5,494	0.12	5,494	0.12	5,494	0.12
ANIMAL HEALTH LABORATORY FEES	5,180	0.10	5,390	0.13	5,390	0.13	5,390	0.13
ANIMAL CARE RESERVE	6,792	0.13	7,013	0.12	7,013	0.12	7,013	0.12
MO PUBLIC HEALTH SERVICES	34,373	0.64	131,420	3.00	131,420	3.00	131,420	3.00
LIVESTOCK BRANDS	0	0.00	232	0.01	232	0.01	232	0.01
COMMODITY COUNCIL MERCHANISING	327	0.01	341	0.01	341	0.01	341	0.01
SP ANIMAL FAC LOAN PROGRAM	411	0.01	428	0.01	428	0.01	428	0.01
STATE FAIR FEES	11,695	0.22	12,083	0.23	12,083	0.23	12,083	0.23
STATE PARKS EARNINGS	8,088	0.18	0	0.00	0	0.00	0	0.00
HISTORIC PRESERVATION REVOLV	5,912	0.15	0	0.00	0	0.00	0	0.00
MO VETERANS HOMES	391,603	8.98	405,793	8.67	405,793	8.67	405,793	8.67
DNR COST ALLOCATION	1,402,809	29.27	2,512,608	53.51	2,797,598	55.51	2,797,598	55.51
STATE FACILITY MAINT & OPERAT	88,909	1.96	91,590	2.00	91,590	2.00	91,590	2.00
DIFP ADMINISTRATIVE	83,835	1.74	99,367	2.00	99,367	2.00	99,367	2.00
OA REVOLVING ADMINISTRATIVE TR	5,307,684	110.91	6,443,034	124.25	6,443,034	122.25	6,443,034	122.25
WORKING CAPITAL REVOLVING	50,615	1.00	63,364	1.00	63,364	1.00	63,364	1.00
DOSS ADMINISTRATIVE TRUST	0	0.00	36,540	1.10	36,540	1.10	36,540	1.10
DED ADMINISTRATIVE	543,256	11.26	681,935	16.27	681,935	16.27	681,935	16.27
DIVISION OF FINANCE	42,033	1.00	46,248	1.00	51,248	1.00	51,248	1.00
INSURANCE DEDICATED FUND	445,948	10.20	600,093	13.00	600,093	13.00	600,093	13.00
NRP-WATER POLLUTION PERMIT FEE	48,760	1.17	0	0.00	0	0.00	0	0.00
SOLID WASTE MANAGEMENT	47,114	1.05	0	0.00	0	0.00	0	0.00
METALLIC MINERALS WASTE MGMT	1,998	0.04	0	0.00	0	0.00	0	0.00
LIVESTOCK SALES & MARKETS FEES	22	0.00	390	0.01	390	0.01	390	0.01
NRP-AIR POLLUTION ASBESTOS FEE	3,942	0.09	0	0.00	0	0.00	0	0.00
UNDERGROUND STOR TANK REG PROG	35,188	0.80	0	0.00	0	0.00	0	0.00
MOTOR VEHICLE COMMISSION	19,209	0.36	19,784	0.50	19,784	0.50	19,784	0.50

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
NRP-AIR POLLUTION PERMIT FEE	94,596	2.15	0	0.00	0	0.00	0	0.00
PARKS SALES TAX	39,028	1.00	0	0.00	0	0.00	0	0.00
SOIL AND WATER SALES TAX	101,297	2.46	0	0.00	0	0.00	0	0.00
DEPT OF REVENUE INFORMATION	189,087	3.79	194,849	4.00	194,849	4.00	194,849	4.00
LIVESTOCK DEALER LAW ENF & ADM	49	0.00	150	0.01	150	0.01	150	0.01
STATE HWYS AND TRANS DEPT	811,473	18.27	861,791	20.37	861,791	20.37	861,791	20.37
MILK INSPECTION FEES	1,415	0.03	1,481	0.04	1,481	0.04	1,481	0.04
GRAIN INSPECTION FEES	10,016	0.19	10,359	0.30	10,359	0.30	10,359	0.30
WORKERS COMPENSATION	316,933	6.12	0	0.00	283,250	5.00	283,250	5.00
DEPT OF HEALTH-DONATED	38,177	0.91	107,031	1.72	107,031	1.72	107,031	1.72
PETROLEUM INSPECTION FUND	72,334	1.28	83,493	1.38	83,493	1.38	83,493	1.38
ENERGY SET-ASIDE PROGRAM	7,934	0.19	0	0.00	0	0.00	0	0.00
STATE LAND SURVEY PROGRAM	26,441	0.64	0	0.00	0	0.00	0	0.00
HAZARDOUS WASTE FUND	182,973	4.18	0	0.00	0	0.00	0	0.00
SAFE DRINKING WATER FUND	102,950	2.37	0	0.00	0	0.00	0	0.00
CRIME VICTIMS COMP FUND	5,109	0.09	25,658	0.48	12,125	0.48	12,125	0.48
COAL MINE LAND RECLAMATION	7,996	0.18	0	0.00	0	0.00	0	0.00
PROFESSIONAL REGISTRATION FEES	241,636	4.88	304,838	6.00	304,838	6.00	304,838	6.00
MISSOURI WINE AND GRAPE FUND	6,136	0.12	6,362	0.11	6,362	0.11	6,362	0.11
ORGAN DONOR PROGRAM	3,358	0.07	9,025	0.05	9,025	0.05	9,025	0.05
EARLY CHILDHOOD DEV EDU/CARE	1,437	0.01	1,482	0.04	1,482	0.04	1,482	0.04
GUARANTY AGENCY OPERATING	386,392	7.61	651,606	10.56	651,606	10.56	651,606	10.56
DRY-CLEANING ENVIRL RESP TRUST	16,422	0.37	0	0.00	0	0.00	0	0.00
AGRICULTURE DEVELOPMENT	1,019	0.02	1,079	0.06	1,079	0.06	1,079	0.06
MINED LAND RECLAMATION	3,997	0.09	0	0.00	0	0.00	0	0.00
UNEMPLOYMENT AUTOMATION	0	0.00	0	0.00	283,250	5.00	283,250	5.00
TOTAL - PS	50,212,532	1,067.80	58,240,725	1,181.49	59,117,215	1,191.49	57,788,019	1,165.85
EXPENSE & EQUIPMENT								
GENERAL REVENUE	29,572,451	0.00	33,129,280	0.00	28,684,666	0.00	23,020,134	0.00
DEPT OF LABOR RELATIONS ADMIN	321,275	0.00	487,958	0.00	419,981	0.00	419,981	0.00
OA-FEDERAL AND OTHER	0	0.00	10,000	0.00	10,000	0.00	10,000	0.00
OA INFORMATION TECH FED& OTHER	39,463,627	0.00	54,625,406	0.00	54,009,222	0.00	54,009,222	0.00
UNEMPLOYMENT COMP ADMIN	0	0.00	798,281	0.00	798,281	0.00	798,281	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

## Budget Unit

Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
CHILD SUPPORT ENFORCEMENT FUND	1,217,270	0.00	1,229,528	0.00	1,229,528	0.00	1,229,528	0.00
HEALTH CARE TECHNOLOGY FUND	0	0.00	1,257,307	0.00	1,257,307	0.00	1,257,307	0.00
ELEVATOR SAFETY	8,889	0.00	9,215	0.00	9,215	0.00	9,215	0.00
MO ARTS COUNCIL TRUST	20,013	0.00	23,060	0.00	22,960	0.00	22,960	0.00
COMM FOR DEAF-CERT OF INTERPRE	6,765	0.00	8,000	0.00	8,000	0.00	8,000	0.00
MO AIR EMISSION REDUCTION	12,631	0.00	0	0.00	0	0.00	0	0.00
NURSING FAC QUALITY OF CARE	96,535	0.00	104,048	0.00	104,048	0.00	104,048	0.00
DIVISION OF TOURISM SUPPL REV	18,747	0.00	55,704	0.00	53,704	0.00	53,704	0.00
HEALTH INITIATIVES	2,022	0.00	2,067	0.00	2,067	0.00	2,067	0.00
HEALTH ACCESS INCENTIVE	9,829	0.00	7,100	0.00	7,100	0.00	7,100	0.00
LOTTERY PROCEEDS	109,770	0.00	113,480	0.00	113,480	0.00	113,480	0.00
ANIMAL HEALTH LABORATORY FEES	3,730	0.00	5,936	0.00	5,936	0.00	5,936	0.00
MAMMOGRAPHY	4,831	0.00	4,590	0.00	4,590	0.00	4,590	0.00
ANIMAL CARE RESERVE	4,827	0.00	9,403	0.00	9,403	0.00	9,403	0.00
ELDERLY HOME-DELIVER MEALS TRU	10,800	0.00	10,970	0.00	10,970	0.00	10,970	0.00
MO PUBLIC HEALTH SERVICES	470,176	0.00	741,493	0.00	741,493	0.00	741,493	0.00
LIVESTOCK BRANDS	2,603	0.00	3,010	0.00	3,010	0.00	3,010	0.00
VETERANS' COMMISSION CI TRUST	2,732	0.00	14,000	0.00	39,000	0.00	39,000	0.00
COMMODITY COUNCIL MERCHANISING	96	0.00	781	0.00	781	0.00	781	0.00
FEDERAL SURPLUS PROPERTY	1,420	0.00	12,642	0.00	12,642	0.00	12,642	0.00
SP ANIMAL FAC LOAN PROGRAM	777	0.00	1,162	0.00	1,162	0.00	1,162	0.00
STATE FAIR FEES	9,698	0.00	9,704	0.00	9,704	0.00	9,704	0.00
STATE PARKS EARNINGS	171,575	0.00	0	0.00	0	0.00	0	0.00
NATURAL RESOURCES REVOLVING SE	5,382	0.00	0	0.00	0	0.00	0	0.00
HISTORIC PRESERVATION REVOLV	480	0.00	0	0.00	0	0.00	0	0.00
MO VETERANS HOMES	449,514	0.00	542,839	0.00	542,839	0.00	542,839	0.00
DNR COST ALLOCATION	2,611,498	0.00	3,983,440	0.00	4,354,769	0.00	4,354,769	0.00
STATE FACILITY MAINT & OPERAT	131,960	0.00	144,274	0.00	144,274	0.00	144,274	0.00
DIFP ADMINISTRATIVE	5,720	0.00	24,336	0.00	24,336	0.00	24,336	0.00
OA REVOLVING ADMINISTRATIVE TR	16,593,081	0.00	22,900,364	0.00	22,780,364	0.00	22,780,364	0.00
WORKING CAPITAL REVOLVING	105,503	0.00	170,410	0.00	170,410	0.00	170,410	0.00
INMATE REVOLVING	15,200	0.00	12,943,228	0.00	10,469,380	0.00	10,469,380	0.00
DOSS ADMINISTRATIVE TRUST	0	0.00	402,972	0.00	402,972	0.00	402,972	0.00



## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
DED ADMINISTRATIVE	205,339	0.00	1,278,197	0.00	1,278,197	0.00	1,278,197	0.00
DIVISION OF CREDIT UNIONS	5,448	0.00	6,611	0.00	6,611	0.00	6,611	0.00
DIVISION OF FINANCE	86,428	0.00	99,552	0.00	99,552	0.00	99,552	0.00
INSURANCE EXAMINERS FUND	57,748	0.00	148,628	0.00	148,628	0.00	148,628	0.00
NATURAL RESOURCES PROTECTION	970	0.00	0	0.00	0	0.00	0	0.00
DEAF RELAY SER & EQ DIST PRGM	12,416	0.00	13,000	0.00	13,000	0.00	13,000	0.00
PROF & PRACT NURSING LOANS	6,145	0.00	5,600	0.00	5,600	0.00	5,600	0.00
INSURANCE DEDICATED FUND	430,567	0.00	368,019	0.00	368,019	0.00	368,019	0.00
INTERNATIONAL TRADE SHOW REVOL	0	0.00	2,762	0.00	2,762	0.00	2,762	0.00
NRP-WATER POLLUTION PERMIT FEE	273,819	0.00	0	0.00	0	0.00	0	0.00
SOLID WASTE MGMT-SCRAP TIRE	8	0.00	0	0.00	0	0.00	0	0.00
SOLID WASTE MANAGEMENT	23,114	0.00	0	0.00	0	0.00	0	0.00
METALLIC MINERALS WASTE MGMT	1,454	0.00	0	0.00	0	0.00	0	0.00
LIVESTOCK SALES & MARKETS FEES	261	0.00	262	0.00	262	0.00	262	0.00
NRP-AIR POLLUTION ASBESTOS FEE	814	0.00	0	0.00	0	0.00	0	0.00
PETROLEUM STORAGE TANK INS	72,530	0.00	0	0.00	0	0.00	0	0.00
UNDERGROUND STOR TANK REG PROG	1,769	0.00	0	0.00	0	0.00	0	0.00
CHEMICAL EMERGENCY PREPAREDNES	9,250	0.00	11,500	0.00	11,500	0.00	11,500	0.00
MOTOR VEHICLE COMMISSION	37,316	0.00	37,805	0.00	37,805	0.00	37,805	0.00
NRP-AIR POLLUTION PERMIT FEE	61,932	0.00	0	0.00	0	0.00	0	0.00
MISSOURI JOB DEVELOPMENT FUND	5,958	0.00	7,000	0.00	7,000	0.00	7,000	0.00
CONSERVATION COMMISSION	32,686	0.00	33,198	0.00	33,198	0.00	33,198	0.00
PARKS SALES TAX	154,627	0.00	0	0.00	0	0.00	0	0.00
SOIL AND WATER SALES TAX	793,189	0.00	0	0.00	0	0.00	0	0.00
DEPT OF REVENUE INFORMATION	51,428	0.00	12,050,098	0.00	12,050,098	0.00	12,050,098	0.00
BLIND PENSION	29,591	0.00	29,591	0.00	29,591	0.00	29,591	0.00
LIVESTOCK DEALER LAW ENF & ADM	0	0.00	95	0.00	95	0.00	95	0.00
STATE HWYS AND TRANS DEPT	2,710,955	0.00	2,794,899	0.00	2,794,899	0.00	2,794,899	0.00
MILK INSPECTION FEES	2,112	0.00	4,533	0.00	4,963	0.00	4,963	0.00
DEPT HEALTH & SR SV DOCUMENT	16,359	0.00	108,356	0.00	108,356	0.00	108,356	0.00
GRAIN INSPECTION FEES	23,660	0.00	33,851	0.00	33,851	0.00	33,851	0.00
EXCELLENCE IN EDUCATION	5,000	0.00	5,000	0.00	20,000	0.00	20,000	0.00
WORKERS COMPENSATION	248,492	0.00	6,163,079	0.00	5,327,737	0.00	5,327,737	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
DEPT OF HEALTH-DONATED	6,184	0.00	20,543	0.00	20,543	0.00	20,543	0.00
GROUNDWATER PROTECTION	5,536	0.00	0	0.00	0	0.00	0	0.00
PETROLEUM INSPECTION FUND	22,583	0.00	48,045	0.00	48,045	0.00	48,045	0.00
ENERGY SET-ASIDE PROGRAM	2,106	0.00	0	0.00	0	0.00	0	0.00
STATE LAND SURVEY PROGRAM	12,638	0.00	0	0.00	0	0.00	0	0.00
HAZARDOUS WASTE FUND	37,754	0.00	2,000	0.00	2,000	0.00	2,000	0.00
SAFE DRINKING WATER FUND	66,224	0.00	0	0.00	0	0.00	0	0.00
CRIME VICTIMS COMP FUND	1,106	0.00	30,095	0.00	25,559	0.00	25,559	0.00
AGRICULTURE BUSINESS DEVELOPMT	2,676	0.00	2,501	0.00	2,501	0.00	2,501	0.00
COAL MINE LAND RECLAMATION	789	0.00	0	0.00	0	0.00	0	0.00
PROFESSIONAL REGISTRATION FEES	339,526	0.00	919,791	0.00	919,791	0.00	919,791	0.00
CHILDREN'S TRUST	1,099	0.00	1,100	0.00	1,100	0.00	1,100	0.00
MO COMM DEAF & HARD OF HEARING	1,000	0.00	1,000	0.00	1,000	0.00	1,000	0.00
BOILER & PRESSURE VESSELS SAFE	9,938	0.00	10,290	0.00	14,040	0.00	14,040	0.00
MISSOURI RX PLAN FUND	15,000	0.00	15,000	0.00	15,000	0.00	15,000	0.00
PUTATIVE FATHER REGISTRY	6,727	0.00	12,600	0.00	12,600	0.00	12,600	0.00
MISSOURI WINE AND GRAPE FUND	8,645	0.00	8,787	0.00	8,787	0.00	8,787	0.00
ORGAN DONOR PROGRAM	4,778	0.00	10,000	0.00	10,000	0.00	10,000	0.00
CHILD LABOR ENFORCEMENT	5,991	0.00	15,000	0.00	15,000	0.00	15,000	0.00
EARLY CHILDHOOD DEV EDU/CARE	36,168	0.00	24,279	0.00	24,279	0.00	24,279	0.00
GUARANTY AGENCY OPERATING	132,869	0.00	251,938	0.00	251,938	0.00	251,938	0.00
DRY-CLEANING ENVIRL RESP TRUST	6,084	0.00	0	0.00	0	0.00	0	0.00
CHILDHOOD LEAD TESTING	785	0.00	13,037	0.00	13,037	0.00	13,037	0.00
AGRICULTURE DEVELOPMENT	483	0.00	879	0.00	879	0.00	879	0.00
MINED LAND RECLAMATION	3,408	0.00	0	0.00	0	0.00	0	0.00
INSTITUTION GIFT TRUST	0	0.00	90	0.00	90	0.00	90	0.00
SPECIAL EMPLOYMENT SECURITY	18	0.00	5,110,000	0.00	110,000	0.00	110,000	0.00
TOTAL - EE	97,552,927	0.00	163,484,599	0.00	150,335,507	0.00	144,670,975	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	0	0.00	2,309,386	0.00	9,386	0.00	9,386	0.00
OA INFORMATION TECH FED& OTHER	16,191	0.00	250,100	0.00	245,100	0.00	245,100	0.00
MO ARTS COUNCIL TRUST	0	0.00	0	0.00	100	0.00	100	0.00
DIVISION OF TOURISM SUPPL REV	0	0.00	0	0.00	2,000	0.00	2,000	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
HEALTH ACCESS INCENTIVE	0	0.00	600	0.00	600	0.00	600	0.00
MAMMOGRAPHY	0	0.00	50	0.00	50	0.00	50	0.00
OA REVOLVING ADMINISTRATIVE TR	231,014	0.00	143,650	0.00	263,650	0.00	263,650	0.00
INSURANCE EXAMINERS FUND	1,425	0.00	8,000	0.00	8,000	0.00	8,000	0.00
TOTAL - PD	248,630	0.00	2,711,786	0.00	528,886	0.00	528,886	0.00
<b>TOTAL</b>	<b>148,014,089</b>	<b>1,067.80</b>	<b>224,437,110</b>	<b>1,181.49</b>	<b>209,981,608</b>	<b>1,191.49</b>	<b>202,987,880</b>	<b>1,165.85</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	757,642	0.00
DEPT OF LABOR RELATIONS ADMIN	0	0.00	0	0.00	0	0.00	105,863	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	0	0.00	0	0.00	414,047	0.00
CHILD SUPPORT ENFORCEMENT FUND	0	0.00	0	0.00	0	0.00	15,646	0.00
NURSING FAC QUALITY OF CARE	0	0.00	0	0.00	0	0.00	12,485	0.00
HEALTH INITIATIVES	0	0.00	0	0.00	0	0.00	164	0.00
ANIMAL HEALTH LABORATORY FEES	0	0.00	0	0.00	0	0.00	162	0.00
ANIMAL CARE RESERVE	0	0.00	0	0.00	0	0.00	210	0.00
MO PUBLIC HEALTH SERVICES	0	0.00	0	0.00	0	0.00	3,943	0.00
LIVESTOCK BRANDS	0	0.00	0	0.00	0	0.00	7	0.00
COMMODITY COUNCIL MERCHANISING	0	0.00	0	0.00	0	0.00	10	0.00
SP ANIMAL FAC LOAN PROGRAM	0	0.00	0	0.00	0	0.00	13	0.00
STATE FAIR FEES	0	0.00	0	0.00	0	0.00	363	0.00
MO VETERANS HOMES	0	0.00	0	0.00	0	0.00	12,173	0.00
DNR COST ALLOCATION	0	0.00	0	0.00	0	0.00	83,928	0.00
STATE FACILITY MAINT & OPERAT	0	0.00	0	0.00	0	0.00	2,748	0.00
DIFP ADMINISTRATIVE	0	0.00	0	0.00	0	0.00	2,981	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	0	0.00	193,291	0.00
WORKING CAPITAL REVOLVING	0	0.00	0	0.00	0	0.00	1,901	0.00
DOSS ADMINISTRATIVE TRUST	0	0.00	0	0.00	0	0.00	1,094	0.00
DED ADMINISTRATIVE	0	0.00	0	0.00	0	0.00	20,459	0.00
DIVISION OF FINANCE	0	0.00	0	0.00	0	0.00	1,537	0.00
INSURANCE DEDICATED FUND	0	0.00	0	0.00	0	0.00	18,002	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
LIVESTOCK SALES & MARKETS FEES	0	0.00	0	0.00	0	0.00	12	0.00
MOTOR VEHICLE COMMISSION	0	0.00	0	0.00	0	0.00	594	0.00
DEPT OF REVENUE INFORMATION	0	0.00	0	0.00	0	0.00	5,846	0.00
LIVESTOCK DEALER LAW ENF & ADM	0	0.00	0	0.00	0	0.00	5	0.00
STATE HWYS AND TRANS DEPT	0	0.00	0	0.00	0	0.00	25,854	0.00
MILK INSPECTION FEES	0	0.00	0	0.00	0	0.00	44	0.00
GRAIN INSPECTION FEES	0	0.00	0	0.00	0	0.00	311	0.00
WORKERS COMPENSATION	0	0.00	0	0.00	0	0.00	8,498	0.00
DEPT OF HEALTH-DONATED	0	0.00	0	0.00	0	0.00	3,211	0.00
PETROLEUM INSPECTION FUND	0	0.00	0	0.00	0	0.00	2,505	0.00
CRIME VICTIMS COMP FUND	0	0.00	0	0.00	0	0.00	363	0.00
PROFESSIONAL REGISTRATION FEES	0	0.00	0	0.00	0	0.00	9,145	0.00
MISSOURI WINE AND GRAPE FUND	0	0.00	0	0.00	0	0.00	191	0.00
ORGAN DONOR PROGRAM	0	0.00	0	0.00	0	0.00	271	0.00
EARLY CHILDHOOD DEV EDU/CARE	0	0.00	0	0.00	0	0.00	45	0.00
GUARANTY AGENCY OPERATING	0	0.00	0	0.00	0	0.00	19,549	0.00
AGRICULTURE DEVELOPMENT	0	0.00	0	0.00	0	0.00	32	0.00
UNEMPLOYMENT AUTOMATION	0	0.00	0	0.00	0	0.00	8,498	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	1,733,643	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1,733,643</b>	<b>0.00</b>
<b>Statewide Applications Maint - 1300017</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	1,435,252	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	1,435,252	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1,435,252</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>DHSS FCSR Comp Sys Redesign - 1300015</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	481,704	0.00	0	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item		FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010
Budget Object Summary		ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC
Fund		DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR
								FTE
<b>ITSD CONSOLIDATION</b>								
<b>DHSS FCSR Comp Sys Redesign - 1300015</b>								
EXPENSE & EQUIPMENT								
OA INFORMATION TECH FED& OTHER		0	0.00	0	0.00	85,006	0.00	0
TOTAL - EE		0	0.00	0	0.00	566,710	0.00	0
<b>TOTAL</b>		<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>566,710</b>	<b>0.00</b>	<b>0</b>
<b>SEMA GIS Mapping Equipment - 1300018</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE		0	0.00	0	0.00	101,000	0.00	0
TOTAL - EE		0	0.00	0	0.00	101,000	0.00	0
<b>TOTAL</b>		<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>101,000</b>	<b>0.00</b>	<b>0</b>
<b>DOR Real ID Act Implementation - 1300037</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE		0	0.00	0	0.00	1,381,525	0.00	0
TOTAL - EE		0	0.00	0	0.00	1,381,525	0.00	0
<b>TOTAL</b>		<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1,381,525</b>	<b>0.00</b>	<b>0</b>
<b>DPS-MVC Antiwandering Security - 1300038</b>								
EXPENSE & EQUIPMENT								
MO VETERANS HOMES		0	0.00	0	0.00	903,000	0.00	0
TOTAL - EE		0	0.00	0	0.00	903,000	0.00	0
<b>TOTAL</b>		<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>903,000</b>	<b>0.00</b>	<b>0</b>
<b>DPS-MVC Physicians Dictation - 1300048</b>								
EXPENSE & EQUIPMENT								
MO VETERANS HOMES		0	0.00	0	0.00	49,900	0.00	0
TOTAL - EE		0	0.00	0	0.00	49,900	0.00	0
<b>TOTAL</b>		<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>49,900</b>	<b>0.00</b>	<b>0</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>DPS-MVC "Never Too Late" Prog - 1300049</b>								
EXPENSE & EQUIPMENT								
MO VETERANS HOMES	0	0.00	0	0.00	395,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	395,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>395,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>DOR MVDL Infrastructure - 1300039</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	3,452,325	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	3,452,325	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>3,452,325</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>DNR Emissions Data Integration - 1300040</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	750,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	750,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>750,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>DOLIR Computer System - 1300020</b>								
EXPENSE & EQUIPMENT								
UNEMPLOYMENT AUTOMATION	0	0.00	0	0.00	5,000,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	5,000,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>5,000,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>DHSS Comm Disease Surveillance - 1300021</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	94,248	2.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	94,248	2.00	0	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>DHSS Comm Disease Surveillance - 1300021</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	168,419	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	168,419	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>262,667</b>	<b>2.00</b>	<b>0</b>	<b>0.00</b>
<b>DHSS BNDD Registrtn Database - 1300014</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	143,520	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	143,520	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>143,520</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>DHSS Pseudoephedrine Tracking - 1300016</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	94,248	2.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	94,248	2.00	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	792,207	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	792,207	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>886,455</b>	<b>2.00</b>	<b>0</b>	<b>0.00</b>
<b>DOR Tax Compliance Discv&amp;Maint - 1300019</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	818,638	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	818,638	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>818,638</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>DESE Educator Licensure System - 1300041</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	82,466	0.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	82,466	0.00	0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>DESE Educator Licensure System - 1300041</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	672,303	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	672,303	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>754,769</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>DOR-STC Mkt Data Analysis Prog - 1300045</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	50,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	50,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>50,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>DNR Undergrnd Storage Tank Sys - 1300042</b>								
EXPENSE & EQUIPMENT								
PETROLEUM STORAGE TANK INS	0	0.00	0	0.00	900,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	900,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>900,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>DOC Contract IT Support Staff - 1300024</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	630,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	630,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>630,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>DPS-ATC Licensing System - 1300043</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	367,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	367,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>367,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>



**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

<b>Budget Unit</b>								
<b>Decision Item</b>	<b>FY 2008</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2010</b>
<b>Budget Object Summary</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>DEPT REQ</b>	<b>DEPT REQ</b>	<b>GOV REC</b>	<b>GOV REC</b>
<b>Fund</b>	<b>DOLLAR</b>	<b>FTE</b>	<b>DOLLAR</b>	<b>FTE</b>	<b>DOLLAR</b>	<b>FTE</b>	<b>DOLLAR</b>	<b>FTE</b>
<b>ITSD CONSOLIDATION</b>								
<b>DOR-STC Cost Estimating Softwr - 1300044</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	50,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	50,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>50,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>DOR-STC SB711 Tax Notice Sys - 1300047</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	100,000	2.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	100,000	2.00	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	945,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	945,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1,045,000</b>	<b>2.00</b>	<b>0</b>	<b>0.00</b>
<b>DESE Equipment Upgrade - 1300046</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	100,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	100,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>100,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>CONSOLIDATED IT ITEMS - 1300051</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	1,927,410	0.00
UNEMPLOYMENT AUTOMATION	0	0.00	0	0.00	0	0.00	5,000,000	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	6,927,410	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>6,927,410</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>E-MAIL RETENTION - 1300052</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	731,780	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	731,780	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>731,780</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$148,014,089</b>	<b>1,067.80</b>	<b>\$224,437,110</b>	<b>1,181.49</b>	<b>\$230,024,369</b>	<b>1,197.49</b>	<b>\$212,380,713</b>	<b>1,165.85</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>Core -</b>	ITSD Consolidation Operating Core		

## 1. CORE FINANCIAL SUMMARY

FY 2010 Budget Request					FY 2010 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	26,583,902	17,330,315	15,202,998	59,117,215	PS	25,254,706	17,330,315	15,202,998	57,788,019
EE	28,684,666	55,237,484	66,413,357	150,335,507	EE	23,020,134	55,237,484	66,413,357	144,670,975
PSD	9,386	245,100	274,400	528,886	PSD	9,386	245,100	274,400	528,886
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>55,277,954</b>	<b>72,812,899</b>	<b>81,890,755</b>	<b>209,981,608</b>	<b>Total</b>	<b>48,284,226</b>	<b>72,812,899</b>	<b>81,890,755</b>	<b>202,987,880</b>
<b>FTE</b>	<b>548.78</b>	<b>340.90</b>	<b>301.81</b>	<b>1,191.49</b>	<b>FTE</b>	<b>523.14</b>	<b>340.90</b>	<b>301.81</b>	<b>1,165.85</b>
<b>Est. Fringe</b>	<b>12,542,285</b>	<b>8,176,443</b>	<b>7,172,774</b>	<b>27,891,502</b>	<b>Est. Fringe</b>	<b>11,915,170</b>	<b>8,176,443</b>	<b>7,172,774</b>	<b>27,264,387</b>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: Various - See Decision Item Summary report on previous page  
Notes:

Other Funds: Various - See Decision Item Summary rpt on previous page  
Notes:

## 2. CORE DESCRIPTION

In Fiscal Year 2007, the State's appropriations for certain information technology resources were consolidated under the Office of Administration. These resources are under the direct control of the state's Chief Information Officer, resulting in a better, more coordinated use of state resources. This decision item contains the operating funds for each of the division's sections including Infrastructure, Operations, and Administration. In addition, this section includes funding for information technology services provided to the 14 department's involved in the consolidation. The consolidated Information Technology Services Division (ITSD) continued with existing programs/ functions and also restructuring in order to manage and implement new IT Consolidation initiatives. These IT Consolidation initiatives include network consolidation, Email and server consolidation efforts, content management, and enabling MODOT fiber to help provide new telecommunications infrastructure including Voice over Internet Protocol (VOIP). The division continues to monitor agency IT budgets and shifting IT personnel in order to provide efficient and reliable service, and will leverage consolidated IT budgets in order to receive better pricing on equipment purchases and software pricing. These projects are multi - year projects.

## 3. PROGRAM LISTING (list programs included in this core funding)

IT Consolidation  
State Data Center (SDC)

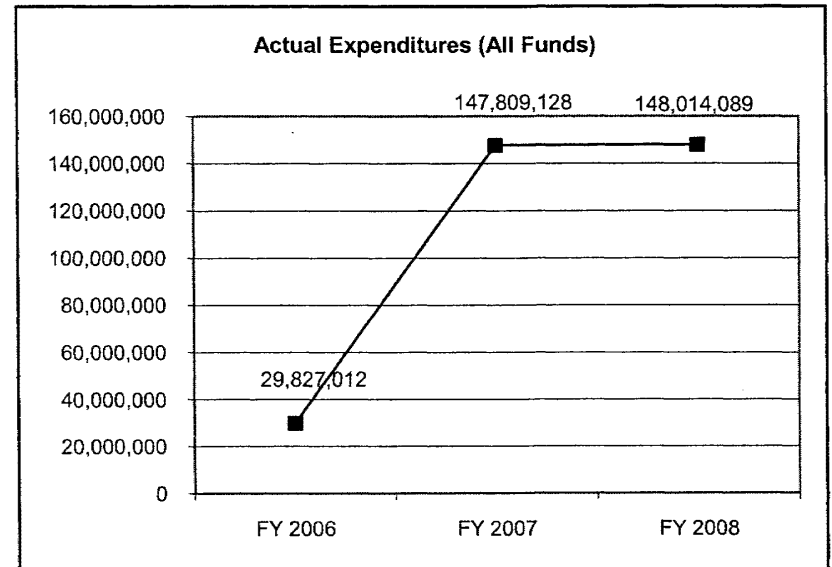
# CORE DECISION ITEM

<b>Department</b>	Office of Administration
<b>Division</b>	Information Technology Services Division
<b>Core -</b>	ITSD Consolidation Operating Core

**Budget Unit** 30615

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	48,017,934	180,041,620	188,121,509	224,437,110
Less Reverted (All Funds)	(210,575)	(3,586,976)	(253,254)	N/A
Budget Authority (All Funds)	47,807,359	176,454,644	187,868,255	N/A
Actual Expenditures (All Fund	29,827,012	147,809,128	148,014,089	N/A
Unexpended (All Funds)	17,980,347	28,645,516	39,854,166	N/A
Unexpended, by Fund:				
General Revenue	21,441	65,382	124,558	N/A
Federal	10,898,842	18,472,328	19,559,777	N/A
Other	7,060,064	10,107,785	20,169,831	N/A
		(1)	(2)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

(1) Fiscal Year 2007 was the first year all IT appropriations for 14 departments were consolidated in OA

(2) General Revenue lapse in FY 2008 included \$2,650 from IT Consolidation PS (approp 1281), \$312 from IT Consolidation EE (approp 1282), \$284 from DOR IT HC funding for PS (approp 2854), \$121,590 DOR IT HC funding for EE (approp 2855), and \$3 for DOC IT Network Upgrade EE (approp 4282).

## CORE RECONCILIATION DETAIL

## OFFICE OF ADMINISTRATION

## ITSD CONSOLIDATION

## 5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES									
			PS	1,181.49	26,583,902	17,296,782	14,360,041	58,240,725	
			EE	0.00	33,129,280	55,921,645	74,433,674	163,484,599	
			PD	0.00	2,309,386	250,100	152,300	2,711,786	
			<b>Total</b>	<b>1,181.49</b>	<b>62,022,568</b>	<b>73,468,527</b>	<b>88,946,015</b>	<b>224,437,110</b>	
DEPARTMENT CORE ADJUSTMENTS									
Transfer In	361	1282	EE	0.00	9,866	0	0	9,866	Computer Equip from agency FY 09 new items: \$334 MDA Vet Student Loan; \$3,000 DED Film Comm; \$6,532 DPS Fire Sprinkler Inspection Program
Transfer In	362	1338	EE	0.00	0	0	25,000	25,000	Computer Equip from agency FY 09 new items: DPS Fire Sprinkler Inspection Program
Transfer In	363	1360	EE	0.00	0	0	1,613	1,613	Computer Equip from agency FY 09 new items: DNR State Parks Ops Expansion
Transfer In	364	1505	EE	0.00	0	0	430	430	Computer Equip from agency FY 09 new items: MDA Milk Plant Inspections
Transfer In	367	1282	EE	0.00	666	0	0	666	MDA Animal Health computer equipment
Transfer In	367	1285	EE	0.00	0	667	0	667	MDA Animal Health computer equipment
Transfer In	395	1282	EE	0.00	198,175	0	0	198,175	From DOC/Chillicothe Correctional Ctr for IT support
Transfer In	891	2334	PS	5.00	0	0	283,250	283,250	From DOLIR for new system development
Transfer In	891	4398	PS	5.00	0	0	283,250	283,250	From DOLIR for new system development
Transfer In	2126	1510	EE	0.00	0	0	15,000	15,000	Transfer in from DESE for computer equipment
Transfer In	2194	2135	EE	0.00	0	0	3,750	3,750	DPS Trf In for Boiler and Pressure Program Maintenance

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**  
**ITSD CONSOLIDATION**

**5. CORE RECONCILIATION DETAIL**

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
1x Expenditures	348	1282	EE	0.00	(6,889,091)	0	0	(6,889,091)	Next Generation Network; MDA Laptops and Software; DPS Scanner and Laptops; DOR Tax Compliance System
1x Expenditures	353	2253	EE	0.00	0	0	(2,473,848)	(2,473,848)	DOC-P&P PC Tablets
1x Expenditures	355	1511	EE	0.00	0	0	(850,000)	(850,000)	DOLIR Workers' Comp System Research Phase
Transfer Out	368	1282	EE	0.00	(17,359)	0	0	(17,359)	To MDA for Weights & Meas dial-up expenses, and Seed Prog Info System previously transferred in error
Transfer Out	370	1282	EE	0.00	(50,375)	0	0	(50,375)	To DOC for education material
Core Reduction	372	1656	EE	0.00	0	0	(5,000,000)	(5,000,000)	DOLIR-DES project funded in FY 09 will be requested in an FY 2010 new decision item from the Unemployment Automation Fund (HB 2041, 94th GA)
Core Reallocation	371	1282	EE	0.00	3,504	0	0	3,504	From General Services for central mail services
Core Reallocation	394	1285	EE	0.00	0	5,000	0	5,000	Between E&E and PSD objects to better reflect planned expenditures
Core Reallocation	394	1282	EE	0.00	2,300,000	0	0	2,300,000	Between E&E and PSD objects to better reflect planned expenditures
Core Reallocation	394	3602	EE	0.00	0	0	(120,000)	(120,000)	Between E&E and PSD objects to better reflect planned expenditures
Core Reallocation	394	1303	EE	0.00	0	0	(2,000)	(2,000)	Between E&E and PSD objects to better reflect planned expenditures
Core Reallocation	394	1297	EE	0.00	0	0	(100)	(100)	Between E&E and PSD objects to better reflect planned expenditures
Core Reallocation	394	3602	PD	0.00	0	0	120,000	120,000	Between E&E and PSD objects to better reflect planned expenditures

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
ITSD CONSOLIDATION

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	394	1303	PD		0.00	0	0	2,000	2,000	Between E&E and PSD objects to better reflect planned expenditures
Core Reallocation	394	1297	PD		0.00	0	0	100	100	Between E&E and PSD objects to better reflect planned expenditures
Core Reallocation	394	1285	PD		0.00	0	(5,000)	0	(5,000)	Between E&E and PSD objects to better reflect planned expenditures
Core Reallocation	394	1282	PD		0.00	(2,300,000)	0	0	(2,300,000)	Between E&E and PSD objects to better reflect planned expenditures
Core Reallocation	539	4228	EE		0.00	(49,500)	0	0	(49,500)	To allocate FY 2009 core reduction proportionately to all GR appropriations.
Core Reallocation	539	1282	EE		0.00	49,500	0	0	49,500	To allocate FY 2009 core reduction proportionately to all GR appropriations.
Core Reallocation	540	1283	PS		0.00	0	(8,403)	0	(8,403)	To realign DOLIR fed/other to correct fund
Core Reallocation	540	2339	PS		0.00	0	0	(13,533)	(13,533)	To realign DOLIR fed/other to correct fund
Core Reallocation	540	1987	PS		0.00	0	21,936	0	21,936	To realign DOLIR fed/other to correct fund
Core Reallocation	540	3654	EE		0.00	0	(67,977)	0	(67,977)	To realign DOLIR fed/other to correct fund
Core Reallocation	540	1659	EE		0.00	0	0	(4,536)	(4,536)	To realign DOLIR fed/other to correct fund
Core Reallocation	540	1511	EE		0.00	0	0	14,658	14,658	To realign DOLIR fed/other to correct fund
Core Reallocation	540	1285	EE		0.00	0	57,855	0	57,855	To realign DOLIR fed/other to correct fund
Core Reallocation	541	1283	PS		0.00	0	20,000	0	20,000	To realign DESE Fed/Oth to correct fund and object
Core Reallocation	541	1285	EE		0.00	0	(20,000)	0	(20,000)	To realign DESE Fed/Oth to correct fund and object
Core Reallocation	542	3601	PS		(2.00)	0	0	0	0	To realign DNR Fed/Oth to correct fund
Core Reallocation	542	1351	PS		2.00	0	0	284,990	284,990	To realign DNR Fed/Oth to correct fund

## CORE RECONCILIATION DETAIL

### OFFICE OF ADMINISTRATION ITSD CONSOLIDATION

#### 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	542	1360	EE		0.00	0	0	369,716	369,716	To realign DNR Fed/Oth to correct fund
Core Reallocation	542	1285	EE		0.00	0	(654,706)	0	(654,706)	To realign DNR Fed/Oth to correct fund
Core Reallocation	543	1375	PS		0.00	0	0	5,000	5,000	To realign DIFP Fed/Oth to correct fund
Core Reallocation	543	1285	EE		0.00	0	(5,000)	0	(5,000)	To realign DIFP Fed/Oth to correct fund
<b>NET DEPARTMENT CHANGES</b>					<b>10.00</b>	<b>(6,744,614)</b>	<b>(655,628)</b>	<b>(7,055,260)</b>	<b>(14,455,502)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
			PS		1,191.49	26,583,902	17,330,315	15,202,998	59,117,215	
			EE		0.00	28,684,666	55,237,484	66,413,357	150,335,507	
			PD		0.00	9,386	245,100	274,400	528,886	
<b>Total</b>					<b>1,191.49</b>	<b>55,277,954</b>	<b>72,812,899</b>	<b>81,890,755</b>	<b>209,981,608</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>										
Core Reduction	2711	1281	PS		(22.64)	(1,211,341)	0	0	(1,211,341)	ITSD 15% Core reduction
Core Reduction	2711	2854	PS		(3.00)	(117,855)	0	0	(117,855)	ITSD 15% Core reduction
Core Reduction	2711	2855	EE		0.00	(832,676)	0	0	(832,676)	ITSD 15% Core reduction
Core Reduction	2711	4228	EE		0.00	(1,600,500)	0	0	(1,600,500)	ITSD 15% Core reduction
Core Reduction	2711	1282	EE		0.00	(3,231,356)	0	0	(3,231,356)	ITSD 15% Core reduction
<b>NET GOVERNOR CHANGES</b>					<b>(25.64)</b>	<b>(6,993,728)</b>	<b>0</b>	<b>0</b>	<b>(6,993,728)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
			PS		1,165.85	25,254,706	17,330,315	15,202,998	57,788,019	
			EE		0.00	23,020,134	55,237,484	66,413,357	144,670,975	



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**CORE RECONCILIATION DETAIL**


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**OFFICE OF ADMINISTRATION**


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**ITSD CONSOLIDATION**


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**5. CORE RECONCILIATION DETAIL**


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	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	9,386	245,100	274,400	528,886	
	<b>Total</b>	<b>1,165.85</b>	<b>48,284,226</b>	<b>72,812,899</b>	<b>81,890,755</b>	<b>202,987,880</b>	

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## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30615	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> ITSD Consolidation	<b>DIVISION:</b> Information Technology Services Division

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

### DEPARTMENT REQUEST

It is requested that 50% for General Revenue and 100% all other funding sources be designated as Flexible PS/EE. This flexibility is requested to help manage the IT consolidation for all participating departments. ITSD services are funded from 125 appropriations ranging from \$1 to over \$54 million. Changing needs of departments served by ITSD require that funding be flex so that proper spending from the proper sources are maintained. It is critical to the Division to retain key technical staff that continue to optimize the IT systems and to maintain technical support so that EE operating costs are contained and managed. In addition, certain software or equipment, or contracted services may be needed that can be funded from salary savings. This flexibility allows ITSD to provide services in the most efficient and reliable manner.

General Revenue					Federal and Other Funds			
		Appr Amounts	% Flex Requested	Flex Amount Requested		Appr Amounts	% Flex Requested	Flex Amount Requested
IT Consolidation	PS	\$26,583,902	25%	\$6,645,976		\$32,533,313	100%	\$32,533,313
	E&E	\$28,684,666	25%	\$7,171,167		\$121,632,091	100%	\$121,632,091
	PSD	\$9,386	25%	\$2,347		\$519,500	100%	\$519,500
Total		\$55,277,954		\$13,819,489		\$154,684,904		\$154,684,904

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$7,792,092	\$9,000,000	Unknown

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
To adjust funding sources for personal service and E&E between various appropriations. Over 45 of ITSD appropriations are \$10,000 or less.	Unknown

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
SR OFC SUPPORT ASST (CLERICAL)	107,488	4.06	111,729	4.00	138,429	5.00	138,429	5.00
ADMIN OFFICE SUPPORT ASSISTANT	280,058	9.39	269,912	8.13	369,912	11.31	369,912	11.31
SR OFC SUPPORT ASST (STENO)	26,728	1.00	56,574	2.00	56,574	2.00	56,574	2.00
OFFICE SUPPORT ASST (KEYBRD)	130,688	5.45	141,478	5.43	141,478	5.43	141,478	5.43
SR OFC SUPPORT ASST (KEYBRD)	268,621	10.41	408,079	13.17	288,079	10.17	288,079	10.17
DATA CONTROL CLERK I	0	0.00	21,992	1.00	21,992	1.00	21,992	1.00
DATA CONTROL CLERK II	51,746	1.93	30,492	1.00	30,492	1.00	30,492	1.00
EDP SCHEDULER	275,988	9.01	287,528	9.00	125,528	4.00	125,528	4.00
COMPUTER SUPPORT SVCS SPV	78,720	2.00	40,210	1.00	59,210	1.50	59,210	1.50
INFORMATION SUPPORT COOR	24,757	0.79	162,018	4.11	112,018	3.31	112,018	3.31
COMPUTER OPER TRNE	59,539	2.79	44,672	2.00	44,672	0.00	44,672	0.00
COMPUTER OPER I	87,137	3.51	105,941	4.00	105,941	4.00	105,941	4.00
COMPUTER OPER II	221,513	7.28	246,440	8.00	309,440	9.79	309,440	9.79
COMPUTER OPER III	224,291	6.41	229,171	6.00	265,171	7.00	265,171	7.00
COMPUTER OPERATIONS SPV I	230,704	5.81	281,215	6.50	281,215	6.50	281,215	6.50
COMPUTER OPERATIONS SPV II	49,608	1.00	51,146	1.00	51,146	1.00	51,146	1.00
MGR OF DP OPERATIONS	58,925	1.00	60,334	1.00	60,334	1.00	60,334	1.00
COMPUTER INFO TECH TRAINEE	655,956	22.01	423,998	7.30	773,998	25.20	773,998	25.20
COMPUTER INFO TECHNOLOGIST I	1,779,296	51.34	3,133,243	88.30	2,594,643	65.61	2,592,890	65.61
COMPUTER INFO TECHNOLOGIST II	4,236,165	106.69	5,106,162	123.19	5,172,292	123.11	5,051,309	120.11
COMPUTER INFO TECHNOLOGIST III	14,118,194	315.83	17,747,827	367.07	18,083,467	378.20	18,083,467	378.20
COMPUTER INFO SPEC IV	0	0.00	50,713	1.00	50,713	1.00	50,713	1.00
COMPUTER INFO TECH SUPV I	1,168,018	22.31	1,721,645	31.81	1,522,943	26.81	1,522,943	26.81
COMPUTER INFO TECH SUPV II	2,705,409	45.26	3,111,385	49.90	3,210,605	49.90	3,210,605	49.90
COMPUTER INFO TECH SPEC I	10,472,529	206.71	10,581,912	192.45	11,244,010	202.45	11,244,010	202.45
COMPUTER INFO TECH SPEC II	4,508,822	76.25	4,692,001	72.93	4,460,001	72.93	4,460,001	72.93
COMPUTER INFO TECH SPEC III	923,986	13.89	786,807	11.70	958,181	13.70	660,556	9.09
SECT MGR DIV OF INFO SVCS	147,948	2.00	153,628	2.50	153,628	2.50	38,142	0.50
COMP INFO TECHNOLOGY MGR II	231,856	3.20	506,982	7.50	226,982	3.03	44,951	0.59
COMP INFO TECHNOLOGY MGR I	1,861,751	27.75	982,910	14.38	1,457,185	22.88	1,457,185	22.88
PROCUREMENT OFCR I	83,163	1.96	95,260	2.30	95,260	1.80	95,260	1.80
PROCUREMENT OFCR II	48,568	1.04	0	0.00	48,000	1.00	0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
ACCOUNT CLERK II	145,592	5.95	112,189	4.37	112,189	4.37	112,189	4.37
ACCOUNTANT I	91,639	3.01	35,311	1.00	68,311	2.00	35,311	1.00
ACCOUNTANT II	82,056	1.84	89,688	2.00	109,688	2.50	109,688	2.50
ACCOUNTANT III	0	0.00	45,983	1.00	45,983	1.00	45,983	1.00
ACCOUNTING SPECIALIST I	40,383	0.98	0	0.00	42,000	1.00	0	0.00
ACCOUNTING SPECIALIST II	44,925	1.00	46,251	1.30	46,251	1.30	46,251	1.30
ACCOUNTING SPECIALIST III	97,226	2.00	49,103	1.25	49,103	1.25	49,103	1.25
ACCOUNTING ANAL III	31,655	0.55	60,334	1.00	88,334	1.50	88,334	1.50
PERSONNEL OFCR II	49,608	1.00	0	0.00	0	0.00	0	0.00
PERSONNEL ANAL III	9,933	0.21	0	0.00	0	0.00	0	0.00
TRAINING TECH I	39,732	1.00	0	0.00	0	0.00	0	0.00
TRAINING TECH III	22,293	0.50	22,990	0.50	22,990	0.50	22,990	0.50
EXECUTIVE I	116,743	3.17	117,027	3.25	117,027	3.25	20,101	0.50
EXECUTIVE II	38,988	1.00	0	0.00	0	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC II	55,564	1.17	43,348	1.00	43,348	1.00	43,348	1.00
PERSONNEL CLERK	30,227	1.00	31,180	1.00	31,180	1.00	31,180	1.00
TELECOMMUN TECH I	0	0.00	29,577	1.00	29,577	1.00	0	0.00
TELECOMMUN TECH II	0	0.00	35,946	1.00	35,946	1.00	0	0.00
TELECOMMUN ANAL I	0	0.00	32,858	1.00	32,858	1.00	32,858	1.00
TELECOMMUN ANAL II	97,242	2.75	108,518	3.00	108,518	3.00	108,518	3.00
TELECOMMUN ANAL III	193,073	3.88	198,181	4.00	198,181	4.00	198,181	4.00
TELECOMMUN ANAL IV	281,635	5.58	307,863	5.88	307,863	5.88	307,863	5.88
PROGRAM COORD DMH DOHSS	0	0.00	55,543	1.00	55,543	1.00	55,543	1.00
GEOGRAPHIC INFO SYS TECH I	0	0.00	33,418	1.00	33,418	1.00	33,418	1.00
GEOGRAPHIC INFO SYS TECH II	0	0.00	40,210	1.00	40,210	1.00	40,210	1.00
GEOGRAPHIC INFO SYS ANALYST	203,143	5.05	208,954	5.10	208,954	5.10	166,860	4.06
GEOGRAPHIC INFO SYS SPECIALIST	199,401	4.34	244,502	5.15	244,502	5.15	244,502	5.15
GEOGRAPHIC INFO SYS COORDINATR	63,690	1.00	66,234	1.10	66,234	1.10	66,234	1.10
FAMILY SUPPORT ELIGIBILITY SPC	0	0.00	65,127	2.00	0	0.00	0	0.00
SERVICE MANAGER I	68,461	2.00	70,583	2.00	70,583	2.00	70,583	2.00
FISCAL & ADMINISTRATIVE MGR B2	212,621	3.47	180,700	3.00	222,479	4.28	222,479	4.28
OFFICE OF ADMINISTRATION MGR 2	125,880	2.00	119,822	2.00	157,822	2.52	157,822	2.52

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
DESIGNATED PRINCIPAL ASST DEPT	116,987	1.00	445,933	5.50	445,933	5.50	445,933	5.50
DIVISION DIRECTOR	0	0.00	77,393	1.00	77,393	1.00	77,393	1.00
DEPUTY DIVISION DIRECTOR	0	0.00	70,836	1.00	70,836	1.00	70,836	1.00
DESIGNATED PRINCIPAL ASST DIV	261,083	2.99	641,932	9.00	641,932	9.00	641,932	9.00
ADMINISTRATIVE ASSISTANT	746	0.03	0	0.00	0	0.00	0	0.00
PROJECT SPECIALIST	68,376	1.15	69,692	0.98	69,692	0.98	69,692	0.98
CLERK	141,349	3.32	284,351	5.50	284,351	5.50	284,351	5.50
TYPIST	2,606	0.10	0	0.00	0	0.00	0	0.00
DATA PROCESSOR CLERICAL	129,740	3.49	0	0.00	58,000	1.50	0	0.00
COMPUTER OPERATOR	0	0.00	76,790	2.00	76,790	2.00	76,790	2.00
DATA PROCESSOR TECHNICAL	190,157	5.13	56,879	1.66	120,879	3.40	120,879	3.40
DATA PROCESSOR PROFESSIONAL	318,765	4.73	64,576	1.00	264,576	3.90	38,801	0.60
DATA PROCESSING MANAGER	749,490	9.81	66,950	1.00	565,950	8.00	565,950	8.00
DATA PROCESSING CONSULTANT	0	0.00	78,677	0.60	0	0.00	0	0.00
MISCELLANEOUS TECHNICAL	76,113	3.20	0	0.00	60,000	2.00	60,000	2.00
MISCELLANEOUS PROFESSIONAL	144,106	2.17	115,401	3.01	115,401	3.01	115,401	3.01
SPECIAL ASST OFFICIAL & ADMSTR	0	0.00	30,316	0.53	30,316	0.53	30,316	0.53
SPECIAL ASST PROFESSIONAL	363,733	5.00	710,258	10.21	480,258	7.46	480,258	7.46
SPECIAL ASST TECHNICIAN	0	0.00	73,615	2.00	96,963	2.72	96,963	2.72
SPECIAL ASST OFFICE & CLERICAL	0	0.00	157,888	4.00	157,888	4.00	157,888	4.00
UCP PENDING CLASSIFICATION - 1	189,399	3.15	128,750	2.00	223,835	3.58	223,835	3.58
UCP PENDING CLASSIFICATION - 0	0	0.00	133,900	2.00	133,900	2.00	133,900	2.00
OTHER	0	0.00	39,691	0.58	39,691	0.58	39,691	0.58
COMP INFO TECH I	0	0.00	149,501	5.50	0	0.00	0	0.00
COMP INFO TECH II	0	0.00	81,850	2.00	0	0.00	0	0.00
COMP INFO TECH III	0	0.00	126,376	3.00	0	0.00	0	0.00
COMP INFO TECH SPEC I	0	0.00	63,661	2.00	0	0.00	0	0.00
COMP INFO TECH SPEC II	0	0.00	63,579	1.50	0	0.00	0	0.00
MANAGER OF INFO TECH	0	0.00	61,950	1.00	0	0.00	0	0.00
CUSTODIAL WORKER I	0	0.00	52,614	1.00	0	0.00	0	0.00
ASST DIRECTOR	0	0.00	44,711	1.00	0	0.00	0	0.00
SUPERVISOR	0	0.00	3,875	0.10	0	0.00	0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
ADMIN ASST II	0	0.00	27,500	1.00	0	0.00	0	0.00
COMPUTER INFO TECH I	0	0.00	23,885	0.69	0	0.00	0	0.00
DATA SERVICES SPECIALIST	0	0.00	2,472	0.10	0	0.00	0	0.00
COMPUTER INFO TECHNOLOGIST II	0	0.00	18,294	0.46	0	0.00	0	0.00
PROGRAMMER ANALYST	0	0.00	101,785	2.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>50,212,532</b>	<b>1,067.80</b>	<b>58,240,725</b>	<b>1,181.49</b>	<b>59,117,215</b>	<b>1,191.49</b>	<b>57,788,019</b>	<b>1,165.85</b>
TRAVEL, IN-STATE	310,053	0.00	454,051	0.00	500,451	0.00	500,451	0.00
TRAVEL, OUT-OF-STATE	110,833	0.00	229,823	0.00	232,223	0.00	232,223	0.00
FUEL & UTILITIES	1,161	0.00	51,266	0.00	53,266	0.00	53,266	0.00
SUPPLIES	1,402,585	0.00	3,800,649	0.00	3,816,399	0.00	3,816,399	0.00
PROFESSIONAL DEVELOPMENT	997,787	0.00	1,127,432	0.00	1,178,122	0.00	1,178,122	0.00
COMMUNICATION SERV & SUPP	6,273,981	0.00	7,828,626	0.00	7,939,911	0.00	7,939,911	0.00
PROFESSIONAL SERVICES	39,494,578	0.00	63,345,011	0.00	63,310,517	0.00	57,645,985	0.00
JANITORIAL SERVICES	1,498	0.00	23,434	0.00	39,434	0.00	39,434	0.00
M&R SERVICES	20,411,875	0.00	17,991,338	0.00	18,626,436	0.00	18,626,436	0.00
COMPUTER EQUIPMENT	19,816,567	0.00	53,969,451	0.00	42,583,780	0.00	42,583,780	0.00
MOTORIZED EQUIPMENT	37,198	0.00	8,692	0.00	8,692	0.00	8,692	0.00
OFFICE EQUIPMENT	419,371	0.00	132,277	0.00	117,757	0.00	117,757	0.00
OTHER EQUIPMENT	162,092	0.00	141,916	0.00	254,966	0.00	254,966	0.00
PROPERTY & IMPROVEMENTS	14,832	0.00	6,181	0.00	20,181	0.00	20,181	0.00
REAL PROPERTY RENTALS & LEASES	36,278	0.00	28,308	0.00	28,308	0.00	28,308	0.00
EQUIPMENT RENTALS & LEASES	6,135,987	0.00	12,817,466	0.00	9,571,126	0.00	9,571,126	0.00
MISCELLANEOUS EXPENSES	121,904	0.00	103,389	0.00	123,649	0.00	123,649	0.00
REBILLABLE EXPENSES	1,804,347	0.00	1,425,289	0.00	1,930,289	0.00	1,930,289	0.00
<b>TOTAL - EE</b>	<b>97,552,927</b>	<b>0.00</b>	<b>163,484,599</b>	<b>0.00</b>	<b>150,335,507</b>	<b>0.00</b>	<b>144,670,975</b>	<b>0.00</b>
PROGRAM DISTRIBUTIONS	0	0.00	2,508,886	0.00	205,986	0.00	205,986	0.00
DEBT SERVICE	248,630	0.00	202,650	0.00	322,650	0.00	322,650	0.00

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
REFUNDS	0	0.00	250	0.00	250	0.00	250	0.00
TOTAL - PD	248,630	0.00	2,711,786	0.00	528,886	0.00	528,886	0.00
<b>GRAND TOTAL</b>	<b>\$148,014,089</b>	<b>1,067.80</b>	<b>\$224,437,110</b>	<b>1,181.49</b>	<b>\$209,981,608</b>	<b>1,191.49</b>	<b>\$202,987,880</b>	<b>1,165.85</b>
GENERAL REVENUE	\$54,232,673	528.16	\$62,022,568	548.78	\$55,277,954	548.78	\$48,284,226	523.14
FEDERAL FUNDS	\$53,249,439	282.41	\$73,468,527	340.90	\$72,812,899	340.90	\$72,812,899	340.90
OTHER FUNDS	\$40,531,977	257.23	\$88,946,015	291.81	\$81,890,755	301.81	\$81,890,755	301.81

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	IT Consolidation
<b>Program is found in the following core budget(s):</b> Information Technology Services Division Consolidation	

**1. What does this program do?**

Governor Blunt ordered in FY06 that management of State Information Technology resources be consolidated under the Office of Administration. In FY06, some Information Technology (IT) assets were identified and separate IT appropriations created within each department with the exception of Revenue, MoDOT, Conservation, Highway Patrol, Judiciary, Elected Officials, General Assembly, and various boards and commissions. The IT FY06 consolidation appropriation in each department primarily consisted of Computer Equipment (subclass 480) and some of the departmental IT organization appropriation data. In FY07, the scope of the IT consolidation was expanded to include the Department of Revenue and to include other IT expenditures. IT appropriations from FY06, as well as additional IT expenditures were moved to OA/ITSD in FY07. The objectives of IT consolidation are many, but all relate to efficiently run, reliable, and available IT services.

This program provides IT services to the following departments:

- Agriculture	- Corrections	- Economic Development	- Elementary & Secondary Education
- Health & Senior Services	- Higher Education	- Labor & Industrial Relations	- Mental Health
- Natural Resources	- Public Safety	- Revenue	- Social Services
- Office of Administration	- Insurance, Financial Institutions and Professional Registration		

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Statute 37.005 provides for the Commissioner of Administration to provide data processing services to agencies.

**3. Are there federal matching requirements? If yes, please explain.**

Certain federal grants require a percentage of matching funds.

**4. Is this a federally mandated program? If yes, please explain.**

No

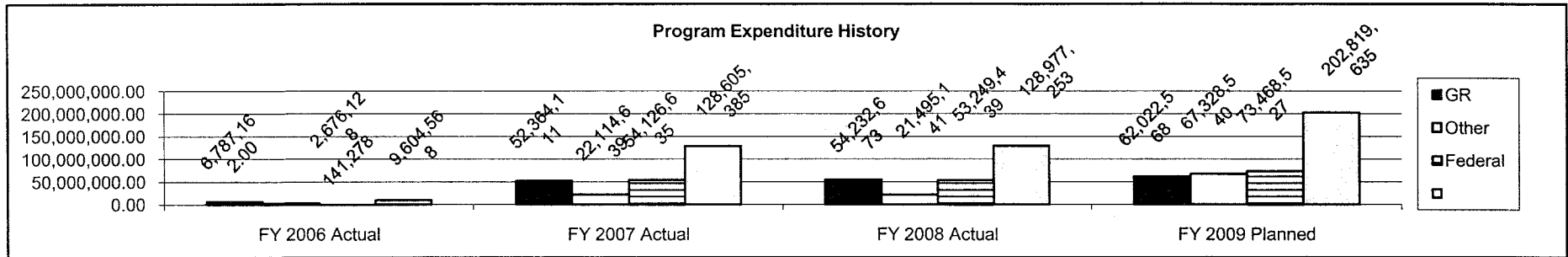
**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**

There are no actual program expenditure history prior to FY 2007 as expenditure were contained in the 14 departments that were involved in the consolidated.



## PROGRAM DESCRIPTION

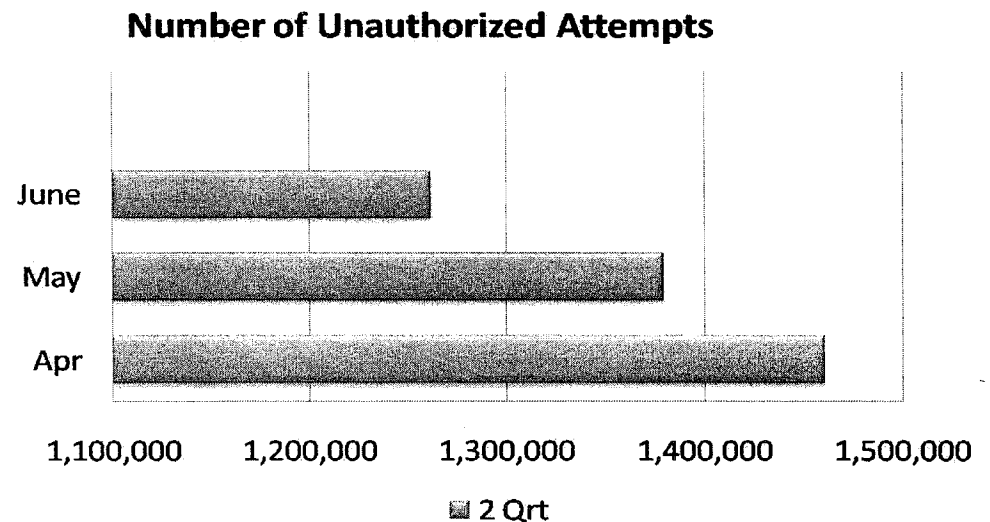
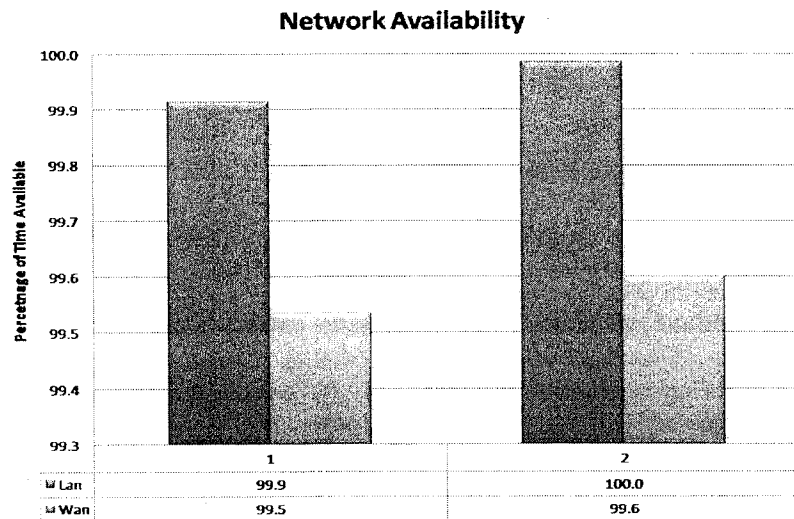
Department Office of Administration  
 Program Name IT Consolidation  
 Program is found in the following core budget(s): Information Technology Services Division Consolidation



## 6. What are the sources of the "Other " funds?

See Decision Item Summary report on previous page.

## 7a. Provide an effectiveness measure.



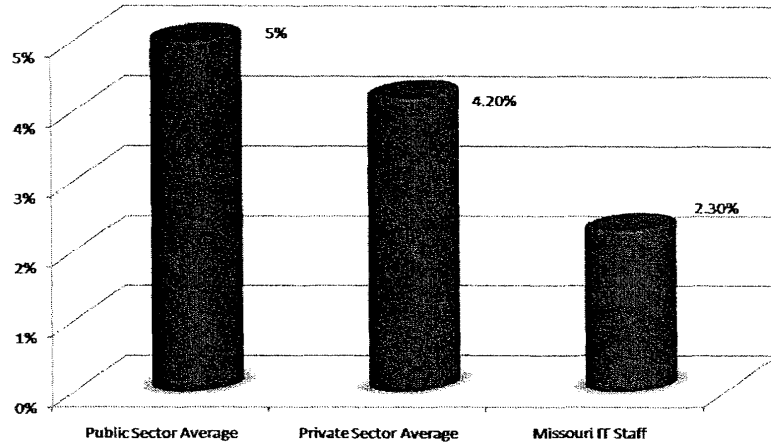
	Jan-07	Feb-07	Mar-07	Apr-07	May-07	Jun-07	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07
Series1	99.89%	99.99%	99.29%	99.92%	99.99%	99.95%	99.95%	99.98%	100%	99.76%	99.99%

## PROGRAM DESCRIPTION

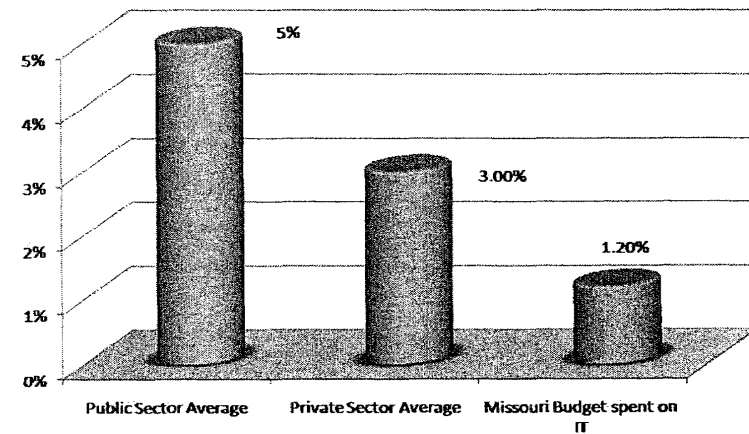
<b>Department</b>	Office of Administration
<b>Program Name</b>	IT Consolidation
<b>Program is found in the following core budget(s):</b> Information Technology Services Division Consolidation	

7b. Provide an efficiency measure.

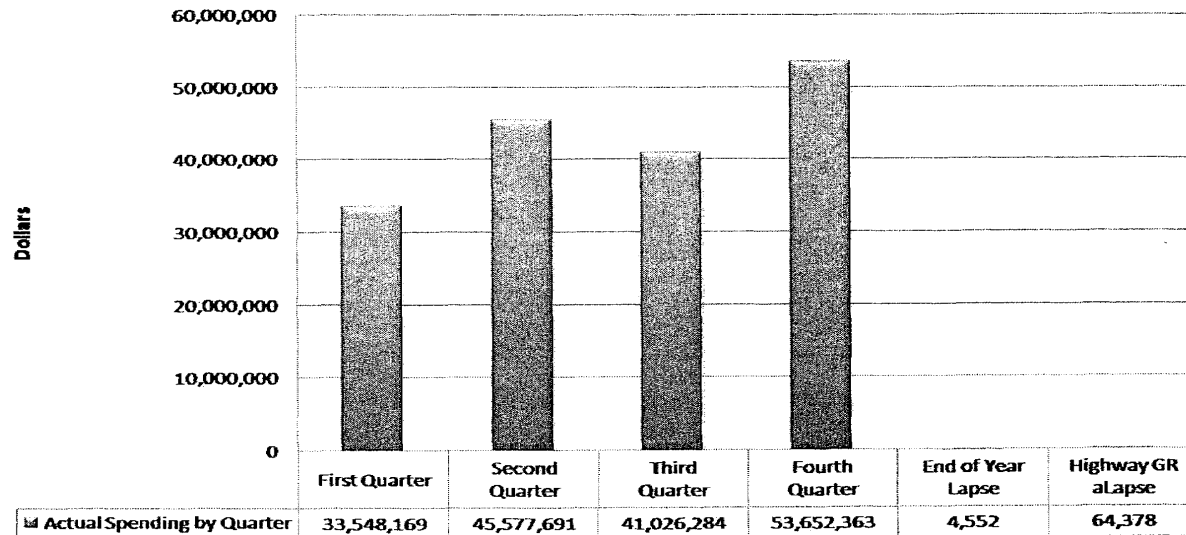
**Percentage of Missouri staff who are IT personnel**



**Percentage of total budget spent on technology**



**Expenditures by Quarter**



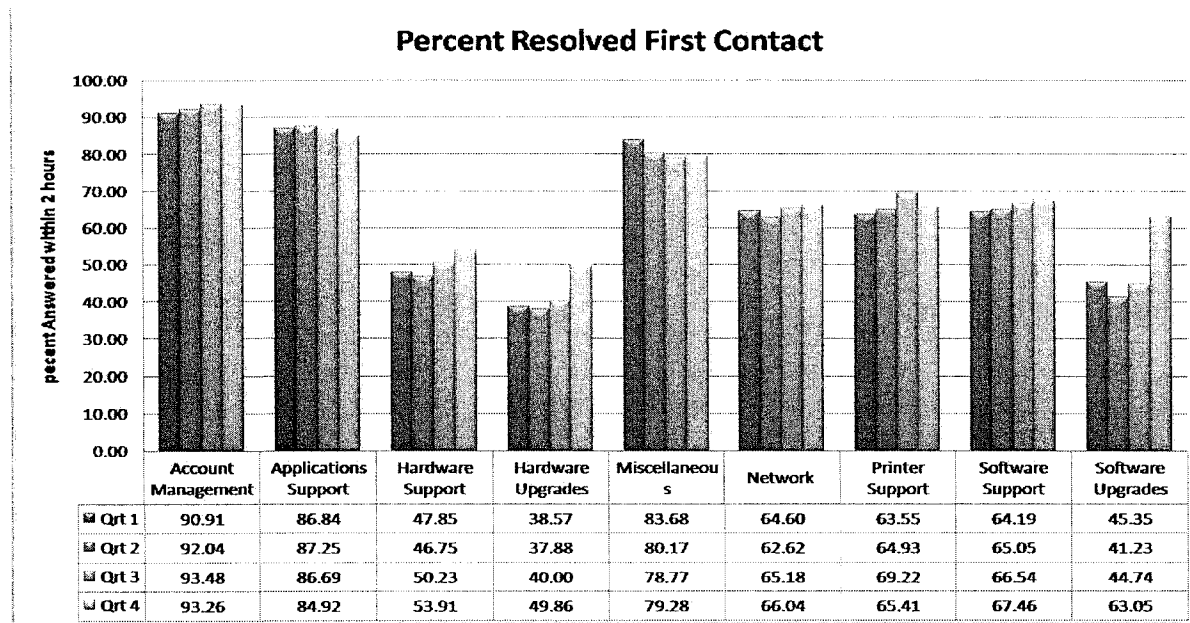
## PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	IT Consolidation
Program is found in the following core budget(s): Information Technology Services Division Consolidation	

7c. Provide the number of clients/individuals served, if applicable.

To be determined.

7d. Provide a customer satisfaction measure, if available.



## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	State Data Center (SDC)
<b>Program is found in the following core budget(s):</b> ITSD Consolidation Operating Core	

**1. What does this program do?**

The SDC was initially established in 1977 by consolidating the Department of Revenue and the Office of Administration computer centers. As part of the COMAP initiatives, the computer centers from the Highway Patrol, Social Services, and DOLIR were consolidated into the SDC. Savings are realized by the State through consolidating technical and operations personnel to maintain 24 hour services, as well as reducing hardware and software costs by sharing these capital expenditures. The SDC now represents the State's only 24 hour by 7 day a week mainframe data center. The SDC provides a number of mission-critical services to agencies, including CPU processing and storage for applications, such as MULES for the Highway Patrol, SAM II for the Office of Administration, MACSS and FAMIS for Social Services, and various tax systems for the Department of Revenue.

The SDC also houses the Internet access point for all state agencies and runs a firewall and DMZ complex to protect the network from cyber attacks. The core network, which allows all state agencies to exchange email and data, is also the responsibility of this unit.

Agencies are billed by the Information Technology Services Division at rates developed through a Cost Allocation Plan, based upon agency usage of the services. The services are billed to agencies and then collected into the OA Revolving Fund. Payments for the vendor services and equipment are then paid from the same fund.

The FY09 Cost Allocation Plan for the SDC has 94.42 FTE's budgeted with a total operating budget of \$21,617,475 including fringe benefits of \$1,899,202 and transfers of \$10,750.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Statute 37.005 provides for the Commissioner of Administration to provide data processing services to agencies, the authority for billing, along with the

**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

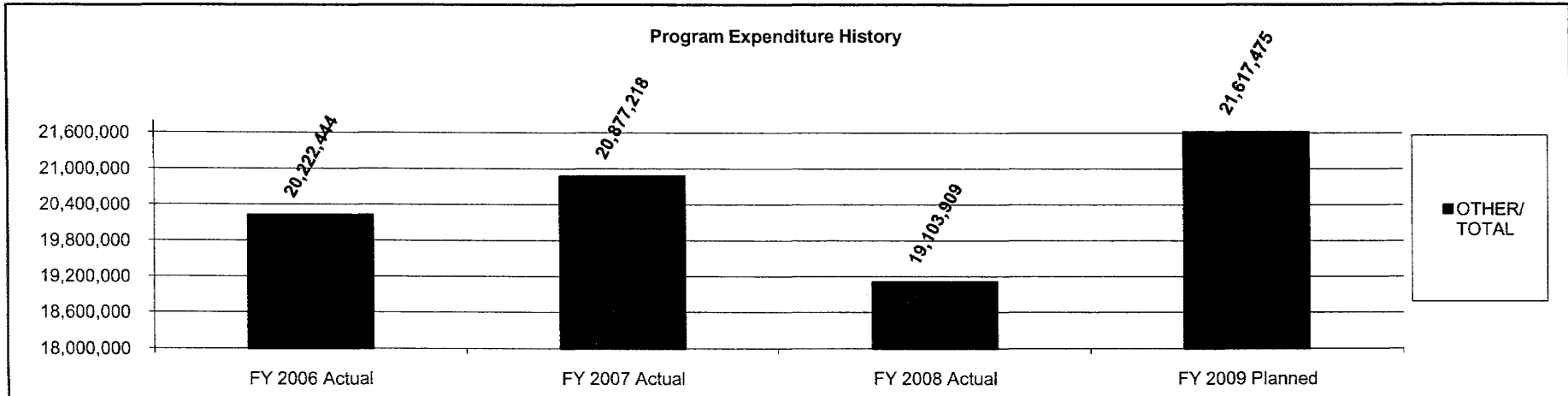
  

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**

The prior year amounts include Fringe Benefit and Other Transfers from the Revolving Fund. The FY 2009 Planned Expenditures is the FY 2009 Cost Allocation Plan expenditure amount including transfers for Fringes and Other Transfers. The actual expense will depend upon the rate of agency utilization in FY 2009. Historically, expenditures have been less than projected in prior years.

## PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	State Data Center (SDC)
Program is found in the following core budget(s): ITSD Consolidation Operating Core	



**6. What are the sources of the "Other " funds?**

OA Revolving Administrative Trust Fund. The operations of the State Data Center are appropriated from this fund.

**7a. Provide an effectiveness measure.**

Various SDC billing rates are used to gauge the cost effectiveness of the SDC program. A goal of having billing rates to agencies equal to or lower than the previous year is targeted annually.

A cumulative comparison of the rates yields the following data :

SDC Category of Service	SDC FY09 Rate	FY08 Rates	% Change
CPU Service Unit	\$0.00940	\$0.01205	-22%
CICS (on-line) Transaction Cost	\$0.00089	\$0.00089	0%
DASD (Storage) Cost	\$0.19689	\$0.21855	-10%
DB2 (Data Base) Cost	\$0.00162	\$0.00213	-24%
Laser Print	\$0.03820	\$0.03493	9%

The SDC strives to keep the rates equal to or lower than the previous year.

Agencies are being discouraged from printing, thus the print rate is rising due to usage decreasing. Agencies are encouraged to use cheaper on-line viewing of data versus expensive printing.

## PROGRAM DESCRIPTION

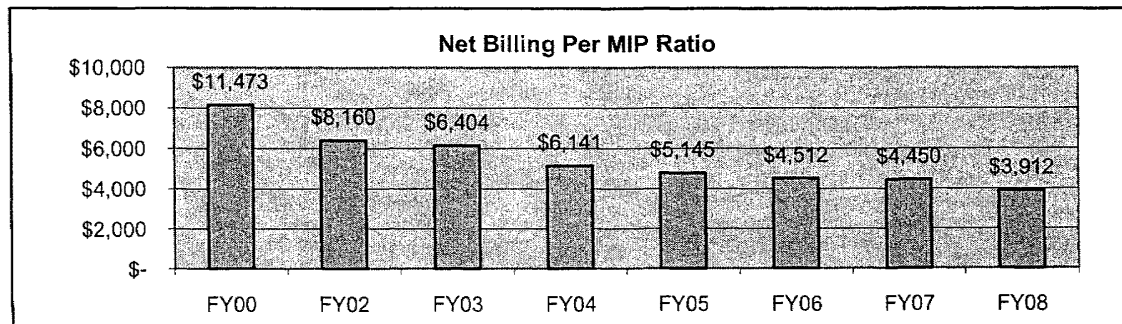
Department	Office of Administration
Program Name	State Data Center (SDC)
Program is found in the following core budget(s): ITSD Consolidation Operating Core	

**7b. Provide an efficiency measure.**

The SDC has been able to reduce the Net Billing to agencies per MIP by over 65% since FY00. Net Billings is what was billed to agencies after all credits in a fiscal year. MIPS are an industry standard to measure computing power on mainframe computers. (Millions of Instructions Per Second)

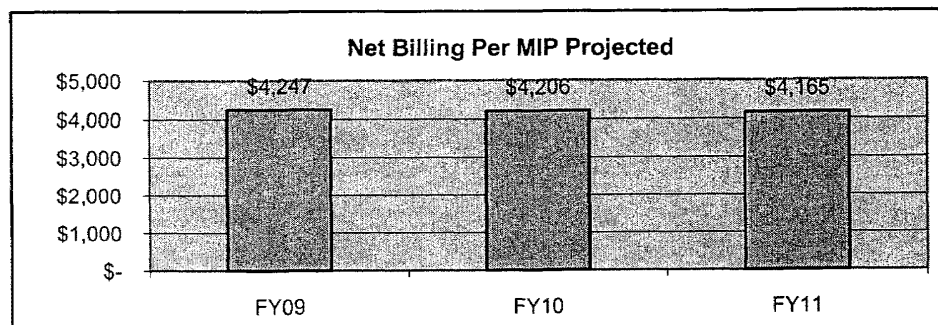
### ACTUAL DATA

	FY00	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08
CPU MIPS	1,841	2,833	3,555	3,717	3,944	4,280	4,504	4,720	5,141
Net Billings to Agencies	\$ 21,121,965	\$23,116,834	\$22,765,352	\$22,826,539	\$20,290,861	\$ 20,464,297	\$ 20,323,493	\$ 21,005,627	\$ 20,109,517
Per MIP Ratio	\$ 11,473	\$ 8,160	\$ 6,404	\$ 6,141	\$ 5,145	\$ 4,781	\$ 4,512	\$ 4,450	\$ 3,912



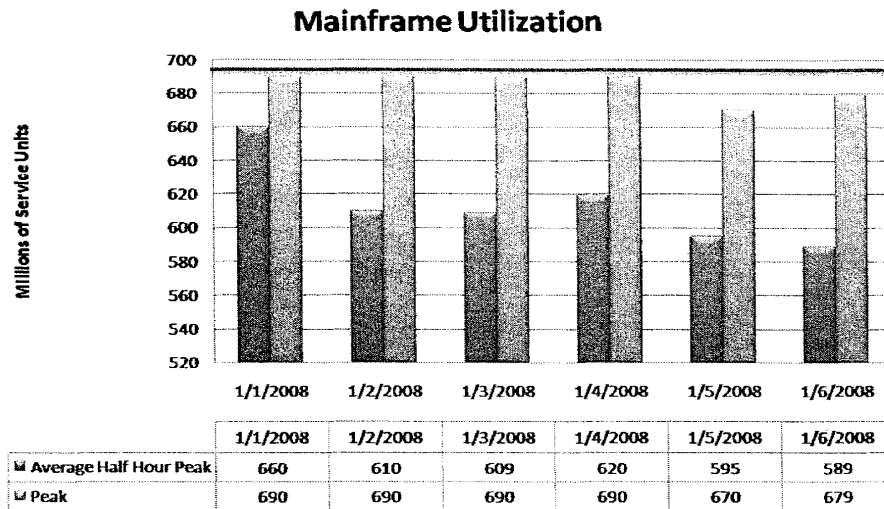
### PROJECTED DATA

FY09	FY10	FY11
5,090	5,242	5,400
\$ 21,617,475	22,049,825	22,490,821
\$ 4,247	4,206	4,165



## PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	State Data Center (SDC)
Program is found in the following core budget(s): ITSD Consolidation Operating Core	

**7c. Provide the number of clients/individuals served, if applicable.**

In June, 2008 there were 27,930 USER ID's (state employees and local law enforcement staff) that accessed or updated an application online at the SDC.

**7d. Provide a customer satisfaction measure, if available.**

As mentioned above, the SDC Steering Committee provides input on the quality of SDC services provided. In addition, there are various other technical committees and work groups that meet weekly or monthly with SDC staff that provide feedback on services and work collaboratively on security, operational, and technical issues.

**NEW DECISION ITEM**

RANK: 6 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	Maintenance	<b>DI#</b>	1300017

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	1,435,252	0	0	1,435,252
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,435,252</b>	<b>0</b>	<b>0</b>	<b>1,435,252</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/>	New Legislation	<input type="checkbox"/>	New Program	<input type="checkbox"/>	Fund Switch
<input type="checkbox"/>	Federal Mandate	<input checked="" type="checkbox"/>	Program Expansion	<input checked="" type="checkbox"/>	Cost to Continue
<input checked="" type="checkbox"/>	GR Pick-Up	<input type="checkbox"/>	Space Request	<input type="checkbox"/>	Equipment Replacement
<input type="checkbox"/>	Pay Plan	<input type="checkbox"/>	Other:		

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

During December 2005 the Information Technology Services Division (ITSD) was able to use a federal grant from the Department of Homeland Security/Office of Domestic Preparedness to implement products/services to address critical cyber security, communications capacity and employee productivity issues. However, maintenance, service and licensing agreements are now expiring and federal homeland security funds are no longer available to fund the continued use of these systems. Additionally, the public's increasing demand for information via the Internet, and the increasing volume of information that state agencies make available, necessitated implementing a Google provided search capability for the state's Web environment. Finally, the exponential increase of e-mail messaging and associated records preservation mandates and requests necessitated an archive system implementation. This is a request for on-going GR funds to support the continued use of all these systems.



## NEW DECISION ITEM

RANK: 6 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>30615</u>
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	Maintenance	<b>DI#</b>	1300017

**3. WHY IS THIS FUNDING NEEDED? , cont.**

1. ProofPoint is utilized by the consolidated e-mail environment to detect and filter Spam, virus infected attachments, Trojans and phishing scams. ProofPoint is also used to encrypt sensitive information such as legal documents and personal healthcare and identity information to facilitate compliance with HIPAA and other federal mandated programs. ProofPoint processes approximately 17.6 million messages per month for 34,000 customers and rejects 12.6 million (72%) messages due to SPAM, virus and other security issues.

2. SmartFilter is a Web content filtering tool used to protect the state's networks by blocking access to Internet sites known to distribute malicious code and to block access to non-business Internet sites. Utilization of Web content filtering has been known to decrease circuit capacity requirements by as much as 50%.

3. Intrusion Prevention System (IPS) is used to monitor the state's communications-computer systems for signs of intrusion and thereby facilitates the prevention of a cyber security incident. Current IPS tools detected and protected the state's systems from over 20 million attacks during March thru July of 2008.

4. Google's search appliance is used to make all State of Missouri public web content available to the general public via searches on the state home page, or each agency home page. It was implemented to make it extremely easy for all citizens to find information available from any State of Missouri government web site.

5. The consolidated archive system must be maintained to support e-discovery (litigation and compliance), minimize e-mail server and storage requirements, policy automation and reduction, and user self-service for deleted items. The resultant system is more capable and cost efficient – often reducing previous efforts and costs by more than 90 percent.

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Current and estimated hardware and software maintenance/license costs were obtained from Information Technology Services Division records and vendor quotes.

**NEW DECISION ITEM**

RANK: 6 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	Maintenance	<b>DI#</b>	1300017

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
BOC 430 - M&R Services	1,435,252						1,435,252		
							0		
							0		
Total EE	1,435,252		0		0		1,435,252		0
Grand Total	1,435,252	0.0	0	0.0	0	0.0	1,435,252	0.0	0

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
BOC 430 - M&R Services	0						0		
							0		
							0		
Total EE	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

## NEW DECISION ITEM

RANK: 6 OF 27

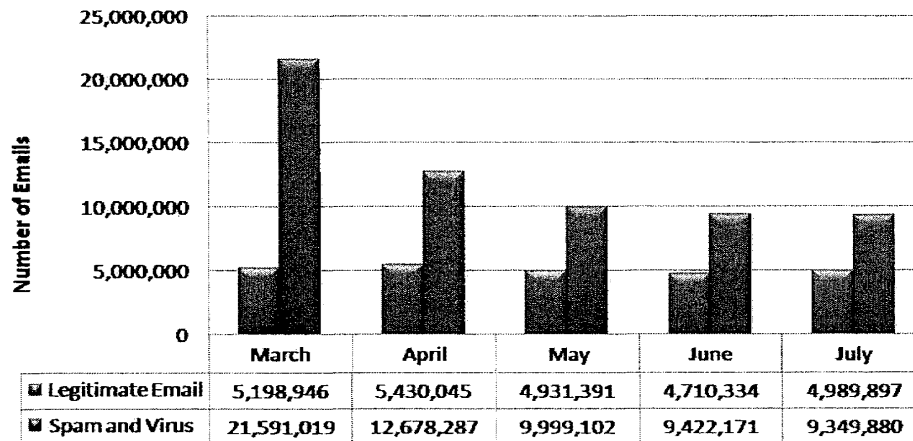
Department	Office of Administration	Budget Unit	30615
Division	Information Technology Services Division		
DI Name	Maintenance	DI#	1300017

## 6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with &amp; without additional

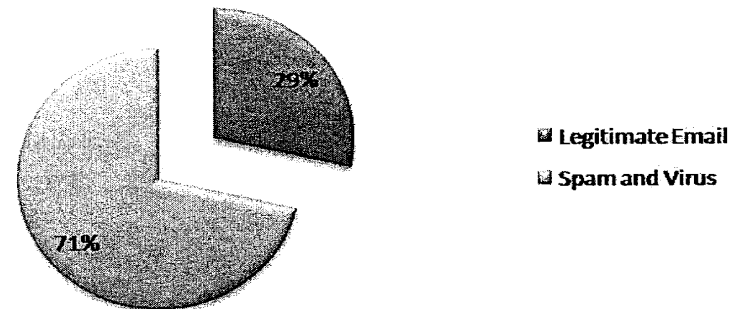
## 6a. Provide an effectiveness measure.

State government's consolidated e-mail environment now serves over 34,000 e-mail accounts and delivers over five million messages per month. Many employees consider their current volume of e-mail burdensome. Imagine the lost productivity if they were receiving at least three times as many messages to deal with. Most of the funds received via this request will be used to pay for the on-going maintenance of several hardware and software environments originally funded via federal homeland security funds --- including our e-mail virus and spam filter. The following graph shows the number of legitimate e-mails delivered during a five month period of CY 2008 as well as the number of spam and virus messages blocked and therefore not delivered. The volume of e-mail will continue and the spam filter is a very cost-effective tool needed to control the amount of unsolicited and harmful non-business e-mail delivered to all users. Not utilizing a spam filter would adversely impact employee productivity and increase the cost of the e-mail system (additional storage and processing capacity would be needed to support the delivery and storage of 18 million messages per month versus 5 million per month when utilizing a spam filter.)

Email Volume



Email Volume by Percentage



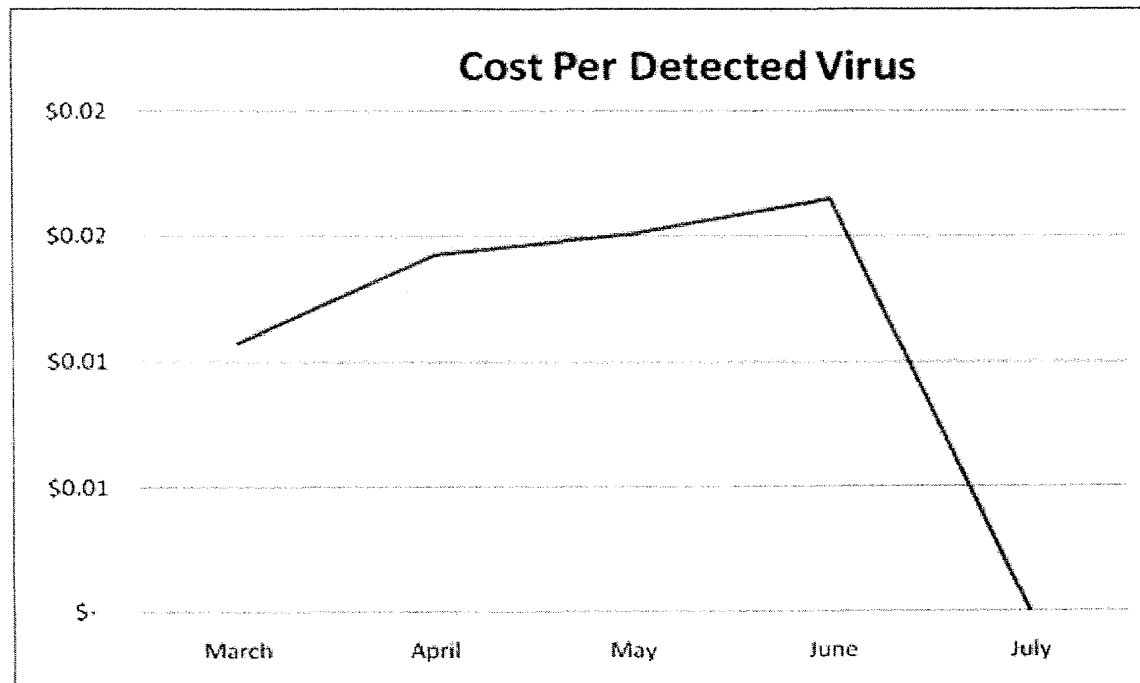
**NEW DECISION ITEM**

RANK: 6 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	Maintenance	<b>DI#</b>	1300017

**6b. Provide an efficiency measure.**

During March thru July of 2008 the number of cyber attacks on the ITSD maintained communications-computer network totaled over 20 million. By utilizing an IPS, the cost to prevent each incident is a fraction of a cent. Conversely, the last successful attack on our network (which occurred prior to implementing our current IPS) infected a minimum of 14,317 desktop computers and nine servers and it took approximately 4,125 man-hours to repair the infected machines. The duration of the incident was five days and 33 state agencies were infected. Factor in the lost hours of productivity for the state employees who could not use their infected computers and the cost of this incident easily exceeds ten million dollars.



## NEW DECISION ITEM

RANK: 6 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>30615</u>
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	Maintenance	<b>DI#</b>	1300017

<p><b>6c. Provide the number of clients/individuals served, if applicable.</b></p> <p>1. ProofPoint is utilized by approximately 34,000 customers.</p> <p>2. SmartFilter is utilized by 21 Missouri departments and offices.</p> <p>3. Intrusion Prevention System (IPS) is used to monitor the communications-computer systems utilized by all of Missouri state government.</p> <p>4. Google's search appliance is used by all citizens who search State of Missouri government web sites for information.</p> <p>5. Archive system is utilized by approximately 34,000 customers.</p>	<p><b>6d. Provide a customer satisfaction measure, if available.</b></p> <p>This request includes funds for (1) services, (2) hardware and software maintenance/licenses for items used to protect the state's communications-computer systems from cyber attacks, (3) search capability to make all State of Missouri public web content easily available to the general public, and (4) cost-efficient support of e-discovery. The ITSD goal is to sustain customer satisfaction by doing everything possible to ensure that cyber attacks are unsuccessful, to make it as easy as possible for citizens to locate information on state web sites and to maintain an environment that reduces previous efforts and costs by more than 90 percent.</p>
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<p><b>7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:</b></p> <p>Consolidation of environments and associated negotiations with vendors to drive down costs, and continuous monitoring of our communications-computer environment to ensure appropriate use and security of the state's resources.</p>
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# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
Statewide Applications Maint - 1300017								
M&R SERVICES	0	0.00	0	0.00	1,435,252	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	1,435,252	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$1,435,252	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$1,435,252	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

## NEW DECISION ITEM

RANK: 7 OF 27

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name:</b> DHSS FCSR Computer System Re-Design	<b>DI#</b> <u>1300015</u>

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	481,704	85,006	0	566,710
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>481,704</b>	<b>85,006</b>	<b>0</b>	<b>566,710</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: <u>Replacement of computer system</u>	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The Family Care Safety Registry (FCSR) currently utilizes the MOHSAIC system to perform the data entry of registrant information and to perform background screening searches. This system was originally developed using DELPHI software, which is now obsolete and is no longer compatible with other ORACLE software used for data storage and other functions. As a result, DELPHI software maintenance is no longer available in the event of system failure. The FCSR estimates that 160 man hours were lost in FY 2008 due to system downtime/outages, at a cost of \$22,741. The Information Technology Services Division ITSD determined that there is a high risk that the DELPHI software will fail in the immediate future, and the programming will not be able to be repaired or restored. When this occurs, the FCSR will be unable to complete statutory requirements. To prevent system failure, a new system is critically needed. Funding is requested to redesign and convert the FCSR to a web-based application.

**NEW DECISION ITEM**

RANK: 7 OF 27

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name:</b> DHSS FCSR Computer System Re-Design	<b>DI#</b> 1300015

The new system will be more stable than the current system and will minimize system failures, thus reducing delays in both the registration and screening processes. The new system will also allow the public greater direct and immediate access to information and automate more of the background screening process. This will reduce costly delays in hiring for employers and staff inefficiencies caused by the current obsolete system. The FCSR is authorized by sections 210.900 through 210.936, RSMo.

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

This funding will be used to pay contractors to perform the systems analysis design and systems development/computer programming, assist users with testing and training prior to implementation, and short-term production migration after implementation is completed. Costs are broken out as follows:

Project kickoff meeting and assignment of project responsibilities:	80 hours x \$85/hour	=	\$6,800
Systems analysis design:	812 hours x \$75/hour	=	\$60,900
	252 hours x \$85/hour	=	\$21,420
System development and unit/system testing:	3,255 hours x \$69/hour	=	\$224,595
	618 hours x \$85/hour	=	\$52,530
User testing and documentation:	484 hours x \$75/hour	=	\$36,300
	113 hours x \$85/hour	=	\$9,605
Training and implementation:	80 hours x \$69/hour	=	\$5,520
Product migration:	80 hours x \$69/hour	=	\$5,520
<b>TOTAL</b>			<b>\$423,190</b>

Funding is also requested for \$143,520 (2,080 hours x \$69/hour) for a contractor on an on-going basis to provide general maintenance to the system and continue to make further improvements to the new system to improve efficiencies, enhance customer service, etc. The department anticipates 15 percent of the redesign will be paid from federal funds (Medicaid).



## NEW DECISION ITEM

RANK: 7 OF 27

<b>Department:</b> Office of Administration		<b>Budget Unit</b> <u>30615</u>							
<b>Division:</b> Information Technology Services Division									
<b>DI Name:</b> DHSS FCSR Computer System Re-Design		<b>DI#</b> 1300015							
<b>5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.</b>									
Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
400 Professional Services	481,704		85,006				566,710		423,190
<b>Total EE</b>	<b>481,704</b>		<b>85,006</b>		<b>0</b>		<b>566,710</b>		<b>423,190</b>
<b>Grand Total</b>	<b>481,704</b>	<b>0.0</b>	<b>85,006</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>566,710</b>	<b>0.0</b>	<b>423,190</b>
Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
400 Professional Services	0		0				0		0
<b>Total EE</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
Program Distributions							0		
<b>Total PSD</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
Transfers									
<b>Total TRF</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Grand Total</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>

**NEW DECISION ITEM**

RANK: 7 OF 27

**Department:** Office of Administration

**Budget Unit** 30615

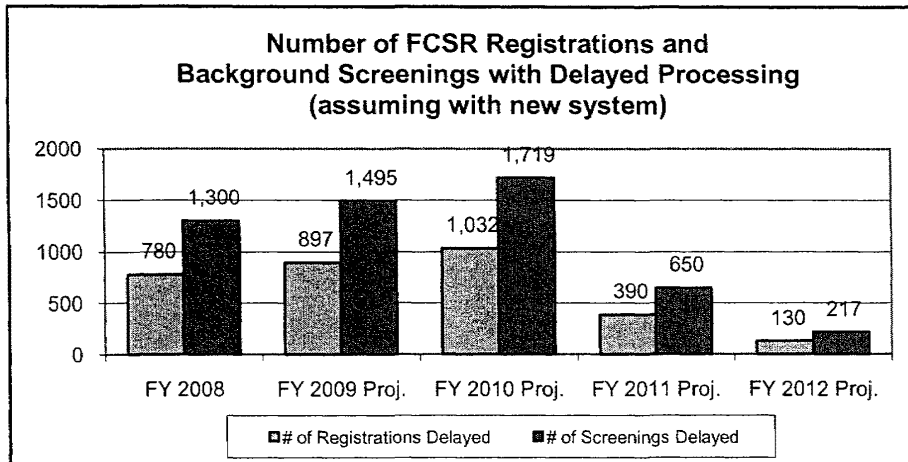
**Division:** Information Technology Services Division

**DI Name:** DHSS FCSR Computer System Re-Design

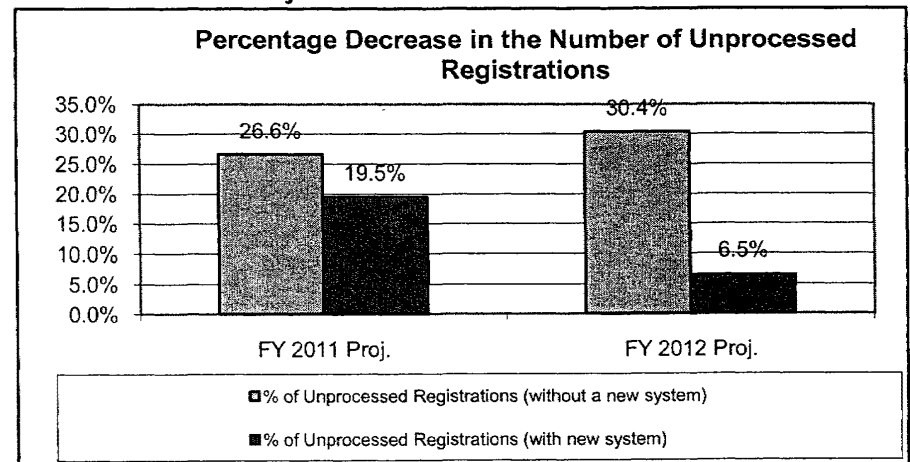
**DI#** 1300015

**6. PERFORMANCE MEASURES** (If new decision item has an associated core, separately identify projected performance with & without additional funding.)

**6a. Provide an effectiveness measure.**



**6b. Provide an efficiency measure.**



## NEW DECISION ITEM

RANK: 7 OF 27

Department: Office of Administration

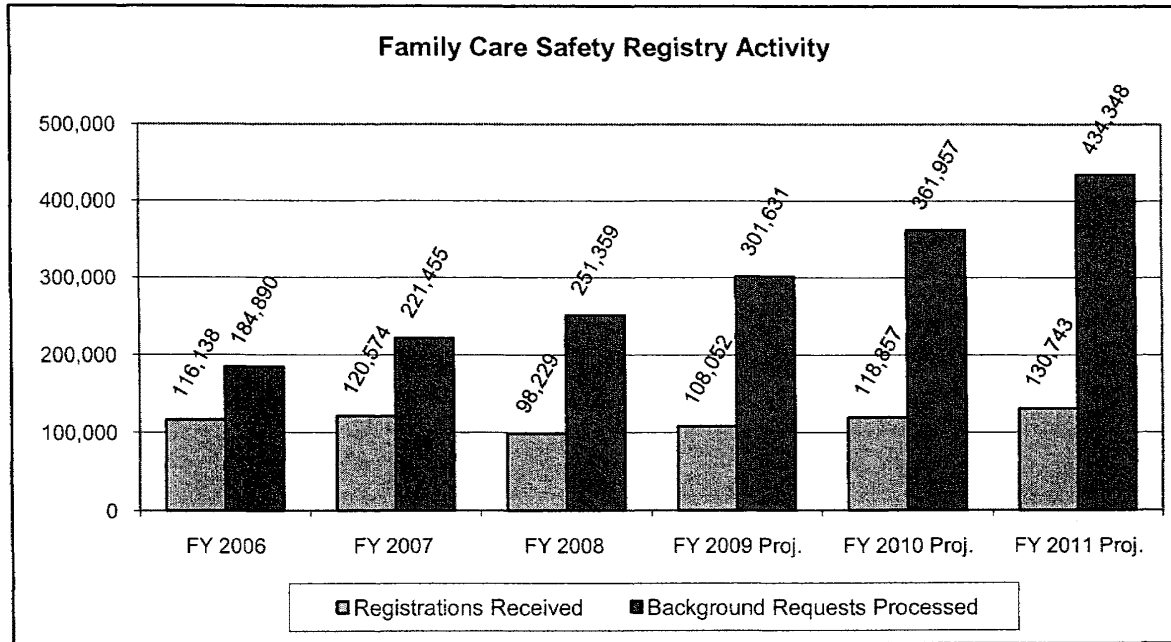
Budget Unit 30615

Division: Information Technology Services Division

DI Name: DHSS FCSR Computer System Re-Design

DI# 1300015

6c. Provide the number of clients/individuals served, if applicable.

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

1. Additional funding will allow the Family Care Safety Registry computer programming to be redesigned, helping to eliminate the potential for total loss of system function and to improve the response time and availability of the computer system to better serve the needs of the public.
2. Implementation of a new computer system will reduce the amount of time it takes for an employer to receive the background screening information they require to make an informed employment decision and to be in compliance with state and federal laws.

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
DHSS FCSR Comp Sys Redesign - 1300015								
PROFESSIONAL SERVICES	0	0.00	0	0.00	566,710	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	566,710	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$566,710	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$481,704	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$85,006	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

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NEW DECISION ITEM

RANK: 16 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	ITSD-DPS		
<b>DI Name</b>	SEMA GIS Hardware/Software	<b>DI#</b>	1300018

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	101,000	0	0	101,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>101,000</b>	<b>0</b>	<b>0</b>	<b>101,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input checked="" type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other:	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

These hardware and software components are necessary to support the further growth and statewide deployment of the mapping and analytical interface (GIS) for Missouri's incident mapping system. During crisis situations, DPS collaborates with many state, county, and local agencies. This equipment will allow the State to pre-deploy maps for use in quickly locating and protecting critical infrastructure and assets thus ensuring that citizens and their livelihoods are more adequately protected. The ability to visualize and task emergency response assets (shelters, place of worship, water distribution points, etc.) based on their proximity to the requested local need (government or citizen) will be expanded to a broader emergency community. These systems will allow a shared picture to be maintained throughout a response to provide governments at all levels the same information and decision support for successful emergency response that will save Missourian's lives and their quality of life.

## NEW DECISION ITEM

RANK: 16 OF 27

Department	Office of Administration	Budget Unit	30615
Division	ITSD-DPS		
DI Name	SEMA GIS Hardware/Software	DI#	1300018

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Current and estimated hardware/software maintenance and license costs were obtained from Information Technology Services Division records and vendor quotes.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0		
Computer Equipment (480)	101,000						101,000		101,000
<b>Total EE</b>	<b>101,000</b>		<b>0</b>		<b>0</b>		<b>101,000</b>		<b>101,000</b>
Program Distributions							0		
<b>Total PSD</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Grand Total</b>	<b>101,000</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>101,000</b>	<b>0.0</b>	<b>101,000</b>

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
							0		
Computer Equipment (480)	0						0		0
<b>Total EE</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
Program Distributions							0		
<b>Total PSD</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Grand Total</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>

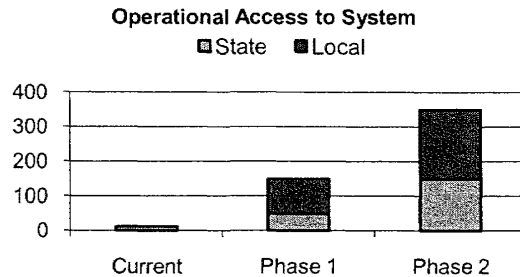
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NEW DECISION ITEM

RANK: 16 OF 27

Department	Office of Administration	Budget Unit	30615
Division	ITSD-DPS		
DI Name	SEMA GIS Hardware/Software	DI#	1300018

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional**

**6a. Provide an effectiveness measure.**

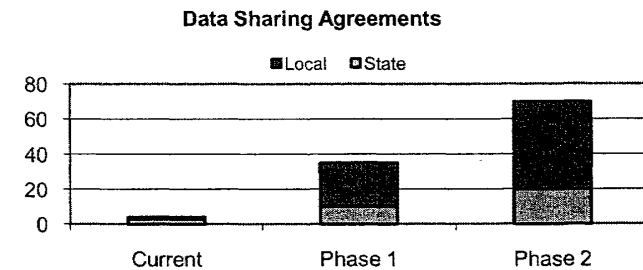


Operational use of the State Emergency Mapping System will be expanded through two phases. The first will provide access to all personnel within the state emergency operations center (EOC) and the Missouri Information Analysis Center (MIAC) (Total est. 50) as well as those trained on the MERIS system at County EOCs (est. 100). During Phase 2 the roll out will expand to all agencies and organizations with roles and responsibilities during an emergency response (est. 150) as well as all those emergency personnel within local government trained on the MERIS system (est. 200).

**6c. Provide the number of clients/individuals served, if applicable.**

The number of individuals served will be increased from its current state (12) to over 800 individuals representing general emergency responders at the local levels, local EOC personnel, state agency personnel, law enforcement, sheltering organizations, social services groups, regional planning groups, search and rescue, and those providing and/or supporting mass care and sheltering. All of these groups will be providing support to decision makers as response is pro-actively aligned to save lives and property in Missouri.

**6b. Provide an efficiency measure.**



Providing a common system within which to assemble, integrate, and share map-based information and assets among federal, state, regional, not-for-profits, private sector, and local government will create huge cost savings in the reduction of duplication and leveraging of investments across participants and partners. The benefit to the citizen / taxpayer will be reaped when lives and property are saved through the integration of these systems.

**6d. Provide a customer satisfaction measure, if available.**

The satisfaction will be measured through the growth of data sharing agreements, continued feedback on the needs of the emergency response community, maps produced and deployed through the system, use and refinement of map and graphic products produced and distributed before, during, and after an incident, and growth in the databases integrated by the State.

## NEW DECISION ITEM

RANK: 16 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	ITSD-DPS		
<b>DI Name</b>	SEMA GIS Hardware/Software	<b>DI#</b>	1300018
<b>7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:</b>			
<p>The systems above will be integrated with the computing systems in place to provide more capacity to support the expansions detailed above. Work and alignment with local and regional governments is underway as well as data sharing conversations with many localities particularly in the SE Missouri New Madrid Seismic Zone. Collaborations with ongoing DPS and Homeland Security initiatives such as MERIS will be continued and expanded to achieve more interoperability than is currently available. We are also leveraging a national pilot in the Homeland Security arena conducted in Missouri called Project Homeland. Through this project over \$300,000 worth of development and systems was provided to the State of Missouri. These systems form the core of the system to be deployed and expanded. Outreach work conducted by the Missouri Spatial Data Information Service (MSDIS) and the Missouri GIS Advisory Committee (MGISAC) to local governments and regional planning organizations will be leveraged to meet measurement targets and goals for this investment.</p>			



**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
SEMA GIS Mapping Equipment - 1300018								
COMPUTER EQUIPMENT	0	0.00	0	0.00	101,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>101,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$101,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$101,000	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

**NEW DECISION ITEM**  
**RANK:** 9 **OF** 27

<b>Department</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division</b> Information Technology Services Division	
<b>DI Name - DOR - Real ID Act Implementation</b>	<b>DI#</b> 1300037

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	1,381,525	0	0	1,381,525
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,381,525</b>	<b>0</b>	<b>0</b>	<b>1,381,525</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input checked="" type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The Department is requesting funding to meet the standards of the Real ID Act of 2005. Congress passed the Real ID Act as part of the Emergency Supplemental Appropriations Act for Defense, the Global War on Terror, and Tsunami Relief Act on May 11, 2005. The act creates national standards for the issuance of state driver licenses and identification cards. The Real ID Act establishes certain standards, procedures and requirements that must be met by May 11, 2008 (extensions may be granted to December 31, 2009) if state-issued driver licenses or identification cards are to be accepted as valid identification by the federal government. The act prohibits federal agencies, effective May 11, 2008, from accepting a driver license or identification card issued by a state for an official purpose unless the issuing state is meeting the requirements of the Real ID Act. Section 201(3) of the act provides that the term "official purpose" includes but is not limited to accessing federal facilities, boarding federally regulated commercial aircraft, entering nuclear power plants, and any other purposes that the secretary shall determine.

## NEW DECISION ITEM

RANK: 9 OF 27

<b>Department</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division</b> Information Technology Services Division	
<b>DI Name</b> - DOR - Real ID Act Implementation	<b>DI#</b> 1300037

This funding is important to allow all Missouri citizens the option to choose a state issued Real ID compliant driver license or identification card for the purpose of boarding federally regulated commercial aircraft and accessing federal facilities. If funding is not approved, Missouri citizens will not have this option. Section 37.31 of the federal rule requires the state to retain copies of the source documents presented when applying for a driver license or identification card. Section 37.11 of the federal rule outlines specific documents that must be presented to establish identity and evidence of lawful status in the United States. This funding will provide the equipment necessary to scan the documents at the time of application in the license offices and be electronically retained as required by the federal rule.

The FY 2010 funding is for the first phase of Real ID implementation. Decision item requests will be submitted in FY 2011 and/or FY 2012 as funding sources are identified and as additional system requirements are defined from the Department of Homeland Security, such as the physical security requirements for facilities that produce driver licenses and identification cards, storage areas for card stock and other materials used in card productions, and electronic validation to authenticate the source documents submitted.

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The department will need to purchase imaging software, scanning equipment and maintenance agreements to enable the central office and contract office locations

Imaging software and training services	\$ 960,650
Scanning equipment	245,875
Hardware/software maintenance	<u>175,000</u>
Total Estimated Cost	\$ 1,381,525

NEW DECISION ITEM  
RANK: 9 OF 27

<b>Department</b> Office of Administration					<b>Budget Unit</b> 30615				
<b>Division</b> Information Technology Services Division									
<b>DI Name -</b> DOR - Real ID Act Implementation					<b>DI#</b> 1300037				
<b>5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.</b>									
Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
Maintenance & Repair Services (430)	175,000						175,000		0
Computer Equipment (480)	1,206,525						1,206,525		1,206,525
							0		
<b>Total EE</b>	<u>1,381,525</u>		<u>0</u>		<u>0</u>		<u>1,381,525</u>		<u>1,206,525</u>
<b>Grand Total</b>	<u>1,381,525</u>	0.0	0	0.0	0	0.0	<u>1,381,525</u>	0.0	<u>1,206,525</u>
Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Maintenance & Repair Services (430)	0						0		0
Computer Equipment (480)	0						0		0
							0		
							0		
							0		
<b>Total EE</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
<b>Grand Total</b>	<u>0</u>	0.0	0	0.0	0	0.0	<u>0</u>	0.0	<u>0</u>

## NEW DECISION ITEM

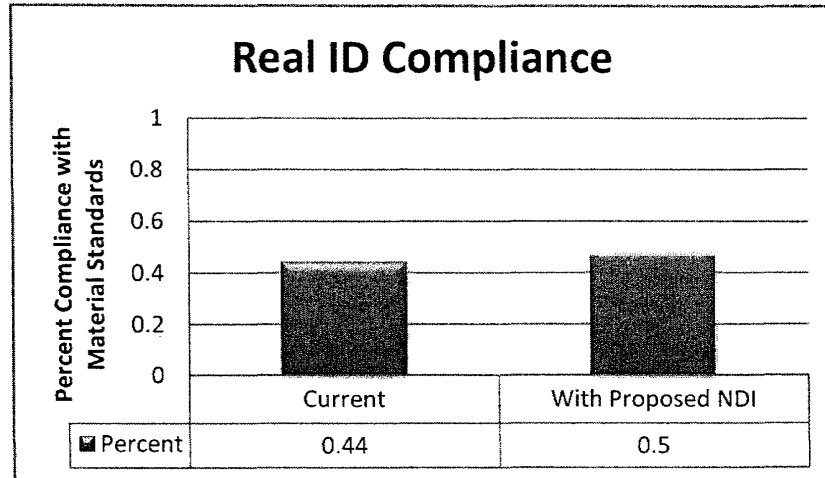
RANK: 9 OF 27

Department Office of Administration  
 Division Information Technology Services Division  
 DI Name - DOR - Real ID Act Implementation DI# 1300037

Budget Unit 30615

## 6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with &amp; without additional

6a. Provide an effectiveness measure.



6b. Provide an efficiency measure.

6c. Provide the number of clients/individuals served, if applicable.

5,000,000 Missouri Drivers

6d. Provide a customer satisfaction measure, if available.

## 7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

Strategies the department will use to achieve performance measurement targets:

Monitoring customer communication regarding use of Missouri driver licenses/identification cards for accessing federal locations  
 Tracking statistical information regarding the number of new/renewal driver license/identification cards produced with Real ID designation  
 Developing a cost methodology for calculating the cost of producing a Real ID versus a non Real ID driver licenses/identification cards

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>DOR Real ID Act Implementation - 1300037</b>								
M&R SERVICES	0	0.00	0	0.00	175,000	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	1,206,525	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1,381,525</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1,381,525</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1,381,525</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

## NEW DECISION ITEM

RANK: 10 OF 27

Department	Office of Administration	Budget Unit	30615
Division	Information Technology Services Division		
DI Name	DPS-MVC Anti-Wandering Security System	DI#	1300038

## 1. AMOUNT OF REQUEST

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	903,000	903,000
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	903,000	903,000

FTE	0.00	0.00	0.00	0.00
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Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Mo Veterans Homes (0460)

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	0	0

FTE	0.00	0.00	0.00	0.00
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Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Mo Veterans Homes (0460)

Notes:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input checked="" type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The Division is requesting an increase in spending authority, from the Veteran's Home fund, to purchase a security system to prevent high elopement risk residents from wandering in or leaving the facilities. Wandering refers to a cognitively-impaired resident's ability to move aimlessly about inside a facility without an appreciation of personal safety and enter into a dangerous situation--into stairwells or other unsafe areas or into others' rooms. Elopers, on the other hand, are differentiated from wanderers by their purposeful, overt, and often repeated attempts to leave the building and the premises. Frequently, elopements are attempted with a perceived "need" (e.g., to feed the dog, but the dog was a childhood pet).

**NEW DECISION ITEM**  
**RANK:** 10 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>30615</u>
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DPS-MVC Anti-Wandering Security System	<b>DI#</b>	1300038

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The Division is reviewing several systems from similar facilities. The estimated cost to install the security system in each of the seven facilities is \$115,000 and the estimated annual maintenance would be \$14,000.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>
							0		
Computer Equipment (480)					805,000		805,000		805,000
M&R Services (430)					98,000		98,000		
<b>Total EE</b>	<u>0</u>		<u>0</u>		<u>903,000</u>		<u>903,000</u>		<u>805,000</u>
Program Distributions							0		
<b>Total PSD</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Transfers							0		
<b>Total TRF</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
<b>Grand Total</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>903,000</u>	<u>0.0</u>	<u>903,000</u>	<u>0.0</u>	<u>805,000</u>



## NEW DECISION ITEM

RANK: 10 OF 27

Department	Office of Administration			Budget Unit		30615			
Division	Information Technology Services Division								
DI Name	DPS-MVC Anti-Wandering Security System			DI# 1300038					
	Gov Rec GR	Gov Rec GR	Gov Rec FED	Gov Rec FED	Gov Rec OTHER	Gov Rec OTHER	Gov Rec TOTAL	Gov Rec TOTAL	Gov Rec One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
Computer Equipment (480)					0		0		0
M&R Services (430)					0		0		
Total EE	0		0		0		0		0
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

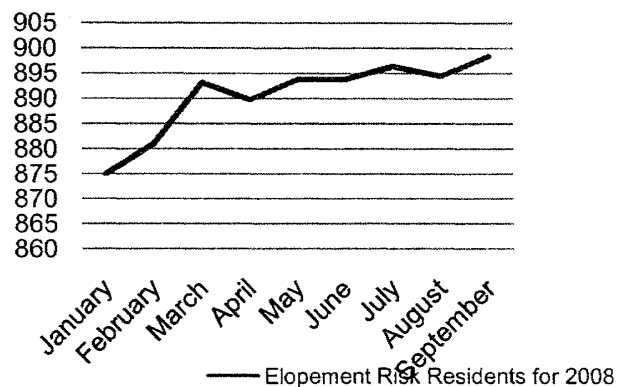
NEW DECISION ITEM  
 RANK: 10 OF 27

Department	Office of Administration	Budget Unit	30615
Division	Information Technology Services Division		
DI Name	DPS-MVC Anti-Wandering Security System	DI#	1300038

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

6a. Provide an effectiveness measure.

### Elopement Risk Residents

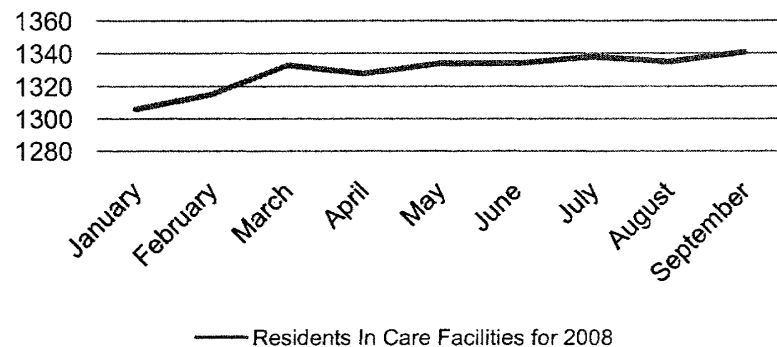


6b. Provide an efficiency measure.

N/A

6c. Provide the number of clients/individuals served.

### Residents In Care Facilities



6d. Provide a customer satisfaction measure.

N/A

## NEW DECISION ITEM

RANK: 10 OF 27

Department	Office of Administration	Budget Unit	<u>30615</u>
Division	Information Technology Services Division		
DI Name	DPS-MVC Anti-Wandering Security System	DI#	<u>1300038</u>

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Hazardous wandering and elopements are among the most costly risk exposures in long-term care. By installing this type of security system, this would greatly reduce the likelihood of a resident putting themselves in a potentially dangerous situation.

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
DPS-MVC Antiwandering Security - 1300038								
M&R SERVICES	0	0.00	0	0.00	98,000	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	805,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	903,000	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$903,000	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$903,000	0.00		0.00

## NEW DECISION ITEM

RANK: 10 OF 27

Department	Office of Administration	Budget Unit	30615
Division	Information Technology Services Division		
DI Name	DPS-MVC Physicians Dictation System	DI#	1300048

## 1. AMOUNT OF REQUEST

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	49,900	49,900
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	49,900	49,900
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Mo Veterans Homes (0460)

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	0	0
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Mo Veterans Homes (0460)

Notes:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input checked="" type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The Division is requesting an increase in spending authority, from the Veteran's Home fund, to purchase a physicians dictation software application. Presently, clerical staff is used to transcribe notes from each of the physicians. A dictation software application will allow the physicians to create their own progress notes, patient histories, and physicals while greatly reducing the need for clerical staff time.

**NEW DECISION ITEM**

RANK: 10 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DPS-MVC Physicians Dictation System	DI# 1300048	

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The Division has reviewed several systems . The average cost of those systems was \$ 49,900.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
Computer Equipment (480)					49,900		49,900		49,900
<b>Total EE</b>	0		0		49,900		49,900		49,900
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers							0		
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	49,900	0.0	49,900	0.0	49,900

## NEW DECISION ITEM

RANK: 10 OF 27

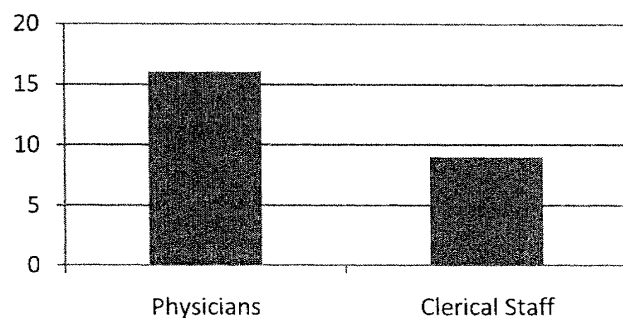
Department	Office of Administration				Budget Unit	30615				
Division	Information Technology Services Division									
DI Name	DPS-MVC Physicians Dictation System				DI# 1300048					
	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS	
Budget Object Class/Job Class										
							0	0.0		
							0	0.0		
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0	
							0			
							0			
							0			
Computer Equipment (480)					0		0		0	
Total EE	0		0		0		0		0	
Program Distributions							0			
Total PSD	0		0		0		0		0	
Transfers										
Total TRF	0		0		0		0		0	
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0	

**NEW DECISION ITEM**  
**RANK:** 10 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DPS-MVC Physicians Dictation System	<b>DI#</b>	1300048

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

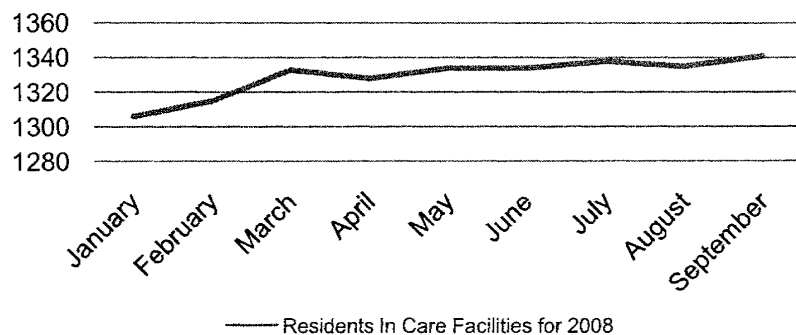


**6b. Provide an efficiency measure.**

N/A

**6c. Provide the number of clients/individuals served.**

**Number of Patients Supported by Physicians**



**6d. Provide a customer satisfaction measure.**

N/A

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

N/A



**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
DPS-MVC Physicians Dictation - 1300048								
COMPUTER EQUIPMENT	0	0.00	0	0.00	49,900	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>49,900</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$49,900</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$49,900	0.00		0.00

## NEW DECISION ITEM

RANK: 10 OF 27

Department Office of Administration  
 Division Information Technology Services Division  
 DI Name DPS-MVC Never Too Late Program DI# 1300049

Budget Unit 30615

## 1. AMOUNT OF REQUEST

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	395,000	395,000
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	395,000	395,000

FTE 0.00 0.00 0.00 0.00

Est. Fringe 0 0 0 0

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Mo Veterans Homes (0460)

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	0	0

FTE 0.00 0.00 0.00 0.00

Est. Fringe 0 0 0 0

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Mo Veterans Homes (0460)

Notes:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input checked="" type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The Division is requesting an increase in spending authority, from the Veteran's Home fund, to purchase a software application that is designed to encourage residents to interact with family, friends, the internet and customized programs. Many residents suffer from boredom, loneliness, and helplessness and this software includes therapy tools that address the physical, cognitive and emotional health of the user. Through the use of virtual technologies, residents will be able to ride a bicycle, drive a car, and even use a flight simulator.

## NEW DECISION ITEM

RANK: 10 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615						
<b>Division</b>	Information Technology Services Division								
<b>DI Name</b>	DPS-MVC Never Too Late Program DI# 1300049								

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The Division had reviewed several systems and the average cost to implement this type of system is \$395,000.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
Computer Equipment (480)					395,000		395,000		395,000
<b>Total EE</b>	0		0		395,000		395,000		395,000
<b>Grand Total</b>	0	0.0	0	0.0	395,000	0.0	395,000	0.0	395,000

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Computer Equipment (480)					0		0		0
<b>Total EE</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	0	0.0	0	0.0	0

**NEW DECISION ITEM**  
**RANK:** 10 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>30615</u>
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DPS-MVC Never Too Late Program	<b>DI#</b>	1300049

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

N/A

**6b. Provide an efficiency measure.**

N/A

**6c. Provide the number of clients/individuals served.**

This application will be available to all 1300 residents.

**6d. Provide a customer satisfaction measure.**

N/A

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Implementing this application will help to promote the physical and psychosocial well being of the residents. By regulation, each resident must have activities as part of their plan of care.

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
DPS-MVC "Never Too Late" Prog - 1300049								
COMPUTER EQUIPMENT	0	0.00	0	0.00	395,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	395,000	0.00	0	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$395,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$395,000	0.00		0.00

**NEW DECISION ITEM**

RANK: 11 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DOR - Infrastructure Equipment Upgrade	<b>DI#</b>	1300039

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	3,452,325	0	0	3,452,325
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>3,452,325</b>	<b>0</b>	<b>0</b>	<b>3,452,325</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input checked="" type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The Office of Administration, Information Technology Service Division is requesting funding for Motor Vehicle and Driver License infrastructure equipment upgrades, which in many instances is over 10 years old. The infrastructure equipment is needed for the Department's communication and capture of motor vehicle titling/registration and driver license data, which allows processing and issuance of necessary registrations/titles/driver licenses. The current equipment is well beyond end-of-life, experiencing frequent failures causing significant downtime, and support for the equipment is no longer available. The infrastructure equipment includes PC's, printers, routers, data circuits and T1 lines. With this new infrastructure equipment, the Department will improve the ability to process new licenses and renewal license services. There will be fewer outages due to equipment and shorter customer wait times resulting in improved service to the citizens of Missouri. This equipment is state owned and currently no funding exists for the replacement of this infrastructure. This NDI provides adequate infrastructure replacement funding for effective and efficient customer service to Missouri citizens.

**NEW DECISION ITEM**  
**RANK:** 11 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>30615</u>
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DOR - Infrastructure Equipment Upgrade	<b>DI#</b>	1300039

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and**

Infrastructure equipment replacement costs are projected for the following:

Data Circuits - T1 lines and core network DS3 trunks for data communication - \$1,308,600

Network Infrastructure - communication routers, two local trunk routers, UPS, modems, equipment installation and maintenance - \$1,381,288

Computer workstations - 1/4 replacement of 940 computers (four year replacement cycle) and maintenance - \$291,131

Printers - 1/4 replacement of 765 printers (four year replacement cycle) and wiring costs - \$471,306

**The total for this decision item is \$3,452,325.**

NEW DECISION ITEM  
RANK: 11 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DOR - Infrastructure Equipment Upgrade	<b>DI#</b>	1300039

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req								
	Dept Req GR DOLLARS	Dept Req GR FTE	FED DOLLARS	FED FTE	OTHER DOLLARS	OTHER FTE	TOTAL DOLLARS	TOTAL FTE	One-Time DOLLARS
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
Communication Services and Supp (340)	1,308,600						1,308,600		
Professional Services (400)	375,900						375,900		375,900
M&R Services (430)	77,278						77,278		
Computer Equipment (480)	1,690,547						1,690,547		868,208
<b>Total EE</b>	<b>3,452,325</b>		<b>0</b>		<b>0</b>		<b>3,452,325</b>		<b>1,244,108</b>
<b>Grand Total</b>	<b>3,452,325</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>3,452,325</b>	<b>0.0</b>	<b>1,244,108</b>

Budget Object Class/Job Class	Gov Rec								
	Gov Rec GR DOLLARS	Gov Rec GR FTE	FED DOLLARS	FED FTE	OTHER DOLLARS	OTHER FTE	TOTAL DOLLARS	TOTAL FTE	One-Time DOLLARS
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
Communication Services and Supp (340)	0						0		
Professional Services (400)	0						0		0
M&R Services (430)	0						0		
Computer Equipment (480)	0						0		0
<b>Total EE</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Grand Total</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>



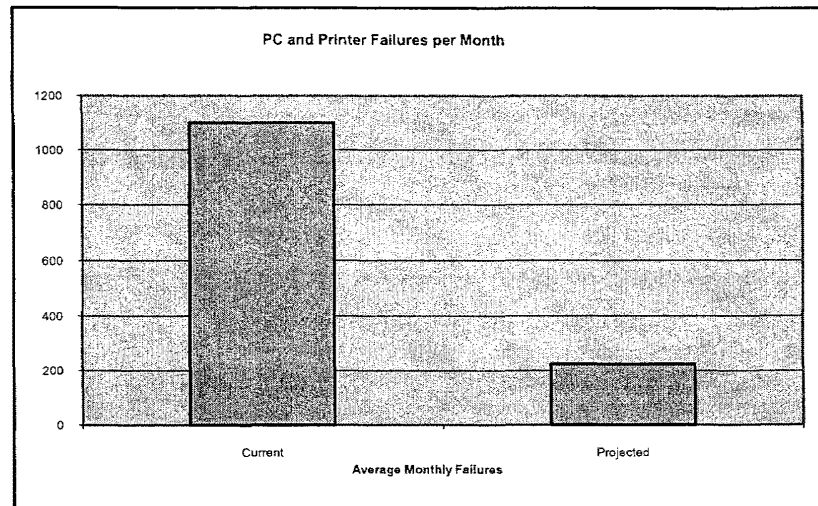
**NEW DECISION ITEM**  
**RANK:** 11 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DOR - Infrastructure Equipment Upgrade	<b>DI#</b>	1300039

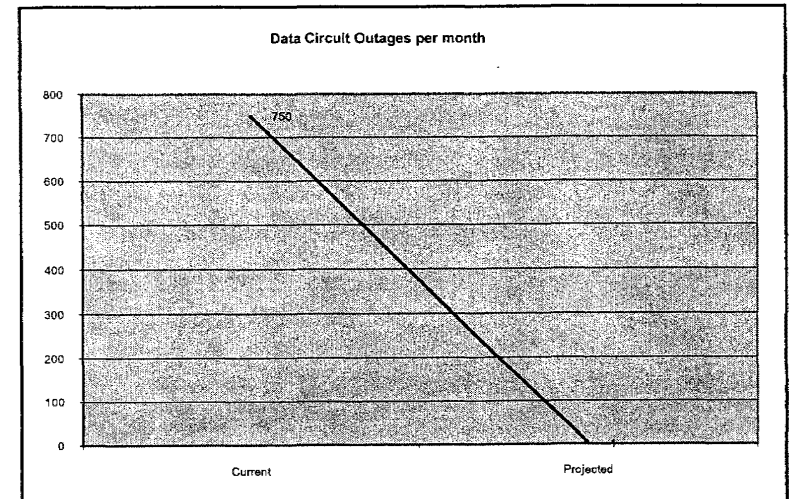
**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

Current PC and printer reported problems averages 1,100 per month, which is due to old failing hardware. New hardware should reduce problem rate to average less than 225 per month



The number of daily average DSL circuit outages is 25, lasting more than 30 minutes each. This equates to over 9,200 hours of lost productivity every year (or time not available to serve customers). With MPLS T-1 data circuits, circuit outages should be reduced to average less than 1 outage per month. Existing MPLS data circuits availability is 99.7%, significantly reducing the lost productivity due to data circuit failures.



**NEW DECISION ITEM**  
**RANK:** 11 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DOR - Infrastructure Equipment Upgrade	<b>DI#</b>	1300039

**6b. Provide an efficiency measure.**

Due to fewer circuit outages and equipment failures, Motor Vehicle and Driver License processing staff's ability to process new licenses and renewal licenses should improve significantly with new hardware.

**6c. Provide the number of clients/individuals served, if applicable.**

Approximately five to six million motor vehicle and driver license customer contacts.

**6d. Provide a customer satisfaction measure, if available.**

There will be fewer outages, shorter customer wait times resulting improved service to the citizens of Missouri.

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

ITSD-DOR will plan and install infrastructure equipment within 12 months of receiving funding. ITSD-DOR has baseline information on current failure rates and frequency. ITSD-DOR will use a combination of Network Management software, Help Desk software and current Performance Measures to accurately report performance measurements.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>DOR MVDL Infrastructure - 1300039</b>								
COMMUNICATION SERV & SUPP	0	0.00	0	0.00	1,308,600	0.00	0	0.00
PROFESSIONAL SERVICES	0	0.00	0	0.00	375,900	0.00	0	0.00
M&R SERVICES	0	0.00	0	0.00	77,278	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	1,690,547	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>3,452,325</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$3,452,325</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$3,452,325</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

**NEW DECISION ITEM**

**RANK:** 12 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DNR - Missouri Emissions Inventory System (MoEIS)	<b>DI#</b>	1300040

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	750,000	0	0	750,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>750,000</b>	<b>0</b>	<b>0</b>	<b>750,000</b>

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: <u>Software Development</u>	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The DNR Air Pollution Control Program wants to increase the efficiency of Missouri Emissions Inventory System (MoEIS) by rewriting an antiquated application. The new application will contain user friendly and intuitive data entry screens for industry customers; additional screens to track state rules at the facility and emission unit level; include screens to enter stack test results; provide automated report functions; simplify the existing data structure; add new functionality to improve tracking of new permits; augment the application to be able to track greenhouse gas emissions. The benefits to the DNR include: improved coordination and communication among all sections; reduced staff time and effort spent generating reports and queries and greater consistency of report results; greater consistency of permit and EIQ data; reduced staff time spent hand entering paper forms and improved data quality. The new application will benefit industry by improving the emission reporting process. This project will take 16 - 20 months with the following split: FY10 = \$750,000 and FY11 = \$550,000.

## NEW DECISION ITEM

RANK: 12 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>30615</u>
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DNR - Missouri Emissions Inventory System (MoEIS)	<b>DI#</b>	<u>1300040</u>

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

This project would be completed with contract staff and oversight done by existing ITSD-DNR staff. After completion, ITSD-DNR staff will provide on-going system maintenance. An analysis of the existing system along with a review of new functionality was completed to determine the estimated time it would take to complete this project: 15,000 hours at an average cost of \$85.00 per hour = \$1,300,000.00 total project cost. This is a 16-20 month project.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
BOC - 400 Professional Services	750,000						750,000		200,000
							0		
							0		
<b>Total EE</b>	750,000		0		0		750,000		200,000
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	750,000	0.0	0	0.0	0	0.0	750,000	0.0	200,000

**NEW DECISION ITEM**  
**RANK:** 12 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DNR - Missouri Emissions Inventory System (MoEIS)	<b>DI#</b>	1300040

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
BOC - 400 Professional Services	0						0		0
							0		
							0		
							0		
<b>Total EE</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
<b>Grand Total</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

Simplify data entry for industry  
Increase of data integrity

**6b. Provide an efficiency measure.**

Increase staff productivity  
Increased use by industry

**6c. Provide the number of clients/individuals served, if applicable.**

8,000 + facilities  
100 + DNR Air Pollution Program staff

**6d. Provide a customer satisfaction measure, if available.**

N/A

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Develop an enterprise application using new technology to increase productivity of department staff and provide public access via the internet.

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>DNR Emissions Data Integration - 1300040</b>								
PROFESSIONAL SERVICES	0	0.00	0	0.00	750,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>750,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$750,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$750,000	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

**NEW DECISION ITEM**  
**RANK:** 13 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DOLIR Computer System- Funding Source Change	<b>DI#</b>	1300020

**1. AMOUNT OF REQUEST**

FY 2010 Budget Request				
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	5,000,000	5,000,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>5,000,000</b>	<b>5,000,000</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Unemployment Automation (0953)

Notes:

FY 2010 Governor's Recommendation				
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Unemployment Automation (0953)

Notes:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: Fund Switch	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

In FY2008, HB2041 created the Unemployment Automation Fund (0953) which will provide funding for automation projects for three years. The FY2009 new decision item for the DES Computer System, formerly funded from Special ES (0949), should now be appropriated from this fund. We are requesting a fund source change. The core of \$5,000,000 from Special ES (0949) was cut to accommodate this request.



## NEW DECISION ITEM

RANK: 13 OF 27

Department	Office of Administration	Budget Unit	30615
Division	Information Technology Services Division		
DI Name	DOLIR Computer System- Funding Source Change	DI#	1300020

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

This amount was the amount of the FY2009 decision item that was in the beginning core budget.

## 5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
BOC 140 - Travel, In-state					3,000		3,000		
BOC 160 - Travel, Out-of-state					10,000		10,000		
BOC 190 - Supplies					7,500		7,500		
BOC 320 - Professional Development					15,000		15,000		
BOC 400 - Professional Services					4,139,500		4,139,500		
BOC 480 - Computer Equipment					750,000		750,000		
BOC 580 - Office Equipment					75,000		75,000		
<b>Total EE</b>	0		0		5,000,000		5,000,000		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	5,000,000	0.0	5,000,000	0.0	0

**NEW DECISION ITEM**  
**RANK:** 13 **OF** 27

Department	Office of Administration			Budget Unit		30615			
Division	Information Technology Services Division								
DI Name	DOLIR Computer System- Funding Source Change			DI# 1300020					
	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Budget Object Class/Job Class									
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
BOC 140 - Travel, In-state					0		0		
BOC 160 - Travel, Out-of-state					0		0		
BOC 190 - Supplies					0		0		
BOC 320 - Professional Development					0		0		
BOC 400 - Professional Services					0		0		
BOC 480 - Computer Equipment					0		0		
BOC 580 - Office Equipment					0		0		
Total EE	0		0		0		0		0
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

## NEW DECISION ITEM

RANK: 13 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>30615</u>
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DOLIR Computer System- Funding Source Change	<b>DI#</b>	1300020

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)****6a. Provide an effectiveness measure.**

N/A

**6b. Provide an efficiency measure.**

N/A

**6c. Provide the number of clients/individuals served, if applicable.**

N/A

**6d. Provide a customer satisfaction measure, if available.**

N/A

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Technical fund switch.

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>DOLIR Computer System - 1300020</b>								
TRAVEL, IN-STATE	0	0.00	0	0.00	3,000	0.00	0	0.00
TRAVEL, OUT-OF-STATE	0	0.00	0	0.00	10,000	0.00	0	0.00
SUPPLIES	0	0.00	0	0.00	7,500	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	0	0.00	0	0.00	15,000	0.00	0	0.00
PROFESSIONAL SERVICES	0	0.00	0	0.00	4,139,500	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	750,000	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	0	0.00	75,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>5,000,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$5,000,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$5,000,000</b>	<b>0.00</b>		<b>0.00</b>

**NEW DECISION ITEM**  
**RANK:** 14 **OF** 27

**Department:** Office of Administration  
**Division:** Information Technology Services  
**DI Name:** DHSS Communicable Disease Surveillance **DI#** 1300021

**Budget Unit** 30615

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	94,248	0	0	94,248
EE	168,419	0	0	168,419
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>262,667</b>	<b>0</b>	<b>0</b>	<b>262,667</b>
<b>FTE</b>	<b>2.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2.00</b>

<b>Est. Fringe</b>	44,466	0	0	44,466
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/>	New Legislation	<input type="checkbox"/>	New Program	<input type="checkbox"/>	Fund Switch
<input type="checkbox"/>	Federal Mandate	<input type="checkbox"/>	Program Expansion	<input checked="" type="checkbox"/>	Cost to Continue
<input checked="" type="checkbox"/>	GR Pick-Up	<input type="checkbox"/>	Space Request	<input type="checkbox"/>	Equipment Replacement
<input type="checkbox"/>	Pay Plan	<input type="checkbox"/>	Other:		

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

Additional funding is requested to upgrade the Communicable Disease Surveillance system for the Department of Health and Senior Services. The current electronic disease reporting system does not have the capacity to be integrated with federal or other state agency systems when needed during times of large, multi-state outbreaks. Also, the current system cannot collect risk-factor data and is currently run on antiquated technology that is no longer able to be maintained adequately with the old software. These combined factors put the current system at risk of failing to meet federal requirements for electronic disease reporting, as required by Section 192.139, RSMo. Failure to meet federal requirements could result in a loss of federal funding from the Centers for Disease Control and Prevention if various disease reporting requirements do not meet various grant requirements.

**NEW DECISION ITEM**

RANK: 14 OF 27

<b>Department:</b> Office of Administration <b>Division:</b> Information Technology Services <b>DI Name:</b> DHSS Communicable Disease Surveillance <b>DI#</b> 1300021	<b>Budget Unit</b> <u>30615</u>
<p>The Communicable Disease Surveillance System is currently funded through the Bio-terrorism grant. This grant continues to receive federal funding cuts, and as other Center for Emergency Response and Terrorism projects arise that take precedence over the system, funding for the system continues to decline. Funding is requested to develop an updated system that will provide electronic communication between local public health agencies, as well as federal and state agencies. The new system will enable the electronic collection of critical risk-factor data that will enable health officials to immediately analyze data after entry, dramatically reducing the time needed to determine the cause/location of communicable disease outbreaks. State and local health officials respond to 20,000 individual communicable disease cases annually. Rapid identification of the source of these disease outbreaks will allow for inspection of facilities, which could be the difference between a disease outbreak and a disease epidemic.</p>	
<p><b>4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)</b></p>	
<p>Funding needed for the new system development consists of two FTE, consultant services, and expense and equipment costs.</p> <p>One computer information technology specialist II (\$55,548) and one computer information technologist II (\$38,700) are needed for project management, business analysis, development and ongoing support for the communicable disease surveillance system. Standard expense and equipment costs are included for the two FTE.</p> <p>One IT consultant at a cost of \$143,520 (2,080 hours X \$69/hr) is needed to provide the primary coding required for application development. An additional \$3,427 is needed for an IT consultant to provide project oversight and to provide high level database and programming skills.</p>	

NEW DECISION ITEM  
RANK: 14 OF 27

Department: Office of Administration			Budget Unit		30615				
Division: Information Technology Services									
DI Name: DHSS Communicable Disease Surveillance			DI# 1300021						
5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.									
	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req
	GR	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
Computer Info Tech Specialist II (00166)	55,548	1.0					55,548	1.0	
Computer Info Technologist II (00152)	38,700	1.0					38,700	1.0	
Total PS	94,248	2.0	0	0.0	0	0.0	94,248	2.0	0
140 In-State Travel	5,000						5,000		
160 Out-State Travel	5,000						5,000		
190 Supplies	738						738		
340 Comm Serv & Supplies	2,150						2,150		350
400 Professional Services	146,947						146,947		
480 Computer Equipment	7,528						7,528		1,528
580 Office Equipment	1,056						1,056		1,056
Total EE	168,419		0		0		168,419		2,934
Grand Total	262,667	2.0	0	0.0	0	0.0	262,667	2.0	2,934
	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec
	GR	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
Computer Info Tech Specialist II (00166)	0	0.0					0	0.0	
Computer Info Technologist II (00152)	0	0.0					0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
140 In-State Travel	0						0		
160 Out-State Travel	0						0		
190 Supplies	0						0		
340 Comm Serv & Supplies	0						0		0
400 Professional Services	0						0		
480 Computer Equipment	0						0		0
580 Office Equipment	0						0		0
Total EE	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

**NEW DECISION ITEM**  
RANK: 14 OF 27

**Department:** Office of Administration

**Budget Unit** 30615

**Division:** Information Technology Services

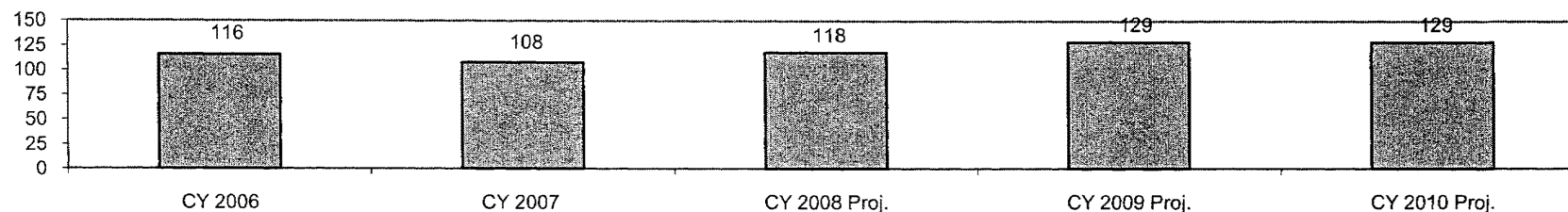
**DI Name:** DHSS Communicable Disease Surveillance

**DI#** 1300021

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

**Number of Communicable Disease Outbreaks Investigated in Missouri\***



\*An outbreak is the occurrence in a community or region of an illness similar in nature, clearly in excess of normal expectancy and derived from a common or a propagated source.

Investigations may be performed by state, city, local, and/or federal health officials.

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

1. Actively track and ensure the investigation of outbreaks and implementation of control measures.
2. Provide weekly, bi-monthly, and/or seasonal surveillance reports.
3. Compiling Quality Assurance reports and weekly public reports on the incidence of enteric disease in Missouri.
4. Monitor surveillance data to identify emerging diseases or likely sources of transmission.
5. Provide Annual Report of Communicable Diseases in Missouri with emphasis on sources of transmission and control recommendations.
6. Enhance the statewide reporting of communicable diseases to include tuberculosis and Latent tuberculosis infection.
7. Enhance the statewide surveillance system to capture risk factors on select condition to provide targeted intervention recommendation.
8. Enhance the local public health agencies' ability to target intervention strategies specifically for their jurisdiction.



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>DHSS Comm Disease Surveillance - 1300021</b>								
COMPUTER INFO TECHNOLOGIST II	0	0.00	0	0.00	38,700	1.00	0	0.00
COMPUTER INFO TECH SPEC II	0	0.00	0	0.00	55,548	1.00	0	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>94,248</b>	<b>2.00</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	0	0.00	0	0.00	5,000	0.00	0	0.00
TRAVEL, OUT-OF-STATE	0	0.00	0	0.00	5,000	0.00	0	0.00
SUPPLIES	0	0.00	0	0.00	738	0.00	0	0.00
COMMUNICATION SERV & SUPP	0	0.00	0	0.00	2,150	0.00	0	0.00
PROFESSIONAL SERVICES	0	0.00	0	0.00	146,947	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	7,528	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	0	0.00	1,056	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>168,419</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$262,667</b>	<b>2.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$262,667</b>	<b>2.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

**NEW DECISION ITEM**  
**RANK:** 15 **OF** 27

**Department:** Office of Administration  
**Division:** Information Technology Services  
**DI Name:** DHSS BNDD Registration Database **DI#** 1300014

**Budget Unit** 30615

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	143,520	0	0	143,520
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>143,520</b>	<b>0</b>	<b>0</b>	<b>143,520</b>

FTE                      0.00              0.00              0.00              0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FTE                      0.00              0.00              0.00              0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Other Funds:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input checked="" type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input checked="" type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

SB 724 (2008) includes language allowing advanced practice registered nurses (APRN) to be delegated controlled substance prescriptive authority under a collaborative practice agreement with a physician. The controlled substance authority is dependent upon this delegation, therefore all state controlled substance registrations for APRNs must be cross referenced by the delegating/collaborating physician. One physician may delegate controlled substance authority to as many as three different APRNs. One APRN may be delegated controlled substance authority by multiple physicians. The existing database of all controlled substance registrants is not capable of storing all these additional fields that are needed for APRN registrations. Additional funding is requested to modify the database in order to track and verify collaborative practice agreements required for APRNs. Additional fields will be added and an automated process will be added to verify the linkages between physicians and APRNs. If funding is not received for the system modification, the Department of Health and Senior Services, Bureau of Narcotics and Dangerous Drugs (BNDD), will be unable to implement the legislation.

## NEW DECISION ITEM

RANK: 15 OF 27

Department: Office of Administration	Budget Unit <u>30615</u>
Division: Information Technology Services	
DI Name: DHSS BNDD Registration Database	DI# 1300014

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Funding is requested for \$143,520 (2,080 hours x \$69/hour) for one IT consultant to conduct the analysis, development, testing, and implementation of the modifications necessary to the existing controlled substance database. One fourth, or \$35,880 (520 hours x \$69/hour) will be needed on an ongoing basis for a consultant to provide system maintenance.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
400 Professional Services	143,520						143,520		107,640
Total EE	143,520		0		0		143,520		107,640
Grand Total	143,520	0.0	0	0.0	0	0.0	143,520	0.0	107,640

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
400 Professional Services	0						0		0
Total EE	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

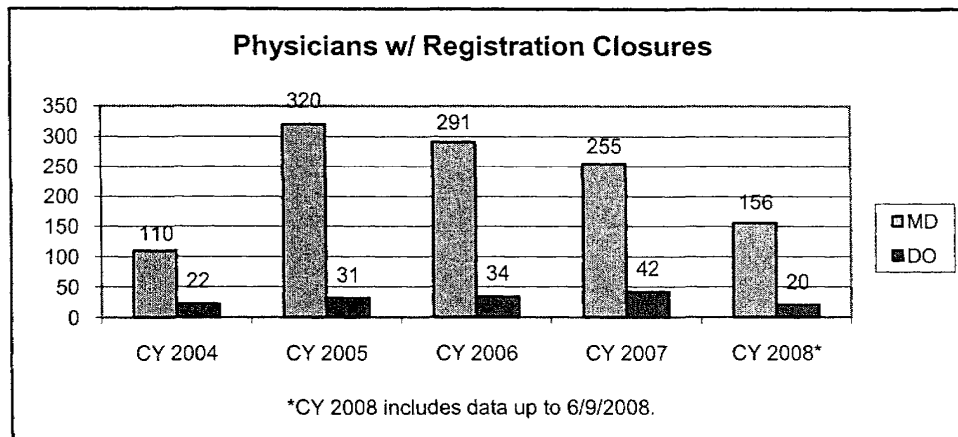
NEW DECISION ITEM  
RANK: 15 OF 27

Department: Office of Administration  
Division: Information Technology Services  
DI Name: DHSS BNDD Registration Database DI# 1300014

Budget Unit 30615

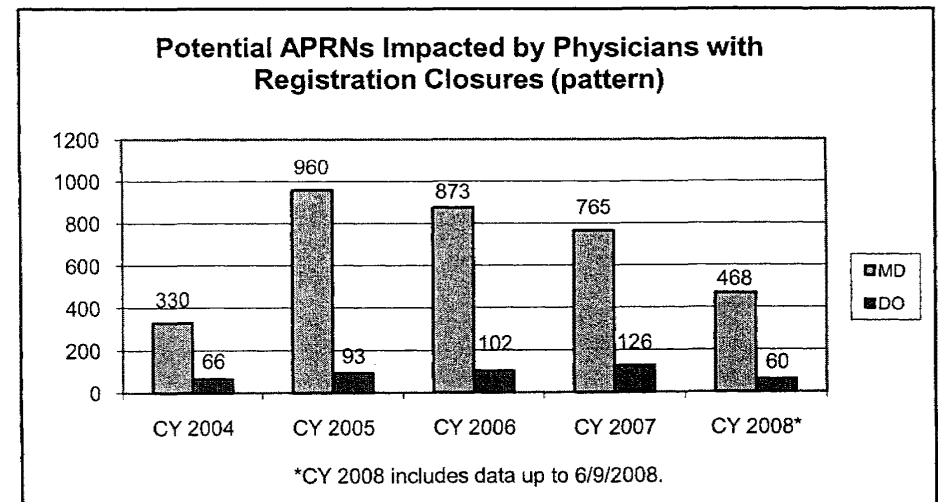
6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)

6c. Provide an effectiveness measure.



The current state controlled substance database does not contain information necessary to link the registration of one registrant to another. SB 724 only provides controlled substance prescriptive authority to APRNs under collaborative practice agreements with physicians. If the registration of the physician closes or is restricted, all APRNs delegated controlled substance prescriptive authority will be affected.

6d. Provide an efficiency measure.



Modifications to the state controlled substance database will allow APRNs whose registration has been impacted by a change in the collaborating physician's registration to be notified quickly to avoid violations of controlled substance law by the APRN.

## NEW DECISION ITEM

RANK: 15 OF 27

Department: Office of Administration

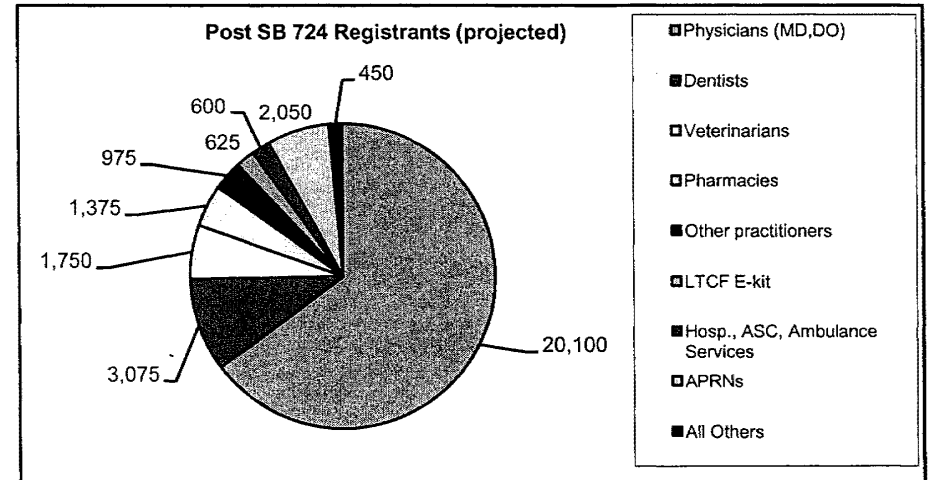
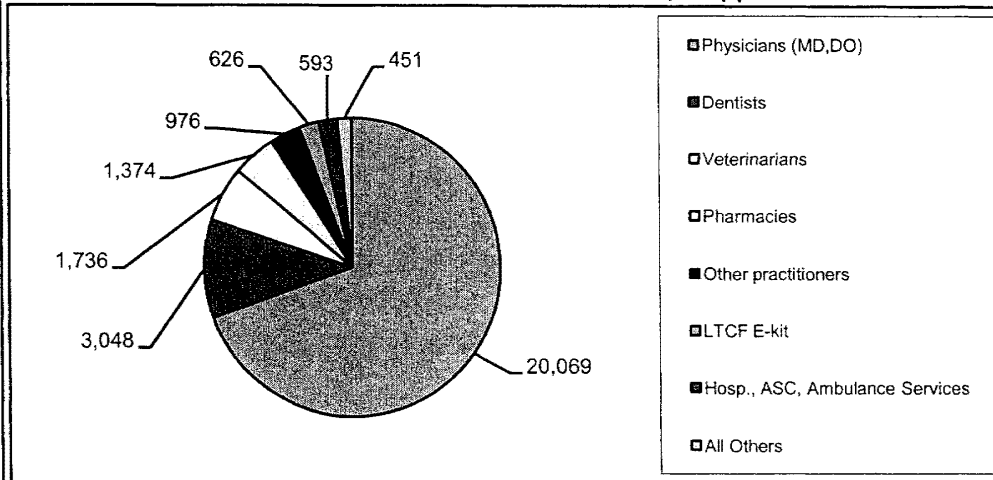
Budget Unit 30615

Division: Information Technology Services

DI Name: DHSS BNDD Registration Database

DI# 1300014

## 6c. Provide the number of clients/individuals served, if applicable.



## 6d. Provide a customer satisfaction measure, if available.

Customer satisfaction measures are not available for this decision item.

## 7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

The state controlled substance registration database will be modified to link the registrations of physicians and advanced practice registered nurses in collaborative practice. Should the status change for one party, the linked collaborating party will be identified so that they can be notified of any impact to their controlled substances registration.

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>DHSS BNDD Registrtn Database - 1300014</b>								
PROFESSIONAL SERVICES	0	0.00	0	0.00	143,520	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	143,520	0.00	0	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$143,520</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$143,520	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

**NEW DECISION ITEM**  
**RANK:** 16 **OF** 27

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services	
<b>DI Name:</b> DHSS Pseudoephedrine Tracking	<b>DI#</b> 1300016

### 1. AMOUNT OF REQUEST

FY 2010 Budget Request				
	GR	Federal	Other	Total
PS	94,248	0	0	94,248
EE	792,207	0	0	792,207
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>886,455</b>	<b>0</b>	<b>0</b>	<b>886,455</b>
FTE	2.00	0.00	0.00	2.00

<b>Est. Fringe</b>	44,466	0	0	44,466
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

FY 2010 Governor's Recommendation				
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

### 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input checked="" type="checkbox"/> New Legislation <input type="checkbox"/> Federal Mandate <input type="checkbox"/> GR Pick-Up <input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> New Program <input type="checkbox"/> Program Expansion <input type="checkbox"/> Space Request <input type="checkbox"/> Other: _____	<input type="checkbox"/> Fund Switch <input type="checkbox"/> Cost to Continue <input type="checkbox"/> Equipment Replacement
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### 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

SB 724 (2008) requires pharmacies to track information related to purchases of non-prescription pseudoephedrine products in an electronic logbook/database. Submission requirements for the information are to be established by the Department of Health and Senior Services (DHSS), where the electronic database will be maintained. This decision item requests funding for development, implementation, ongoing maintenance, and administration of the database by the Information Technology Services Division (ITSD) in collaboration with DHSS-Bureau of Narcotics and Dangerous Drugs. It includes coordination and communication with professionals responsible for submitting information to the database, and with local, state and federal law enforcement agencies wishing to utilize the data maintained in the database.

**NEW DECISION ITEM**

**RANK:** 16 **OF** 27

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services	
<b>DI Name:</b> DHSS Pseudoephedrine Tracking	<b>DI#</b> 1300016

The provisions of SB 724 requiring an electronic database are the culmination of years of increasing restrictions on sales of products that are used in the clandestine manufacture of methamphetamine. Missouri has led the country for years in the number of clandestine methamphetamine labs seized. These toxic lab sites pose a serious health risk and create manpower and health challenges to law enforcement agencies in the state. Both federal and state law establish maximum quantities of these products that may be purchased over either a 24-hour period or a 30-day period and require that a log be maintained to track these sales. The electronic log established in SB 724 provides for a statewide tracking of purchases of these products to eliminate the possibility of purchasing the maximum quantity at multiple pharmacies in the state, circumventing the maximum quantity restrictions. The database will also serve as a single source of data to improve efficiency of investigating cases of clandestine methamphetamine manufacture. Based upon the experience of Oklahoma following the implementation of a statewide database, the number of clandestine methamphetamine labs is expected to decline dramatically.

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Cost information was developed by ITSD based upon their assessment of initial hardware, software and programming needs for development and implementation of the electronic database and for ongoing support following implementation. Staff visited another state to become familiar with the programming and equipment requirements of their statewide electronic pseudoephedrine log prior to developing their estimate. The funding request is made up of the following components:

**Personal Services (\$94,248 and 2 FTE)**

One Computer Information Technology Specialist II (\$55,548) will provide project management, development support and administration/maintenance of the application. One Computer Information Technologist II (\$38,700) is needed to provide ongoing maintenance and support of the application. Costs related to one FTE for the Department of Health and Senior Services (DHSS) to administer the pseudoephedrine tracking program are included in an accompanying new decision item request in the Department of Health and Senior Services budget request.

**Expense and Equipment (\$792,207)**

Expense and equipment costs to develop the pseudoephedrine tracking system are consistent with costs identified in the fiscal note for SB 724 (FN # 3351-06). This includes contractual consultant costs of \$673,500 (\$423,500 one-time for system development and \$250,000 ongoing for system maintenance). In addition, \$96,391 is needed for specialized computer equipment, such as the Storage Area Network and applications servers. Funding for the computer equipment is needed on an ongoing basis, as it is assumed all hardware will be leased (costs were determined on a per year basis). Standard expense and equipment costs are included for the two FTE (\$22,316).



## NEW DECISION ITEM

RANK: 16 OF 27

Department: Office of Administration			Budget Unit 30615						
Division: Information Technology Services									
DI Name: DHSS Pseudoephedrine Tracking			DI# 1300016						
5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.									
Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
000166 Computer Information Tech. Spec. II	55,548	1.0					55,548	1.0	
000152 Computer Information Tech. II	38,700	1.0					38,700	1.0	
Total PS	94,248	2.0	0	0.0	0	0.0	94,248	2.0	0
140 Travel, In-State	5,000						5,000		
160 Travel, Out-of-State	5,000						5,000		
190 Supplies	738						738		
340 Communication Serv & Supp	2,150						2,150		350
480 Computer Equipment	7,528						7,528		1,528
580 Office Equipment	1,900						1,900		1,900
400 Professional Services (Specialized ITSD)	673,500						673,500		423,500
190 Supplies (Specialized ITSD)	400						400		
430 M&R Services (Specialized ITSD)	4,900						4,900		
480 Computer Equipment (Specialized ITSD)	91,091						91,091		
Total EE	792,207		0		0		792,207		427,278
Grand Total	886,455	2.0	0	0.0	0	0.0	886,455	2.0	427,278

**NEW DECISION ITEM**

RANK: 16 OF 27

<b>Department:</b> Office of Administration		<b>Budget Unit</b> <u>30615</u>							
<b>Division:</b> Information Technology Services									
<b>DI Name:</b> DHSS Pseudoephedrine Tracking		<b>DI#</b> 1300016							
Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
000166 Computer Information Tech. Spec. II	0	0.0					0	0.0	
000152 Computer Information Tech. II	0	0.0					0	0.0	
<b>Total PS</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>
140 Travel, In-State	0						0		
160 Travel, Out-of-State	0						0		
190 Supplies	0						0		
340 Communication Serv & Supp	0						0		0
480 Computer Equipment	0						0		0
580 Office Equipment	0						0		0
400 Professional Services (Specialized ITSD)	0						0		0
190 Supplies (Specialized ITSD)	0						0		
430 M&R Services (Specialized ITSD)	0						0		
480 Computer Equipment (Specialized ITSD)	0						0		
<b>Total EE</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
<b>Grand Total</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>

## NEW DECISION ITEM

RANK: 16 OF 27

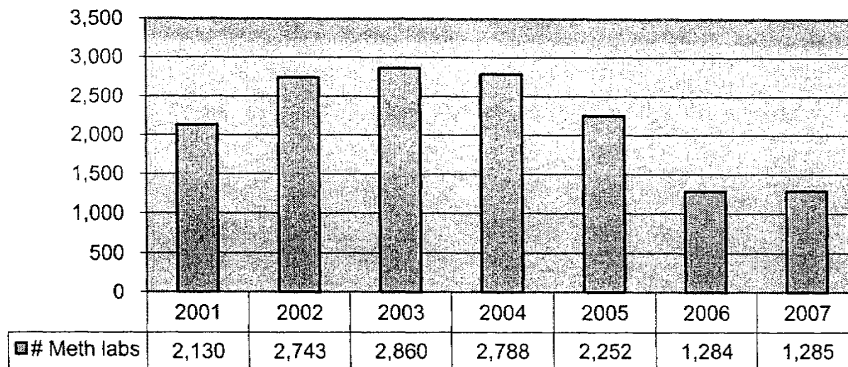
Department: Office of Administration

Budget Unit 30615

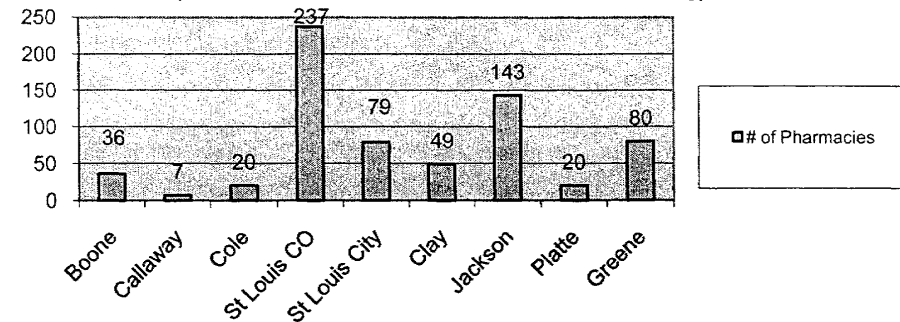
Division: Information Technology Services

DI Name: DHSS Pseudoephedrine Tracking

DI# 1300016

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)****6a. Provide an effectiveness measure.****Methamphetamine Lab Incidents**

Source: Missouri State Highway Patrol.

**6b. Provide an efficiency measure.****Sources of Pseudoephedrine Purchase Data Prior to Implementation of a Statewide Database***(Data Shown for a Limited Number of Counties Only)*

Note: After implementation of the statewide database, the database will provide one single source for data.

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

With the implementation of a statewide database to track pseudoephedrine (PSE) purchases, sales to individuals attempting to exceed the maximum allowable purchase quantity (3.6 grams per 24-hour period or nine grams per month) may be denied. This will prevent potential "meth cooks" from obtaining this key ingredient in the clandestine manufacture of methamphetamine, resulting in a dramatic decrease in the number of toxic methamphetamine lab sites in the state. In addition, law enforcement will have an efficient tool for investigating these crimes. Law enforcement must now obtain information from every pharmacy in their area to identify quantities of PSE purchased. The implementation of a statewide database will allow this information to be obtained from one source.

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>DHSS Pseudoephedrine Tracking - 1300016</b>								
COMPUTER INFO TECHNOLOGIST II	0	0.00	0	0.00	38,700	1.00	0	0.00
COMPUTER INFO TECH SPEC II	0	0.00	0	0.00	55,548	1.00	0	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>94,248</b>	<b>2.00</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	0	0.00	0	0.00	5,000	0.00	0	0.00
TRAVEL, OUT-OF-STATE	0	0.00	0	0.00	5,000	0.00	0	0.00
SUPPLIES	0	0.00	0	0.00	1,138	0.00	0	0.00
COMMUNICATION SERV & SUPP	0	0.00	0	0.00	2,150	0.00	0	0.00
PROFESSIONAL SERVICES	0	0.00	0	0.00	673,500	0.00	0	0.00
M&R SERVICES	0	0.00	0	0.00	4,900	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	98,619	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	0	0.00	1,900	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>792,207</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$886,455</b>	<b>2.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$886,455</b>	<b>2.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

## NEW DECISION ITEM

RANK: 17 OF 27

Department	Office of Administration	Budget Unit	30615
Division	Information Technology Services Division		
DI Name	Tax Compliance System Discovery and Maintenance	DI#	1300019

## 1. AMOUNT OF REQUEST

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	818,638	0	0	818,638
PSD	0	0	0	0
TRF	0	0	0	0
Total	818,638	0	0	818,638
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	0	0
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input checked="" type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other:	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

In FY 08 \$3,255,091 was appropriated by the General Assembly to upgrade the Teradata hardware, as well as to complete new discovery programs. Rapid expansion of the amount of data stored in the Teradata warehouse was causing capacity thresholds to be exceeded. Existing hardware was four years old; replacement hardware allowed increased processing ability, increased storage capacity, and the addition of performance continuity capability. Three new discovery programs and one refresh were proposed to bring in additional revenues expected to more than cover the cost of the hardware upgrade.

The Discovery Programs resulted in the collection of new revenue to fund themselves, as well as millions of new dollars into the state's general revenue. To date, DOR, Teradata, and ITSD-DOR have developed nine Discovery Programs that have collected over \$48 million in new revenue. To expand upon this program and to increase new revenue generated, ITSD-DOR in conjunction with DOR, anticipates the need to utilize Teradata's services for additional Discovery Programs in future years. ITSD-DOR is requesting \$470,000 to do one new discovery program and one refresh discovery program each year. ITSD-DOR is also requesting \$348,638 for ongoing software and hardware maintenance.

**NEW DECISION ITEM**

**RANK:** 17 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	Tax Compliance System Discovery and Maintenance	<b>DI#</b>	1300019

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Ongoing subscriptions that entitle the state to major and minor releases of software is required at a cost of \$106,266. Ongoing maintenance of the Teradata hardware and software has an annual cost of \$242,372. The TCS discovery programs are designed to identify entities within and/or conducting business within the state of Missouri that are not compliant with the MO Department of Revenue tax filing requirements. New discovery programs involve new data sources or different criteria than previously implemented. A refresh uses the same data source (with new data) and similar criteria to a previously implemented DP. The cost of a new discovery program is \$370,000, and a refresh costs \$100,000.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
Maintenance and Repair Services (430)	348,638						348,638		
Professional Services (400)	470,000						470,000		
<b>Total EE</b>	818,638		0		0		818,638		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	818,638	0.0	0	0.0	0	0.0	818,638	0.0	0

## NEW DECISION ITEM

RANK: 17 OF 27

<b>Department</b>	Office of Administration			<b>Budget Unit</b>		30615			
<b>Division</b>	Information Technology Services Division								
<b>DI Name</b>	Tax Compliance System Discovery and Maintenance			<b>DI#</b> 1300019					
	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
<b>Budget Object Class/Job Class</b>									
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
Maintenance and Repair Services (430)	0						0		
Professional Services (400)	0						0		
<b>Total EE</b>	0		0		0		0		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	0	0.0	0	0.0	0

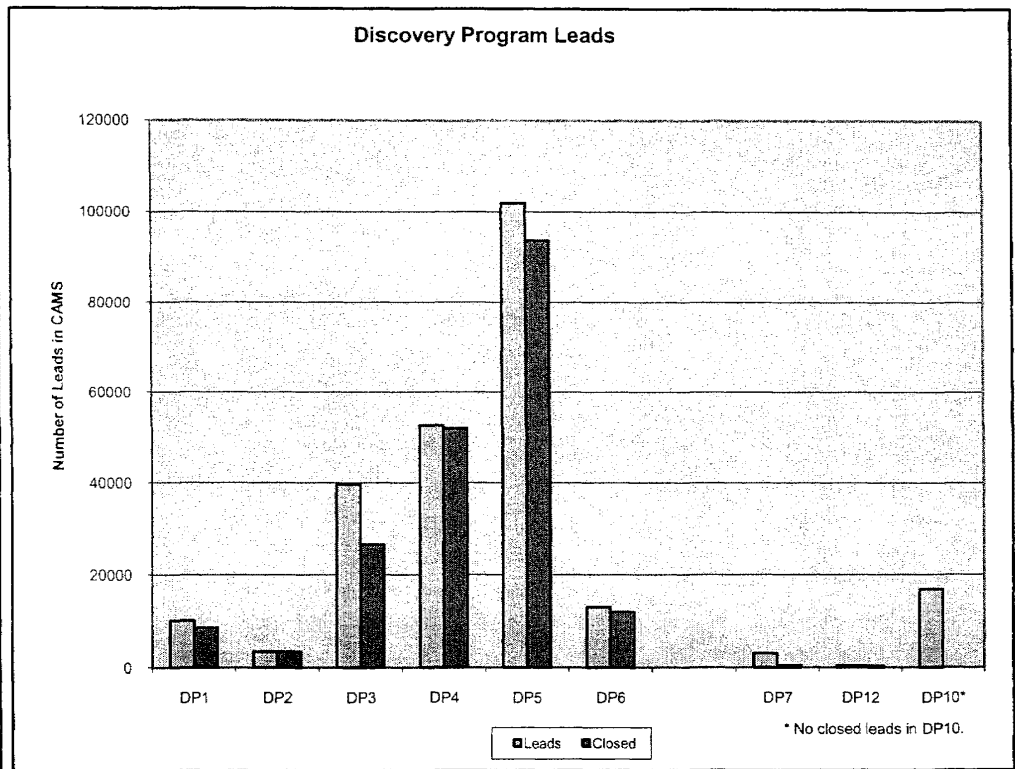
**NEW DECISION ITEM**  
**RANK:** 17 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	Tax Compliance System Discovery and Maintenance		<b>DI#</b> 1300019

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

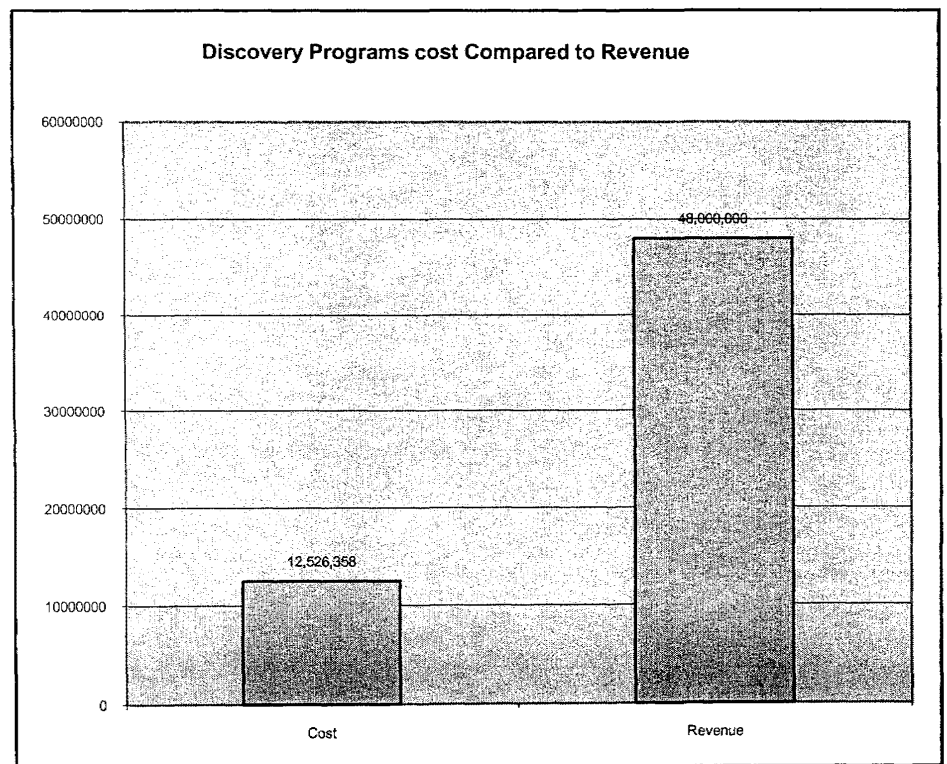
**6a. Provide an effectiveness measure.**

New Discovery Programs generate new revenue for the State of Missouri.  
 New leads are investigated, and closed leads result in possible new revenues.



**6b. Provide an efficiency measure.**

New Discovery Programs generate new revenue for the State of Missouri. DOR spent \$12,526,358 on these programs, which resulted in over \$48,000,000 in new revenue.





## NEW DECISION ITEM

RANK: 17 OF 27

Department	Office of Administration	Budget Unit	30615
Division	Information Technology Services Division		
DI Name	Tax Compliance System Discovery and Maintenance	DI#	1300019

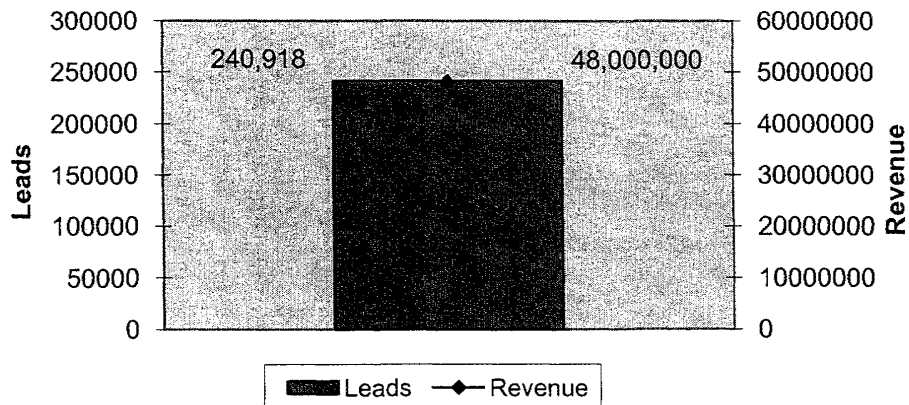
6c. Provide the number of clients/individuals served, if applicable.

6d. Provide a customer satisfaction measure, if available.

New Discovery Programs generate new revenue for the State of Missouri.  
DOR received 240,918 leads which resulted in over \$48,000,000. Each lead represents an individual or corporation

N/A

Discovery Program Leads Compared to Revenue



## 7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

ITSD-DOR will contract with Teradata annually for one discovery program and one refresh discovery program.  
ITSD-DOR will pay annual maintenance to Teradata.

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
DOR Tax Compliance Discv&Maint - 1300019								
PROFESSIONAL SERVICES	0	0.00	0	0.00	470,000	0.00	0	0.00
M&R SERVICES	0	0.00	0	0.00	348,638	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	818,638	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$818,638	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$818,638	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

## NEW DECISION ITEM

RANK: 18 OF 28

Department	Office of Administration	Budget Unit	30615
Division	Information Technology Services Division		
DI Name	Educator Licensure System	DI#	1300041

## 1. AMOUNT OF REQUEST

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	82,466	0	0	82,466
EE	672,303		0	672,303
PSD	0	0	0	0
TRF	0	0	0	0
Total	754,769	0	0	754,769
FTE	0.00	0.00	0.00	0.00

Est. Fringe	38,907	0	0	38,907
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	0	0
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: <u>To replace an existing, non-working computer system.</u>	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The current process for certificating an educator within the State of Missouri is very labor intensive and lends itself to numerous errors. Several of these errors and other limitations and problems with the system were recommended to be fixed as a result of an audit by the State Auditors Office. These recommendations can be found in Audit report number 2007-32, August 2007 on the State Auditors website.

Currently, there is no connection between the system used for certifying Educators and the system certifying Substitute teachers, nor is there an automated connection between any of the processes for certification and the processes for conducting background checks. Therefore, gaps in the system exist which must be checked manually to ensure a person who might have been previously identified as a danger to children cannot be certified to teach in any capacity. In addition, there

**NEW DECISION ITEM**

**RANK:** 18 **OF** 28

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>30615</u>
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	Educator Licensure System	<b>DI#</b>	<u>1300041</u>

is currently no automation available between the Department of Elementary and Secondary Education's (DESE) system and the Family Care Safety Registry system available at the Department of Health and Senior Services (DHSS), thus making full background checks inadequate for certified and non-certified staff at school districts. The indication of Highly Qualified Teachers per the Federal No Child Left Behind Act also is inadequate.

In addition, the current system does not check validity of social security numbers. This also was cited in the Auditors report as an area of inadequacy.

The technology used in the current system does not allow for enhancements of the system as it is out of date and there are very few ITSD staff at the department who understand the technology. Therefore, it is recommended to redesign and rewrite the system in a newer, more common, technology and to fix the inadequacies of the system.

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The time required and amount requested was derived from an initial analysis of the needs and requirements of a new Licensure system which would encompass all aspects of the business. In addition, recommendations from the State Auditors report mentioned in the previous section were taken into account. Each phase of the project was estimated and the cost calculated based on current salaries of projected OA-ITSD-DESE staff as well as current rates for consultants based on the State IT Consulting contract.

In addition, other states were contacted for information about their systems and the amount paid for them. These range from \$2,000,000 to over \$4,000,000. These systems were completed by outside consulting firms. Some work has already been done by OA-ITSD staff with the assistance of DESE staff and consultants, thus reducing the remaining work to be completed. In addition, some OA-ITSD-DESE staff will be involved in the project, including a State Certified Project Manager, two(2) developers, and a database administrator, thus reducing costs.

## NEW DECISION ITEM

RANK: 18 OF 28

<b>Department</b>	Office of Administration		<b>Budget Unit</b>	30615	
<b>Division</b>	Information Technology Services Division				
<b>DI Name</b>	Educator Licensure System		<b>DI#</b>	1300041	

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
Computer Info Technologist I	21,645						21,645	0.0	21,645
Computer Info Technologist II	25,129						25,129	0.0	25,129
Computer Info Tech Supv I	23,587						23,587	0.0	23,587
Computer Info Tech Spec II	12,105						12,105	0.0	12,105
							0	0.0	
<b>Total PS</b>	82,466	0.0	0	0.0	0	0.0	82,466	0.0	82,466
Professional Services (400)	672,303						672,303		672,303
							0		
<b>Total EE</b>	672,303		0		0		672,303		672,303
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	754,769	0.0	0	0.0	0	0.0	754,769	0.0	754,769

## NEW DECISION ITEM

RANK: 18 OF 28

Department	Office of Administration			Budget Unit		30615			
Division	Information Technology Services Division								
DI Name	Educator Licensure System			DI#		1300041			
	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec
	GR	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
							0	0.0	
Computer Info Technologist I	0						0	0.0	0
Computer Info Technologist II	0						0	0.0	0
Computer Info Tech Supv I	0						0	0.0	0
Computer Info Tech Spec II	0						0	0.0	0
	0						0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
Professional Services (400)	0						0		0
							0		
Total EE	0		0		0		0		0
							0		
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

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## NEW DECISION ITEM

RANK: 18 OF 28

Department	Office of Administration	Budget Unit	30615
Division	Information Technology Services Division		
DI Name	Educator Licensure System	DI#	1300041

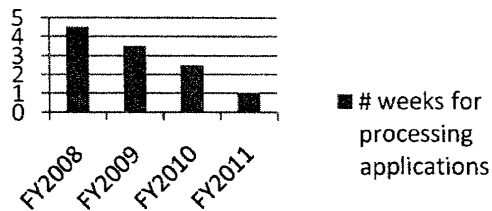
## 6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with &amp; without additional funding.)

## 6a. Provide an effectiveness measure.

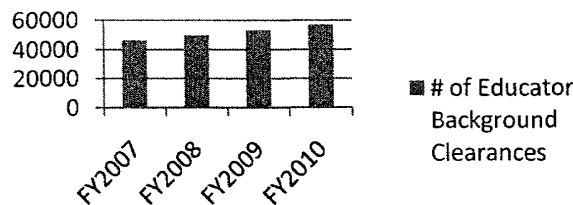
Several different effectiveness measurement indicators will be utilized to indicate the degree of success of this program.

- \* The effectiveness of this program will be measured by the number of both Certificated and Non-Certificated staff have background checks done each
- \* The effectiveness of this program will also be measured by the time required to process applications.
- \* The effectiveness of this program will also be measured by the amount of time necessary for processing the background checks for both. Certificated and Non-certificated staff. A current measure of this is not available, but tracking will begin to ensure success.

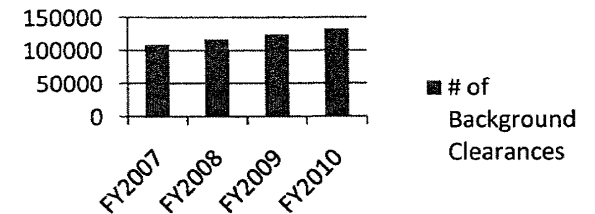
# weeks for processing applications



# of Educator Background Clearances Completed



# of Background Clearances Completed



## 6b. Provide an efficiency measure.

Having the applications submitted online, along with transcripts and other documentation, will allow for reduction of errors and duplication of data.

This will allow the Educator Certification/Professional Conduct areas to reassign staff to assist in workshops and assisting clients.

By automating the connection to Family Care Safety Registry as well as increasing automated checks on Social Security Numbers, data errors will be reduced and background clearances should be completed more quickly than in the current system.

Through coordination with the Federal Programs area, system changes can be made to immediately indicate educators who are not Highly Qualified as districts are entering data into the DESE system.

**NEW DECISION ITEM**  
**RANK:** 18 **OF** 28

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>30615</u>
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	Educator Licensure System	<b>DI#</b>	<u>1300041</u>

**6. PERFORMANCE MEASURES, cont.**

**6c. Provide the number of clients/individuals served, if applicable.**

The total number of internal and external individuals would be over 300,000.

The current staff of the Educator Certification and Professional Conduct sections is numbered at 14.

An estimated 240,000 to 300,000 persons would be stored in the new system. They would have access to their own data and be able to complete applications for upgrades allowing for faster processing time. In addition, an unknown number of potential educators would be able to complete new applications online.

The National Center for Education Statistics predicts that in the next eight years, 2.8 million teachers must join the existing 3.2 million teachers because of retirements, higher enrollment and teacher turnover.

**6d. Provide a customer satisfaction measure, if available.**

N/A

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Have a State Certified Project Manager assigned to the project along with two (2) OA-ITSD-DESE developers and one (1) OA-ITSD-DESE database administrator. This will ensure knowledge of the system and continuity of support once the system is implemented. Due to the size of the project, some outsourcing will be needed. Staff from the Educator Certification and Professional Conduct sections of the Department of Elementary and Secondary Educator will be part of the team.

Collaborate with groups that impact licensure of educators or disciplinary actions for persons dealing with children in the State of Missouri, beginning with the following:

- \* FBI - continue to work through a vendor to ensure fingerprints obtained for all licensed and non-licensed persons with direct contact with children in Educational Institutions for the State of Missouri are cleared with no serious infractions through the FBI.

- \* Department of Health and Senior Services - if allowed through law or statute, work with the Department of Health and Senior Services to exchange appropriate data for each department to update their information via computer systems on persons with unsavory activity.

- \* State Highway Patrol - continue to work with the Missouri State Highway Patrol for annual background clearances for all Missouri School District Staff, including Educators, Bus Drivers, Substitute Educators, and all others who have contact with students.



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>DESE Educator Licensure System - 1300041</b>								
COMPUTER INFO TECHNOLOGIST I	0	0.00	0	0.00	21,645	0.00	0	0.00
COMPUTER INFO TECHNOLOGIST II	0	0.00	0	0.00	25,129	0.00	0	0.00
COMPUTER INFO TECH SUPV I	0	0.00	0	0.00	23,587	0.00	0	0.00
COMPUTER INFO TECH SPEC II	0	0.00	0	0.00	12,105	0.00	0	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>82,466</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
PROFESSIONAL SERVICES	0	0.00	0	0.00	672,303	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>672,303</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$754,769</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$754,769</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

**NEW DECISION ITEM**  
**RANK:** 19 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	STC - Market Data Analysis Database	<b>DI#</b>	1300045

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	50,000	0	0	50,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:  
Notes:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input checked="" type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

State Tax Commission - Market Data Analysis Program - Funding would provide for programming necessary to convert various sales data files into one comprehensive database categorized by county to be accessed by each county in the State of Missouri. Currently, sales are obtained in differing formats and are not readily available for use by the counties in determining market values and the quality of their individual assessment programs.

## NEW DECISION ITEM

RANK: 19 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	STC - Market Data Analysis Database	<b>DI#</b>	1300045

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The amount requested for the market data analysis is an estimated cost, as is the one-time estimate.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
Professional Services (400)	50,000						50,000		40,000
<b>Total EE</b>	50,000		0		0		50,000		40,000
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	50,000	0.0	0	0.0	0	0.0	50,000	0.0	40,000

**NEW DECISION ITEM**

RANK: 19 OF 27

Department	Office of Administration			Budget Unit		30615			
Division	Information Technology Services Division								
DI Name	STC - Market Data Analysis Database			DI# 1300045					
	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec
	GR	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
							0		
Professional Services (400)	0						0		0
Total EE	0		0		0		0		0
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

## NEW DECISION ITEM

RANK: 19 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>30615</u>
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	STC - Market Data Analysis Database	<b>DI#</b>	<u>1300045</u>

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)****6a. Provide an effectiveness measure.**

Currently, antiquated, decentralized, and labor intensive resources are used and require duplication among the counties and the State. This market data analysis program will allow for streamlining of data inputs and data use under a centralized system which will eliminate the inherent wasteful and costly flaws of the current system, and will allow for enhancements for both the counties and the State by moving from paper processes to computerized, digital processes.

**6b. Provide an efficiency measure.**

See 6a.

**6c. Provide the number of clients/individuals served, if applicable.**

Missouri State Tax Commission staff (40+) and all 114 counties in MO and the City of St. Louis; including all their assessment personnel.

**6d. Provide a customer satisfaction measure, if available.**

Unknown

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

N/A

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
ITSD CONSOLIDATION								
DOR-STC Mkt Data Analysis Prog - 1300045								
PROFESSIONAL SERVICES	0	0.00	0	0.00	50,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	50,000	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$50,000	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$50,000	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

## NEW DECISION ITEM

RANK: 20 OF 27

Department Office of Administration  
 Division Information Technology Services Division  
 DI Name Underground Storage Tank Inform. System DI# 1300042

Budget Unit 30615

## 1. AMOUNT OF REQUEST

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	900,000	900,000
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	900,000	900,000
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Petroleum Storage Tank Insurance Fund (0585)

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	0	0
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: <u>Software Development</u>	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The existing Underground Storage Tank (UST) system is written in Microsoft Access, which is not suitable for high-volume usage or networked applications. System outages and variances in procedure cause data corruption that is difficult to discover and correct. UST personnel need additional reporting capabilities and a number of existing reports require data-intensive manual compilation. The existing system is not available to department staff outside of the hazardous waste program or to the public. A Web enabled application would be accessible by the public, increase efficiency of the staff and the accuracy of the data.

**NEW DECISION ITEM**

RANK: 20 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	Underground Storage Tank Inform. System DI# 1300042		

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

This project would be completed with contract staff and oversight done by existing ITSD-DNR staff. After completion, ITSD-DNR staff will provide on-going system maintenance. An analysis of the existing system along with a review of new functionality was completed to determine the estimated time it would take to complete this project: 20,000 hours at an average cost of \$85.00 per hour = \$1,700,000 total project cost. This is a 20 - 24 month project.

The Petroleum Storage Tank Insurance Fund Board of Trustees provides the department with an annual allocation of approximately \$1.2 million Petroleum Storage Tank Insurance Fund (PSTIF) monies. These funds are used to oversee the reporting, inspection, investigation, closure and cleanup of releases from USTs and aboveground storage tanks (ASTs). The department's \$1.2 million allocation is not sufficient to fund this data processing request.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req
	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time	
Budget Object Class/Job Class	GR DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
BOBC 400 - Professional Services					900,000		900,000		100,000
<b>Total EE</b>	<u>0</u>		<u>0</u>		<u>900,000</u>		<u>900,000</u>		<u>100,000</u>
<b>Grand Total</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>900,000</u>	<u>0.0</u>	<u>900,000</u>	<u>0.0</u>	<u>100,000</u>

	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec
	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time	
Budget Object Class/Job Class	GR DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
BOBC 400 - Professional Services					0		0		0
<b>Total EE</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
<b>Grand Total</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>



## NEW DECISION ITEM

RANK: 20 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	Underground Storage Tank Inform. System <b>DI#</b> 1300042		
<b>6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with &amp; without additional funding.)</b>			
6a.	<b>Provide an effectiveness measure.</b> Public's ability to access and query data Increase of data integrity Eliminate system outages	6b.	<b>Provide an efficiency measure.</b> Increase staff productivity Increase regulatory compliance
6c.	<b>Provide the number of clients/individuals served, if applicable.</b>  3,700 active UST facilities 1,400 active UST cleanup sites Missouri Realtors Missouri citizens buying property Approximately 250 DNR staff	6d.	<b>Provide a customer satisfaction measure, if available.</b>  N/A
<b>7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:</b>			
Develop an enterprise application using new technology to increase productivity of department staff and provide public access via the internet.			

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>DNR Undergrnd Storage Tank Sys - 1300042</b>								
PROFESSIONAL SERVICES	0	0.00	0	0.00	900,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>900,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$900,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$900,000	0.00		0.00

**NEW DECISION ITEM**  
**RANK:** 21 **OF** 27

**Department** Office of Administration  
**Division** Information Technology Services Division  
**DI Name** DOC Institution Contract IT Support Staff **DI#** 1300024

**Budget Unit** 30615

### 1. AMOUNT OF REQUEST

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	630,000	0	0	630,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>630,000</b>	<b>0</b>	<b>0</b>	<b>630,000</b>
 FTE	 0.00	 0.00	 0.00	 0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 FTE	 0.00	 0.00	 0.00	 0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

### 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input checked="" type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

### 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The Information Technology Services Division - Department of Corrections (ITSD-DOC) provides computer support to more than 80 Department of Corrections sites, including 21 operating adult institutions (prisons). Located at those institutions are 3,316 personal computers, 665 dumb terminals, 78 thin clients, and 924 printers; providing information technology capabilities to more than 8,000 Department of Corrections' (DOC) employees. During the 2008 fiscal year ITSD-DOC opened 13,291 work orders for information technology related issues for these 21 sites. These sites are supported by a customer support center located in Jefferson City that consists of 8 FTE and a number of interns that provide first and second level IT support. The average resolution time for work orders that cannot be resolved immediately is more than 11 days. Additional resources are needed to reduce the average resolution time for work orders. ITSD-DOC

**NEW DECISION ITEM**

**RANK:** 21 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>30615</u>
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DOC Institution Contract IT Support Staff	<b>DI#</b>	1300024

**3. WHY IS THIS FUNDING NEEDED? , cont.**

estimates that by adding 7 regional contracted IT support staff, the average resolution time may be reduced by more than 3 days, greatly improving the efficiency of DOC staff.

Gartner, Inc. Publication Number G00146650 "Toolkit: How to Justify Infrastructure and Operations Staffing Size" includes information on typical staffing ratio ranges for Service Desk and Desktop Level 2 support. For Service Desk the typical staffing ratio range is one service desk FTE to 280 - 480 users. For Desktop Level 2 support the typical staffing ratio is one FTE to 100 – 250 PCs. Based on these staffing ratios, ITSD-DOC is severely understaffed in the Level 1 and Level 2 computer support areas. This is evident in the number of open work orders at any given time. During the summer months, when interns are utilized, the backlog of work orders is reduced to 100 to 150 work orders. When the number of interns decreases, the number of backlogged work orders increases to as high as 300.

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The current average resolution time for ITSD-DOC work orders that cannot be resolved on the initial call is 11.6 days. Most of these work orders are resolved by the ITSD-DOC Customer Support Center that consists of 8 FTE and a few interns (the number of interns fluctuates depending on the time of year). The remaining work orders are resolved by the ITSD-DOC Technical Services Section. An additional 7 full time resources will allow ITSD-DOC to reduce this average resolution time. At this time, ITSD-DOC estimates that this resolution time will be reduced by more than 3 days.

**NEW DECISION ITEM**  
**RANK:** 21 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DOC Institution Contract IT Support Staff	<b>DI#</b>	1300024

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
400 Professional Services	630,000						630,000		
<b>Total EE</b>	630,000		0		0		630,000		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	630,000	0.0	0	0.0	0	0.0	630,000	0.0	0
Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
400 Professional Services	0						0		
<b>Total EE</b>	0		0		0		0		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	0	0.0	0	0.0	0

**NEW DECISION ITEM**  
**RANK:** 21 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DOC Institution Contract IT Support Staff	<b>DI#</b>	1300024

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

<b>6a. Provide an effectiveness measure.</b>					<b>6b. Provide an efficiency measure.</b>				
	FY08	FY09	FY10	FY10*		FY08	FY09	FY10	FY10*
Average Resolution Time	11.6 Days	11.5 Days	11.5 Days	7.5 Days	Average Number of Open Work Orders	181	200	220	180
* With additional resources.					* With additional resources. The average number of work orders still open at the close of business on Friday.				
<b>6c. Provide the number of clients/individuals served, if applicable.</b>					<b>6d. Provide a customer satisfaction measure, if available.</b>				
	FY07	FY08	FY09	FY10		FY08	FY09	FY10	FY10*
Work Orders Opened	12,173	21,945	24,000	26,000	Support Center Customer Satisfaction Rating	4.58	4.6	4.6	4.8
					* With additional resources. Scale of 1 - 5 with 5 being the best.				

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

ITSD-DOC will contract for 7 regional IT support staff to provide computer support at institutions. Customer support requests will continue to come to the ITSD-DOC Customer Support Center. A work order will be created for each request. The regional contract support staff will be responsible for monitoring the ITSD-DOC support center information system for work orders associated with institutions in their region and will be responsible for resolving those work orders on a timely basis.

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
DOC Contract IT Support Staff - 1300024								
PROFESSIONAL SERVICES	0	0.00	0	0.00	630,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>630,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$630,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$630,000	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

**NEW DECISION ITEM**  
**RANK:** 22 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DPS - Licensing System	<b>DI#</b>	1300043

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	367,000	0	0	367,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>367,000</b>	<b>0</b>	<b>0</b>	<b>367,000</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: software replacement	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The Department is requesting funds to purchase a liquor licensing system that supports online license purchases and renewals. The current application, put into production in 1992, does not allow online interaction between the requesting business and the Department. Presently, all applications and licenses must be printed and mailed to the respective business, district offices, and agents for completion. An application that supports online purchases and renewals would allow the Department to greatly reduce the time from applying /renewal to license in hand for the business from 21 days to 9 days. Missouri businesses will have an additional 36,000 revenue generating days with a potential yearly tax revenue increase of \$109,000. This type of application will also allow the Division to reduce the period of time in collecting license fees and excise taxes by having the ability to accept e-payments.



## NEW DECISION ITEM

RANK: 22 OF 27

Department	Office of Administration	Budget Unit	30615
Division	Information Technology Services Division		
DI Name	DPS - Licensing System	DI#	1300043

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

The Division reviewed and evaluated several applications and \$327,000 is the average amount of purchase and installation of those applications. The average amount of yearly maintenance and license charges was \$40,000.

## 5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
BOC 480 - Computer Equipment/Software	327,000						327,000		327,000
BOC 430 - M&R Services/Maintenance	40,000						40,000		
Total EE	367,000		0		0		367,000		327,000
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	367,000	0.0	0	0.0	0	0.0	367,000	0.0	327,000

NEW DECISION ITEM  
RANK: 22 OF 27

Department	Office of Administration			Budget Unit		30615			
Division	Information Technology Services Division								
DI Name	DPS - Licensing System			DI# 1300043					
	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec
	GR	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
BOC 480 - Computer Equipment/Software	0						0		0
BOC 430 - M&R Services/Maintenance	0						0		
							0		
Total EE	0		0		0		0		0
							0		
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

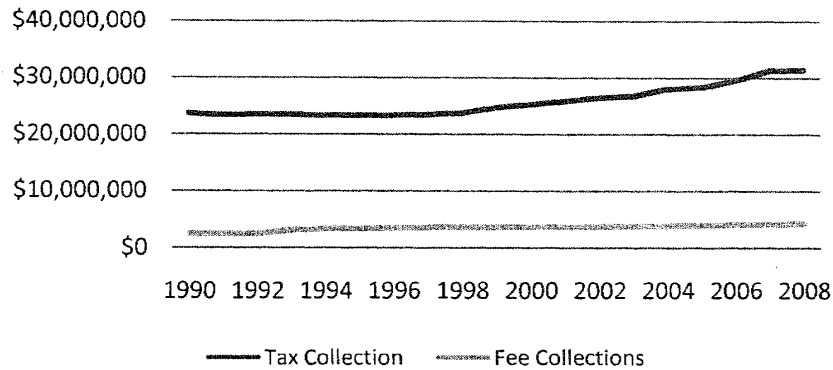
NEW DECISION ITEM  
RANK: 22 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DPS - Licensing System	<b>DI#</b>	1300043

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

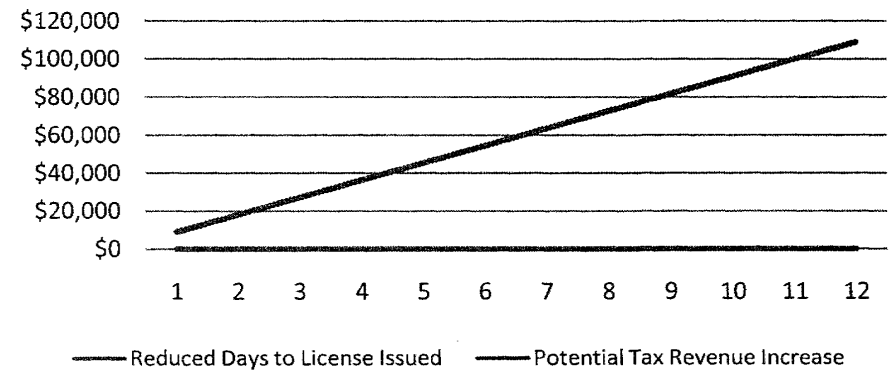
**6a. Provide an effectiveness measure.**

**Excise Tax and License Fee Collections**



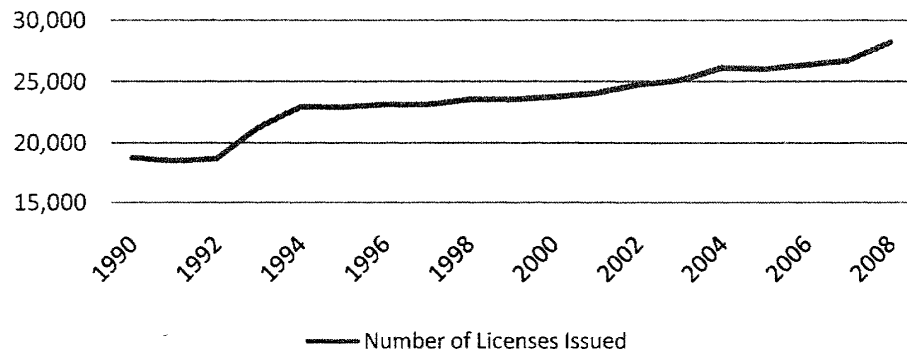
**6b. Provide an efficiency measure.**

**\*Potential Tax Revenue Increase**



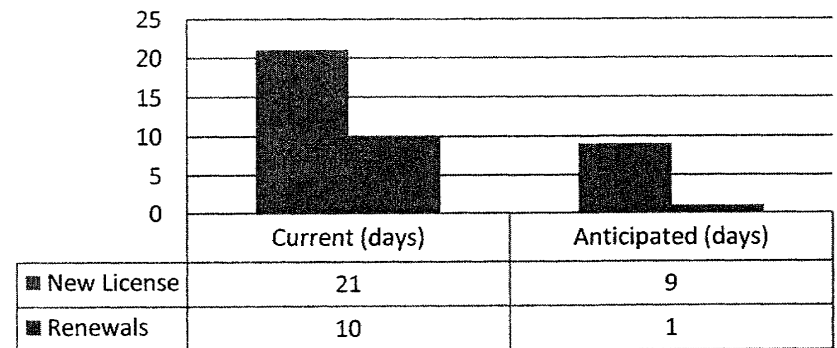
**6c. Provide the number of clients/individuals served.**

**Annual Number of Licenses Issued**



**6d. Provide a customer satisfaction measure.**

**Days to Issue License**



NEW DECISION ITEM  
RANK: 22 OF 27

Department	Office of Administration	Budget Unit	30615
Division	Information Technology Services Division		
DI Name	DPS - Licensing System	DI#	1300043

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Implementing this system will allow the Division to reduce the number of days to issue a new license to a business from 21 days to 9 days. With an average of 3,000 new licenses issued per year, collectively, Missouri businesses will have an additional 36,000 revenue generating days. With the additional revenue generating days, Missouri businesses have the potential to contribute an additional \$109,000 annually to excise tax collections.

*\*Calculations for potential increase in excise tax revenue are based on 2008 tax collections and number of licenses issued.*

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>DPS-ATC Licensing System - 1300043</b>								
M&R SERVICES	0	0.00	0	0.00	40,000	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	327,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>367,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$367,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$367,000</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

**NEW DECISION ITEM**  
**RANK:** 23 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	STC - Cost Estimating Software Maintenance	<b>DI#</b>	1300044

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	50,000	0	0	50,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input checked="" type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

State Tax Commission - The Marshall & Swift Valuation Service (M&S), is a nationally renowned cost estimating service. The M&S costs services used by the State Tax Commission (STC), are the same that are utilized by appraisers all over the state and country, providing the most accurate and reliable cost estimates for replacement costs of real estate structures and improvements. The STC relies heavily on the cost approach to value in determining the quality of the work conducted by local assessors. M&S valuation provides the data necessary to value properties by acceptable appraisal practices and methodologies in all areas of this state. The Apex Drawing program is an integral part of the appraisal work program. It allows for digital drawing of both simple and complex building structures and auto computes the areas (gross living area, basement area, finished basement area, garage area, etc.) for accurate results in valuation. It minimizes errors, maximizes accuracy and productivity, and provides for the greatest efficiencies with paperless processes for actual use and record keeping purposes.

## NEW DECISION ITEM

RANK: 23 OF 27

Department	Office of Administration	Budget Unit	30615
Division	Information Technology Services Division		
DI Name	STC - Cost Estimating Software Maintenance	DI#	1300044

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

The amount requested for the Marshall & Swift service reflects the current contract pricing, (\$45,000/annually). The amount requested for Apex Drawing services reflects current maintenance charges for upgrades to the software program as well as technical support for the software, (\$5,000).

## 5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
Maintenance & Repair Services (430)	50,000						50,000		
Total EE	50,000		0		0		50,000		0
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	50,000	0.0	0	0.0	0	0.0	50,000	0.0	0

**NEW DECISION ITEM**  
**RANK:** 23 **OF** 27

Department	Office of Administration			Budget Unit		30615			
Division	Information Technology Services Division								
DI Name	STC - Cost Estimating Software Maintenance			DI# 1300044					
	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Budget Object Class/Job Class									
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
							0		
Maintenance & Repair Services (430)	0						0		
Total EE	0		0		0		0		0
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0



## NEW DECISION ITEM

RANK: 23 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	STC - Cost Estimating Software Maintenance	<b>DI#</b>	1300044

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)****6a. Provide an effectiveness measure.**

This request facilitates the appraisal/audit staff to conduct over 5,000 appraisals in an annual basis to determine the level and quality of assessments on each of the 114 counties and the City of St. Louis. The Commission could not meet their statutory and constitutional obligations if appraisal software maintenance/updates were not provided to our 30 appraisers.

**6b. Provide an efficiency measure.**

This decision item provides the funding to continue the use of computer hardware and software required by STC to monitor the assessment programs throughout the State of Missouri. Without automation, the Commission could not conduct the 5,000 appraisals it currently supplies.

**6c. Provide the number of clients/individuals served, if applicable.**

114 Counties and the City of St. Louis.

**6d. Provide a customer satisfaction measure, if available.**

N/A

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

N/A

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
DOR-STC Cost Estimating Softwr - 1300044								
M&R SERVICES	0	0.00	0	0.00	50,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	50,000	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$50,000	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$50,000	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

**NEW DECISION ITEM**  
**RANK:** 24 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Service Division		
<b>DI Name</b>	STC - Legislation Implementation - SB 711 IT Requirement	<b>DI#</b>	1300047

### 1. AMOUNT OF REQUEST

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	100,000	0	0	100,000
EE	945,000	0	0	945,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,045,000</b>	<b>0</b>	<b>0</b>	<b>1,045,000</b>

FTE                      2.00                      0.00                      0.00                      2.00

<b>Est. Fringe</b>	47,180	0	0	47,180
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FTE                      0.00                      0.00                      0.00                      0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes:

### 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input checked="" type="checkbox"/> New Legislation SB 711	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

### 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

State Tax Commission - Development of computer software program to produce tax liability notices required by recent legislation passed into law on August 28, 2008 (SB 711). Law requires the State to provide, upon request, all county collectors with software to develop a projected tax liability statement. A business analysis will be conducted via the PAQ process to ascertain the total costs to implement SB 711 IT requirements.

In addition to the software costs, it will be necessary for the Office of Administration, Information Technology Services Division, to hire two programmers to monitor this program, and to provide maintenance and updates to ensure the viability of the program in future years.

**NEW DECISION ITEM**  
**RANK:** 24 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Service Division		
<b>DI Name</b>	STC - Legislation Implementation - SB 711 IT Requirement	<b>DI#</b>	1300047

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT.** (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

2 FTE (Computer Information Specialist II) at \$50,000 each= \$100,000; Travel, In-State for the 2 FTE to assist counties with the program = \$30,000; 1 Vehicle (One-Time) = \$15,000; Estimated contracting costs for the development of the computer software program as required by SB 711 = \$900,000; **TOTAL COSTS = \$1,045,000**

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
	100,000	2.0					100,000	2.0	
<b>Total PS</b>	<b>100,000</b>	<b>2.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>100,000</b>	<b>2.0</b>	<b>0</b>
Motorized Equipment (560)	15,000						15,000		15,000
Professional Services (400)	900,000						900,000		
Travel, In-State (140)	30,000						30,000		
<b>Total EE</b>	<b>945,000</b>		<b>0</b>		<b>0</b>		<b>945,000</b>		<b>15,000</b>
Program Distributions							0		
<b>Total PSD</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
Transfers									
<b>Total TRF</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Grand Total</b>	<b>1,045,000</b>	<b>2.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>1,045,000</b>	<b>2.0</b>	<b>15,000</b>

**NEW DECISION ITEM**  
**RANK: 24 OF 27**

<b>Department</b>	Office of Administration				<b>Budget Unit</b>	30615			
<b>Division</b>	Information Technology Service Division								
<b>DI Name</b>	STC - Legislation Implementation - SB 711 IT Requirement				<b>DI#</b>	1300047			
<b>Budget Object Class/Job Class</b>	<b>Gov Rec GR DOLLARS</b>	<b>Gov Rec GR FTE</b>	<b>Gov Rec FED DOLLARS</b>	<b>Gov Rec FED FTE</b>	<b>Gov Rec OTHER DOLLARS</b>	<b>Gov Rec OTHER FTE</b>	<b>Gov Rec TOTAL DOLLARS</b>	<b>Gov Rec TOTAL FTE</b>	<b>Gov Rec One-Time DOLLARS</b>
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
Motorized Equipment (560)	0						0		0
Professional Services (400)	0						0		
Travel, In-State (140)	0						0		
<b>Total EE</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	0	0.0	0	0.0	0

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

The purpose of this new decision item is to contract with experts who have experience and expertise in the development of software which will foster communication with the myriad of computer programs currently utilized in county government. The vendor will provide the least expensive and most effective methodology to realize the requirements laid out in SB 711.

**6b. Provide an efficiency measure.**

See 6a.

**6c. Provide the number of clients/individuals served, if applicable.**

This funding will provide the State Tax Commission a blueprint to facilitate the statutory requirements incorporated in SB 711.

**6d. Provide a customer satisfaction measure, if available.**

See 6a.

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

N/A

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>DOR-STC SB711 Tax Notice Sys - 1300047</b>								
COMPUTER INFO TECH SPEC II	0	0.00	0	0.00	100,000	2.00	0	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>100,000</b>	<b>2.00</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	0	0.00	0	0.00	30,000	0.00	0	0.00
PROFESSIONAL SERVICES	0	0.00	0	0.00	900,000	0.00	0	0.00
MOTORIZED EQUIPMENT	0	0.00	0	0.00	15,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>945,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1,045,000</b>	<b>2.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1,045,000</b>	<b>2.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>

**NEW DECISION ITEM**  
**RANK:** 25 **OF** 27

**Department** Office of Administration  
**Division** Information Technology Services Division  
**DI Name** DESE - Equipment Upgrade **DI#** 1300046

**Budget Unit** 30615

### 1. AMOUNT OF REQUEST

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	100,000	0	0	100,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>100,000</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

### 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input checked="" type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

### 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

One time Core GR EE. DESE has sustained a significant reduction in core over the last several years. Even though some costs have been reduced and DESE has saved money through cost reductions, the overall operating costs continue to rise. DESE lost a large core allocation (\$500,000) and the continued 2-3% cuts each year have left DESE with no funds to replace equipment. Several sections use equipment that is over 5 years old. Some of the servers are close to 10 years old. This impacts the ability of staff to perform their jobs.

**NEW DECISION ITEM**  
**RANK:** 25 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DESE - Equipment Upgrade	<b>DI#</b>	1300046

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT.** (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
<b>Budget Object Class/Job Class</b>									
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
Computer Equipment (480)	100,000		0				100,000		100,000
			0						
<b>Total EE</b>	100,000		0		0		100,000		100,000
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	100,000	0.0	0	0.0	0	0.0	100,000	0.0	100,000



**NEW DECISION ITEM**  
**RANK:** 25 **OF** 27

Department	Office of Administration			Budget Unit		30615			
Division	Information Technology Services Division								
DI Name	DESE - Equipment Upgrade			DI# 1300046					

**NEW DECISION ITEM**  
**RANK:** 25 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>30615</u>
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DESE - Equipment Upgrade	<b>DI#</b>	1300046

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

A measure is the amount of downtime due to equipment failure and lost productivity for staff when their computer equipment does not work. We can measure the staff time through helpdesk tickets requesting hardware repairs. On the server and other core equipment side, downtime is measured and can be reported.

**6b. Provide an efficiency measure.**

N/A

**6c. Provide the number of clients/individuals served, if applicable.**

Staff served would be DESE staff and the school districts

**6d. Provide a customer satisfaction measure, if available.**

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Replace equipment in a more timely matter.  
Reduce lost productivity due to equipment failure

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
DESE Equipment Upgrade - 1300046								
COMPUTER EQUIPMENT	0	0.00	0	0.00	100,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>100,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$100,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$100,000	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

**NEW DECISION ITEM**  
**RANK:** unranked **OF** \_\_\_\_\_

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services		
<b>DI Name</b>	Consolidated IT Items	<b>DI#</b>	1300051

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	1,927,410	0	5,000,000	6,927,410
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,927,410</b>	<b>0</b>	<b>5,000,000</b>	<b>6,927,410</b>

<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Unemployment Automation (0953)

Notes:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

_____ New Legislation	_____ New Program	_____ Fund Switch
_____ Federal Mandate	_____ Program Expansion	_____ Cost to Continue
_____ GR Pick-Up	_____ Space Request	_____ Equipment Replacement
_____ Pay Plan	_____ Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The Governor recommended additional GR funding for implementation of projects to be prioritized by the Information Services Technology Division, and the switch of \$5,000,000 appropriated in FY 2009 for the Division of Employment Security computer system from the Special Employment Security fund (0949) to the new Unemployment Automation Fund (0953) created by HB 2041 (2008).

**NEW DECISION ITEM**  
**RANK:** unranked **OF**           

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services		
<b>DI Name</b>	Consolidated IT Items	<b>DI#</b>	1300051

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The Governor recommended additional GR funding for implementation of projects to be prioritized by the Information Services Technology Division. The amount from the Unemployment Automation Fund was appropriated in FY 2008 for the Division of Eemployment Security computer system .

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
<b>Total EE</b>	0		0		0		0		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	0	0.0	0	0.0	0

**NEW DECISION ITEM**  
**RANK:** unranked **OF**           

Department	Office of Administration			Budget Unit		30615			
Division	Information Technology Services								
DI Name	Consolidated IT Items			DI# 1300051					
	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Budget Object Class/Job Class									
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
Supplies	1,927,410				5,000,000		6,927,410		
							0		
							0		
							0		
Total EE	1,927,410		0		5,000,000		6,927,410		0
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	1,927,410	0.0	0	0.0	5,000,000	0.0	6,927,410	0.0	0

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CONSOLIDATED IT ITEMS - 1300051</b>								
SUPPLIES	0	0.00	0	0.00	0	0.00	6,927,410	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	6,927,410	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$6,927,410</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$1,927,410	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$5,000,000	0.00

**NEW DECISION ITEM**  
**RANK:** unranked **OF**           

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services		
<b>DI Name</b>	E-mail Retention	<b>DI#</b>	1300052

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	731,780	0	0	731,780
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>731,780</b>	<b>0</b>	<b>0</b>	<b>731,780</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input checked="" type="checkbox"/> Program Expansion	<input checked="" type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The consolidated archive system must be maintained to support e-discovery (litigation and compliance), minimize e-mail server and storage requirements, support policy automation and reduction, and facilitate user self-service for deleted items. The consolidated system is more capable and cost efficient.

The archive system is used by approximately 34,000 customers. Included in this recommendation are funds to migrate the Department of Natural Resources and the Missouri State Highway Patrol to the consolidated archive system.



## NEW DECISION ITEM

RANK: unranked OF \_\_\_\_\_

Department	Office of Administration	Budget Unit	30615
Division	Information Technology Services		
DI Name	E-mail Retention	DI#	1300052

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

E-mail archive system maintenance: \$ 486,652  
 One-time cost to include the following agencies in the E-mail archive system:  
     Department of Natural Resources \$ 75,424  
     Missouri State Highway Patrol \$ 169,704  
     \$ 731,780

## 5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
							0		
Total EE	0		0		0		0		0
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

**NEW DECISION ITEM**  
**RANK:** unranked      **OF**           

Department	Office of Administration		Budget Unit		30615				
Division	Information Technology Services								
DI Name	E-mail Retention		DI#		1300052				
	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec
	GR	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
Supplies	731,780						731,780		245,128
							0		
							0		
							0		
Total EE	731,780		0		0		731,780		245,128
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	731,780	0.0	0	0.0	0	0.0	731,780	0.0	245,128

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>E-MAIL RETENTION - 1300052</b>								
SUPPLIES	0	0.00	0	0.00	0	0.00	731,780	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>731,780</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$731,780</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$731,780	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>TELECOM REVOLVING FUND</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
OA REVOLVING ADMINISTRATIVE TR	25,753,126	0.00	30,000,000	0.00	30,000,000	0.00	30,000,000	0.00
TOTAL - EE	25,753,126	0.00	30,000,000	0.00	30,000,000	0.00	30,000,000	0.00
PROGRAM-SPECIFIC								
OA REVOLVING ADMINISTRATIVE TR	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
TOTAL - PD	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
<b>TOTAL</b>	<b>25,753,126</b>	<b>0.00</b>	<b>30,005,000</b>	<b>0.00</b>	<b>30,005,000</b>	<b>0.00</b>	<b>30,005,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$25,753,126</b>	<b>0.00</b>	<b>\$30,005,000</b>	<b>0.00</b>	<b>\$30,005,000</b>	<b>0.00</b>	<b>\$30,005,000</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30620
<b>Division</b>	Information Technology Services Division		
<b>Core</b>	Telecommunications		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request				
	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	30,000,000	30,000,000	E
PSD	0	0	5,000	5,000	E
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>30,005,000</b>	<b>30,005,000</b>	<b>E</b>

<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

	FY 2010 Governor's Recommendation				
	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	30,000,000	30,000,000	E
PSD	0	0	5,000	5,000	E
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>30,005,000</b>	<b>30,005,000</b>	<b>E</b>

<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: OA Revolving Administrative Trust Fund (0505)

Other Funds: OA Revolving Administrative Trust Fund (0505)

**2. CORE DESCRIPTION**

This core request pays the State's telecommunications bills and no FTE's are included in this core request. All costs are Revolving Administrative Trust Fund (RATF), and the amount requested is based upon historical actual costs and projected utilization of the State network. Cellular phones and internet services will be paid in this program beginning in FY 2009. The expenses incurred are primarily for Budget Class 760 – Rebillable Expenses, which are paid to various telecommunication vendors who provide services for the network. These expenses are then reimbursed by agency billings through the RATF. An estimated (E) amount is needed since agency utilization of the telecommunications network will vary. Detailed costs are provided in the annual Telecommunication Cost Allocation Plan.

The Telecommunications Core Request enables the Division of Information Services to pay for Telecommunications services incurred by state agencies. Through this core request, the Division will continue to provide quality telephone and data network services to state agencies. By being able to acquire service from vendors at a quantity discounted rate, the division is able to provide excellent services at a reduced rate to state agencies. Agencies are then billed for their usage and the Revolving Administrative Trust fund is reimbursed. Telecommunication services provided through this request are critical to the day-to-day operations of all state agencies. Not funding this decision item would not allow the State to pay its phone and data line bills. State phone line rates provided through this funding are lower than what an individual business line would cost an agency if an agency procured phone service on its own.

**3. PROGRAM LISTING (list programs included in this core funding)**

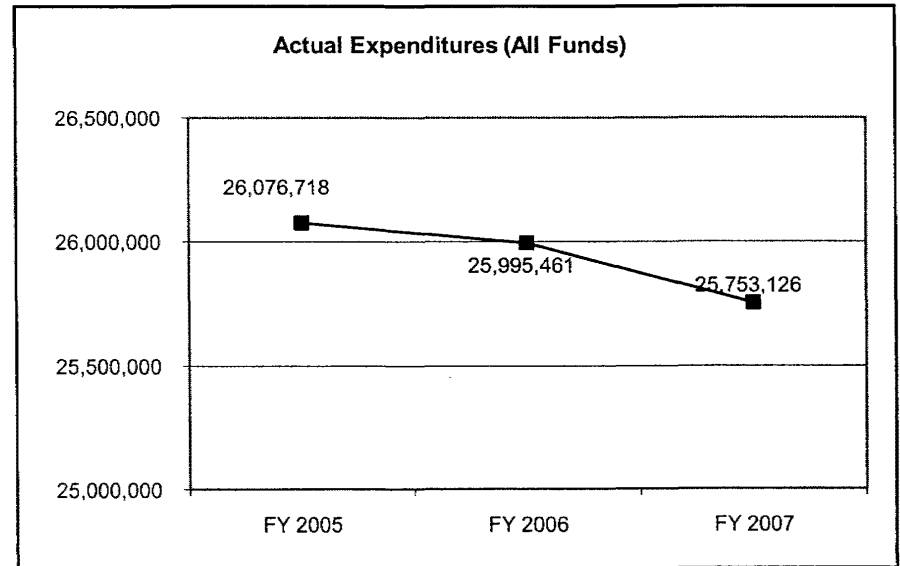
Telecommunication Services

# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30620
<b>Division</b>	Information Technology Services Division		
<b>Core</b>	Telecommunications		

## **4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2009 Current Yr.</b>	
Appropriation (All Funds)	34,000,000	30,005,000	30,005,000	30,005,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	34,000,000	30,005,000	30,005,000	N/A	
Actual Expenditures (All Funds)	26,076,718	25,995,461	25,753,126	N/A	
Unexpended (All Funds)	7,923,282	4,009,539	4,251,874	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	7,923,282	4,009,539	4,251,874	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## **NOTES:**

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
TELECOM REVOLVING FUND

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	0	0	30,000,000	30,000,000	
	PD	0.00	0	0	5,000	5,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>30,005,000</b>	<b>30,005,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	0	0	30,000,000	30,000,000	
	PD	0.00	0	0	5,000	5,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>30,005,000</b>	<b>30,005,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	30,000,000	30,000,000	
	PD	0.00	0	0	5,000	5,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>30,005,000</b>	<b>30,005,000</b>	

**OFFICE OF ADMINISTRATION**
**DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>TELECOM REVOLVING FUND</b>								
<b>CORE</b>								
TRAVEL, IN-STATE	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
PROFESSIONAL SERVICES	0	0.00	1,000	0.00	1,000	0.00	1,000	0.00
M&R SERVICES	26,640	0.00	38,755	0.00	38,755	0.00	38,755	0.00
COMPUTER EQUIPMENT	0	0.00	135,920	0.00	135,920	0.00	135,920	0.00
REBILLABLE EXPENSES	25,726,486	0.00	29,819,325	0.00	29,819,325	0.00	29,819,325	0.00
<b>TOTAL - EE</b>	<b>25,753,126</b>	<b>0.00</b>	<b>30,000,000</b>	<b>0.00</b>	<b>30,000,000</b>	<b>0.00</b>	<b>30,000,000</b>	<b>0.00</b>
REFUNDS	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
<b>TOTAL - PD</b>	<b>0</b>	<b>0.00</b>	<b>5,000</b>	<b>0.00</b>	<b>5,000</b>	<b>0.00</b>	<b>5,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$25,753,126</b>	<b>0.00</b>	<b>\$30,005,000</b>	<b>0.00</b>	<b>\$30,005,000</b>	<b>0.00</b>	<b>\$30,005,000</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$25,753,126</b>	<b>0.00</b>	<b>\$30,005,000</b>	<b>0.00</b>	<b>\$30,005,000</b>	<b>0.00</b>	<b>\$30,005,000</b>	<b>0.00</b>



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PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Telecommunications Services

**PROGRAM IS FOUND IN THE FOLLOWING CORE BUDGETS:** Information Technology Services Division Telecommunications

**1. What does this program do? Provide Telecommunication Services to State Agencies**

Telecommunications services are provided to all state agencies, and some of the colleges and universities. Services include local phone service, long distance, data circuits, voice mail, dial-up Internet service, toll free (800) lines, and other telecommunication services. Services are acquired from Telecommunication vendors through competitive bidding at quantity discounted rates. By centralization of this bidding process, the State is able to acquire services at reduced rates that would not otherwise be available to individual state agencies. Agencies are then billed by the Information Technology Services Division at rates developed annually through a Cost Allocation Plan. Agency payments are collected into the OA Revolving Administrative Trust Fund. Payments for the vendor provided services are then paid from the same fund in a consolidated manner for all state agencies.

The program exists to provide quality telephone and data network services at reduced rates. Rates are lower than what agencies could obtain individually. In addition, charges are audited to determine that the correct rates are being charged by the providers.

The FY09 Telecommunications Cost Allocation Plan has 33 FTE's budgeted with a total operating budget of \$30,235,961 (includes fringe benefits of \$605,612).

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Authority for operating the Telecommunications section, and the related Revolving Fund billing and administration is in Chapter 37 of the State statutes.

**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

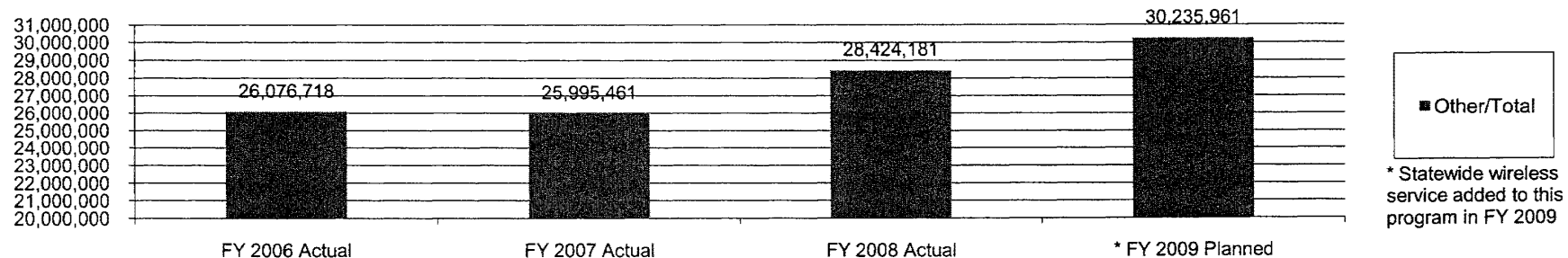
No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**

The prior year amounts include Fringe Benefit and Other Transfers from the Revolving Fund. The FY 2009 Planned Expenditures is the FY09 Cost Allocation Plan expenditure amount for expense and equipment. The actual expense will depend upon the rate of agency utilization in FY09.

Historically, expenditures have been less than projected in prior years.

**Program Expenditure History**



## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Telecommunications Services

**PROGRAM IS FOUND IN THE FOLLOWING CORE BUDGETS:** Information Technology Services Division Telecommunications

**6. What are the sources of the "Other " funds?**

OA Revolving Administrative Trust Fund. The operations of the Telecommunications program are appropriated from this fund.

**7a. Provide an effectiveness measure.**

Various Telecom billing rates are used to gauge the **cost effectiveness** of the program. A goal of having billing rates to agencies equal to or lower than the year prior is targeted annually. Variances to this goal may be the result of unusual fluctuation in usage or the pricing in a category in a given year. Since Telecommunications bills agencies for its services, the rate structure is a tangible measure of cost effectiveness, and efforts are made continually to reduce the cost per unit cost.

Cost Category	FY02 Rate	FY07 Rates	FY08 Rate	FY09 Rate	% Change Since FY02
Centrex or ABC Access (Local Phone Service in JC)	\$17.33	\$16.36	\$16.36	\$16.36	-6%
Long Distance Rate	\$0.0651	\$0.0569	\$0.0569	\$0.0569	-13%
Plexar Access (Local Business Line in St. Louis or KC)	\$13.68	\$12.13	\$12.13	\$12.13	-11%
Voice Mail	\$4.00	\$3.25	\$3.50	\$3.75	-6%

**Projected rates for FY10 would be similar to FY09. That is a challenging goal since costs from providers are leveling and starting to increase again.** The billing rates to agencies help validate and measure the cost effectiveness of the Telecommunications program. The State saves significant dollars by leveraging statewide volumes and centralizing the procurement and administration of these services.

**7b. Provide an efficiency measure.**

A survey was done in August, 2008, which compared the State telecommunications billing rate to what the normal rate for a business might be. These are the types of rates agencies of the State might pay if they attempted to contract individually with Telecommunication vendors.

Comparison of Rates Billed to Agencies in FY08 to what agencies would have to pay at Regular Business Rates.

Type of Services	State Rate *	Regular Business Rate
Local Business Line in J.C.	\$16.90	\$37.06
Local Business Line in K.C.	\$12.25	\$39.60
Local Business Line in St. Louis	\$12.25	\$42.72
Local Business Line in Springfield	\$12.25	\$37.83

\* The State's billing rates include features such as Call Forwarding, 3 party calls, transfer of calls.

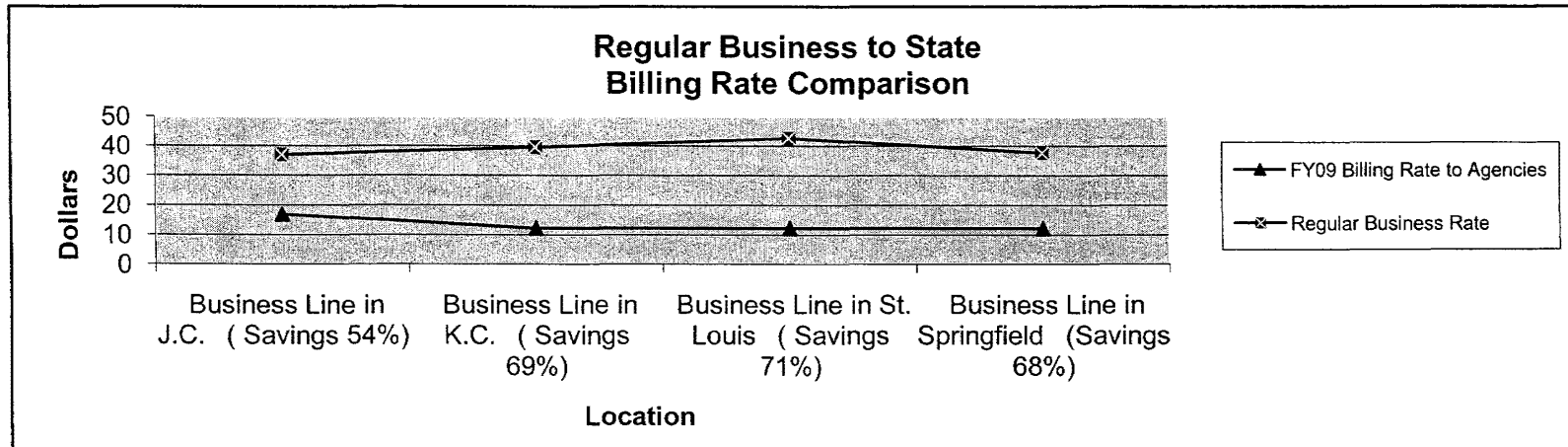
The Regular Business rate does not include these features, which would be a significant addition

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PROGRAM DESCRIPTION

Department Office of Administration

Program Name Telecommunications Services

PROGRAM IS FOUND IN THE FOLLOWING CORE BUDGETS: Information Technology Services Division Telecommunications



**Other Efficiency Notes (measures) regarding the Telecommunications Program that are difficult to Quantify**

**A. Savings to Agencies Paying 1 Consolidated Telecommunications Invoice**

Agencies can receive 1 consolidated invoice and do not have to pay but 1 monthly amount to ITSD as opposed to an invoice for each type of service to multiple vendors. Statewide, that is a considerable savings in invoice processing for state agencies since several vendors provide services to state agencies and there are over 800 state entities that receive billings from ITSD each month. Because of our new billing system, the number of invoices per month was reduced from 1,600 to 800, also saving agency staff time.

**B. State Operator Services**

The State Operator services are funded through this program. State Operators process hundreds of information calls from the public and state employees every day providing a "live" answering service to many citizens needing help in order to find answers to their questions. The operators also establish conference calls for state agencies and legislators saving travel expense and employee time.

**7c. Provide the number of clients/individuals served, if applicable.**

All State agencies are served by the Telecommunications program. On a regular monthly basis, nearly 800 monthly Telecom billings are distributed to State entities. The 800 monthly billings incorporate about 50,000 lines being billed each month. Most State employees have telephone lines or use data circuits serviced by this program.

**7d. Provide a customer satisfaction measure, if available.**

The SETAC (State Executive Telecommunication Advisory Committee) committee works with OA/ITSD on Telecommunication policies, the review of the Cost Allocation Plan and bids for services. The COMCOR committee, comprised of agency communication coordinators, provides input on services provided, vendor issues and for communication of Telecommunication procedures and policies.



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>PERSONNEL - OPERATING</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	2,302,289	59.94	2,529,514	60.47	2,529,514	60.47	2,403,038	57.47	
OA REVOLVING ADMINISTRATIVE TR	25,149	1.01	68,795	2.00	68,795	2.00	68,795	2.00	
TOTAL - PS	2,327,438	60.95	2,598,309	62.47	2,598,309	62.47	2,471,833	59.47	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	86,940	0.00	91,823	0.00	98,077	0.00	83,365	0.00	
OA REVOLVING ADMINISTRATIVE TR	161,286	0.00	315,716	0.00	315,716	0.00	315,716	0.00	
TOTAL - EE	248,226	0.00	407,539	0.00	413,793	0.00	399,081	0.00	
<b>TOTAL</b>	<b>2,575,664</b>	<b>60.95</b>	<b>3,005,848</b>	<b>62.47</b>	<b>3,012,102</b>	<b>62.47</b>	<b>2,870,914</b>	<b>59.47</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	72,093	0.00	
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	0	0.00	2,064	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	74,157	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>74,157</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$2,575,664</b>	<b>60.95</b>	<b>\$3,005,848</b>	<b>62.47</b>	<b>\$3,012,102</b>	<b>62.47</b>	<b>\$2,945,071</b>	<b>59.47</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30809
<b>Division</b>	Personnel		
<b>Core -</b>	Operating		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	2,529,514	0	68,795	2,598,309
EE	98,077	0	315,716	413,793
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>2,627,591</b>	<b>0</b>	<b>384,511</b>	<b>3,012,102</b>

FTE 60.47 0.00 2.00 62.47

<b>Est. Fringe</b>	1,193,425	0	32,457	1,225,882
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	2,403,038	0	68,795	2,471,833
EE	83,365	0	315,716	399,081
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>2,486,403</b>	<b>0</b>	<b>384,511</b>	<b>2,870,914</b>

FTE 57.47 0.00 2.00 59.47

<b>Est. Fringe</b>	1,133,753	0	32,457	1,166,211
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)  
Notes:

## 2. CORE DESCRIPTION

The Division of Personnel assists all branches of state government by providing an effective and efficient statewide human resource management function and guidance in several areas:

- The Employee Services Section develops and administers position classifications for agencies covered by the Uniform Classification and Pay (UCP) System; ensures employees are assigned to appropriate job classes and that new job classes are assigned to the appropriate pay range; reviews applications for employment within the Merit System; and develops, updates and administers Merit System examinations.
- The Pay, Leave and Reporting Section provides information on the UCP System pay plan; interprets policies on pay, leave and hours of work; provides assistance with the SAM II HR/Payroll System; maintains lists (registers) of people from whom agencies can select for Merit System jobs; ensures personnel transactions are in compliance with Chapter 36, RSMo; coordinates labor relations activities in individual state agencies including participation in negotiations with employee-elected unions and approval of agreements relating to uniform wages, benefits and those aspects of employment that have a fiscal impact on the State; administers the Productivity, Excellence and Results for Missouri (PERforM) State Employee Online Appraisal System; develops and delivers statewide supervisory training and management programs; and provides administration of statewide employee recognition programs.
- Along with the Division of Personnel, the Personnel Advisory Board is responsible for the operation of the Missouri Merit System, the UCP System and other HR management functions established by the Chapter 36, RSMo. The Director of the Division of Personnel and other division employees act as staff to the Board in its oversight and policy making responsibilities. The Board also has its own staff of five full-time employees and one part-time employee who work directly for the Board and are not Division employees. Their responsibilities are primarily in the area of appeals and disciplinary actions which are heard by the Board.

# **CORE DECISION ITEM**

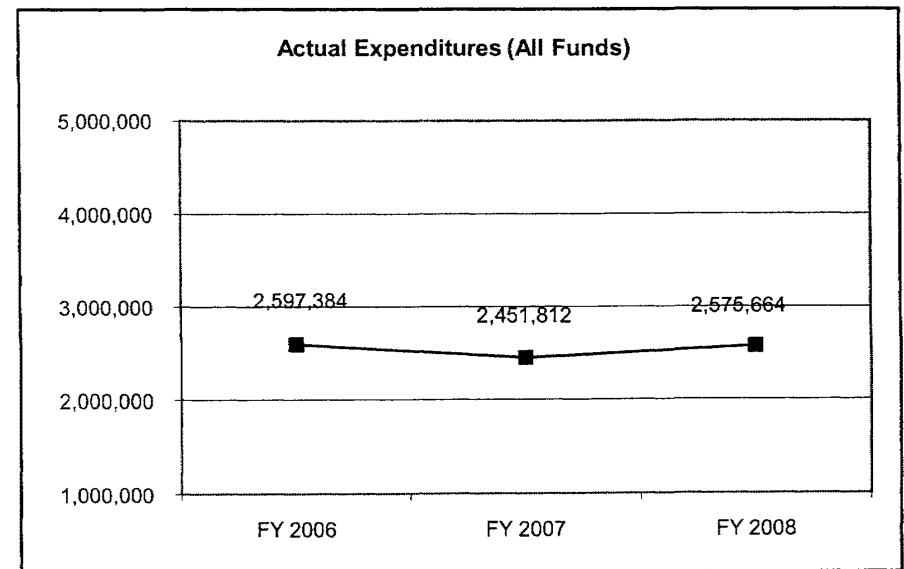
<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30809
<b>Division</b>	Personnel		
<b>Core -</b>	Operating		

## **3. PROGRAM LISTING (list programs included in this core funding)**

Employee Services  
Pay, Leave and Reporting  
Personnel Advisory Board

## **4. FINANCIAL HISTORY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>
Appropriation (All Funds)	2,915,841	2,707,400	2,882,011	3,005,848
Less Reverted (All Funds)	(76,102)	(19,805)	(74,985)	N/A
Budget Authority (All Funds)	2,839,739	2,687,595	2,807,026	N/A
Actual Expenditures (All Funds)	2,597,384	2,451,812	2,575,664	N/A
Unexpended (All Funds)	242,355	235,783	231,362	N/A
Unexpended, by Fund:				
General Revenue	5,529	6,740	35,290	N/A
Federal	0	0	0	N/A
Other	236,826	229,043	196,072	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## **NOTES:**

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
PERSONNEL - OPERATING

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PS	62.47	2,529,514	0	68,795	2,598,309	
				EE	0.00	91,823	0	315,716	407,539	
				<b>Total</b>	<b>62.47</b>	<b>2,621,337</b>	<b>0</b>	<b>384,511</b>	<b>3,005,848</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	85	0189	EE		0.00	6,254	0	0	6,254	From General Services for central mail services
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>6,254</b>	<b>0</b>	<b>0</b>	<b>6,254</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	62.47	2,529,514	0	68,795	2,598,309	
				EE	0.00	98,077	0	315,716	413,793	
				PD	0.00	0	0	0	0	
				<b>Total</b>	<b>62.47</b>	<b>2,627,591</b>	<b>0</b>	<b>384,511</b>	<b>3,012,102</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>										
Core Reduction	2507	0187	PS		(3.00)	(126,476)	0	0	(126,476)	
Core Reduction	2507	0189	EE		0.00	(14,712)	0	0	(14,712)	
<b>NET GOVERNOR CHANGES</b>					<b>(3.00)</b>	<b>(141,188)</b>	<b>0</b>	<b>0</b>	<b>(141,188)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PS	59.47	2,403,038	0	68,795	2,471,833	
				EE	0.00	83,365	0	315,716	399,081	
				PD	0.00	0	0	0	0	
				<b>Total</b>	<b>59.47</b>	<b>2,486,403</b>	<b>0</b>	<b>384,511</b>	<b>2,870,914</b>	



## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30809	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Personnel - Operating	<b>DIVISION:</b> Personnel

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

### DEPARTMENT REQUEST

<u>Section</u>	<u>PS or E&amp;E</u>	<u>Core</u>	<u>% Flex Requested</u>	<u>Flex Request Amount</u>
Operations - 0101	PS	\$2,529,514.00	25%	\$632,378.00
	E&E	<u>\$98,077.00</u>	<u>25%</u>	<u>\$24,519.00</u>
Total Request		\$2,627,591.00	25%	\$656,897.00

This flexibility will allow the division to pay for unforeseen expense and equipment expenditures, particularly at the end of the fiscal year. Core cuts in our expense and equipment budget in previous years have left no flexibility to cover unexpected expenses. Funding source is all general revenue.

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
0	Unknown	Unknown

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
Flexibility was not used in the prior budget year.	Unknown

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>PERSONNEL - OPERATING</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	46,703	1.61	30,097	1.00	90,288	3.00	90,288	3.00
OFFICE SUPPORT ASST (KEYBRD)	86,796	3.68	109,757	4.50	23,400	1.00	23,400	1.00
SR OFC SUPPORT ASST (KEYBRD)	285,239	11.17	329,733	13.50	205,926	6.00	205,926	6.00
PERSONNEL ANAL I	87,675	3.05	0	0.00	65,136	2.00	65,136	2.00
PERSONNEL ANAL II	190,693	5.17	341,691	8.00	296,810	8.00	259,708	7.00
PERSONNEL ANAL III	524,505	11.60	594,992	11.00	640,980	14.00	640,886	14.00
PERSONNEL ANAL IV	218,147	4.00	228,047	4.00	225,852	4.00	225,852	4.00
RESEARCH ANAL IV	46,624	1.00	48,085	1.00	48,085	1.00	48,085	1.00
TRAINING TECH II	0	0.00	43,003	1.00	43,003	1.00	43,003	1.00
TRAINING TECH III	79,646	1.86	85,278	2.00	89,280	2.00	0	0.00
EXECUTIVE II	34,584	0.79	45,065	1.00	0	0.00	0	0.00
UNIT SPV MERIT SYSTEM	55,223	1.42	80,433	2.00	0	0.00	0	0.00
PERSONNEL CLERK	151,835	5.29	124,822	4.00	286,680	10.00	286,680	10.00
FISCAL & ADMINISTRATIVE MGR B1	9,725	0.21	0	0.00	48,080	1.00	48,080	1.00
HUMAN RESOURCES MGR B3	148,322	1.99	151,769	2.00	148,964	2.00	148,964	2.00
DIVISION DIRECTOR	88,138	1.00	95,160	1.00	95,288	1.00	95,288	1.00
HEARINGS OFFICER	127,707	2.45	138,759	2.50	138,759	2.50	138,759	2.50
CHIEF HEARINGS OFFICER	62,480	1.00	64,329	1.00	64,433	1.00	64,433	1.00
BOARD MEMBER	14,703	0.07	17,587	0.75	23,450	1.00	23,450	1.00
BOARD CHAIRMAN	3,794	0.02	5,863	0.25	0	0.00	0	0.00
CLERK	512	0.03	0	0.00	0	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	935	0.04	0	0.00	0	0.00	0	0.00
PRINCIPAL ASST BOARD/COMMISSON	34,183	1.00	35,195	1.00	35,251	1.00	35,251	1.00
EXAMINATION MONITOR	29,269	2.50	28,644	0.97	28,644	0.97	28,644	0.97
<b>TOTAL - PS</b>	<b>2,327,438</b>	<b>60.95</b>	<b>2,598,309</b>	<b>62.47</b>	<b>2,598,309</b>	<b>62.47</b>	<b>2,471,833</b>	<b>59.47</b>
TRAVEL, IN-STATE	10,718	0.00	15,100	0.00	15,100	0.00	15,100	0.00
TRAVEL, OUT-OF-STATE	4,287	0.00	6,000	0.00	7,000	0.00	7,000	0.00
SUPPLIES	62,946	0.00	96,423	0.00	96,423	0.00	81,711	0.00
PROFESSIONAL DEVELOPMENT	12,796	0.00	23,100	0.00	23,100	0.00	23,100	0.00
COMMUNICATION SERV & SUPP	21,043	0.00	26,456	0.00	26,456	0.00	26,456	0.00
PROFESSIONAL SERVICES	21,632	0.00	147,760	0.00	154,014	0.00	154,014	0.00
M&R SERVICES	4,261	0.00	7,200	0.00	7,200	0.00	7,200	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>PERSONNEL - OPERATING</b>								
<b>CORE</b>								
OFFICE EQUIPMENT	5,218	0.00	6,300	0.00	6,300	0.00	6,300	0.00
OTHER EQUIPMENT	700	0.00	0	0.00	0	0.00	0	0.00
REAL PROPERTY RENTALS & LEASES	2,441	0.00	3,500	0.00	2,500	0.00	2,500	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	1,000	0.00	1,000	0.00	1,000	0.00
MISCELLANEOUS EXPENSES	1,662	0.00	4,700	0.00	4,700	0.00	4,700	0.00
REBILLABLE EXPENSES	100,522	0.00	70,000	0.00	70,000	0.00	70,000	0.00
<b>TOTAL - EE</b>	<b>248,226</b>	<b>0.00</b>	<b>407,539</b>	<b>0.00</b>	<b>413,793</b>	<b>0.00</b>	<b>399,081</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$2,575,664</b>	<b>60.95</b>	<b>\$3,005,848</b>	<b>62.47</b>	<b>\$3,012,102</b>	<b>62.47</b>	<b>\$2,870,914</b>	<b>59.47</b>
<b>GENERAL REVENUE</b>	<b>\$2,389,229</b>	<b>59.94</b>	<b>\$2,621,337</b>	<b>60.47</b>	<b>\$2,627,591</b>	<b>60.47</b>	<b>\$2,486,403</b>	<b>57.47</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$186,435</b>	<b>1.01</b>	<b>\$384,511</b>	<b>2.00</b>	<b>\$384,511</b>	<b>2.00</b>	<b>\$384,511</b>	<b>2.00</b>

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Employee Services  
**Program is found in the following core budget(s):** Personnel Operating

## 1. What does this program do?

The Employee Services Section has two main responsibilities, administering job classification activities for agencies in the Uniform Classification & Pay (UCP) System, and the employment application process for positions with Missouri Merit System agencies. Staff of the Employee Services Section develop and maintain job classifications and evaluate new and existing positions in support of the UCP System. Classification determinations strive to assure: that jobs are appropriately classified and compensated within and among UCP agencies; equal pay for equal work; and consistent application of class concepts among UCP agencies. Staff and agencies work together to identify new or evolving positions and classes; establish ways to evaluate positions; and identify classifications which can be established through streamlined procedures. The Merit System application process continues its transition from an analyst-based, paper application process to one which allows applicants to complete the process on-line, including the completion of ratings of education and experience and any necessary examination scheduling. The Electronic Application System (EASe) provides greater applicant convenience and reduced timeframes, thereby providing faster response for both agencies and applicants. A goal is to place most, if not all, job classes on EASe. Additionally, we partner with agencies to manage the overall recruitment for merit system classes and assess opportunities to utilize additional on-line recruitment services.

## 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 36, RSMo - State Personnel Law

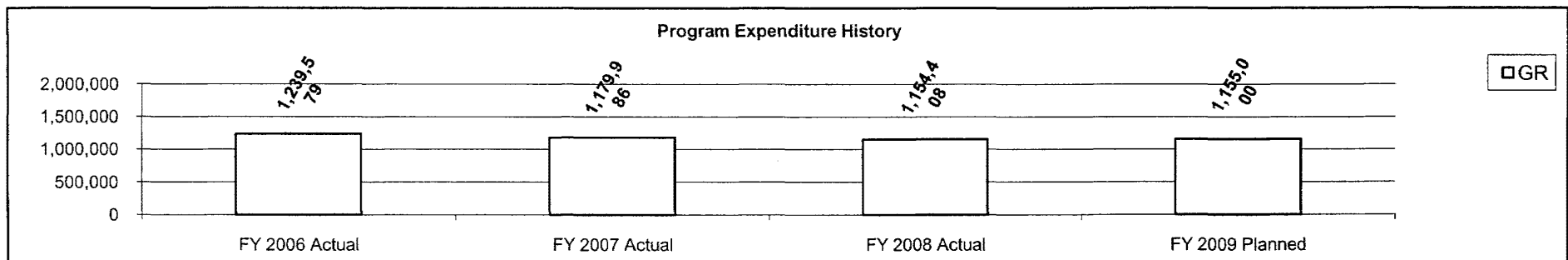
## 3. Are there federal matching requirements? If yes, please explain.

No

## 4. Is this a federally mandated program? If yes, please explain.

No

## 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



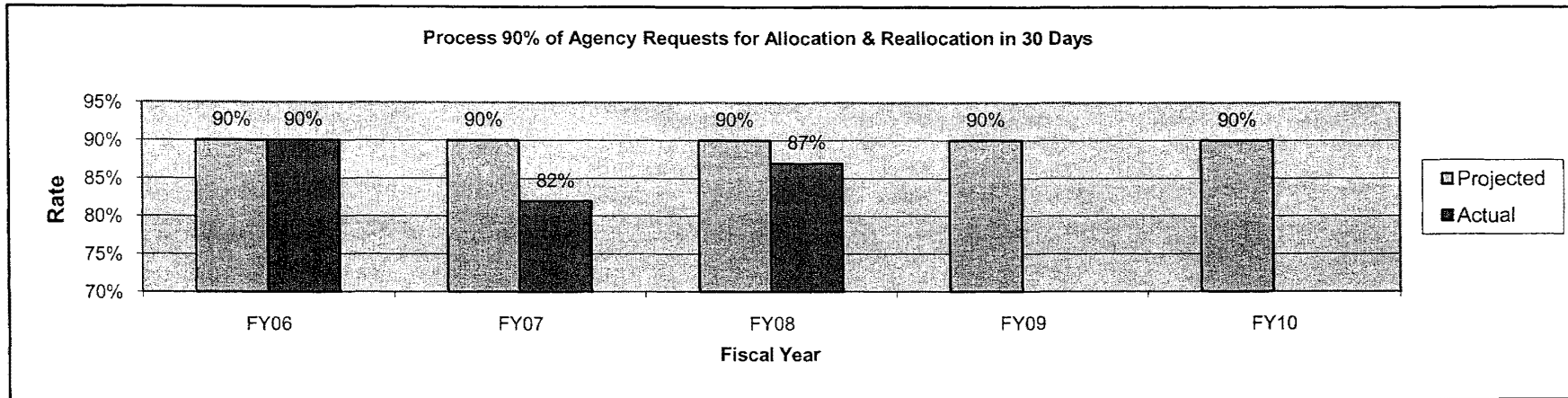
## 6. What are the sources of the "Other " funds?

NA

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Employee Services
<b>Program is found in the following core budget(s):</b> Personnel Operating	

### 7a. Provide an effectiveness measure.



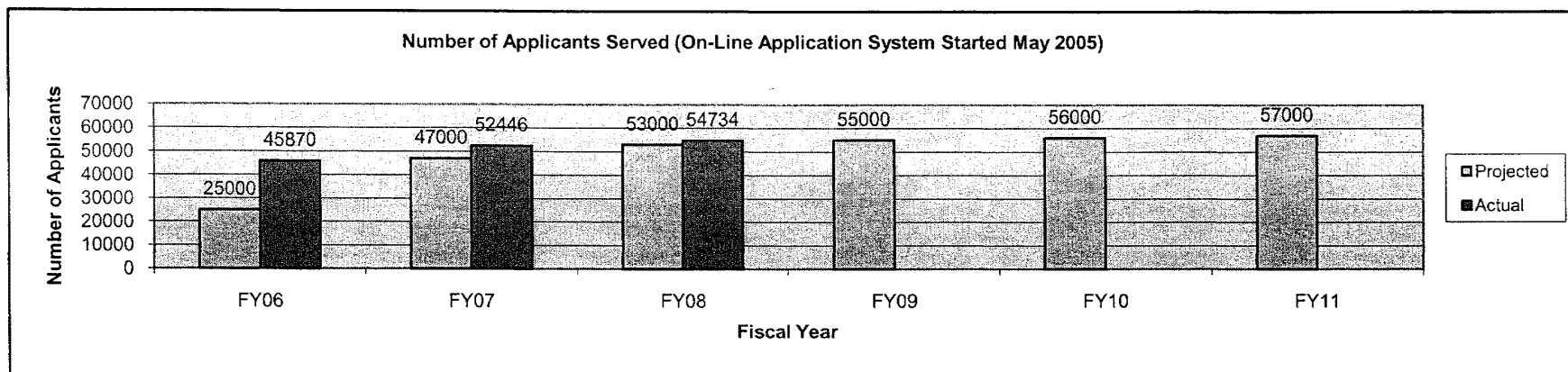
### 7b. Provide an efficiency measure.

The Division of Personnel has received many comments about outdated terminology and gender references in the exam booklets, from applicants who sat for written merit exams. It was also noted that the age of most of the existing exam booklets affected the validity of the exam questions and a current method to test reliability was not in place. These issues led to concerns about the legal defensibility of the written exam booklets. Because of these concerns, the Division began a project in FY08 which involved identifying the written exam booklets that should be revised or redeveloped and those that should be discontinued. The course of action was based on input from agencies, as well as consideration for the nature of the work performed by a given class and the number of allocated positions. The University of Missouri (MU) was contracted to provide exam redevelopment services, with members of the Examination Unit acting as liaisons with agencies and MU. Three (3) written exam booklets containing five (5) classes were revised between March 2008 and June 2008 with the associated costs paid by the user agencies. In conjunction, the Examination Unit obtained a reliability calculator free of charge that aids in the analysis of exam booklets. Using applicants' responses to exam questions, the calculator provides four (4) measures that look at the correlation between exam items (questions) to determine the overall test reliability. Another portion of the project involved the development of questions for the Electronic Application System (EASe). When written exam booklets were discontinued, the applicable classes were converted to an education and experience (E/E) rating component. Due to the elimination of fourteen (14) exam booklets between December 2007 and June 2008, staff prepared EASe questions for 24 classes. The overall intent of this project is to update the rating components, either by revising the existing exam booklets or converting recruitment efforts to an education and experience rating system. These efforts are necessary to ensure that applicants are effectively ranked on merit registers for hiring consideration. Therefore, work on this project will continue in FY 2009.

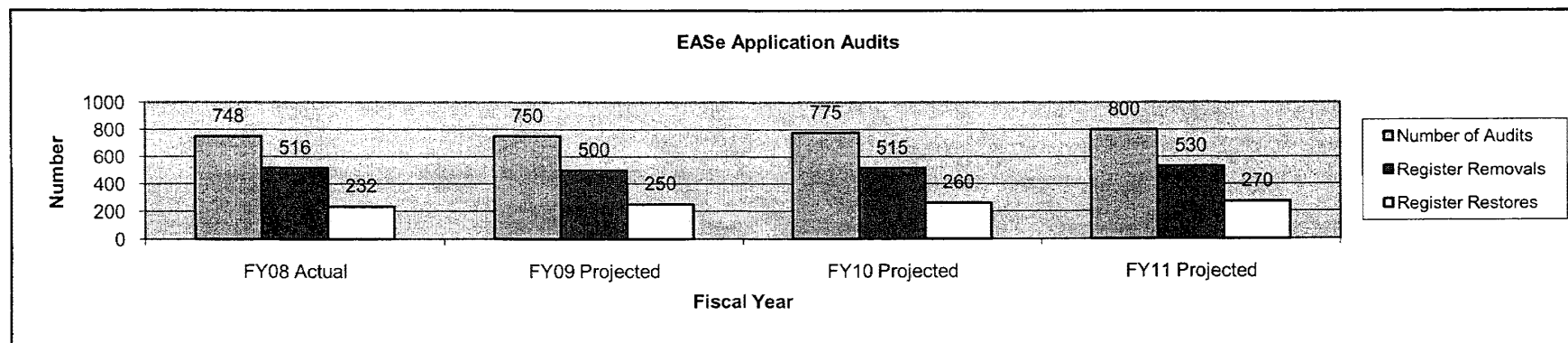
## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Employee Services
<b>Program is found in the following core budget(s):</b>	Personnel Operating

7c. Provide the number of clients/individuals served, if applicable.



7d. Provide a customer satisfaction measure, if available.



The Division of Personnel has transitioned to an applicant-based, self-certifying Electronic Application System (EASe) to provide greater applicant convenience and reduce the length of time to get applicant names added to the registers, thus providing faster response for both agencies and applicants. As a result of this change, the Division has assumed a different role of assisting appointing authorities in obtaining a qualified and effective workforce by auditing employment registers and/or certificates upon request. This new measurement will reflect the number of agency requests for audits, the resulting determinations, and their impact on individual applicants and employment registers.

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Pay, Leave and Reporting Section
<b>Program is found in the following core budget(s):</b>	Personnel Operating

**1. What does this program do?**

Staff maintains registers of qualified applicants and certifies names of applicants to merit system agencies. Certificates returned to Personnel designating an appointment are audited for accuracy and matched with the ensuing appointment in the payroll system to ensure compliance with statutes and the regulations. Staff audit and approve personnel transactions submitted by Uniform Classification and Pay (UCP) System agencies through the SAM II HR/Payroll system. The timely approval of transactions is very important as the pay of employees frequently is affected. This section administers the regulations governing pay, leave, hours of work, overtime, certification, removal from registers, transfers, political activity, conflicting employment, and layoff. Staff maintains the UCP System pay plan which includes drafting recommendations from the Director of Personnel to the Personnel Advisory Board for the upcoming budget cycle and associated fiscal year. This section maintains the HR-related tables in the SAM II HR/Payroll system. The section also provides business expertise for supporting the MAIRS applicant tracking system and the EASE on-line application system. This section provides a central labor relations function for the state which coordinates labor relations activities including negotiations as required by Chapter 36. In addition, this section develops and delivers management and supervisory training programs and administers statewide recognition programs. In FY 2008, section staff continued involvement in the development, implementation, and training for the new statewide performance appraisal system, PERforM. In addition, section staff have also taken on the "corporate administrator" and liaison role to state agencies for the federal E-verify system for electronically checking the work eligibility of new state employees.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Chapter 36, RSMo

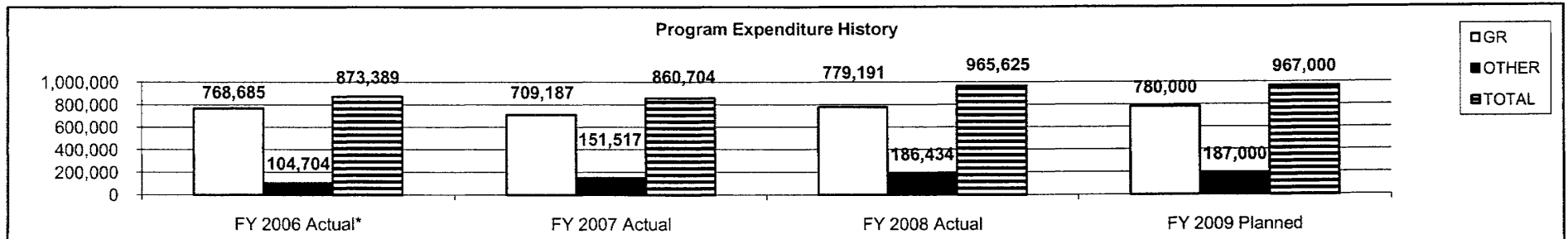
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

Although Pay, Leave and Reporting functions are not mandated by Federal law, section staff provide advice and consultation in areas such as Federal overtime, minimum wage, FMLA, Military Leave, etc.

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



\*In FY2006 the Pay, Leave & Reporting Section took over the administration of the Revolving Administrative Trust Fund (Training)

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Pay, Leave and Reporting Section
<b>Program is found in the following core budget(s):</b>	Personnel Operating

**6. What are the sources of the "Other " funds?**

OA Revolving Administrative Trust Fund (0505)

**7a. Provide an effectiveness measure.**

In FY 2007, the Division of Personnel implemented the new statewide performance appraisal system, PERforM. The system was provided to the Uniform Classification and Pay System agencies June 1, 2007. The agencies added the performance objectives for each employee effective July 1, 2007. The first rating period was conducted between January 1 and March 31, 2008, for the (semi) annual appraisal period July 1st through December 31, 2007. Hereafter, the "appraisal period" will follow the calendar year. Employees in benefit eligible positions with a minimum of 12 months of state service by January 1st are required to receive a performance appraisal in the system. During its first year in operation, 31,727 appraisals were finalized in PERforM with 30,226 containing ratings and 1,501 containing exemptions (because insufficient information existed to give a rating on performance). Another 1,116 appraisals were created but were not finalized. Combined, this represents 91% of employees required to receive an annual appraisal. This demonstrates remarkable success for a statewide system of this magnitude.

**7b. Provide an efficiency measure.**

During FY08, the Division of Personnel provided 140 training programs. DOP training programs for state managers, supervisors and executives are provided at a cost per hour of approximately \$23.75 per participant (based upon a cost of \$95.00 for a typical 4-hour workshop). The national average cost per hour per participant for similar training is \$47.00 (Source: ASTE's 2007 State of the Industry Report).

**7c. Provide the number of clients/individuals served, if applicable.**

The number of clients served by the section are numerous. For example, the Employee Relations manager deals with the eight unions (eleven bargaining units) representing state employees. 24,125 state employees are represented by various unions, with 21% of the employees being actual union members. The Training and Development Unit provides training for all state agencies who wish to take advantage of course offerings. In FY 2008 3,587 state supervisors, managers and executives enrolled in at least one of the 140 workshops offered by the Division. The SAM II HR/Payroll staff provide assistance to the agencies, while maintaining reference tables and providing some statewide reporting from the SAM II HR/Payroll Data Warehouse. The Transaction Audit Unit provides assistance to human resources staff in 12 state agencies (representing about 42,500 employees) on the SAM II system, Chapter 36 and the related regulations. In addition, staff approved 60,590 personnel related transactions in FY 2008. The Certification Unit works with the 9 merit system agencies representing about 34,000 merit system employees and thousands of job applicants in maintaining their status on various registers. During FY08, 10,244 certificates were generated. These certificates included the names of 328,267 applicants. Staff also administer the electronic application system (EASe) and applicant tracking system (MAIRS). Pay Administration supports the 12 Uniform Classification and Pay Agencies covering about 37,000 classified employees. The section also provides assistance to all agencies on the federal Fair Labor Standards Act, hours of work, and the leave rules, and other human resources-related areas.

**7d. Provide a customer satisfaction measure, if available.**

One measure of customer satisfaction is feedback received from training classes. Based upon a random sample of the participant training evaluations in FY 2008, approximately 95% of attendees were satisfied with the overall training experience, and about the same percent would recommend this training to others.



## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Personnel Advisory Board  
**Program is found in the following core budget(s):** Personnel Operating

### 1. What does this program do?

The State Personnel Law (Chapter 36, RSMo) provides for a Personnel Advisory Board of seven members, six of whom are appointed by the governor with the advice and consent of the Senate. Four members are appointed from the public at large, one is a member of executive management in state government and one is a non-management state employee. The seventh member is the person designated as the state equal opportunity officer. The board has oversight responsibility for the Missouri Merit System and the Uniform Classification and Pay System and has broad policy making authority in various areas of human resources administration. In addition, Section 36.380, RSMo authorizes an Appointing Authority to dismiss, demote or suspend a state employee for more than five working days for cause. State employees who have been so disciplined are entitled to procedural due process regarding the discipline taken. This due process includes among other things an evidentiary contested case hearing before the Board or one of the Board's hearing officers (three full-time and one part-time hearings officers).

### 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 36, RSMo

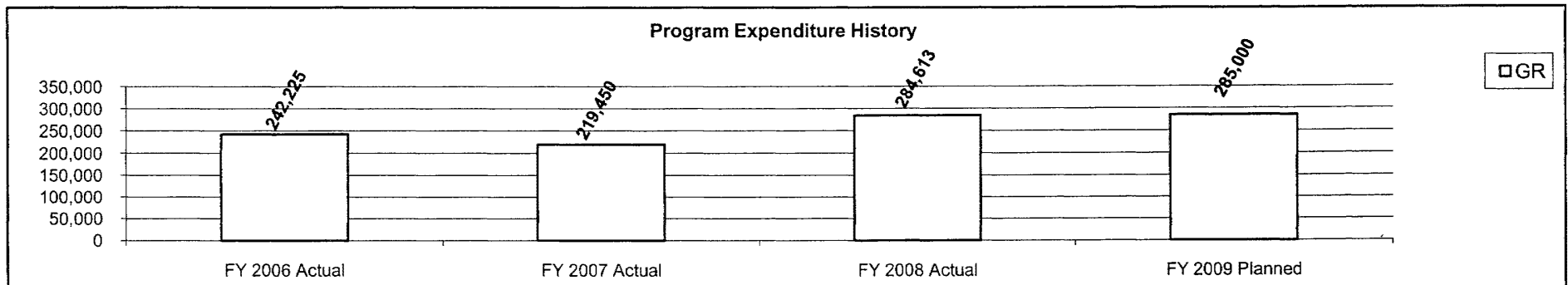
### 3. Are there federal matching requirements? If yes, please explain.

No

### 4. Is this a federally mandated program? If yes, please explain.

No

### 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



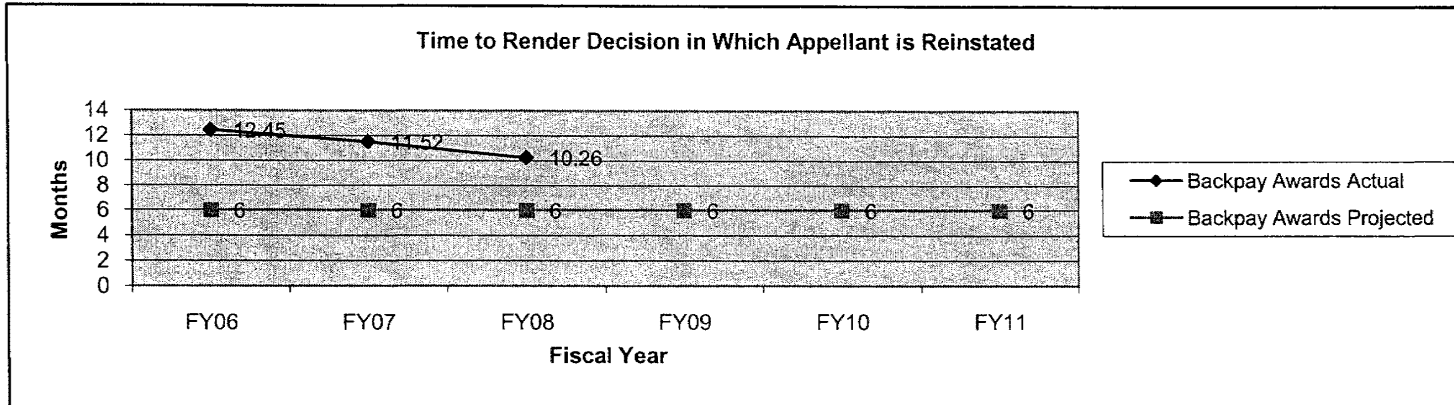
### 6. What are the sources of the "Other " funds?

N/A

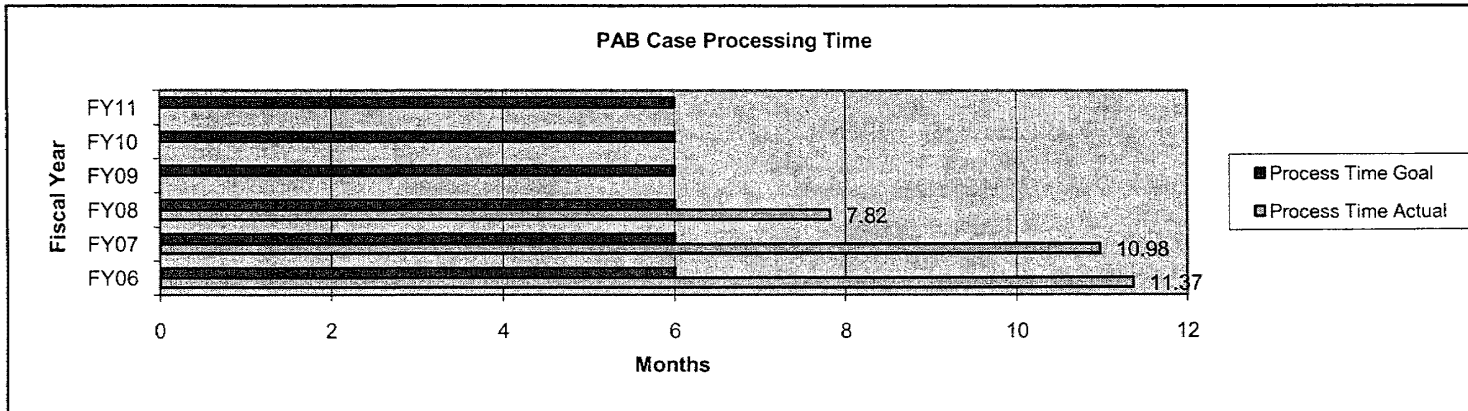
## PROGRAM DESCRIPTION

Department Office of Administration  
 Program Name Personnel Advisory Board  
 Program is found in the following core budget(s): Personnel Operating

## 7a. Provide an effectiveness measure.



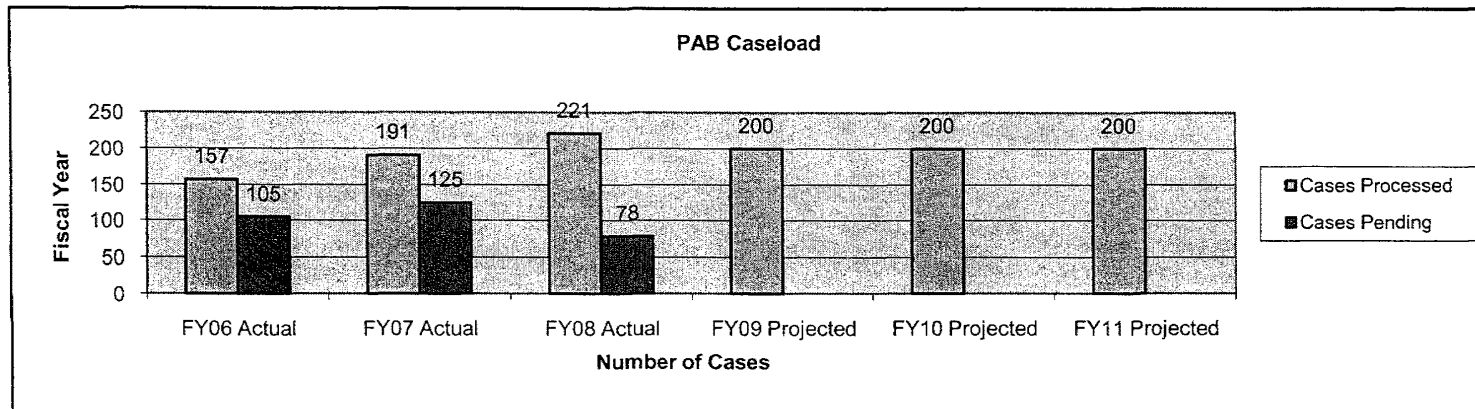
## 7b. Provide an efficiency measure.



## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Personnel Advisory Board
<b>Program is found in the following core budget(s):</b>	Personnel Operating

7c. Provide the number of clients/individuals served, if applicable.



7d. Provide a customer satisfaction measure, if available.

N/A





# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>PURCHASING/MATRL MGMT - OPER</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	1,536,959	34.42	1,670,096	35.00	1,670,096	35.00	1,586,591	33.00	
TOTAL - PS	1,536,959	34.42	1,670,096	35.00	1,670,096	35.00	1,586,591	33.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	76,358	0.00	125,944	0.00	131,946	0.00	112,154	0.00	
TOTAL - EE	76,358	0.00	125,944	0.00	131,946	0.00	112,154	0.00	
<b>TOTAL</b>	<b>1,613,317</b>	<b>34.42</b>	<b>1,796,040</b>	<b>35.00</b>	<b>1,802,042</b>	<b>35.00</b>	<b>1,698,745</b>	<b>33.00</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	47,597	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	47,597	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>47,597</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$1,613,317</b>	<b>34.42</b>	<b>\$1,796,040</b>	<b>35.00</b>	<b>\$1,802,042</b>	<b>35.00</b>	<b>\$1,746,342</b>	<b>33.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30925
<b>Division</b>	Purchasing and Materials Management		
<b>Core -</b>	Operating		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	1,670,096	0	0	1,670,096
EE	131,946	0	0	131,946
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,802,042</b>	<b>0</b>	<b>0</b>	<b>1,802,042</b>
FTE	35.00	0.00	0.00	35.00

<b>Est. Fringe</b>	787,951	0	0	787,951
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	1,586,591	0	0	1,586,591
EE	112,154	0	0	112,154
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,698,745</b>	<b>0</b>	<b>0</b>	<b>1,698,745</b>
FTE	33.00	0.00	0.00	33.00

<b>Est. Fringe</b>	748,554	0	0	748,554
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

## 2. CORE DESCRIPTION

This core request is for funding to provide procurement services for the various state agencies. The procurement activity helps agencies meet their mission by obtaining goods and services in accordance with statutory "lowest and best" contract awards.

## 3. PROGRAM LISTING (list programs included in this core funding)

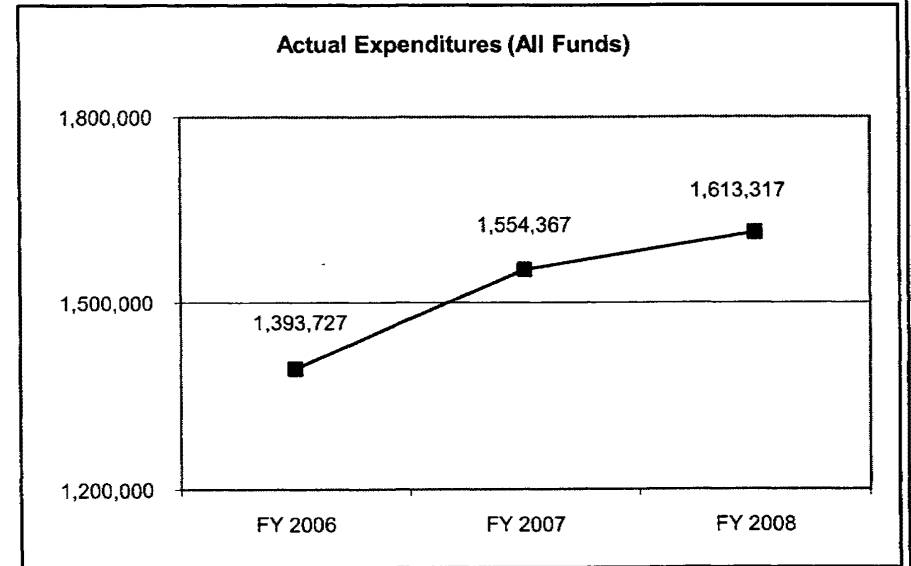
Competitive Bidding and Contracting Program

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30925
<b>Division</b>	Purchasing and Materials Management		
<b>Core -</b>	Operating		

## 4. FINANCIAL HISTORY

	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Current Yr.</u>
Appropriation (All Funds)	1,559,415	1,654,917	1,749,350	1,796,040
Less Reverted (All Funds)	(46,783)	(49,647)	(52,480)	N/A
Budget Authority (All Funds)	1,512,632	1,605,270	1,696,870	N/A
Actual Expenditures (All Funds)	1,393,727	1,554,367	1,613,317	N/A
Unexpended (All Funds)	118,905	50,903	83,553	N/A
Unexpended, by Fund:				
General Revenue	118,905	50,903	83,553	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:



## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
PURCHASING/MATRL MGMT - OPER

## 5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
		PS	35.00	1,670,096	0	0	1,670,096	
		EE	0.00	125,944	0	0	125,944	
		<b>Total</b>	<b>35.00</b>	<b>1,796,040</b>	<b>0</b>	<b>0</b>	<b>1,796,040</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Core Reallocation	117 0193	EE	0.00	6,002	0	0	6,002	From General Services for central mail services
<b>NET DEPARTMENT CHANGES</b>			<b>0.00</b>	<b>6,002</b>	<b>0</b>	<b>0</b>	<b>6,002</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		PS	35.00	1,670,096	0	0	1,670,096	
		EE	0.00	131,946	0	0	131,946	
		<b>Total</b>	<b>35.00</b>	<b>1,802,042</b>	<b>0</b>	<b>0</b>	<b>1,802,042</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>								
Core Reduction	2509 0190	PS	(2.00)	(83,505)	0	0	(83,505)	
Core Reduction	2509 0193	EE	0.00	(19,792)	0	0	(19,792)	
<b>NET GOVERNOR CHANGES</b>			<b>(2.00)</b>	<b>(103,297)</b>	<b>0</b>	<b>0</b>	<b>(103,297)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
		PS	33.00	1,586,591	0	0	1,586,591	
		EE	0.00	112,154	0	0	112,154	
		<b>Total</b>	<b>33.00</b>	<b>1,698,745</b>	<b>0</b>	<b>0</b>	<b>1,698,745</b>	

# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER</b> 30925  <b>BUDGET UNIT NAME:</b> Purchasing Operating	<b>DEPARTMENT:</b> Office of Administration  <b>DIVISION:</b> Purchasing & Materials Mgmt
<b>1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.</b>	
<b>DEPARTMENT REQUEST</b>	
Operations-0101 PS-\$417,524 25% EE-\$32,987 25% This will allow the Division the flexibility to pay accrued time when someone leaves the Division or to replace critical equipment/services as needed. We do not know ahead of time which of these will be needed. Previous years' core cuts have left no flexibility to pay these ongoing liabilities.	
<b>2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.</b>	
<b>PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED</b>	<b>CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED</b>
None	Unknown
<b>3. Please explain how flexibility was used in the prior and/or current years.</b>	
<b>PRIOR YEAR EXPLAIN ACTUAL USE</b>	<b>CURRENT YEAR EXPLAIN PLANNED USE</b>
N/A	Unknown

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>PURCHASING/MATRL MGMT - OPER</b>								
<b>CORE</b>								
SR OFC SUPPORT ASST (KEYBRD)	126,331	4.87	139,604	5.00	139,604	5.00	139,604	5.00
BUYER I	46,611	1.66	0	0.00	0	0.00	0	0.00
BUYER II	248,366	7.05	362,582	9.00	362,582	9.00	279,077	7.00
BUYER III	311,476	6.96	326,510	7.00	326,510	7.00	326,510	7.00
BUYER IV	168,348	3.00	173,716	3.00	173,716	3.00	173,716	3.00
EXECUTIVE I	34,243	1.00	36,503	1.00	36,503	1.00	36,503	1.00
FISCAL & ADMINISTRATIVE MGR B2	247,763	4.00	255,753	4.00	255,753	4.00	255,753	4.00
FISCAL & ADMINISTRATIVE MGR B3	147,954	2.00	152,702	2.00	152,702	2.00	152,702	2.00
OFFICE OF ADMINISTRATION MGR 1	52,716	1.00	0	0.00	55,387	1.00	55,387	1.00
OFFICE OF ADMINISTRATION MGR 2	0	0.00	55,387	1.00	0	0.00	0	0.00
DIVISION DIRECTOR	88,138	1.00	95,180	1.00	95,180	1.00	95,180	1.00
DESIGNATED PRINCIPAL ASST DIV	65,013	1.88	35,528	1.00	35,528	1.00	35,528	1.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	36,631	1.00	36,631	1.00	36,631	1.00
<b>TOTAL - PS</b>	<b>1,536,959</b>	<b>34.42</b>	<b>1,670,096</b>	<b>35.00</b>	<b>1,670,096</b>	<b>35.00</b>	<b>1,586,591</b>	<b>33.00</b>
TRAVEL, IN-STATE	5,000	0.00	4,500	0.00	4,500	0.00	4,500	0.00
TRAVEL, OUT-OF-STATE	2,294	0.00	2,700	0.00	2,700	0.00	2,700	0.00
SUPPLIES	7,809	0.00	13,535	0.00	13,535	0.00	9,577	0.00
PROFESSIONAL DEVELOPMENT	14,233	0.00	9,023	0.00	9,023	0.00	9,023	0.00
COMMUNICATION SERV & SUPP	15,132	0.00	23,006	0.00	23,006	0.00	19,048	0.00
PROFESSIONAL SERVICES	8,574	0.00	39,830	0.00	45,832	0.00	41,874	0.00
M&R SERVICES	7,882	0.00	12,256	0.00	12,256	0.00	8,298	0.00
OFFICE EQUIPMENT	9,449	0.00	4,444	0.00	4,444	0.00	4,444	0.00
OTHER EQUIPMENT	186	0.00	0	0.00	0	0.00	0	0.00
REAL PROPERTY RENTALS & LEASES	0	0.00	450	0.00	450	0.00	450	0.00
EQUIPMENT RENTALS & LEASES	5,760	0.00	15,300	0.00	15,300	0.00	11,340	0.00
MISCELLANEOUS EXPENSES	39	0.00	900	0.00	900	0.00	900	0.00
<b>TOTAL - EE</b>	<b>76,358</b>	<b>0.00</b>	<b>125,944</b>	<b>0.00</b>	<b>131,946</b>	<b>0.00</b>	<b>112,154</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,613,317</b>	<b>34.42</b>	<b>\$1,796,040</b>	<b>35.00</b>	<b>\$1,802,042</b>	<b>35.00</b>	<b>\$1,698,745</b>	<b>33.00</b>
<b>GENERAL REVENUE</b>	<b>\$1,613,317</b>	<b>34.42</b>	<b>\$1,796,040</b>	<b>35.00</b>	<b>\$1,802,042</b>	<b>35.00</b>	<b>\$1,698,745</b>	<b>33.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Competitive Bidding and Contracting Program  
**Program is found in the following core budget(s):** Purchasing and Materials Management Operating

**1. What does this program do?**

DPMM is responsible for the procurement of supplies, equipment, and services for state departments. A competitive procurement process (as prescribed by Chapter 34, RSMo) is necessary to procure goods and services for state agencies that are "lowest and best" while maintaining fairness and integrity in the bid process for vendors.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Chapter 34, RSMo

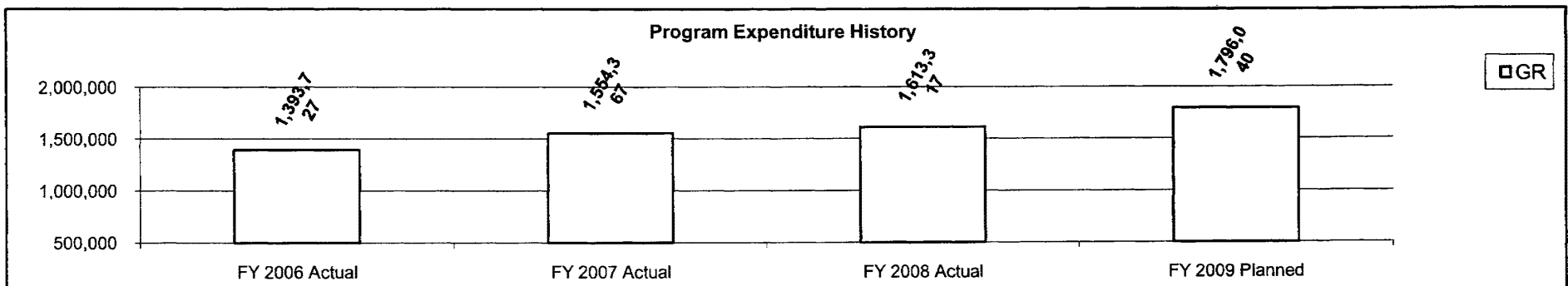
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Competitive Bidding and Contracting Program  
**Program is found in the following core budget(s):** Purchasing and Materials Management Operating

## 7a. Provide an effectiveness measure.

Percentage of total state expenditures made from DPMM issued contracts to the total operating budget of DPMM

<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY2011</b>
<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Targeted</u>	<u>Targeted</u>
0.11%	0.10%	0.089%	0.09%	0.09%	0.09%

## 7b. Provide an efficiency measure.

Average number of days between the time the bid is created and the time the bid is awarded by DPMM

	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY2011</b>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Targeted</u>	<u>Targeted</u>
IFB	49	50	46	45	44	43
RFP	88	92	78	77	76	75

## 7c. Provide the number of clients/individuals served, if applicable.

N/A

## 7d. Provide a customer satisfaction measure, if available.

N/A

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BID &amp; PERFORMANCE BOND REFUND</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
OA REVOLVING ADMINISTRATIVE TR	1,575,000	0.00	2,112,000	0.00	2,112,000	0.00	2,112,000	0.00
TOTAL - PD	1,575,000	0.00	2,112,000	0.00	2,112,000	0.00	2,112,000	0.00
<b>TOTAL</b>	<b>1,575,000</b>	<b>0.00</b>	<b>2,112,000</b>	<b>0.00</b>	<b>2,112,000</b>	<b>0.00</b>	<b>2,112,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,575,000</b>	<b>0.00</b>	<b>\$2,112,000</b>	<b>0.00</b>	<b>\$2,112,000</b>	<b>0.00</b>	<b>\$2,112,000</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30930
<b>Division</b>	Purchasing & Materials Mgmt.		
<b>Core -</b>	Bid & Performance Bonds Refunds		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request				
	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	2,112,000	2,112,000	E
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2,112,000</b>	<b>2,112,000</b>	

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: OA Revolving Administrative Trust Fund (0505)  
Notes: An "E" is requested for other funds

	FY 2010 Governor's Recommendation				
	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	2,112,000	2,112,000	E
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2,112,000</b>	<b>2,112,000</b>	

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: OA Revolving Administrative Trust Fund (0505)  
Notes: An "E" is requested for other funds

**2. CORE DESCRIPTION**

This core request is for funding to promptly refund the bidder's bid or performance security that was deposited into the State Treasury during the procurement process. Checks are received from vendors as bid or performance security and deposited into the State Treasury. Interest earned on these deposits goes directly into General Revenue. After the bids are awarded or the contractor has performed, these deposits must be promptly refunded to the bidder or contractor. These are refundable deposits and not payments to the state.

**3. PROGRAM LISTING (list programs included in this core funding)**

N/A

# **CORE DECISION ITEM**

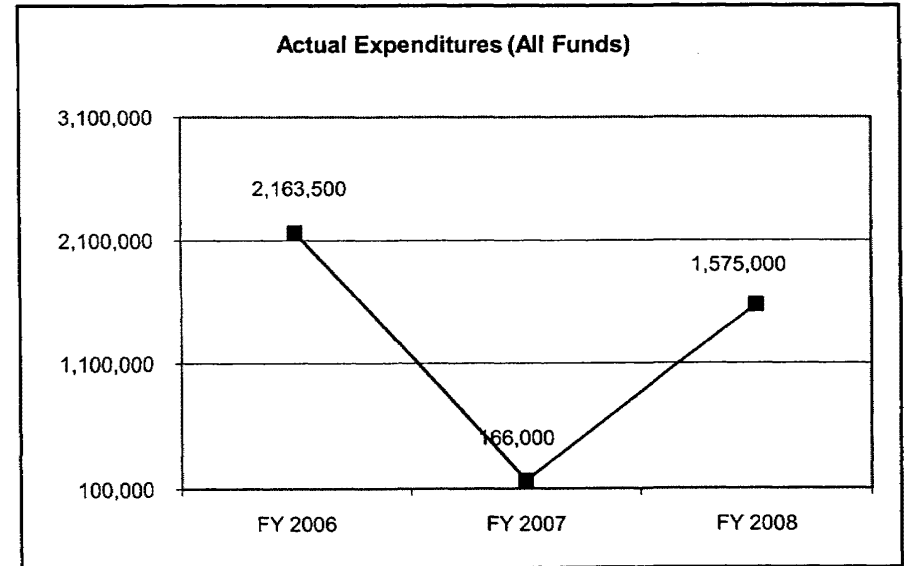
**Department** Office of Administration  
**Division** Purchasing & Materials Mgmt.  
**Core -** Bid & Performance Bonds Refunds

**Budget Unit** 30930

## **4. FINANCIAL HISTORY**

	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Current Yr.</u>	
Appropriation (All Funds)	2,172,000	2,112,000	2,112,000	2,112,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	2,172,000	2,112,000	2,112,000	N/A	
Actual Expenditures (All Funds)	2,163,500	166,000	1,575,000	N/A	
Unexpended (All Funds)	8,500	1,946,000	537,000	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	51,500	1,946,000	537,000	N/A	

(1)



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## **NOTES:**

(1) Estimated appropriation increased by \$60,000



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**CORE RECONCILIATION DETAIL**


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**OFFICE OF ADMINISTRATION**  
**BID & PERFORMANCE BOND REFUND**

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**5. CORE RECONCILIATION DETAIL**


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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	0	0	2,112,000	2,112,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>2,112,000</b>	<b>2,112,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	0	0	2,112,000	2,112,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>2,112,000</b>	<b>2,112,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	0	0	2,112,000	2,112,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>2,112,000</b>	<b>2,112,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BID &amp; PERFORMANCE BOND REFUND</b>								
<b>CORE</b>								
REFUNDS	1,575,000	0.00	2,112,000	0.00	2,112,000	0.00	2,112,000	0.00
TOTAL - PD	1,575,000	0.00	2,112,000	0.00	2,112,000	0.00	2,112,000	0.00
<b>GRAND TOTAL</b>	<b>\$1,575,000</b>	<b>0.00</b>	<b>\$2,112,000</b>	<b>0.00</b>	<b>\$2,112,000</b>	<b>0.00</b>	<b>\$2,112,000</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$1,575,000	0.00	\$2,112,000	0.00	\$2,112,000	0.00	\$2,112,000	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY - OPERATING</b>								
<b>CORE</b>								
PERSONAL SERVICES								
FEDERAL SURPLUS PROPERTY	636,538	20.77	792,055	21.00	792,055	21.00	792,055	21.00
TOTAL - PS	636,538	20.77	792,055	21.00	792,055	21.00	792,055	21.00
EXPENSE & EQUIPMENT								
FEDERAL SURPLUS PROPERTY	690,804	0.00	400,000	0.00	400,000	0.00	400,000	0.00
TOTAL - EE	690,804	0.00	400,000	0.00	400,000	0.00	400,000	0.00
PROGRAM-SPECIFIC								
FEDERAL SURPLUS PROPERTY	478	0.00	2,000	0.00	2,000	0.00	2,000	0.00
TOTAL - PD	478	0.00	2,000	0.00	2,000	0.00	2,000	0.00
<b>TOTAL</b>	<b>1,327,820</b>	<b>20.77</b>	<b>1,194,055</b>	<b>21.00</b>	<b>1,194,055</b>	<b>21.00</b>	<b>1,194,055</b>	<b>21.00</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
FEDERAL SURPLUS PROPERTY	0	0.00	0	0.00	0	0.00	23,762	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	23,762	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>23,762</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,327,820</b>	<b>20.77</b>	<b>\$1,194,055</b>	<b>21.00</b>	<b>\$1,194,055</b>	<b>21.00</b>	<b>\$1,217,817</b>	<b>21.00</b>

### CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30950
<b>Division</b>	Purchasing & Materials Mgmt.		
<b>Core -</b>	Federal Surplus Property-Operating		

#### 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	792,055	792,055
EE	0	0	400,000	400,000
PSD	0	0	2,000	2,000
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1,194,055</b>	<b>1,194,055</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>21.00</b>	<b>21.00</b>

<b>Est. Fringe</b>	0	0	373,692	373,692
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: Federal Surplus Property Fund (0407)  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	792,055	792,055
EE	0	0	400,000	400,000
PSD	0	0	2,000	2,000
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1,194,055</b>	<b>1,194,055</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>21.00</b>	<b>21.00</b>

<b>Est. Fringe</b>	0	0	373,692	373,692
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: Federal Surplus Property Fund (0407)  
Notes:

#### 2. CORE DESCRIPTION

This core requirement is for funding to provide surplus property services for the various state agencies. The Division of Purchasing and Materials Management (DPMM) is responsible for operating state and federal surplus property programs as provided in Chapters 34 and 37, RSMo. The State Agency for Surplus Property (SASP) is responsible for the transfer and/or disposal of state agencies' surplus property to maximize state resources. SASP is also responsible for the administration of the Federal Surplus Program. Expenses incurred by SASP for operating the surplus property program are recovered through service charges applied to property acquired by eligible entities.

#### 3. PROGRAM LISTING (list programs included in this core funding)

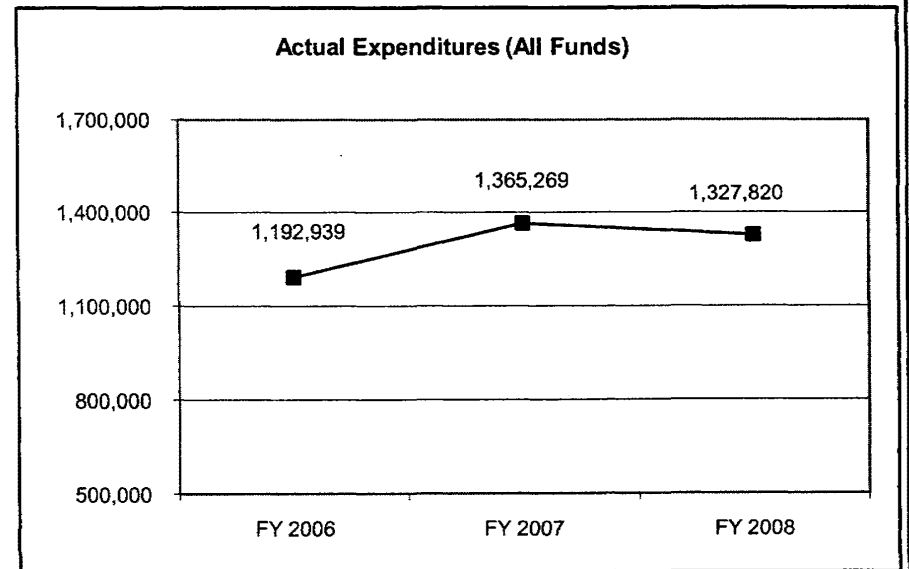
Surplus Property

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30950
<b>Division</b>	Purchasing & Materials Mgmt.		
<b>Core -</b>	Federal Surplus Property-Operating		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	1,445,258	1,566,360	1,523,930	1,194,055
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1,445,258	1,566,360	1,523,930	N/A
Actual Expenditures (All Funds)	1,192,939	1,365,269	1,327,820	N/A
Unexpended (All Funds)	252,319	201,091	196,110	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	252,319	201,091	196,110	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**  
**SURPLUS PROPERTY - OPERATING**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PS	21.00	0	0	792,055	792,055	
	EE	0.00	0	0	400,000	400,000	
	PD	0.00	0	0	2,000	2,000	
	<b>Total</b>	<b>21.00</b>	<b>0</b>	<b>0</b>	<b>1,194,055</b>	<b>1,194,055</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	21.00	0	0	792,055	792,055	
	EE	0.00	0	0	400,000	400,000	
	PD	0.00	0	0	2,000	2,000	
	<b>Total</b>	<b>21.00</b>	<b>0</b>	<b>0</b>	<b>1,194,055</b>	<b>1,194,055</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	21.00	0	0	792,055	792,055	
	EE	0.00	0	0	400,000	400,000	
	PD	0.00	0	0	2,000	2,000	
	<b>Total</b>	<b>21.00</b>	<b>0</b>	<b>0</b>	<b>1,194,055</b>	<b>1,194,055</b>	

300  
FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER</b> 30925	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> SASP Operating	<b>DIVISION:</b> Purchasing & Materials Mgmt.

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

**DEPARTMENT REQUEST**

Operations-0101 PS-\$198,014 25% EE-\$100,500 25% This will allow the Division the flexibility to pay accrued time when someone leaves the Division or to replace critical equipment/services as needed. We do not know ahead of time which of these will be needed.

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
None	Unknown	Unknown

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	Unknown

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY - OPERATING</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	105,238	3.92	125,200	3.00	125,200	3.00	125,200	3.00
SR OFC SUPPORT ASST (KEYBRD)	25,397	1.00	41,927	1.00	41,927	1.00	41,927	1.00
STOREKEEPER I	81,340	3.47	83,412	3.00	115,629	4.00	115,629	4.00
STOREKEEPER II	109,478	3.92	137,697	4.00	137,697	4.00	137,697	4.00
SUPPLY MANAGER I	29,047	0.96	35,528	1.00	35,528	1.00	35,528	1.00
SUPPLY MANAGER II	33,757	1.00	37,734	1.00	37,734	1.00	37,734	1.00
EXECUTIVE II	36,160	1.00	41,044	1.00	41,044	1.00	41,044	1.00
PLANNER I	44,586	1.00	45,457	0.00	45,457	1.00	45,457	1.00
MAINTENANCE WORKER I	2,313	0.08	32,217	1.00	0	0.00	0	0.00
MAINTENANCE WORKER II	17,385	0.57	34,424	1.00	0	0.00	0	0.00
TRACTOR TRAILER DRIVER	35,565	1.18	77,674	2.00	77,674	2.00	77,674	2.00
MOTOR VEHICLE MECHANIC	28,821	0.87	38,837	1.00	34,424	1.00	34,424	1.00
HEAVY EQUIPMENT MECHANIC	7,543	0.21	0	0.00	38,837	1.00	38,837	1.00
FISCAL & ADMINISTRATIVE MGR B2	57,261	1.00	60,904	1.00	60,904	1.00	60,904	1.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	1.00	0	0.00	0	0.00
MISCELLANEOUS TECHNICAL	14,995	0.38	0	0.00	0	0.00	0	0.00
MAINTENANCE WORKER	7,652	0.21	0	0.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>636,538</b>	<b>20.77</b>	<b>792,055</b>	<b>21.00</b>	<b>792,055</b>	<b>21.00</b>	<b>792,055</b>	<b>21.00</b>
TRAVEL, IN-STATE	2,007	0.00	1,000	0.00	1,000	0.00	1,000	0.00
TRAVEL, OUT-OF-STATE	12,630	0.00	15,000	0.00	15,000	0.00	15,000	0.00
FUEL & UTILITIES	1,501	0.00	4,000	0.00	4,000	0.00	4,000	0.00
SUPPLIES	82,630	0.00	50,000	0.00	50,000	0.00	50,000	0.00
PROFESSIONAL DEVELOPMENT	3,019	0.00	500	0.00	500	0.00	500	0.00
COMMUNICATION SERV & SUPP	8,500	0.00	1,000	0.00	1,000	0.00	1,000	0.00
PROFESSIONAL SERVICES	490,475	0.00	316,000	0.00	316,000	0.00	316,000	0.00
JANITORIAL SERVICES	4,432	0.00	1,000	0.00	1,000	0.00	1,000	0.00
M&R SERVICES	17,409	0.00	5,000	0.00	5,000	0.00	5,000	0.00
OFFICE EQUIPMENT	39	0.00	0	0.00	0	0.00	0	0.00
OTHER EQUIPMENT	1,130	0.00	40	0.00	40	0.00	40	0.00
PROPERTY & IMPROVEMENTS	0	0.00	20	0.00	20	0.00	20	0.00
REAL PROPERTY RENTALS & LEASES	46,898	0.00	20	0.00	20	0.00	20	0.00
EQUIPMENT RENTALS & LEASES	29	0.00	20	0.00	20	0.00	20	0.00



**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY - OPERATING</b>								
<b>CORE</b>								
MISCELLANEOUS EXPENSES	10,004	0.00	6,400	0.00	6,400	0.00	6,400	0.00
REBILLABLE EXPENSES	10,101	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - EE</b>	<b>690,804</b>	<b>0.00</b>	<b>400,000</b>	<b>0.00</b>	<b>400,000</b>	<b>0.00</b>	<b>400,000</b>	<b>0.00</b>
REFUNDS	478	0.00	2,000	0.00	2,000	0.00	2,000	0.00
<b>TOTAL - PD</b>	<b>478</b>	<b>0.00</b>	<b>2,000</b>	<b>0.00</b>	<b>2,000</b>	<b>0.00</b>	<b>2,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,327,820</b>	<b>20.77</b>	<b>\$1,194,055</b>	<b>21.00</b>	<b>\$1,194,055</b>	<b>21.00</b>	<b>\$1,194,055</b>	<b>21.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$1,327,820</b>	<b>20.77</b>	<b>\$1,194,055</b>	<b>21.00</b>	<b>\$1,194,055</b>	<b>21.00</b>	<b>\$1,194,055</b>	<b>21.00</b>

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Surplus Property
<b>Program is found in the following core budget(s):</b> Federal Surplus Property-Operating	

**1. What does this program do?**

DPMM is responsible for operating state and federal surplus property programs as provided in Chapters 34 and 37, RSMo. The State Agency for Surplus Property (SASP) is responsible for the transfer and/or disposal of state agencies' surplus property to maximize state resources. SASP is also responsible for the administration of the Federal Surplus Property Program. Expenses incurred by SASP for operating the surplus property program are recovered through service charges applied to property acquired by eligible entities.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Chapters 34 and 37, RSMo

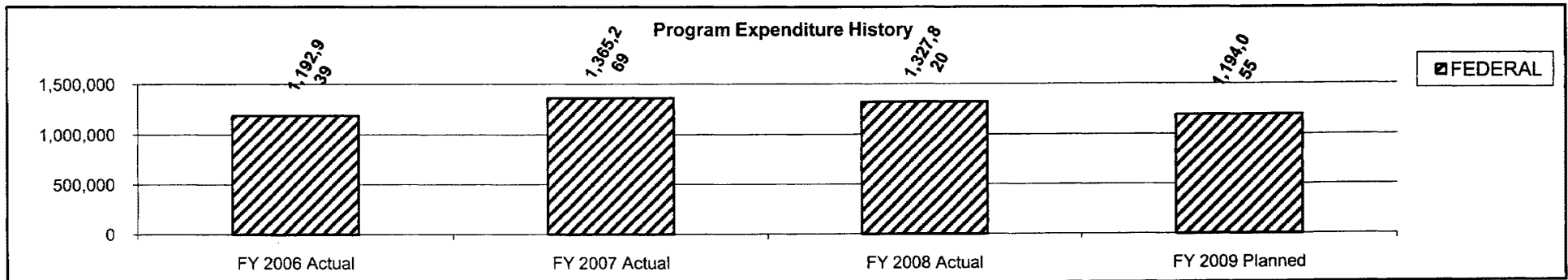
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

Federal Surplus Property Fund (0407)

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Surplus Property
<b>Program is found in the following core budget(s):</b> Federal Surplus Property-Operating	

**7a. Provide an effectiveness measure.**

Acquisition costs of property received

<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY2011</b>
<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Targeted</u>	<u>Targeted</u>
\$12,525,238	\$20,189,824	\$29,839,722	\$10,000,000	\$10,000,000	\$10,000,000

Acquisition costs of property transferred

<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY2011</b>
<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Targeted</u>	<u>Targeted</u>
\$6,876,437	\$12,196,065	\$14,089,078	\$20,000,000	\$8,000,000	\$8,000,000

**7b. Provide an efficiency measure.**

Ratio of SASP overhead vs. federal surplus property acquired

<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2011</b>
<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Targeted</u>	<u>Targeted</u>
7.2%	4.3%	3.5%	5.5%	5.5%	5.5%

**7c. Provide the number of clients/individuals served, if applicable.**

n/a

**7d. Provide a customer satisfaction measure, if available.**

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FIXED PRICE VEHICLE PROGRAM</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
FEDERAL SURPLUS PROPERTY	1,929,328	0.00	600,000	0.00	600,000	0.00	600,000	0.00
TOTAL - EE	1,929,328	0.00	600,000	0.00	600,000	0.00	600,000	0.00
<b>TOTAL</b>	<b>1,929,328</b>	<b>0.00</b>	<b>600,000</b>	<b>0.00</b>	<b>600,000</b>	<b>0.00</b>	<b>600,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,929,328</b>	<b>0.00</b>	<b>\$600,000</b>	<b>0.00</b>	<b>\$600,000</b>	<b>0.00</b>	<b>\$600,000</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30990
<b>Division</b>	Purchasing & Mat. Mgmt		
<b>Core -</b>	Fixed Price Vehicle and Equipment Program		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request				
	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	600,000	600,000	E
PSD	0	0	0	0	
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>600,000</b>	<b>600,000</b>	
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Federal Surplus Property Fund (0407)

Notes: An "E" is requested for other funds

	FY 2010 Governor's Recommendation				
	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	600,000	600,000	E
PSD	0	0	0	0	
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>600,000</b>	<b>600,000</b>	
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Federal Surplus Property Fund (0407)

Notes: An "E" is requested for other funds

**2. CORE DESCRIPTION**

This core request is for funding to acquire low mileage vehicles and construction equipment from the Federal Government to be resold to state agencies and eligible entities.

**3. PROGRAM LISTING (list programs included in this core funding)**

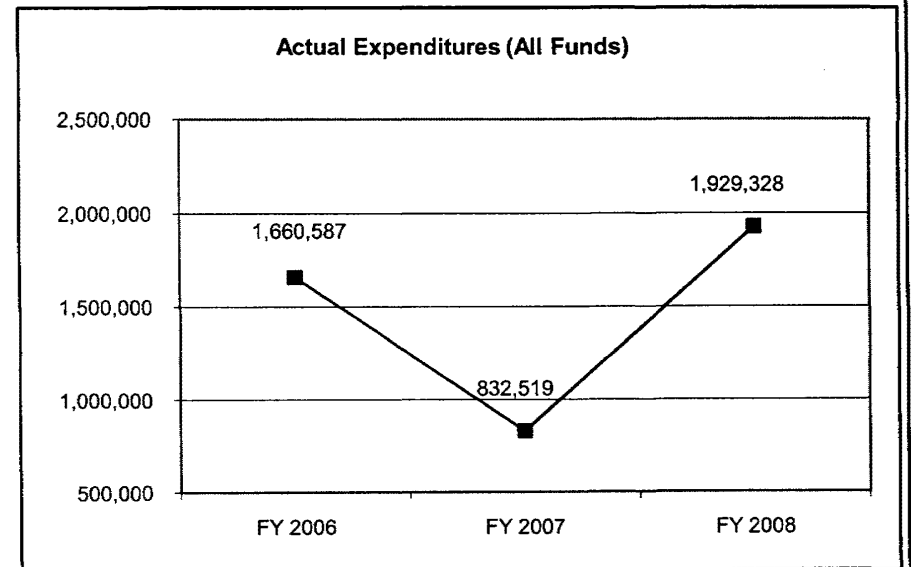
Fixed Price Vehicle and Equipment

**CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30990
<b>Division</b>	Purchasing & Mat. Mgmt		
<b>Core -</b>	Fixed Price Vehicle and Equipment Program		

**4. FINANCIAL HISTORY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>
Appropriation (All Funds)	1,664,800	835,000	1,965,000	600,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1,664,800	835,000	1,965,000	N/A
Actual Expenditures (All Funds)	1,660,587	832,519	1,929,328	N/A
Unexpended (All Funds)	4,213	2,481	35,672	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	4,213	2,481	35,672	N/A
	<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

- (1) Estimated appropriation was increased by \$864,800
- (2) Estimated appropriation was increased by \$35,000
- (3) Estimated appropriation was increased by \$1,165,000

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**CORE RECONCILIATION DETAIL**


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**OFFICE OF ADMINISTRATION****FIXED PRICE VEHICLE PROGRAM**


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**5. CORE RECONCILIATION DETAIL**


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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	0	0	600,000	600,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>600,000</b>	<b>600,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	0	0	600,000	600,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>600,000</b>	<b>600,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	600,000	600,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>600,000</b>	<b>600,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FIXED PRICE VEHICLE PROGRAM</b>								
<b>CORE</b>								
TRAVEL, IN-STATE	36	0.00	200	0.00	200	0.00	200	0.00
TRAVEL, OUT-OF-STATE	5,443	0.00	5,000	0.00	5,000	0.00	5,000	0.00
SUPPLIES	6,887	0.00	1,000	0.00	1,000	0.00	1,000	0.00
PROFESSIONAL SERVICES	96,783	0.00	40,000	0.00	40,000	0.00	40,000	0.00
M&R SERVICES	10,520	0.00	15,000	0.00	15,000	0.00	15,000	0.00
MISCELLANEOUS EXPENSES	0	0.00	200	0.00	200	0.00	200	0.00
REBILLABLE EXPENSES	1,809,659	0.00	538,600	0.00	538,600	0.00	538,600	0.00
<b>TOTAL - EE</b>	<b>1,929,328</b>	<b>0.00</b>	<b>600,000</b>	<b>0.00</b>	<b>600,000</b>	<b>0.00</b>	<b>600,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,929,328</b>	<b>0.00</b>	<b>\$600,000</b>	<b>0.00</b>	<b>\$600,000</b>	<b>0.00</b>	<b>\$600,000</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$1,929,328</b>	<b>0.00</b>	<b>\$600,000</b>	<b>0.00</b>	<b>\$600,000</b>	<b>0.00</b>	<b>\$600,000</b>	<b>0.00</b>



## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Fixed Price Vehicle and Equipment  
**Program is found in the following core budget(s):** Fixed Price Vehicle and Equipment

## 1. What does this program do?

This core request is for funding to acquire low mileage vehicles and construction equipment from the Federal Government to be resold to state agencies and eligible entities.

## 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 37, RSMo

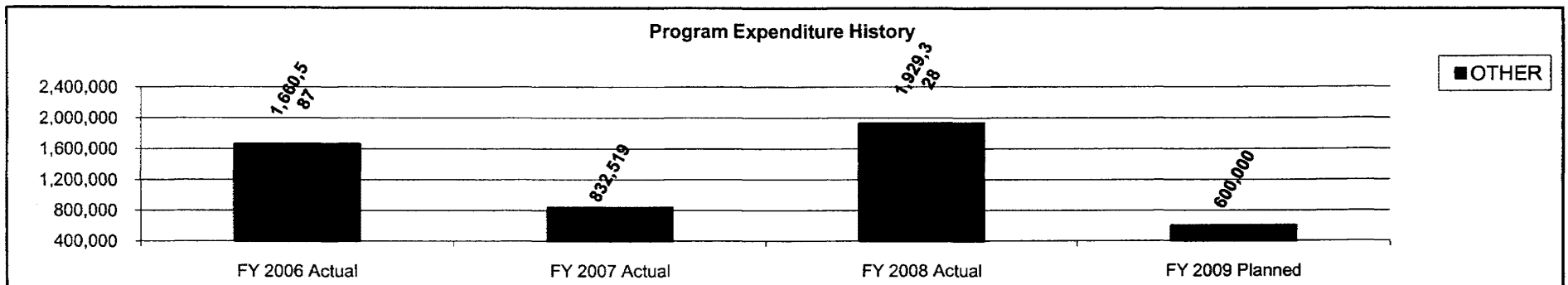
## 3. Are there federal matching requirements? If yes, please explain.

No

## 4. Is this a federally mandated program? If yes, please explain.

No

## 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



## 6. What are the sources of the "Other " funds?

Federal Surplus Property Fund (0407)

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Fixed Price Vehicle and Equipment
<b>Program is found in the following core budget(s):</b> Fixed Price Vehicle and Equipment	

**7a. Provide an effectiveness measure.**

Number of fixed price vehicles sold.

FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Actual</u>	FY 2009 <u>Projected</u>	FY 2010 <u>Targeted</u>	FY 2011 <u>Targeted</u>
219	129	189	60	60	60

Number of vehicles obtained

FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Actual</u>	FY 2009 <u>Targeted</u>	FY 2010 <u>Targeted</u>	FY 2011 <u>Targeted</u>
224	107	228	60	60	60

**7b. Provide an efficiency measure.**

Percentage of vehicles sold compared to number of vehicles obtained

FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Actual</u>	FY 2009 <u>Projected</u>	FY 2010 <u>Targeted</u>	FY 2011 <u>Targeted</u>
97.8%	120.6%	82%	100%	100%	100%

**7c. Provide the number of clients/individuals served, if applicable.**

N/A

**7d. Provide a customer satisfaction measure, if available.**

N/A

**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

<b>Budget Unit</b>								
<b>Decision Item</b>	<b>FY 2008</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2010</b>
<b>Budget Object Summary</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>DEPT REQ</b>	<b>DEPT REQ</b>	<b>GOV REC</b>	<b>GOV REC</b>
<b>Fund</b>	<b>DOLLAR</b>	<b>FTE</b>	<b>DOLLAR</b>	<b>FTE</b>	<b>DOLLAR</b>	<b>FTE</b>	<b>DOLLAR</b>	<b>FTE</b>
<b>SURPLUS PROPERTY RECYCLING</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
FEDERAL SURPLUS PROPERTY	56,731	0.00	41,610	0.00	41,610	0.00	41,610	0.00
TOTAL - EE	56,731	0.00	41,610	0.00	41,610	0.00	41,610	0.00
<b>TOTAL</b>	<b>56,731</b>	<b>0.00</b>	<b>41,610</b>	<b>0.00</b>	<b>41,610</b>	<b>0.00</b>	<b>41,610</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$56,731</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30960
<b>Division</b>	Purchasing & Materials Mgmt.		
<b>Core -</b>	Surplus Property Recycling		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	41,610	41,610 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>41,610</b>	<b>41,610</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Federal Surplus Property Fund (0407)  
Notes: An "E" is requested for other funds

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	41,610	41,610 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>41,610</b>	<b>41,610</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Federal Surplus Property Fund (0407)  
Notes: An "E" is requested for other funds

## 2. CORE DESCRIPTION

This core request is for funding to cover operating costs of the State's recycling program such as promotional/information materials and providing desk side/other containers to collect materials.

The purpose of the Missouri State Recycling Program is to assist State of Missouri government agencies with:

- Procurement of products manufactured with recycled materials
- Coordinating waste reduction strategies
- Overseeing the collection of recyclables by establishing recycling services contracts

## 3. PROGRAM LISTING (list programs included in this core funding)

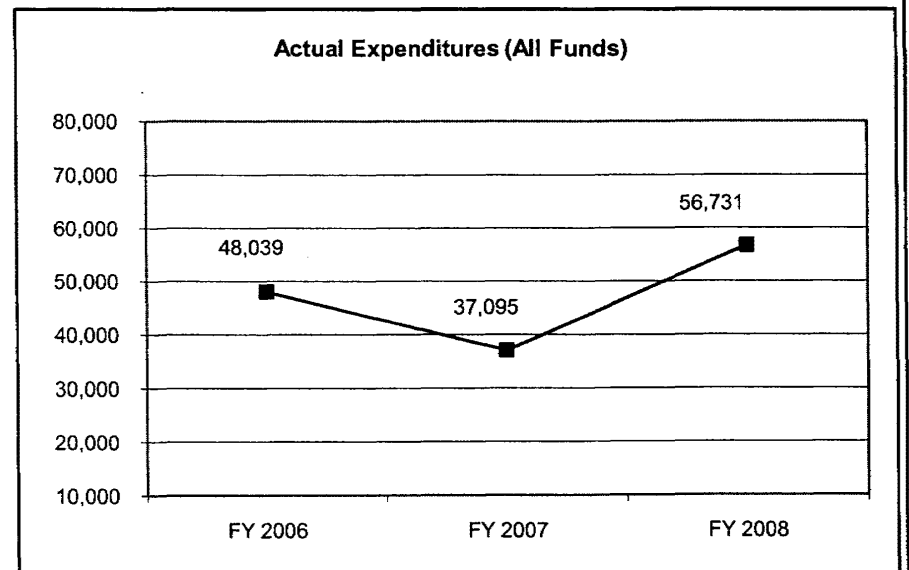
Surplus Property Recycling

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30960
<b>Division</b>	Purchasing & Materials Mgmt.		
<b>Core -</b>	Surplus Property Recycling		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	53,000	41,610	59,610	41,610 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	53,000	41,610	59,610	N/A
Actual Expenditures (All Funds)	48,039	37,095	56,731	N/A
Unexpended (All Funds)	4,961	4,515	2,879	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	4,961	4,515	2,879	N/A
	(1)		(2)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

- (1) Estimated appropriation was increased by \$40,000
- (2) Estimated appropriation was increased by \$18,000

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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION**  
**SURPLUS PROPERTY RECYCLING**

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**5. CORE RECONCILIATION DETAIL**

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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	0	0	41,610	41,610	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>41,610</b>	<b>41,610</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	0	0	41,610	41,610	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>41,610</b>	<b>41,610</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	41,610	41,610	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>41,610</b>	<b>41,610</b>	

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY RECYCLING</b>								
<b>CORE</b>								
TRAVEL, IN-STATE	907	0.00	500	0.00	500	0.00	500	0.00
TRAVEL, OUT-OF-STATE	0	0.00	1,000	0.00	1,000	0.00	1,000	0.00
SUPPLIES	28,302	0.00	31,766	0.00	31,766	0.00	31,766	0.00
PROFESSIONAL DEVELOPMENT	2,919	0.00	5,000	0.00	5,000	0.00	5,000	0.00
COMMUNICATION SERV & SUPP	388	0.00	0	0.00	0	0.00	0	0.00
PROFESSIONAL SERVICES	13,461	0.00	1,344	0.00	1,344	0.00	1,344	0.00
M&R SERVICES	1,242	0.00	0	0.00	0	0.00	0	0.00
OTHER EQUIPMENT	9,441	0.00	0	0.00	0	0.00	0	0.00
REAL PROPERTY RENTALS & LEASES	0	0.00	1,000	0.00	1,000	0.00	1,000	0.00
MISCELLANEOUS EXPENSES	71	0.00	1,000	0.00	1,000	0.00	1,000	0.00
<b>TOTAL - EE</b>	<b>56,731</b>	<b>0.00</b>	<b>41,610</b>	<b>0.00</b>	<b>41,610</b>	<b>0.00</b>	<b>41,610</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$56,731</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$56,731</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>

## PROGRAM DESCRIPTION

<b>Department</b> Office of Administration			
<b>Program Name</b> Surplus Property Recycling			
<b>Program is found in the following core budget(s):</b> Surplus Property Recycling			
	<b>Surplus Property Recycling Core</b>	<b>Transfers to DSS Energy Assistance Program</b>	<b>TOTAL</b>
<b>GR</b>			0
<b>FEDERAL</b>			0
<b>OTHER</b>	41,610	20,000	61,610 E
<b>TOTAL</b>	41,610	20,000	61,610

### 1. What does this program do?

The purpose of the Missouri State Recycling Program is to assist State of Missouri government agencies with:

- Procurement of products manufactured with recycled materials.
- Coordinating waste reduction strategies.
- Overseeing the collection of recyclables by establishing recycling services contracts.

This program provides promotion/information materials and collecting/recycling miscellaneous items.

### 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Section 34.031 and 34.032, RSMo

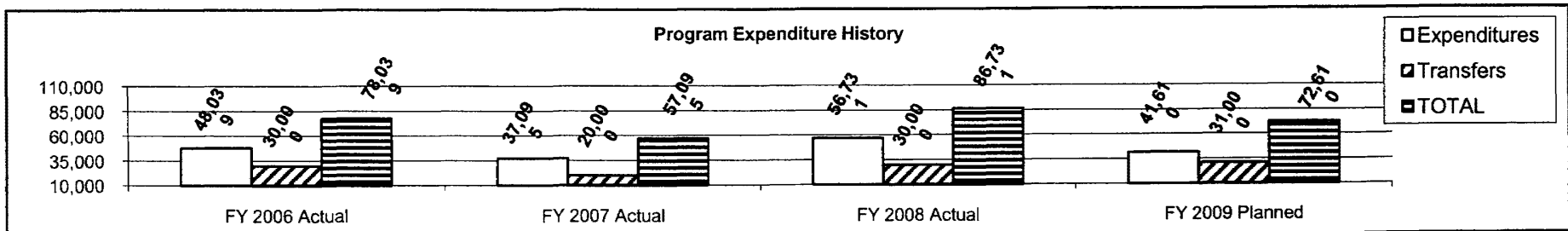
### 3. Are there federal matching requirements? If yes, please explain.

No

### 4. Is this a federally mandated program? If yes, please explain.

No

### 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



### 6. What are the sources of the "Other " funds?

Federal Surplus Property Fund (0407)



## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Surplus Property Recycling
<b>Program is found in the following core budget(s):</b>	Surplus Property Recycling

**7a. Provide an effectiveness measure.**

Recycling revenues received by the state

<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2011</b>
<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Targeted</u>	<u>Targeted</u>
\$119,598	\$164,287	\$279,628	\$170,000	\$180,000	\$190,000

**7b. Provide an efficiency measure.**

Material Recycled, i.e., paper, plastic, cardboard

<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2011</b>
<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Targeted</u>	<u>Targeted</u>
1,300 tons	2,179 tons	2,473 tons	2,200 tons	2,250 tons	2,300 tons

Excess revenues transferred to the Department of Social Services

<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2011</b>
<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Targeted</u>	<u>Targeted</u>
\$30,000	\$20,000	\$30,000	\$31,000	\$32,000	\$33,000

**7c. Provide the number of clients/individuals served, if applicable.**

n/a

**7d. Provide a customer satisfaction measure, if available.**

n/a

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>RECYCLING FUNDS TRANSFER</b>									
<b>CORE</b>									
FUND TRANSFERS									
FEDERAL SURPLUS PROPERTY	30,000	0.00	20,000	0.00	20,000	0.00	20,000	0.00	
TOTAL - TRF	30,000	0.00	20,000	0.00	20,000	0.00	20,000	0.00	
<b>TOTAL</b>	<b>30,000</b>	<b>0.00</b>	<b>20,000</b>	<b>0.00</b>	<b>20,000</b>	<b>0.00</b>	<b>20,000</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$30,000</b>	<b>0.00</b>	<b>\$20,000</b>	<b>0.00</b>	<b>\$20,000</b>	<b>0.00</b>	<b>\$20,000</b>	<b>0.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30965
<b>Division</b>	Purchasing & Materials Mgmt.		
<b>Core -</b>	Surplus Property Recycling Transfer		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request				
	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	0	0	
TRF	0	0	20,000	20,000	E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Federal Surplus Property Fund (0407)

Notes: An "E" is requested for other funds

	FY 2010 Governor's Recommendation				
	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	0	0	
TRF	0	0	20,000	20,000	E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Federal Surplus Property Fund (0407)

Notes: An "E" is requested for other funds

**2. CORE DESCRIPTION**

Pursuant to Section 34.032, RSMo, this appropriation facilitates the transfer of excess funds from the recycling program to the Department of Social Services (DSS) to be used by DSS for the heating assistance program pursuant to sections 660.100 to 660.135, RSMo. Proceeds from the sale of recycled materials may be used to offset costs of the recycling program, and any moneys in excess of costs incurred are transferred to DSS.

Transfers have been made regularly to the heating assistance program, but FY 2007 was the first year that a specific transfer appropriation was established for this purpose.

**3. PROGRAM LISTING (list programs included in this core funding)**

N/A

# CORE DECISION ITEM

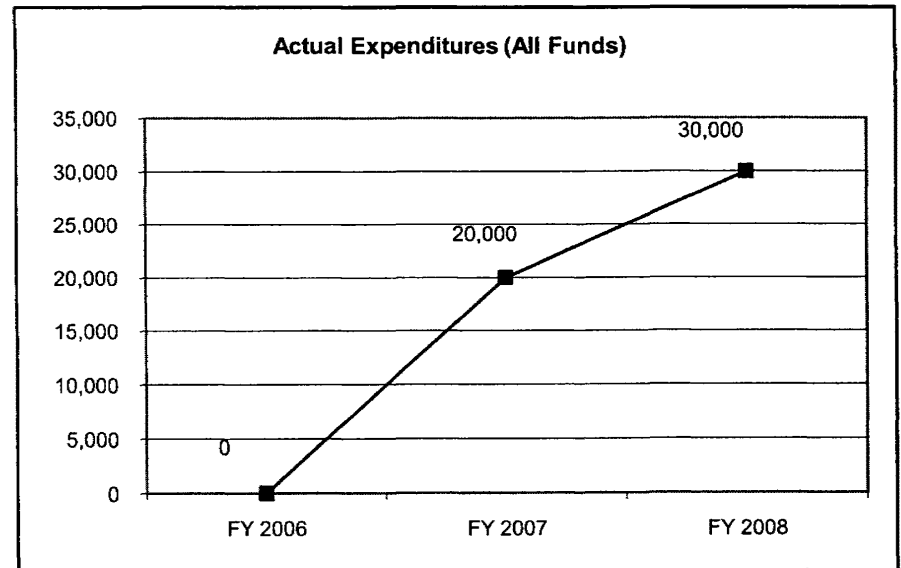
Department	Office of Administration
Division	Purchasing & Materials Mgmt.
Core -	Surplus Property Recycling Transfer

Budget Unit 30965

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	0	20,000	30,000	20,000 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	0	20,000	30,000	N/A
Actual Expenditures (All Funds)	0	20,000	30,000	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A

(1)



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:** Transfers have been made regularly to the heating assistance program, but FY07 was the first year that specific transfer appropriation was established for this purpose.

(1) Estimated appropriation increased by \$10,000

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**CORE RECONCILIATION DETAIL**


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OFFICE OF ADMINISTRATION  
 RECYCLING FUNDS TRANSFER

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**5. CORE RECONCILIATION DETAIL**


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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	0	0	20,000	20,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	0	0	20,000	20,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	0	0	20,000	20,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
RECYCLING FUNDS TRANSFER								
CORE								
FUND TRANSFERS	30,000	0.00	20,000	0.00	20,000	0.00	20,000	0.00
TOTAL - TRF	30,000	0.00	20,000	0.00	20,000	0.00	20,000	0.00
GRAND TOTAL	\$30,000	0.00	\$20,000	0.00	\$20,000	0.00	\$20,000	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$30,000	0.00	\$20,000	0.00	\$20,000	0.00	\$20,000	0.00

**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY SALE PROCEED</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
PROCEEDS OF SURPLUS PROPERTY	55,444	0.00	48,800	0.00	48,800	0.00	48,800	0.00
TOTAL - EE	55,444	0.00	48,800	0.00	48,800	0.00	48,800	0.00
PROGRAM-SPECIFIC								
PROCEEDS OF SURPLUS PROPERTY	59,101	0.00	41,200	0.00	41,200	0.00	41,200	0.00
TOTAL - PD	59,101	0.00	41,200	0.00	41,200	0.00	41,200	0.00
<b>TOTAL</b>	<b>114,545</b>	<b>0.00</b>	<b>90,000</b>	<b>0.00</b>	<b>90,000</b>	<b>0.00</b>	<b>90,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$114,545</b>	<b>0.00</b>	<b>\$90,000</b>	<b>0.00</b>	<b>\$90,000</b>	<b>0.00</b>	<b>\$90,000</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>SURPLUS PROPERTY SALE FUND-TRF</b>									
<b>CORE</b>									
FUND TRANSFERS									
PROCEEDS OF SURPLUS PROPERTY	2,407,236	0.00	1,000,000	0.00	1,000,000	0.00	1,000,000	0.00	
TOTAL - TRF	2,407,236	0.00	1,000,000	0.00	1,000,000	0.00	1,000,000	0.00	
<b>TOTAL</b>	<b>2,407,236</b>	<b>0.00</b>	<b>1,000,000</b>	<b>0.00</b>	<b>1,000,000</b>	<b>0.00</b>	<b>1,000,000</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$2,407,236</b>	<b>0.00</b>	<b>\$1,000,000</b>	<b>0.00</b>	<b>\$1,000,000</b>	<b>0.00</b>	<b>\$1,000,000</b>	<b>0.00</b>	



## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30985
<b>Division</b>	Purchasing & Materials Mgmt.		
<b>Core -</b>	Surplus Property Proceeds/Transfer		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request				
	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	48,800	48,800	E
PSD	0	0	41,200	41,200	E
TRF	0	0	1,000,000	1,000,000	E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1,090,000</b>	<b>1,090,000</b>	

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Proceeds of Surplus Property Sales Fund (0710)  
Notes: An "E" is requested for other funds

	FY 2010 Governor's Recommendation				
	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	48,800	48,800	
PSD	0	0	41,200	41,200	
TRF	0	0	1,000,000	1,000,000	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1,090,000</b>	<b>1,090,000</b>	

FTE	0.00	0.00	0.00	0.00
-----	------	------	------	------

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Proceeds of Surplus Property Sales Fund (0710)  
Notes: An "E" is requested for other funds

**2. CORE DESCRIPTION**

To pay the costs of conducting state surplus property sales. Expenses for state surplus property operations included auctioneer fees, advertising, and travel expenses. In addition, reimbursement is made for use of office space and equipment. Also, this appropriation is for the distribution of state surplus property proceeds by transfer to the state funds from which the property was originally purchased.

**3. PROGRAM LISTING (list programs included in this core funding)**

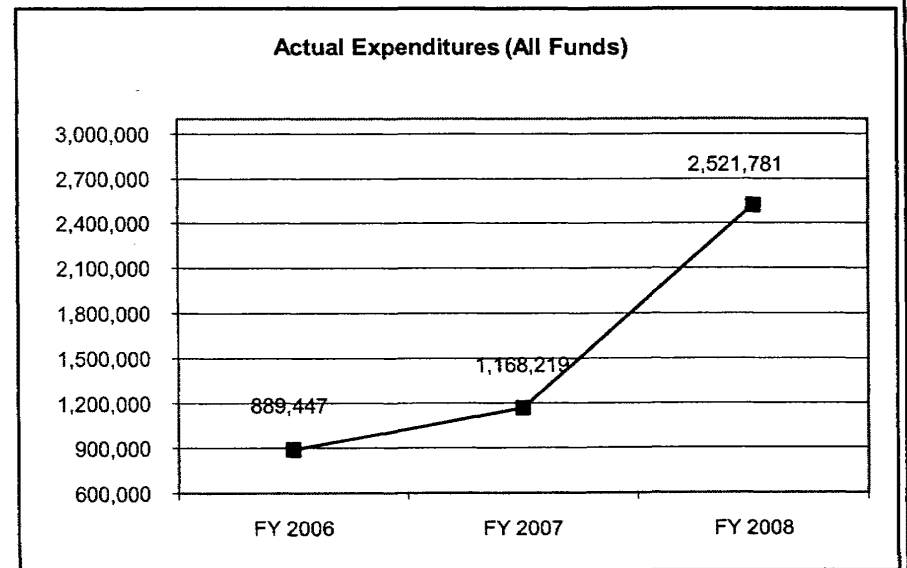
Surplus Property Proceeds/Transfer

# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30985
<b>Division</b>	Purchasing & Materials Mgmt.		
<b>Core -</b>	Surplus Property Proceeds/Transfer		

## **4. FINANCIAL HISTORY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>
Appropriation (All Funds)	1,247,000	1,180,000	2,523,000	1,090,000 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1,247,000	1,180,000	2,523,000	N/A
Actual Expenditures (All Funds)	889,447	1,168,219	2,521,781	N/A
Unexpended (All Funds)	357,553	11,781	1,219	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	357,006	11,781	1,219	N/A
	(1)	(2)	(3)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### **NOTES:**

- (1) Estimated appropriation increased by \$157,000
- (2) Estimated appropriation increased by \$90,000
- (3) Estimated appropriation increased by \$1,433,000

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
SURPLUS PROPERTY SALE PROCEED

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	0	0	48,800	48,800	
	PD	0.00	0	0	41,200	41,200	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>90,000</b>	<b>90,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	0	0	48,800	48,800	
	PD	0.00	0	0	41,200	41,200	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>90,000</b>	<b>90,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	48,800	48,800	
	PD	0.00	0	0	41,200	41,200	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>90,000</b>	<b>90,000</b>	

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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION**  
**SURPLUS PROPERTY SALE FUND-TRF**

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**5. CORE RECONCILIATION DETAIL**

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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<hr/>							
TAFP AFTER VETOES	TRF	0.00	0	0	1,000,000	1,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	
	<hr/>						
DEPARTMENT CORE REQUEST	TRF	0.00	0	0	1,000,000	1,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	
	<hr/>						
GOVERNOR'S RECOMMENDED CORE	TRF	0.00	0	0	1,000,000	1,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	
	<hr/>						

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY SALE PROCEED</b>								
<b>CORE</b>								
TRAVEL, IN-STATE	0	0.00	500	0.00	500	0.00	500	0.00
SUPPLIES	3,095	0.00	6,300	0.00	6,300	0.00	6,300	0.00
PROFESSIONAL SERVICES	38,046	0.00	30,500	0.00	30,500	0.00	30,500	0.00
M&R SERVICES	506	0.00	500	0.00	500	0.00	500	0.00
EQUIPMENT RENTALS & LEASES	990	0.00	2,000	0.00	2,000	0.00	2,000	0.00
MISCELLANEOUS EXPENSES	12,807	0.00	9,000	0.00	9,000	0.00	9,000	0.00
<b>TOTAL - EE</b>	<b>55,444</b>	<b>0.00</b>	<b>48,800</b>	<b>0.00</b>	<b>48,800</b>	<b>0.00</b>	<b>48,800</b>	<b>0.00</b>
PROGRAM DISTRIBUTIONS	57,374	0.00	41,200	0.00	41,200	0.00	41,200	0.00
REFUNDS	1,727	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - PD</b>	<b>59,101</b>	<b>0.00</b>	<b>41,200</b>	<b>0.00</b>	<b>41,200</b>	<b>0.00</b>	<b>41,200</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$114,545</b>	<b>0.00</b>	<b>\$90,000</b>	<b>0.00</b>	<b>\$90,000</b>	<b>0.00</b>	<b>\$90,000</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$114,545</b>	<b>0.00</b>	<b>\$90,000</b>	<b>0.00</b>	<b>\$90,000</b>	<b>0.00</b>	<b>\$90,000</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY SALE FUND-TRF</b>								
<b>CORE</b>								
FUND TRANSFERS	2,407,236	0.00	1,000,000	0.00	1,000,000	0.00	1,000,000	0.00
TOTAL - TRF	2,407,236	0.00	1,000,000	0.00	1,000,000	0.00	1,000,000	0.00
<b>GRAND TOTAL</b>	<b>\$2,407,236</b>	<b>0.00</b>	<b>\$1,000,000</b>	<b>0.00</b>	<b>\$1,000,000</b>	<b>0.00</b>	<b>\$1,000,000</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$2,407,236	0.00	\$1,000,000	0.00	\$1,000,000	0.00	\$1,000,000	0.00

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Surplus Property  
**Program is found in the following core budget(s):** Surplus Property Proceeds/Transfer

## 1. What does this program do?

Chapter 34, RSMo authorizes OA to transfer state surplus property between state agencies, distribute state surplus property to eligible entities, and to sell state surplus property, which is not transferred or distributed, to the general public by auction or sealed bid. Per 37.090, RSMo, a fund was established to pay the costs of conducting state surplus property sales and to distribute the monies received in excess of costs to the fund which purchased the item that was sold. Expenses for state surplus property operations include auctioneer fees, advertising and travel expenses. In addition, reimbursement is made for use of office space and equipment.

## 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapters 34 and 37, RSMo

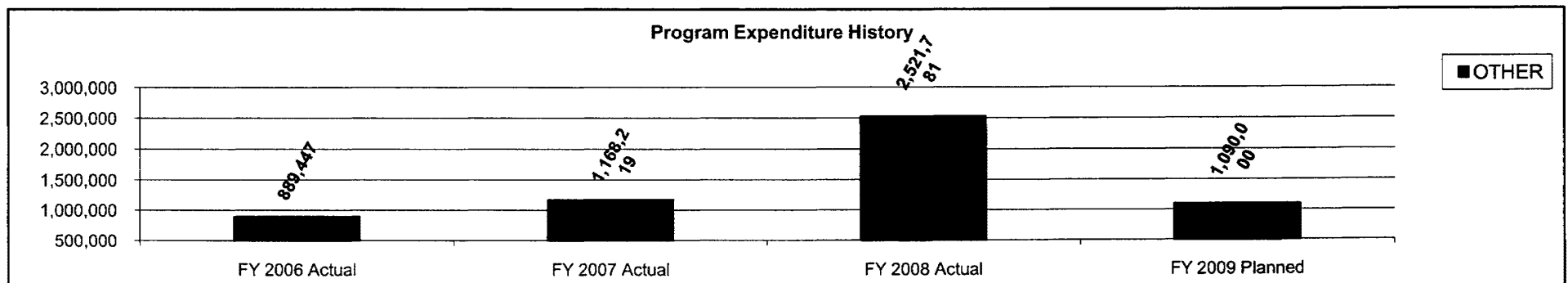
## 3. Are there federal matching requirements? If yes, please explain.

No

## 4. Is this a federally mandated program? If yes, please explain.

No

## 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



## 6. What are the sources of the "Other " funds?

Proceeds of Surplus Property Sales Fund (0710)

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Surplus Property
<b>Program is found in the following core budget(s):</b> Surplus Property Proceeds/Transfer	

**7a. Provide an effectiveness measure.**

Number of invoices (transfers of state surplus property to state agencies/other eligible entities).

<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Projected</b>	<b>FY 2010 Targeted</b>	<b>FY 2011 Targeted</b>
549	630	725	550	550	550

**7b. Provide an efficiency measure.**

Revenues transferred to back to state agencies after sale of property

<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Projected</b>	<b>FY 2010 Targeted</b>	<b>FY 2011 Targeted</b>
\$991,732	\$1,088,483	\$2,462,066.00	\$1,000,000	\$1,000,000	\$1,000,000

**7c. Provide the number of clients/individuals served, if applicable.**

n/a

**7d. Provide a customer satisfaction measure, if available.**

n/a







# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>MANSSION DONATIONS</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
STATE FACILITY MAINT & OPERAT	1,037	0.00	30,000	0.00	30,000	0.00	30,000	0.00	
TOTAL - EE	1,037	0.00	30,000	0.00	30,000	0.00	30,000	0.00	
<b>TOTAL</b>	<b>1,037</b>	<b>0.00</b>	<b>30,000</b>	<b>0.00</b>	<b>30,000</b>	<b>0.00</b>	<b>30,000</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$1,037</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31042
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	Governor's Mansion Donations		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	30,000	30,000 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance & Operation (0501)  
Note: An "E" is requested for the other fund.

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	30,000	30,000 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance & Operation (0501)  
An "E" is requested for the other fund.

## 2. CORE DESCRIPTION

This appropriation provides authority to spend donated funds in support of maintenance, renovations, and operations at the Executive Mansion and grounds.

Additionally, the Mansion Donations Fund is a revolving fund that can be used for voluntary contributions and donations to the Board of Public Buildings on behalf of the Governor's Mansion, and will be available to pay costs associated with public events at the Mansion. Contributions can be made by visitors to the Governor's Mansion, and monies can be expended for the public purpose of sponsoring cultural and educational events for the citizens of the State of Missouri. Such monies can also be expended for the purpose of allowing citizen groups to hold functions at the Mansion.

## 3. PROGRAM LISTING (list programs included in this core funding)

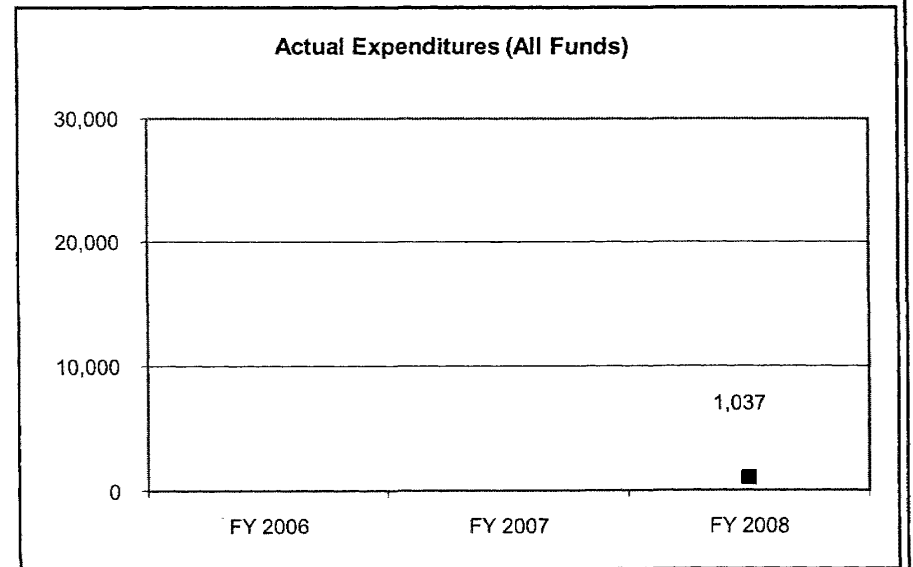
N/A

# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31042
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	Governor's Mansion Donations		

## **4. FINANCIAL HISTORY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>	
Appropriation (All Funds)	30,000	30,000	30,000	30,000	E
Less Reverted (All Funds)		0		N/A	
Budget Authority (All Funds)	30,000	30,000	30,000	N/A	
Actual Expenditures (All Funds)			1,037	N/A	
Unexpended (All Funds)	30,000	30,000	28,963	N/A	
Unexpended, by Fund:					
General Revenue				N/A	
Federal				N/A	
Other	30,000	30,000	28,963	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## **NOTES:**

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**CORE RECONCILIATION DETAIL**


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OFFICE OF ADMINISTRATION

MANSION DONATIONS

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**5. CORE RECONCILIATION DETAIL**


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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	0	0	30,000	30,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	0	0	30,000	30,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	30,000	30,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MANSION DONATIONS</b>								
<b>CORE</b>								
SUPPLIES	102	0.00	5,000	0.00	5,000	0.00	5,000	0.00
PROFESSIONAL DEVELOPMENT	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
PROFESSIONAL SERVICES	758	0.00	5,000	0.00	5,000	0.00	5,000	0.00
MISCELLANEOUS EXPENSES	177	0.00	15,000	0.00	15,000	0.00	15,000	0.00
<b>TOTAL - EE</b>	<b>1,037</b>	<b>0.00</b>	<b>30,000</b>	<b>0.00</b>	<b>30,000</b>	<b>0.00</b>	<b>30,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,037</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$1,037</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>CORE</b>								
PERSONAL SERVICES								
STATE FACILITY MAINT & OPERAT	18,218,191	507.22	19,864,092	516.00	19,864,092	524.00	18,685,799	498.00
TOTAL - PS	18,218,191	507.22	19,864,092	516.00	19,864,092	524.00	18,685,799	498.00
EXPENSE & EQUIPMENT								
STATE FACILITY MAINT & OPERAT	64,530,715	0.00	65,234,908	0.00	65,234,908	0.00	64,259,908	0.00
TOTAL - EE	64,530,715	0.00	65,234,908	0.00	65,234,908	0.00	64,259,908	0.00
PROGRAM-SPECIFIC								
STATE FACILITY MAINT & OPERAT	205,313	0.00	208,000	0.00	208,000	0.00	208,000	0.00
TOTAL - PD	205,313	0.00	208,000	0.00	208,000	0.00	208,000	0.00
<b>TOTAL</b>	<b>82,954,219</b>	<b>507.22</b>	<b>85,307,000</b>	<b>516.00</b>	<b>85,307,000</b>	<b>524.00</b>	<b>83,153,707</b>	<b>498.00</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
STATE FACILITY MAINT & OPERAT	0	0.00	0	0.00	0	0.00	547,526	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	547,526	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>547,526</b>	<b>0.00</b>
<b>Fuel &amp; Utilities Rate Increase - 1300013</b>								
EXPENSE & EQUIPMENT								
STATE FACILITY MAINT & OPERAT	0	0.00	0	0.00	2,675,833	0.00	2,675,833	0.00
TOTAL - EE	0	0.00	0	0.00	2,675,833	0.00	2,675,833	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>2,675,833</b>	<b>0.00</b>	<b>2,675,833</b>	<b>0.00</b>
<b>Newly Acquired Facilities - 1300003</b>								
EXPENSE & EQUIPMENT								
STATE FACILITY MAINT & OPERAT	0	0.00	0	0.00	298,000	0.00	298,000	0.00
TOTAL - EE	0	0.00	0	0.00	298,000	0.00	298,000	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>298,000</b>	<b>0.00</b>	<b>298,000</b>	<b>0.00</b>
<b>Central Mail Services - 1300012</b>								
EXPENSE & EQUIPMENT								



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>Central Mail Services - 1300012</b>								
EXPENSE & EQUIPMENT								
STATE FACILITY MAINT & OPERAT	0	0.00	0	0.00	5,504	0.00	5,504	0.00
TOTAL - EE	0	0.00	0	0.00	5,504	0.00	5,504	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>5,504</b>	<b>0.00</b>	<b>5,504</b>	<b>0.00</b>
<b>Addl Institution Consolidation - 1300022</b>								
PERSONAL SERVICES								
STATE FACILITY MAINT & OPERAT	0	0.00	0	0.00	266,793	0.00	266,793	0.00
TOTAL - PS	0	0.00	0	0.00	266,793	0.00	266,793	0.00
EXPENSE & EQUIPMENT								
STATE FACILITY MAINT & OPERAT	0	0.00	0	0.00	1,517,222	0.00	1,517,222	0.00
TOTAL - EE	0	0.00	0	0.00	1,517,222	0.00	1,517,222	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1,784,015</b>	<b>0.00</b>	<b>1,784,015</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$82,954,219</b>	<b>507.22</b>	<b>\$85,307,000</b>	<b>516.00</b>	<b>\$90,070,352</b>	<b>524.00</b>	<b>\$88,464,585</b>	<b>498.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	Asset Management		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	19,864,092	19,864,092
EE	0	0	65,234,908	65,234,908
PSD	0	0	208,000	208,000
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>85,307,000</b>	<b>85,307,000</b>

<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>524.00</b>	<b>524.00</b>
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<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>9,371,879</b>	<b>9,371,879</b>
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	18,685,799	18,685,799
EE	0	0	64,259,908	64,259,908
PSD	0	0	208,000	208,000
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>83,153,707</b>	<b>83,153,707</b>

<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>498.00</b>	<b>498.00</b>
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<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>8,815,960</b>	<b>8,815,960</b>
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: State Facility Maintenance & Operation (0501)

Other Funds: State Facility Maintenance & Operation (0501)

**2. CORE DESCRIPTION**

Since the merger of Facilities Management and Design and Construction by the Governor (Executive Order 05-08) we have refocused the mission of the organization from delivering construction projects, negotiating leases and managing buildings into a new vision of asset management. By focusing on identifying and reducing of deferred maintenance, bringing to bear new technology to manage our assets, and using a full range of procurement tools to efficiently and effectively improve the condition of the state real estate portfolio we will reduce operating cost. Well maintained facilities are cheaper to operate.

DFMDC provides professional asset management services to assist state entities in meeting their facility needs for the benefit of the public. These services include: Real Estate Services, Portfolio Management, Facility Management, Project Management, Contract Management, Facility Condition Assessment, Space Management, Space Standards, Statewide Master Plan and Energy Management. The institutional consolidations of fuel & utility dollars and maintenance and repair dollars have been transferred to DFMDC in FY08. Additional institutional consolidation will be included in the FY10 budget request.

**3. PROGRAM LISTING (list programs included in this core funding)**

Asset Management

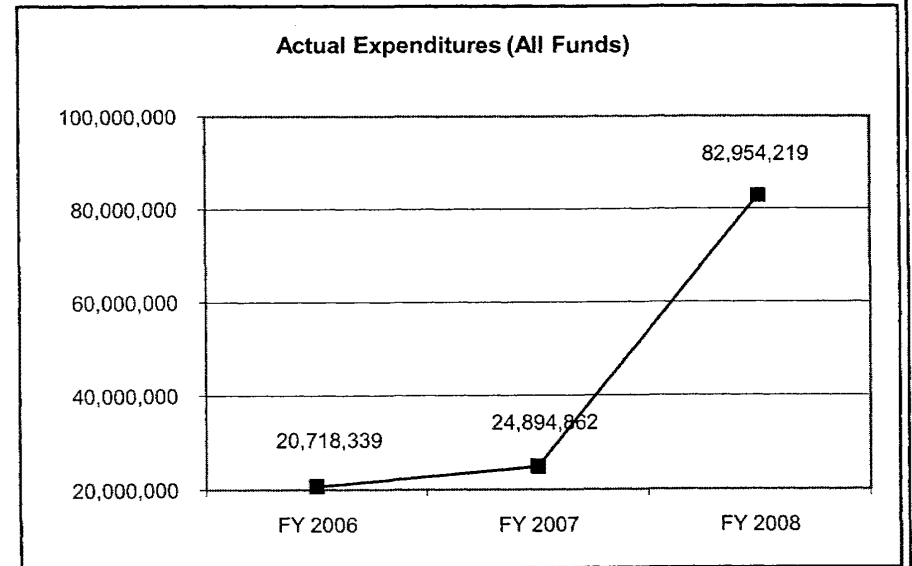
# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	Asset Management		

## **4. FINANCIAL HISTORY**

	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Current Yr.</u>
Appropriation (All Funds)	21,136,498	24,929,388	85,618,046	85,307,000
Less Reverted (All Funds)	(59,644)	0	(2,404,834)	N/A
Budget Authority (All Funds)	21,076,854	24,929,388	83,213,212	N/A
Actual Expenditures (All Funds)	20,718,339	24,894,862	82,954,219	N/A
Unexpended (All Funds)	358,515	34,526	258,993	N/A
Unexpended, by Fund:				
General Revenue	999	0	0	N/A
Federal	0	0	0	N/A
Other	357,516	34,526	258,993	N/A

(1)



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:** (1) Energy appropriation authority of \$292,336

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
ASSET MANAGEMENT

## 5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
		PS	516.00	0	0	19,864,092	19,864,092	
		EE	0.00	0	0	65,234,908	65,234,908	
		PD	0.00	0	0	208,000	208,000	
		<b>Total</b>	<b>516.00</b>	<b>0</b>	<b>0</b>	<b>85,307,000</b>	<b>85,307,000</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Transfer In	1726 2605	PS	8.00	0	0	0	0	0 From DOC for Chillicothe R&D and new CSCs
<b>NET DEPARTMENT CHANGES</b>			<b>8.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		PS	524.00	0	0	19,864,092	19,864,092	
		EE	0.00	0	0	65,234,908	65,234,908	
		PD	0.00	0	0	208,000	208,000	
		<b>Total</b>	<b>524.00</b>	<b>0</b>	<b>0</b>	<b>85,307,000</b>	<b>85,307,000</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>								
Core Reduction	3188 2605	PS	(26.00)	0	0	(1,178,293)	(1,178,293)	
Core Reduction	3188 2148	EE	0.00	0	0	(975,000)	(975,000)	
<b>NET GOVERNOR CHANGES</b>			<b>(26.00)</b>	<b>0</b>	<b>0</b>	<b>(2,153,293)</b>	<b>(2,153,293)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
		PS	498.00	0	0	18,685,799	18,685,799	
		EE	0.00	0	0	64,259,908	64,259,908	
		PD	0.00	0	0	208,000	208,000	
		<b>Total</b>	<b>498.00</b>	<b>0</b>	<b>0</b>	<b>83,153,707</b>	<b>83,153,707</b>	

## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 31041	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> FMDC Asset Management	<b>DIVISION:</b> Facilities Management, Design and Construction

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

<b>DEPARTMENT REQUEST</b>
Continued PS/EE flexibility of 25% would allow the Division of Facilities Management, Design and Construction's ability to adjust funding to match varying asset management needs and costs, especially with the institutional management consolidation of fuel & utility dollars and maintenance & repair dollars statewide. Other Funds: State Facility Maintenance and Operations Fund (0501)

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$500,000	\$0.00	25% flexibility between PS and EE

**3. Please explain how flexibility was used in the prior and/or current years.**

<b>PRIOR YEAR EXPLAIN ACTUAL USE</b>	<b>CURRENT YEAR EXPLAIN PLANNED USE</b>
Flexibility used to pay on energy saving ESCO project at South Central Correction Center.	Flexibility may be used to redirect PS/E&E to efficiently conduct asset management needs and cost.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>CORE</b>								
SR OFC SUPPORT ASST (CLERICAL)	40,275	1.65	49,947	2.00	25,380	1.00	25,380	1.00
ADMIN OFFICE SUPPORT ASSISTANT	85,243	2.80	94,149	3.00	91,680	3.00	91,680	3.00
OFFICE SUPPORT ASST (KEYBRD)	124,698	5.52	163,313	7.00	119,376	5.00	119,376	5.00
SR OFC SUPPORT ASST (KEYBRD)	384,825	15.02	429,180	16.00	466,735	17.00	466,735	17.00
STOREKEEPER I	51,556	2.02	52,629	2.00	52,632	2.00	52,632	2.00
STOREKEEPER II	55,394	1.97	57,956	2.00	60,204	2.00	60,204	2.00
SUPPLY MANAGER I	66,004	2.00	68,067	2.00	68,064	2.00	68,064	2.00
SUPPLY MANAGER II	35,501	1.00	36,610	1.00	36,612	1.00	36,612	1.00
STATE LEASING COOR	250,865	5.00	257,718	5.00	260,628	5.00	260,628	5.00
ACCOUNT CLERK II	116,557	4.62	135,684	5.00	164,327	6.00	164,327	6.00
ACCOUNTANT I	189,259	6.45	217,928	7.00	294,984	9.00	294,984	9.00
ACCOUNTANT II	127,753	3.09	136,479	3.00	183,240	4.00	183,240	4.00
PERSONNEL OFCR I	32,377	0.63	0	0.00	53,296	1.00	53,296	1.00
EXECUTIVE I	33,333	1.13	30,628	1.00	42,468	1.00	42,468	1.00
EXECUTIVE II	101,618	2.42	90,295	2.00	85,152	2.00	85,152	2.00
BUILDING MGR I	41,207	1.10	1,106	0.00	0	0.00	0	0.00
BUILDING MGR II	42,033	1.00	43,347	1.00	43,344	1.00	43,344	1.00
TELECOMMUN TECH II	32,791	1.01	34,864	1.00	33,420	1.00	0	0.00
TELECOMMUN ANAL IV	45,749	1.00	47,178	1.00	47,184	1.00	0	0.00
HORTICULTURIST	37,527	1.00	38,699	1.00	38,700	1.00	38,700	1.00
CUSTODIAL WORKER I	38,498	2.00	39,700	2.00	39,696	2.00	39,696	2.00
CUSTODIAL WORKER II	22,365	1.00	23,064	1.00	23,064	1.00	23,064	1.00
CUSTODIAL WORK SPV	71,557	3.00	49,588	2.00	77,256	3.00	77,256	3.00
HOUSEKEEPER I	80,464	2.93	112,563	4.00	85,836	3.00	57,240	3.00
HOUSEKEEPER II	64,594	2.01	66,287	2.00	66,288	2.00	66,288	2.00
ENVIRONMENTAL SPEC IV	0	0.00	61,615	1.00	0	0.00	0	0.00
CAPITAL IMPROVEMENTS SPEC I	24,957	0.67	0	0.00	0	0.00	0	0.00
CAPITAL IMPROVEMENTS SPEC II	71,616	1.67	96,161	2.00	86,688	2.00	86,688	2.00
CONTRACT SPEC I (OFC OF ADM)	33,445	1.00	34,645	1.00	40,644	1.00	40,644	1.00
CONTRACT SPEC II (OFC OF ADM)	102,884	2.25	136,479	3.00	215,356	4.00	215,356	4.00
TECHNICAL ASSISTANT III	0	0.00	0	0.00	34,032	1.00	34,032	1.00
TECHNICAL ASSISTANT IV	44,735	1.12	40,207	1.00	87,240	2.00	45,528	1.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>CORE</b>								
DESIGN ENGR III	280,071	4.13	284,563	4.00	284,580	4.00	284,580	4.00
ARCHITECT II	56,116	1.00	57,870	1.00	57,864	1.00	57,864	1.00
DESIGNER I	33,595	1.00	34,645	1.00	34,644	1.00	34,644	1.00
DESIGNER II	82,616	2.00	170,783	4.00	85,188	2.00	85,188	2.00
DESIGNER III	38,156	0.71	53,927	1.00	55,548	1.00	0	0.00
LABORER I	137,430	6.93	158,529	7.25	126,612	6.00	126,612	6.00
LABORER II	118,510	5.01	103,543	4.00	79,092	3.00	79,092	3.00
LABOR SPV	64,236	2.29	62,645	2.00	59,472	2.00	59,472	2.00
GROUNDSKEEPER I	45,176	1.99	46,844	2.00	46,848	2.00	46,848	2.00
MAINTENANCE WORKER I	221,235	8.71	164,573	6.00	108,420	4.00	108,420	4.00
MAINTENANCE WORKER II	937,160	31.91	941,693	30.00	1,004,935	32.00	1,004,935	32.00
MAINTENANCE SPV I	770,116	22.50	892,483	24.00	878,783	26.00	878,783	26.00
MAINTENANCE SPV II	443,437	11.52	534,125	13.00	537,060	14.00	492,840	13.00
LOCKSMITH	66,010	2.05	67,741	2.00	68,640	2.00	68,640	2.00
REFRIGERATION MECHANIC I	163,120	5.19	201,752	6.00	177,336	5.00	177,336	5.00
REFRIGERATION MECHANIC II	308,031	8.60	331,257	9.00	336,739	9.00	336,739	9.00
BUILDING CONSTRUCTION WKR II	86,691	2.64	102,778	3.00	112,830	3.00	112,830	3.00
BUILDING CONSTRUCTION SPV	26,193	0.75	35,955	1.00	38,700	1.00	38,700	1.00
HEAVY EQUIPMENT MECHANIC	64,278	2.00	67,574	2.00	66,288	2.00	66,288	2.00
HEAVY EQUIPMENT SPV	38,052	1.01	38,699	1.00	40,973	1.00	40,973	1.00
PARK MAINTENANCE WKR I	44,234	2.01	46,391	2.00	45,360	2.00	45,360	2.00
PARK MAINTENANCE WKR II	99,634	4.05	103,560	4.00	134,040	5.00	134,040	5.00
PARK MAINTENANCE WKR III	29,269	1.00	30,097	1.00	31,716	1.00	31,716	1.00
CARPENTER	155,835	4.76	219,855	6.00	174,816	5.00	174,816	5.00
ELECTRICIAN	228,997	7.38	265,296	8.00	265,428	8.00	265,428	8.00
PAINTER	99,395	2.90	118,102	3.00	114,456	3.00	79,140	2.00
PLUMBER	92,424	3.09	92,927	3.00	96,576	3.00	96,576	3.00
POWER PLANT MECHANIC	436,040	14.58	466,577	15.00	445,612	14.00	22,060	0.00
ELECTRONICS TECH	97,848	2.84	109,357	3.00	105,529	3.00	105,529	3.00
BOILER OPERATOR	973,305	36.86	1,074,162	39.00	1,124,232	40.00	1,124,232	40.00
STATIONARY ENGR	2,990,053	92.15	3,286,143	96.00	3,449,135	103.00	3,449,135	103.00
HVAC INSTRUMENT CONTROLS TECH	133,545	4.13	175,393	5.00	167,892	5.00	167,892	5.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>CORE</b>								
PLANT MAINTENANCE ENGR I	797,339	21.20	841,846	21.00	819,684	22.00	780,984	21.00
PLANT MAINTENANCE ENGR II	748,791	18.21	931,491	22.00	899,476	21.00	854,416	21.00
PLANT MAINTENANCE ENGR III	951,951	20.52	1,039,284	22.00	1,097,796	23.00	1,047,720	23.00
CONSTRUCTION INSPECTOR	184,966	4.25	93,157	2.00	143,880	3.00	143,880	3.00
CONSTRUCTION INSPECTOR SUPV	67,218	1.46	48,080	1.00	94,068	2.00	94,068	2.00
FACILITY ASSESSOR I	104,723	2.17	146,973	3.00	103,368	2.00	50,076	1.00
FACILITY ASSESSOR II	202,492	3.69	170,049	3.00	378,125	6.00	323,765	5.00
DESIGN/DEVELOP/SURVEY MGR B1	127,573	2.35	117,741	2.00	122,063	2.00	122,063	2.00
DESIGN/DEVELOP/SURVEY MGR B2	343,941	5.77	386,312	6.00	314,398	5.00	314,398	5.00
DESIGN/DEVELOP/SURVEY MGR B3	376,161	5.21	368,377	5.00	300,912	4.00	300,912	4.00
FACILITIES OPERATIONS MGR B1	481,105	9.00	545,737	10.00	540,108	10.00	540,108	10.00
FACILITIES OPERATIONS MGR B2	568,981	9.50	670,274	11.00	691,901	11.00	572,414	9.00
FACILITIES OPERATIONS MGR B3	288,817	4.03	296,010	4.00	296,001	4.00	296,001	4.00
FISCAL & ADMINISTRATIVE MGR B1	61,069	1.00	62,949	1.00	62,954	1.00	62,954	1.00
FISCAL & ADMINISTRATIVE MGR B2	135,090	2.46	154,772	3.00	201,327	3.00	132,333	2.00
FISCAL & ADMINISTRATIVE MGR B3	62,525	1.00	63,654	1.00	71,496	1.00	71,496	1.00
OFFICE OF ADMINISTRATION MGR 3	0	0.00	62,949	1.00	0	0.00	0	0.00
DIVISION DIRECTOR	102,901	1.11	101,574	1.00	101,574	1.00	101,574	1.00
DESIGNATED PRINCIPAL ASST DIV	102,772	2.04	121,870	2.00	0	0.00	0	0.00
CLERK	22,354	0.97	0	0.00	0	0.00	0	0.00
ACCOUNT CLERK	11,927	0.52	0	0.00	0	0.00	0	0.00
ACCOUNTANT	10,437	0.36	0	0.00	0	0.00	0	0.00
MISCELLANEOUS TECHNICAL	68,127	2.45	62,597	0.75	49,124	0.58	49,124	0.58
MISCELLANEOUS PROFESSIONAL	46,888	0.75	292,142	0.00	76,762	0.00	37,986	0.00
INSPECTOR	6,878	0.17	0	0.00	0	0.00	0	0.00
SPECIAL ASST OFFICIAL & ADMSTR	88,115	1.16	75,285	1.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	157,364	2.82	169,913	3.00	130,758	2.00	130,758	2.00
SPECIAL ASST OFFICE & CLERICAL	41,992	1.10	0	0.00	0	0.00	0	0.00
SPECIAL ASST SERVICE MAINT	47,269	1.00	48,749	1.00	48,747	1.00	48,747	1.00
LABORER	6,175	0.38	0	0.00	0	0.00	0	0.00
MAINTENANCE WORKER	4,288	0.16	0	0.00	0	0.00	0	0.00
SKILLED TRADESMAN	13,496	0.33	0	0.00	40,700	0.42	40,700	0.42



# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>CORE</b>								
PLANT ENGINEER	16,615	0.31	0	0.00	0	0.00	0	0.00
UCP PENDING CLASSIFICATION - 2	33,272	1.00	0	0.00	0	0.00	0	0.00
UCP PENDING CLASSIFICATION - 1	72,711	2.00	0	0.00	0	0.00	0	0.00
UCP PENDING CLASSIFICATION - 0	51,380	1.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	6,382	0.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>18,218,191</b>	<b>507.22</b>	<b>19,864,092</b>	<b>516.00</b>	<b>19,864,092</b>	<b>524.00</b>	<b>18,685,799</b>	<b>498.00</b>
TRAVEL, IN-STATE	186,853	0.00	203,000	0.00	180,000	0.00	180,000	0.00
TRAVEL, OUT-OF-STATE	32,750	0.00	6,000	0.00	30,000	0.00	30,000	0.00
FUEL & UTILITIES	47,130,999	0.00	47,820,945	0.00	47,820,945	0.00	46,845,945	0.00
SUPPLIES	5,222,182	0.00	5,973,893	0.00	5,802,863	0.00	5,802,863	0.00
PROFESSIONAL DEVELOPMENT	102,267	0.00	193,000	0.00	100,000	0.00	100,000	0.00
COMMUNICATION SERV & SUPP	193,396	0.00	309,600	0.00	200,000	0.00	200,000	0.00
PROFESSIONAL SERVICES	3,458,694	0.00	5,460,229	0.00	3,500,000	0.00	3,500,000	0.00
JANITORIAL SERVICES	3,529,857	0.00	2,800,000	0.00	3,600,000	0.00	3,600,000	0.00
M&R SERVICES	2,092,195	0.00	1,756,141	0.00	2,000,000	0.00	2,000,000	0.00
COMPUTER EQUIPMENT	31,195	0.00	100	0.00	100	0.00	100	0.00
MOTORIZED EQUIPMENT	584,958	0.00	45,000	0.00	130,000	0.00	130,000	0.00
OFFICE EQUIPMENT	120,588	0.00	100,000	0.00	120,000	0.00	120,000	0.00
OTHER EQUIPMENT	518,080	0.00	234,000	0.00	510,000	0.00	510,000	0.00
PROPERTY & IMPROVEMENTS	303,571	0.00	210,000	0.00	300,000	0.00	300,000	0.00
REAL PROPERTY RENTALS & LEASES	600	0.00	3,000	0.00	1,000	0.00	1,000	0.00
EQUIPMENT RENTALS & LEASES	884,776	0.00	40,000	0.00	800,000	0.00	800,000	0.00
MISCELLANEOUS EXPENSES	137,754	0.00	80,000	0.00	140,000	0.00	140,000	0.00
<b>TOTAL - EE</b>	<b>64,530,715</b>	<b>0.00</b>	<b>65,234,908</b>	<b>0.00</b>	<b>65,234,908</b>	<b>0.00</b>	<b>64,259,908</b>	<b>0.00</b>
DEBT SERVICE	205,313	0.00	208,000	0.00	208,000	0.00	208,000	0.00
<b>TOTAL - PD</b>	<b>205,313</b>	<b>0.00</b>	<b>208,000</b>	<b>0.00</b>	<b>208,000</b>	<b>0.00</b>	<b>208,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$82,954,219</b>	<b>507.22</b>	<b>\$85,307,000</b>	<b>516.00</b>	<b>\$85,307,000</b>	<b>524.00</b>	<b>\$83,153,707</b>	<b>498.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$82,954,219</b>	<b>507.22</b>	<b>\$85,307,000</b>	<b>516.00</b>	<b>\$85,307,000</b>	<b>524.00</b>	<b>\$83,153,707</b>	<b>498.00</b>

### PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Facilities Management, Design and Construction

**Program is found in the following core budget(s):** Asset Management

**1. What does this program do?**

Since the merger of Facilities Management and Design and Construction by the Governor (Executive Order 05-08) we have refocused the mission of the organization from delivering construction projects, negotiating leases and managing buildings into a new vision of asset management. By focusing on identifying and reducing deferred maintenance, bringing to bear new technology to manage our assets, and using a full range of procurement tools to efficiently and effectively improve the condition of the state real estate portfolio we will reduce operating cost. Well maintained facilities are cheaper to operate.

DFMDC provides professional asset management services to assist state entities in meeting their facility needs for the benefit of the public. These services include: Real Estate Services, Portfolio Management, Facility Management, Project Management, Contract Management, Facility Condition Assessment, Space Management, Space Standards, Statewide Master Plan, and Energy Management. In FY08, institutional consolidation of fuel & utility dollars and maintenance and repair dollars were transferred to FMDC. Additional institutional consolidation will be included in the FY10 budget request.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Missouri Revised Statutes, Chapter 8, Section 8.120, Division of Design and Construction Created - Duties  
 Missouri Revised Statutes, Chapter 8, Section 8.110, Division of Facilities Management Created - Duties  
 Missouri Revised Statutes, Chapter 34.030, Leasing

**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

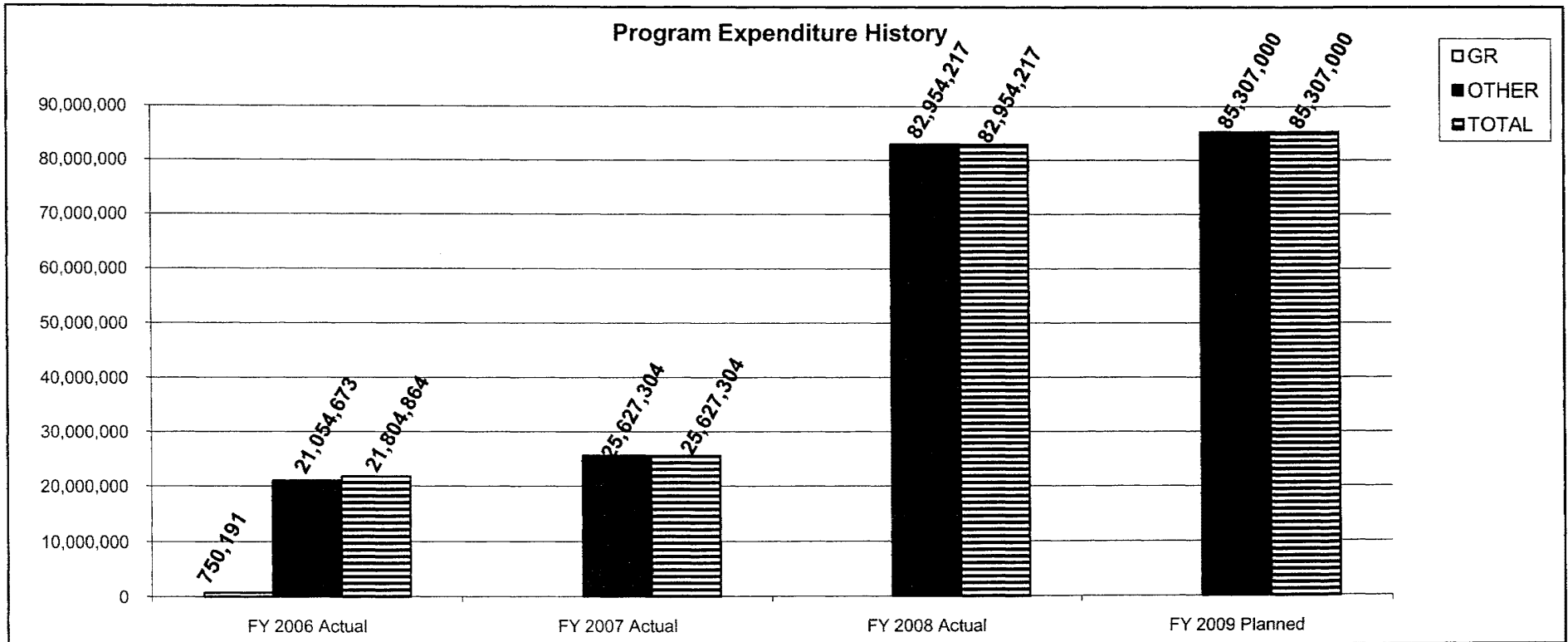
## PROGRAM DESCRIPTION

Department Office of Administration

Program Name Facilities Management, Design and Construction

Program is found in the following core budget(s): Asset Management

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

State Facility Maintenance and Operation Fund (0501)

## PROGRAM DESCRIPTION

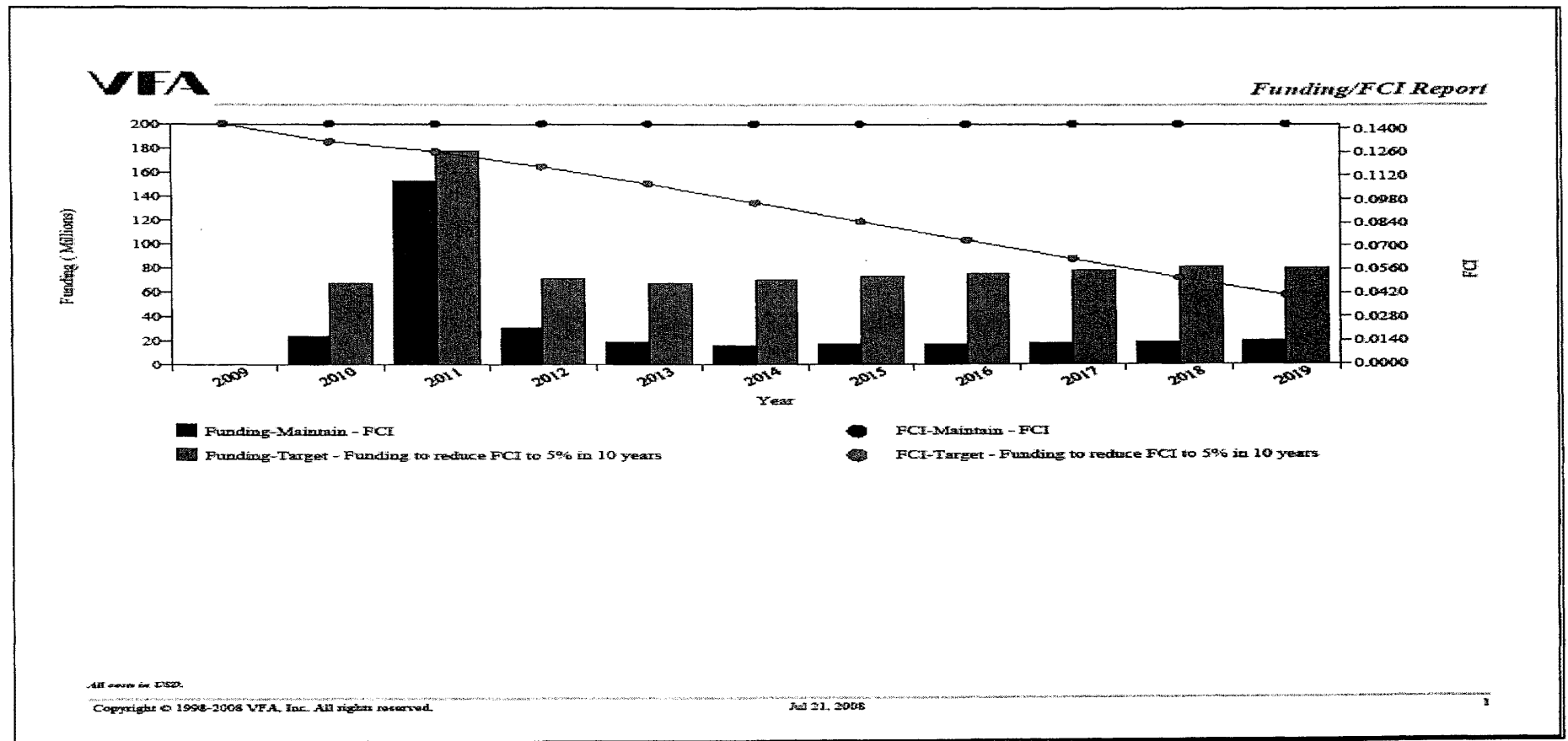
Department Office of Administration

Program Name Facilities Management, Design and Construction

Program is found in the following core budget(s): Asset Management

7a. Provide an effectiveness measure.

DFMDC manages a Facilities Condition Assessment (FCA) program to measure the condition of state facilities. This standardized methodology provides the foundation for making cost effective capital decisions. Chart based on assessed departments statewide.



## PROGRAM DESCRIPTION

**Department** Office of Administration

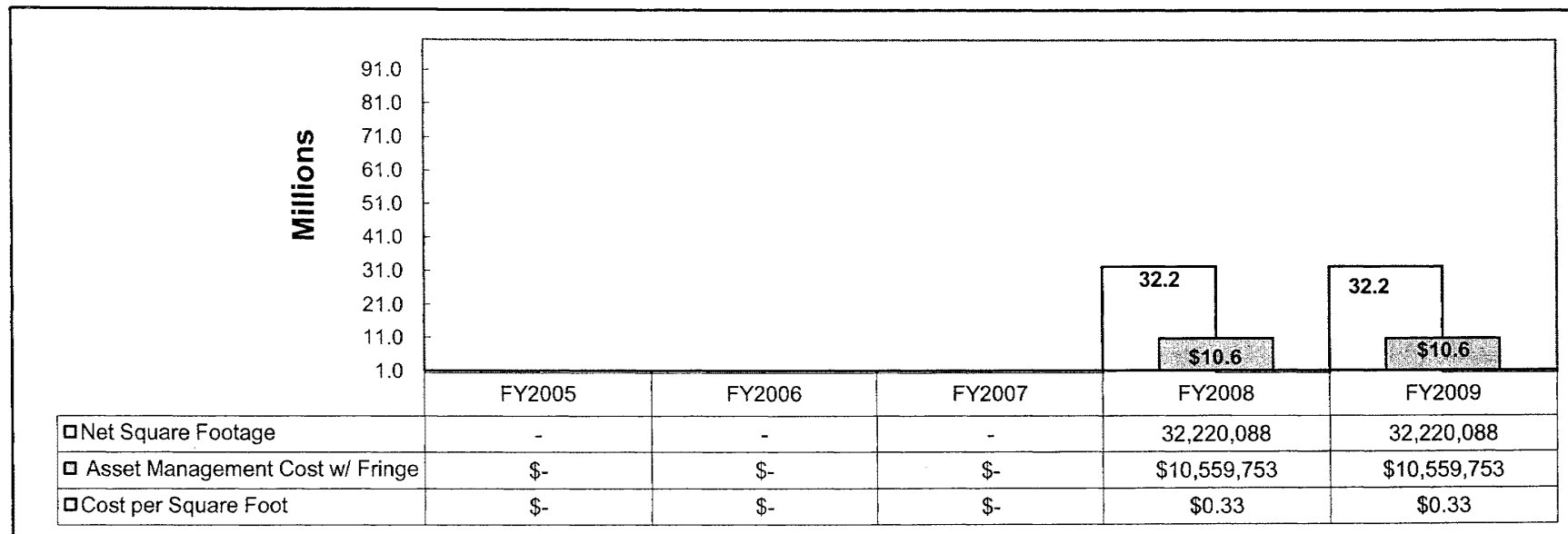
**Program Name** Facilities Management, Design and Construction

**Program is found in the following core budget(s):** Asset Management

**7b. Provide an efficiency measure.**

Division of Facilities Management, Design and Construction asset management cost per square foot.

(New measure in FY09 includes FY08 consolidation of institutional facilities)



**7c. Provide the number of clients/individuals served, if applicable.**

DFMDC provides professional services to assist state entities in meeting their facility needs for the benefit of the public.

The mission is to provide a superior workplace environment for state occupants and their visitors and protect the State's investments in property assets. The goal is to provide agencies with the information and resources that will support their development of high-performance workplaces--workplaces that will meet agencies' business needs and can be readily adapted to changing work practices and strategies.

**7d. Provide a customer satisfaction measure, if available.**

Developing a new web-based survey in FY09 to chart the services from Facilities Operations' Customer grades for Conference Center, Building Managers Office, Maintenance and Housekeeping. Results are based on grade point averages with 4.0 being the best.

**NEW DECISION ITEM**  
**RANK:** 6 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041
<b>Division</b>	Facilities Management, Design and Construction		
<b>DI Name</b>	FMDC Fuel and Utilities Increase	<b>DI#</b>	1300013

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	2,675,833	2,675,833
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2,675,833</b>	<b>2,675,833</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: 0501-State Facility Maintenance and Operation Fund

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	2,675,833	2,675,833
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2,675,833</b>	<b>2,675,833</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: 0501-State Facility Maintenance and Operation Fund

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input checked="" type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

In Fiscal Year 2008, the Division of Facilities Management, Design and Construction (FMDC) consolidated the fuel & utilities budgets from the following agencies: Corrections, Mental Health, Department of Elementary and Secondary Education, State Highway Patrol, Veterans Commission, Social Services, Agriculture and Revenue. The result of this consolidation produced \$3,000,000 in core cuts due to in-house operational initiatives.

This FY10 decision item seeks additional funding for utilities for FY10 projected expenditures covering 20.9M square feet and over 900 accounts. Prices have been steadily increasing at a rate greater than expected over the past year. Not being able to determine the actual future market of utilities, an assumption must be made that the increased trends will continue. Utilities for these facilities are supported by various cost allocation plans in HB13 that is transferred to 0501-State Facility Maintenance and Operation Fund for expenditures in HB5.

**NEW DECISION ITEM**

**RANK:** 6 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041
<b>Division</b>	Facilities Management, Design and Construction		
<b>DI Name</b>	FMDC Fuel and Utilities Increase	<b>DI#</b>	1300013

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Based on the current energy situation, it appears core funding appropriated for FY09 to support Facilities Management, Design and Construction facilities will be inadequate in FY10. This budgeted rate is based on a 3.5% increase across the various types of services for state-owned and institutional facilities. Funding will be split between General Revenue, Federal and Other Funds in HB13.

**FMDC - FUEL & UTILITIES**

						3.5%			3.5%	
Object Desc	Sub Object	Sub Object Desc	FY08 YTD EXP	BULK GAS PURCHASED IN FY07 FOR FY08 USAGE	TOTAL F&U NEED	INCREASE FOR FY09	Projected Cost for FY09		INCREASE FOR FY10	Projected Cost for FY10
ELECTRICITY			\$ 22,099,068		\$ 22,099,068	\$ 773,467	\$ 22,872,535		\$ 800,539	\$ 23,673,074
WATER & SEWAGE			\$ 411,680			\$ -	\$ -		\$ -	\$ -
WATER & SEWAGE	1	STEAM	\$ 120,540			\$ -	\$ -		\$ -	\$ -
WATER & SEWAGE	2	WATER	\$ 4,382,732			\$ -	\$ -		\$ -	\$ -
WATER & SEWAGE	3	SEWER	\$ 4,706,612		\$ 9,621,564	\$ 336,755	\$ 9,958,319		\$ 348,541	\$ 10,306,860
NATURAL GAS			\$ 14,204,157	\$ 1,300,000	\$ 15,504,157	\$ 542,645	\$ 16,046,802		\$ 561,638	\$ 16,608,440
PROPANE			\$ 881,180		\$ 881,180	\$ 30,841	\$ 912,022		\$ 31,921	\$ 943,942
FUEL OIL			\$ 298,946		\$ 298,946	\$ 10,463	\$ 309,409		\$ 10,829	\$ 320,239
OTHER F&U			\$ 26,084		\$ 26,084	\$ 913	\$ 26,997		\$ 945	\$ 27,942
			\$ 47,130,999		\$ 48,430,999	\$ 1,695,085	\$ 50,126,084		\$ 1,754,413	\$ 51,880,497

FY09-180-BOBC BUDGETED FUEL AND UTILITIES \$ 47,820,945  
(\$2,305,139)

\$ 47,820,945  
(\$4,059,552)

HB-13 Fund Split  
 GR 1,779,529  
 FED 222,794  
 Other 673,509  
2,675,832

No ESCO Savings in FY09

ESCO Savings 1,383,719  
(\$2,675,833)

FY09 SUPPLEMENTAL REQUEST  
\$ 2,305,139

**NEW DI REQUEST for FY10**  
\$ 2,675,833

ESCO estimated savings are from the two Biomass boilers projects at the South Central and Southeast Correction Centers were all of their heating and hot water needs from the Biomass plants. Additional estimated savings are from the Algoa/JCCC Landfill gas project

## NEW DECISION ITEM

RANK: 6 OF 27

Department	Office of Administration		Budget Unit 31041							
Division	Facilities Management, Design and Construction									
DI Name	FMDC Fuel and Utilities Increase		DI# 1300013							
	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS	
Budget Object Class/Job Class										
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0	
180 - Fuel and Utilities					2,675,833		2,675,833			
Total EE	0		0		2,675,833		2,675,833		0	
Program Distributions							0			
Total PSD	0		0		0		0		0	
Transfers										
Total TRF	0		0		0		0		0	
Grand Total	0	0.0	0	0.0	2,675,833	0.0	2,675,833	0.0	0	



**NEW DECISION ITEM**  
**RANK:** 6 **OF** 27

Department	Office of Administration			Budget Unit		31041			
Division	Facilities Management, Design and Construction								
DI Name	FMDC Fuel and Utilities Increase			DI# 1300013					
	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec
	GR	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
180 - Fuel and Utilities					2,675,833		2,675,833		
Total EE	0		0		2,675,833		2,675,833		0
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	2,675,833	0.0	2,675,833	0.0	0

**NEW DECISION ITEM**  
**RANK:** 6 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041
<b>Division</b>	Facilities Management, Design and Construction		
<b>DI Name</b>	FMDC Fuel and Utilities Increase	<b>DI#</b>	1300013

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

Failure to fund these utilities will inhibit facilities operation, or cause shortages in other funded areas.

**6b. Provide an efficiency measure.**

FMDC has an automated energy management operational and energy information portal, which allows for diagnostics of operations; the backbone to real energy management.

**6c. Provide the number of clients/individuals served, if applicable.**

DFMDC provides professional services to assist state entities in meeting their facility needs for the benefit of the public.

**6d. Provide a customer satisfaction measure, if**

N/A

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

- Implementation of automated energy management system.
- Future implementation of automated utility consumption data.
- Thermography - to help identify and locate energy losses through thermograph equipment.
- Long-term commitment to renewable energy sources – biomass boilers, landfill gas and solar wind research.

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
Fuel & Utilities Rate Increase - 1300013								
FUEL & UTILITIES	0	0.00	0	0.00	2,675,833	0.00	2,675,833	0.00
TOTAL - EE	0	0.00	0	0.00	2,675,833	0.00	2,675,833	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$2,675,833	0.00	\$2,675,833	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$2,675,833	0.00	\$2,675,833	0.00

## NEW DECISION ITEM

RANK: 26 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041
<b>Division</b>	Facilities Management, Design and Construction		
<b>DI Name</b>	Newly Acquired Facilities	<b>DI#</b>	1300003

## 1. AMOUNT OF REQUEST

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	298,000	298,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>298,000</b>	<b>298,000</b>

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance and Operations Fund (0501)

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	298,000	298,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>298,000</b>	<b>298,000</b>

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance and Operations Fund (0501)

Notes:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input checked="" type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

This Decision Item provides SFMOF appropriation authority in HB5 for maintenance and fuel & utilities expenses for the newly acquired SHP Crime Labs in Springfield and Carthage.

This will require expense and equipment funding for the Division of Facilities Management, Design and Construction to provide asset management services to the facilities.

**NEW DECISION ITEM**

RANK: 26 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041
<b>Division</b>	Facilities Management, Design and Construction		
<b>DI Name</b>	Newly Acquired Facilities	<b>DI#</b>	1300003

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

This is the increase in appropriation authority in HB 5 for the operational F&U and EE. Partial funding is already in HB13 for the Crime Labs of \$221,250 and a request for additional amount of \$46,050 Highway Funds and \$30,700 General Revenue funds will be in HB13 to complete the funding source.

PS/E&E/F&U were identified for the sites listed below:

Springfield Crime Lab - 30,000 sq ft X \$5.96 = \$178,800

Carthage Crime Lab - 20,000 sq ft X \$5.96 = \$119,200

Total need for Crime Labs = \$298,000

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
180 - Fuel and Utilities					223,000		223,000		
430 - Maintenance and Repair Services					75,000		75,000		
<b>Total EE</b>	0		0		298,000		298,000		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	298,000	0.0	298,000	0.0	0

## NEW DECISION ITEM

RANK: 26 OF 27

Department	Office of Administration		Budget Unit		31041					
Division	Facilities Management, Design and Construction									
DI Name	Newly Acquired Facilities		DI#		1300003					

**NEW DECISION ITEM**  
**RANK:** 26 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>31041</u>
<b>Division</b>	Facilities Management, Design and Construction		
<b>DI Name</b>	Newly Acquired Facilities	<b>DI#</b>	1300003

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

See Performance Measures identified in DFMD C  
Program Description.

**6b. Provide an efficiency measure.**

See Performance Measures identified  
in DFMD C Program Description.

**6c. Provide the number of clients/individuals served, if applicable.**

See Performance Measures identified in DFMD C  
Program Description.

**6d. Provide a customer satisfaction measure, if available.**

See Performance Measures identified  
in DFMD C Program Description.

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

See Performance Measures identified in DFMD C Program Description.

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
Newly Acquired Facilities - 1300003								
FUEL & UTILITIES	0	0.00	0	0.00	223,000	0.00	223,000	0.00
M&R SERVICES	0	0.00	0	0.00	75,000	0.00	75,000	0.00
TOTAL - EE	0	0.00	0	0.00	298,000	0.00	298,000	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$298,000	0.00	\$298,000	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$298,000	0.00	\$298,000	0.00



**NEW DECISION ITEM**  
**RANK:** 26 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041
<b>Division</b>	Facilities Management, Design and Construction		
<b>DI Name</b>	Mail Services Reallocation	<b>DI#</b>	1300012

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	5,504	5,504
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>5,504</b>	<b>5,504</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: State Facility Maintenance & Operation (0501)

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	5,504	5,504
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>5,504</b>	<b>5,504</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: State Facility Maintenance & Operation (0501)

Notes:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: Reallocation appropriation authority	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

This request is for appropriation authority only. Dollars are being reallocated from General Services to Real Estate HB 13 to pay for these services.

Although each OA division is currently being billed for their postage costs by the Division of General Services' revolving fund appropriation, the total of all of the OA divisions' costs for mail services, such as personnel and equipment, are billed only to the Division of General Services, who has been paying for these charges from their GR E&E appropriation. To be consistent with agency mail consolidation, the Division of General Services will reallocate from their GR E&E, in the FY 2010 budget cycle, the amount of central mail services to be charged in FY 2010 to each applicable division's GR E&E appropriation.

## NEW DECISION ITEM

RANK: 26 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041
<b>Division</b>	Facilities Management, Design and Construction		
<b>DI Name</b>	Mail Services Reallocation	<b>DI#</b>	1300012

4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

The Division of General Services has calculated the amount of central mail services to be charged in FY 2010 to each OA division. For most divisions, the dollars were reallocated. Because FMDC operations are "paid" from HB 13, the dollars were reallocated to the Real Estate HB, and FMDC needs to request an NDI to receive appropriation authority from their operating fund to pay the costs for central mail services.

## 5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
Professional Services (BOBC 400)					5,504		5,504		
							0		
<b>Total EE</b>	0		0		5,504		5,504		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	5,504	0.0	5,504	0.0	0

**NEW DECISION ITEM**

**RANK:** 26 **OF** 27

Department	Office of Administration		Budget Unit		31041				
Division	Facilities Management, Design and Construction								
DI Name	Mail Services Reallocation		DI#		1300012				
	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec
	GR	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
Professional Services (BOBC 400)					5,504		5,504		
							0		
Total EE	0		0		5,504		5,504		0
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	5,504	0.0	5,504	0.0	0

**NEW DECISION ITEM**  
**RANK:** 26 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041
<b>Division</b>	Facilities Management, Design and Construction		
<b>DI Name</b>	Mail Services Reallocation	<b>DI#</b>	1300012

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

N/A

**6b. Provide an efficiency measure.**

N/A

**6c. Provide the number of clients/individuals served, if applicable.**

N/A

**6d. Provide a customer satisfaction measure, if available.**

N/A

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

N/A

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
Central Mail Services - 1300012								
PROFESSIONAL SERVICES	0	0.00	0	0.00	5,504	0.00	5,504	0.00
TOTAL - EE	0	0.00	0	0.00	5,504	0.00	5,504	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$5,504	0.00	\$5,504	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$5,504	0.00	\$5,504	0.00

## NEW DECISION ITEM

RANK: 26 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041
<b>Division</b>	Facilities Management, Design and Construction		
<b>DI Name</b>	Additional Institutional Consolidation	<b>DI#</b>	1300022

## 1. AMOUNT OF REQUEST

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	266,793	266,793
EE	0	0	1,517,222	1,517,222
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1,784,015</b>	<b>1,784,015</b>

FTE	0.00	0.00	0.00	0.00
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Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance and Operations Fund (0501)

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	266,793	266,793
EE	0	0	1,517,222	1,517,222
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1,784,015</b>	<b>1,784,015</b>

FTE	0.00	0.00	0.00	0.00
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Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance and Operations Fund (0501)

Notes:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input checked="" type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

This decision item provides appropriation authority from the facility management operations fund (SFMOF) for additional personal service (PS), fuel and utilities, and other expense and equipment (EE) for the new Chillicothe R & D Center and the new Department of Corrections Community Service Centers (CSCs) in Poplar Bluff and Fulton. It also includes appropriation authority for fuel and utilities for Veterans Commission cemeteries, Department of Economic Development-Tourism welcome centers, and the Department of Agriculture-State Fair. This authority will allow the Division of Facilities Management, Design and Construction to provide facility management support to the appropriate institutions.

The funds to support this item will be transferred from the respective agencies' operating budgets into the Real Estate budget (House Bill 13), and the FTEs will be transferred from the respective agencies' operating budgets into FMDC's Asset Management appropriation in House Bill 5.

**NEW DECISION ITEM**

RANK: 26 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041
<b>Division</b>	Facilities Management, Design and Construction		
<b>DI Name</b>	Additional Institutional Consolidation	<b>DI#</b>	1300022

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The Department of Corrections requested the operational needs for the new Chillicothe R & D Center and CSCs in FY09, and the amounts that are identified as maintenance-related PS, fuel and utilities, and E&E will be transferred to the Real Estate budget (House Bill 13) in FY10. The FTE will be transferred to the Asset Management core in HB 5.

The Veterans Commission, DED, and DOA did not transfer the fuel and utility funds during the previous consolidation.

This entire decision item is an increase in appropriation authority only, in HB5, from where FMDC provides the operational FTE and EE funded from the "operational rent" charged to HB13. It does not represent new dollars or new FTE.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
006014 - Maintenance Supv I					61,272		61,272	0.0	
006015 - Maintenance Supv II					38,506		38,506	0.0	
006103 - Stationary Engineers					131,411		131,411	0.0	
006111 - Plant Maintenance Eng I					35,604		35,604	0.0	
<b>Total PS</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>266,793</b>	<b>0.0</b>	<b>266,793</b>	<b>0.0</b>	<b>0</b>
140 - Travel, In-State					4,000		4,000		
180 - Fuel & Utilities					1,115,745		1,115,745		
190 - Supplies					31,900		31,900		
320 - Professional Development					4,800		4,800		
340 - Comm Serv & Supp					800		800		
430 - Maintenance & Repair					359,177		359,177		
500 - Office Equipment					800		800		
					0		0		
<b>Total EE</b>	<b>0</b>		<b>0</b>		<b>1,517,222</b>		<b>1,517,222</b>		<b>0</b>
<b>Grand Total</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>1,784,015</b>	<b>0.0</b>	<b>1,784,015</b>	<b>0.0</b>	<b>0</b>

**NEW DECISION ITEM**  
**RANK:** 26 **OF** 27

Department	Office of Administration		Budget Unit		31041				
Division	Facilities Management, Design and Construction								
DI Name	Additional Institutional Consolidation		DI# 1300022						
	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec
	GR	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
							0	0.0	
006014 - Maintenance Supv I					61,272		61,272	0.0	
006015 - Maintenance Supv II					38,506		38,506	0.0	
006103 - Stationary Engineers					131,411		131,411	0.0	
006111 - Plant Maintenance Eng I					35,604		35,604	0.0	
Total PS	0	0.0	0	0.0	266,793	0.0	266,793	0.0	0
140 - Travel, In-State					4,000		4,000		
180 - Fuel & Utilities					1,115,745		1,115,745		
190 - Supplies					31,900		31,900		
320 - Professional Development					4,800		4,800		
340 - Comm Serv & Supp					800		800		
430 - Maintenance & Repair					359,177		359,177		
500 - Office Equipment					800		800		
					0		0		
Total EE	0		0		1,517,222		1,517,222		0
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	1,784,015	0.0	1,784,015	0.0	0



**NEW DECISION ITEM**  
**RANK:** 26 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>31041</u>
<b>Division</b>	Facilities Management, Design and Construction		
<b>DI Name</b>	Additional Institutional Consolidation	<b>DI#</b>	1300022

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

See Performance Measures identified in DFMD  
Program Description.

**6b. Provide an efficiency measure.**

See Performance Measures identified  
in DFMD Program Description.

**6c. Provide the number of clients/individuals served, if applicable.**

See Performance Measures identified in DFMD  
Program Description.

**6d. Provide a customer satisfaction measure, if available.**

See Performance Measures identified  
in DFMD Program Description.

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

See Performance Measures identified in DFMD Program Description.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>Addl Institution Consolidation - 1300022</b>								
MAINTENANCE SPV I	0	0.00	0	0.00	61,272	0.00	61,272	0.00
MAINTENANCE SPV II	0	0.00	0	0.00	38,506	0.00	38,506	0.00
STATIONARY ENGR	0	0.00	0	0.00	131,411	0.00	131,411	0.00
PLANT MAINTENANCE ENGR I	0	0.00	0	0.00	35,604	0.00	35,604	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>266,793</b>	<b>0.00</b>	<b>266,793</b>	<b>0.00</b>
TRAVEL, IN-STATE	0	0.00	0	0.00	4,000	0.00	4,000	0.00
FUEL & UTILITIES	0	0.00	0	0.00	1,115,745	0.00	1,115,745	0.00
SUPPLIES	0	0.00	0	0.00	31,900	0.00	31,900	0.00
PROFESSIONAL DEVELOPMENT	0	0.00	0	0.00	4,800	0.00	4,800	0.00
COMMUNICATION SERV & SUPP	0	0.00	0	0.00	800	0.00	800	0.00
M&R SERVICES	0	0.00	0	0.00	359,177	0.00	359,177	0.00
OFFICE EQUIPMENT	0	0.00	0	0.00	800	0.00	800	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1,517,222</b>	<b>0.00</b>	<b>1,517,222</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1,784,015</b>	<b>0.00</b>	<b>\$1,784,015</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1,784,015</b>	<b>0.00</b>	<b>\$1,784,015</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>ENERGY CONSERVATION</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
OA REVOLVING ADMINISTRATIVE TR	37,567,388	0.00	1	0.00	0	0.00	0	0.00	
TOTAL - EE	37,567,388	0.00	1	0.00	0	0.00	0	0.00	
<b>TOTAL</b>	<b>37,567,388</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$37,567,388</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31047
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	Energy Conservation		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

**2. CORE DESCRIPTION**

This core has been eliminated.

Energy conservation projects will be requested through the Capital Improvements (CI) budget process.

**3. PROGRAM LISTING (list programs included in this core funding)**

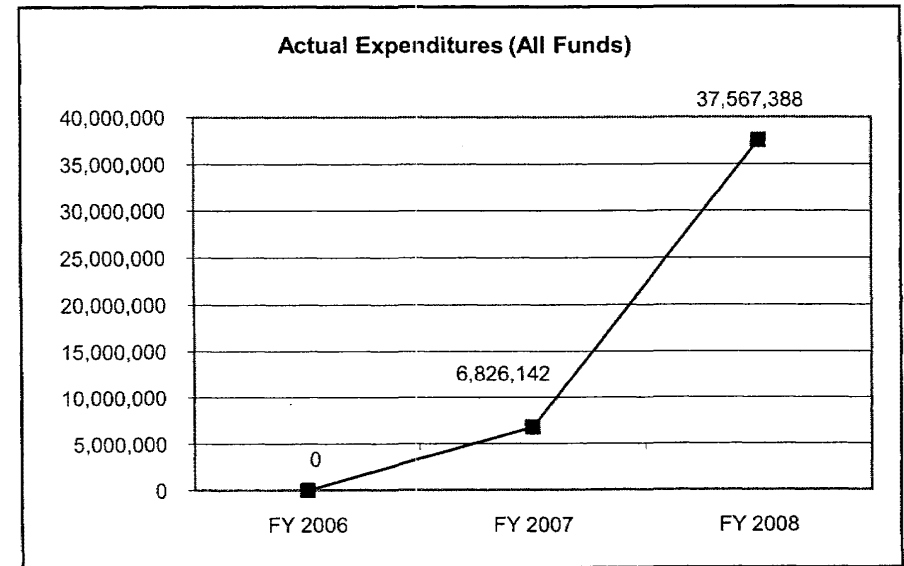
N/A

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31047
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	Energy Conservation		

## 4. FINANCIAL HISTORY

	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Current Yr.</u>
Appropriation (All Funds)	0	6,826,148	37,567,394	1 E
Less Reverted (All Funds)	0	0		N/A
Budget Authority (All Funds)	0	6,826,148	37,567,394	N/A
Actual Expenditures (All Funds)	0	6,826,142	37,567,388	N/A
Unexpended (All Funds)	0	6	6	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	6	6	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
ENERGY CONSERVATION

## 5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
		EE	0.00	0	0	1	1	
		<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Core Reduction	1735 2080	EE	0.00	0	0	(1)	(1)	Energy projects will be requested in the CI budget
<b>NET DEPARTMENT CHANGES</b>			<b>0.00</b>	<b>0</b>	<b>0</b>	<b>(1)</b>	<b>(1)</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		EE	0.00	0	0	0	0	
		<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
		EE	0.00	0	0	0	0	
		<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ENERGY CONSERVATION</b>								
<b>CORE</b>								
PROFESSIONAL SERVICES	37,567,388	0.00	1	0.00	0	0.00	0	0.00
TOTAL - EE	37,567,388	0.00	1	0.00	0	0.00	0	0.00
<b>GRAND TOTAL</b>	<b>\$37,567,388</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$37,567,388	0.00	\$1	0.00	\$0	0.00		0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>2ND STATE CAPITOL COMMISSION</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
SECOND CAPITOL COMMISSION	0	0.00	25,000	0.00	25,000	0.00	25,000	0.00
TOTAL - EE	0	0.00	25,000	0.00	25,000	0.00	25,000	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>25,000</b>	<b>0.00</b>	<b>25,000</b>	<b>0.00</b>	<b>25,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>



# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31049
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	2nd State Capitol Commission		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	25,000	25,000 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Second Capitol Commission (0745)  
Note: An "E" is requested for the other fund.

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	25,000	25,000 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Second Capitol Commission (0745)  
Note: An "E" is requested for the other fund.

## 2. CORE DESCRIPTION

This appropriation provides authority to spend gifts, bequests, grants, and donated funds in support of the work of the Second State Capitol Commission for the restoration and preservation of the Capitol Building, the promotion of the historical significance of the Capitol Building, and the improved accessibility of the Capitol Building. Established in SB 470 (2001), the legislation also established the Second Capitol Commission Fund. Any moneys received by the Commission from sources other than appropriation, including from private sources, gifts, donations and grants, are to be credited to that fund and appropriated by the General Assembly. The Commission exercises general supervision and administration of the fund. Appropriation authority is required to allow for the expenditure of any funds that may be received.

An estimated appropriation is requested to ensure the ability to expend all funds should receipts exceed the stated authority amount.

## 3. PROGRAM LISTING (list programs included in this core funding)

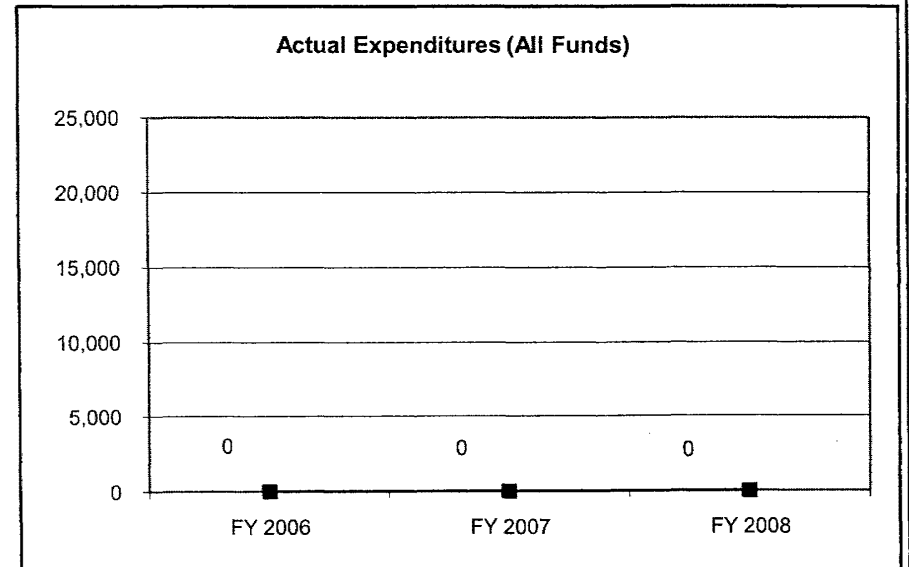
N/A

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31049
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	2nd State Capitol Commission		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	25,000	25,000	25,000	25,000 E
Less Reverted (All Funds)		0		N/A
Budget Authority (All Funds)	25,000	25,000	25,000	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	25,000	25,000	25,000	N/A
Unexpended, by Fund:				
General Revenue				N/A
Federal				N/A
Other	25,000	25,000	25,000	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION****2ND STATE CAPITOL COMMISSION**

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**5. CORE RECONCILIATION DETAIL**

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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	0	0	25,000	25,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	0	0	25,000	25,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	25,000	25,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>2ND STATE CAPITOL COMMISSION</b>								
<b>CORE</b>								
PROFESSIONAL SERVICES	0	0.00	25,000	0.00	25,000	0.00	25,000	0.00
TOTAL - EE	0	0.00	25,000	0.00	25,000	0.00	25,000	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$25,000	0.00	\$25,000	0.00	\$25,000	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FAC MGMT SERVICES</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
STATE FACILITY MAINT & OPERAT	1,194,956	0.00	708,861	0.00	708,861	0.00	708,861	0.00
TOTAL - EE	1,194,956	0.00	708,861	0.00	708,861	0.00	708,861	0.00
PROGRAM-SPECIFIC								
STATE FACILITY MAINT & OPERAT	0	0.00	10	0.00	10	0.00	10	0.00
TOTAL - PD	0	0.00	10	0.00	10	0.00	10	0.00
<b>TOTAL</b>	<b>1,194,956</b>	<b>0.00</b>	<b>708,871</b>	<b>0.00</b>	<b>708,871</b>	<b>0.00</b>	<b>708,871</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,194,956</b>	<b>0.00</b>	<b>\$708,871</b>	<b>0.00</b>	<b>\$708,871</b>	<b>0.00</b>	<b>\$708,871</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31055
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	Facilities Management Services		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request				
	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	708,861	708,861	E
PSD	0	0	10	10	
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>708,871</b>	<b>708,871</b>	

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: State Facility Maintenance and Operation (0501)  
Note: An "E" is requested for the other fund.

	FY 2010 Governor's Recommendation				
	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	708,861	708,861	E
PSD	0	0	10	10	
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>708,871</b>	<b>708,871</b>	

FTE	0.00	0.00	0.00	0.00
-----	------	------	------	------

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: State Facility Maintenance and Operation (0501)  
Note: An "E" is requested for the other fund.

**2. CORE DESCRIPTION**

This core represents revolving fund authority that allows the Division of Facilities Management, Design and Construction to make up-front payments for expenses associated with facility management, purchases of materials for facility modifications, tenant services that support agency programs, replacement, and repair costs, and other support services at state facilities when recovery is obtained from a third party. DFMDCC bills agencies for such costs via the interagency billing process.

This pass through appropriation gives DFMDCC the ability to effectively manage facilities, modification projects and other services by establishing a mechanism to make up-front purchases for materials without reducing appropriation authority for facility operating purposes. The Division also makes up-front payments for other extraordinary services agencies may require that would otherwise place an unreasonable burden on the regular operating budget of the facility.

**3. PROGRAM LISTING (list programs included in this core funding)**

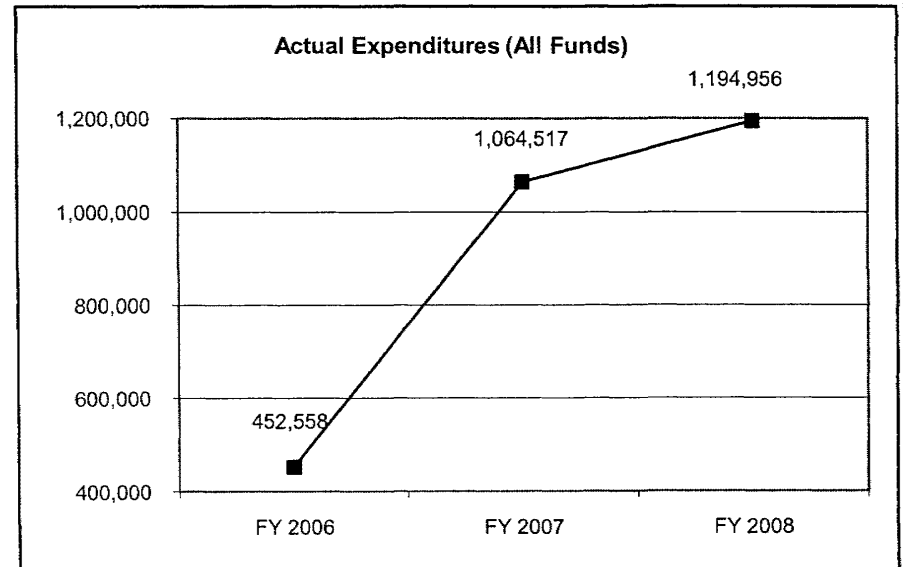
N/A

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31055
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	Facilities Management Services		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.	
Appropriation (All Funds)	708,871	1,133,871	1,564,187	708,871	E
Less Reverted (All Funds)		0		N/A	
Budget Authority (All Funds)	708,871	1,133,871	1,564,187	N/A	
Actual Expenditures (All Funds)	452,558	1,064,517	1,194,956	N/A	
Unexpended (All Funds)	256,313	69,354	369,231	N/A	
Unexpended, by Fund:					
General Revenue				N/A	
Federal				N/A	
Other	256,313	69,354	369,231	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION

FAC MGMT SERVICES

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	0	0	708,861	708,861	
	PD	0.00	0	0	10	10	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>708,871</b>	<b>708,871</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	0	0	708,861	708,861	
	PD	0.00	0	0	10	10	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>708,871</b>	<b>708,871</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	708,861	708,861	
	PD	0.00	0	0	10	10	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>708,871</b>	<b>708,871</b>	



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FAC MGMT SERVICES</b>								
<b>CORE</b>								
SUPPLIES	20,675	0.00	1,000	0.00	1,000	0.00	1,000	0.00
PROFESSIONAL SERVICES	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
M&R SERVICES	247,113	0.00	35,000	0.00	35,000	0.00	35,000	0.00
PROPERTY & IMPROVEMENTS	268,140	0.00	40,000	0.00	40,000	0.00	40,000	0.00
REBILLABLE EXPENSES	659,028	0.00	627,861	0.00	627,861	0.00	627,861	0.00
<b>TOTAL - EE</b>	<b>1,194,956</b>	<b>0.00</b>	<b>708,861</b>	<b>0.00</b>	<b>708,861</b>	<b>0.00</b>	<b>708,861</b>	<b>0.00</b>
REFUNDS	0	0.00	10	0.00	10	0.00	10	0.00
<b>TOTAL - PD</b>	<b>0</b>	<b>0.00</b>	<b>10</b>	<b>0.00</b>	<b>10</b>	<b>0.00</b>	<b>10</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,194,956</b>	<b>0.00</b>	<b>\$708,871</b>	<b>0.00</b>	<b>\$708,871</b>	<b>0.00</b>	<b>\$708,871</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$1,194,956</b>	<b>0.00</b>	<b>\$708,871</b>	<b>0.00</b>	<b>\$708,871</b>	<b>0.00</b>	<b>\$708,871</b>	<b>0.00</b>





# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>GENERAL SERVICES - OPERATING</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	852,740	21.30	905,253	22.50	905,253	22.50	859,990	21.50	
OA REVOLVING ADMINISTRATIVE TR	2,103,387	66.14	2,521,439	77.00	2,521,439	77.00	2,521,439	77.00	
TOTAL - PS	2,956,127	87.44	3,426,692	99.50	3,426,692	99.50	3,381,429	98.50	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	177,549	0.00	176,641	0.00	110,158	0.00	93,634	0.00	
OA REVOLVING ADMINISTRATIVE TR	745,945	0.00	878,266	0.00	880,402	0.00	880,402	0.00	
TOTAL - EE	923,494	0.00	1,054,907	0.00	990,560	0.00	974,036	0.00	
PROGRAM-SPECIFIC									
OA REVOLVING ADMINISTRATIVE TR	7,422	0.00	11,462	0.00	9,326	0.00	9,326	0.00	
TOTAL - PD	7,422	0.00	11,462	0.00	9,326	0.00	9,326	0.00	
<b>TOTAL</b>	<b>3,887,043</b>	<b>87.44</b>	<b>4,493,061</b>	<b>99.50</b>	<b>4,426,578</b>	<b>99.50</b>	<b>4,364,791</b>	<b>98.50</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	25,800	0.00	
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	0	0.00	75,641	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	101,441	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>101,441</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$3,887,043</b>	<b>87.44</b>	<b>\$4,493,061</b>	<b>99.50</b>	<b>\$4,426,578</b>	<b>99.50</b>	<b>\$4,466,232</b>	<b>98.50</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31113
<b>Division</b>	Division of General Services		
<b>Core -</b>	Operating		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	905,253	0	2,521,439	3,426,692
EE	110,158	0	880,402	990,560
PSD	0	0	9,326	9,326
TRF	0	0	0	0
<b>Total</b>	<b>1,015,411</b>	<b>0</b>	<b>3,411,167</b>	<b>4,426,578</b>

FTE	22.50	0.00	77.00	99.50
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<b>Est. Fringe</b>	427,098	0	1,189,615	1,616,713
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	859,990	0	2,521,439	3,381,429
EE	93,634	0	880,402	974,036
PSD	0	0	9,326	9,326
TRF	0	0	0	0
<b>Total</b>	<b>953,624</b>	<b>0</b>	<b>3,411,167</b>	<b>4,364,791</b>

FTE	21.50	0.00	77.00	98.50
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<b>Est. Fringe</b>	405,743	0	1,189,615	1,595,358
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Revolving Administrative Trust Fund (0505)

Notes:

Other Funds: Revolving Administrative Trust Fund (0505)

Notes:

**2. CORE DESCRIPTION**

Core funding to support the Division of General Services, a multi-faceted organization providing a number of essential support services to state agencies and to the Office of Administration.

State Printing provides comprehensive reproduction services including design, printing, finishing, and quick copy services. Central Mail Services advises agencies on efficient mailing practices, and provides comprehensive mailing services to most state agencies operating within the Jefferson City area. Risk Management administers the Legal Expense Fund and the workers' compensation program for state employees, purchases insurance as required, coordinates the Statewide Safety Steering Committee and advises state agencies on risk management issues. Vehicle Maintenance operates a centralized maintenance facility to provide mechanical repairs and body shop services for state vehicles based in the Mid-Missouri area. Fleet Management establishes statewide policies governing state vehicle operations and management; coordinates a centralized fleet information system and serves as a resource for fleet management issues. General Services also provides administrative support and staffing to operate the Missouri Public Entity Risk Management Fund (MOPERM) program and coordinates the Missouri State Employee Charitable Campaign.

**3. PROGRAM LISTING (list programs included in this core funding)**

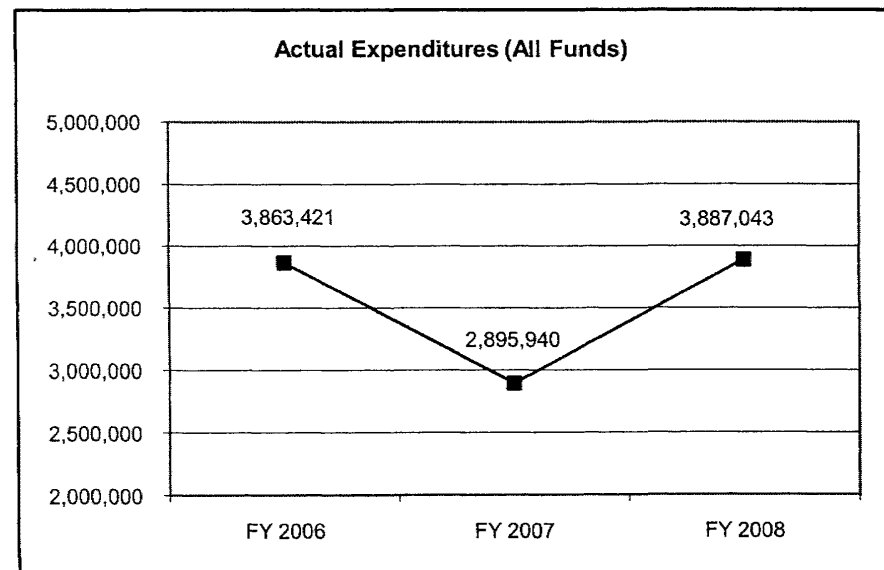
State Printing	Fleet Management
Risk Management	Central Mail Services
Vehicle Maintenance	

# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>31113</u>
<b>Division</b>	Division of General Services		
<b>Core -</b>	Operating		

## **4. FINANCIAL HISTORY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>
Appropriation (All Funds)	4,198,491	3,995,729	4,600,497	4,493,061
Less Reverted (All Funds)	(31,225)	(30,156)	(31,883)	N/A
Budget Authority (All Funds)	4,167,266	3,965,573	4,568,614	N/A
Actual Expenditures (All Funds)	3,863,421	2,895,940	3,887,043	N/A
Unexpended (All Funds)	303,845	1,069,633	681,571	N/A
Unexpended, by Fund:				
General Revenue	15,537	0	598	N/A
Federal	0	0	0	N/A
Other	288,308	1,069,633	680,973	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## **NOTES:**

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
GENERAL SERVICES - OPERATING

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PS	99.50	905,253	0	2,521,439	3,426,692	
				EE	0.00	176,641	0	878,266	1,054,907	
				PD	0.00	0	0	11,462	11,462	
				<b>Total</b>	<b>99.50</b>	<b>1,081,894</b>	<b>0</b>	<b>3,411,167</b>	<b>4,493,061</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Transfer Out	34	4539	EE	0.00	(8,007)		0	0	(8,007)	To State Tax Commission for central mail services
Transfer Out	399	4539	EE	0.00	(5,504)		0	0	(5,504)	To Real Estate HB 13 for FM, D&C central mail services
Core Reallocation	33	4539	EE	0.00	(52,972)		0	0	(52,972)	To various OA divisions for central mail services
Core Reallocation	38	4540	EE	0.00	0		0	2,136	2,136	From PD to EE to better reflect planned expenditures
Core Reallocation	38	4540	PD	0.00	0		0	(2,136)	(2,136)	From PD to EE to better reflect planned expenditures
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>(66,483)</b>	<b>0</b>	<b>0</b>	<b>(66,483)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	99.50	905,253	0	2,521,439	3,426,692	
				EE	0.00	110,158	0	880,402	990,560	
				PD	0.00	0	0	9,326	9,326	
				<b>Total</b>	<b>99.50</b>	<b>1,015,411</b>	<b>0</b>	<b>3,411,167</b>	<b>4,426,578</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>										
Core Reduction	2511	4537	PS	(1.00)	(45,263)		0	0	(45,263)	

# CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
GENERAL SERVICES - OPERATING

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>							
Core Reduction	2511 4539 EE	0.00	(16,524)	0	0	(16,524)	
<b>NET GOVERNOR CHANGES</b>		<b>(1.00)</b>	<b>(61,787)</b>	<b>0</b>	<b>0</b>	<b>(61,787)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	98.50	859,990	0	2,521,439	3,381,429	
	EE	0.00	93,634	0	880,402	974,036	
	PD	0.00	0	0	9,326	9,326	
<b>Total</b>		<b>98.50</b>	<b>953,624</b>	<b>0</b>	<b>3,411,167</b>	<b>4,364,791</b>	



394  
FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 31113	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Operating	<b>DIVISION:</b> General Services

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

**DEPARTMENT REQUEST**

The Division of General Services requests a continuation of a 25% flexibility for both the personal services and expense and equipment appropriations within its operating core. Successive budget reductions over the past several years has left the agency with limited ability to respond to changing needs. Flexibility will allow the division to react to unforeseen issues that could impact the ability to fulfill its operational responsibilities.

			Flex %	Flex Amount
Operations - 0101	PS	905,253	25%	\$226,313
	E&E	110,158	25%	\$27,540
Operations - 0505	PS	2,521,439	25%	\$630,360
	E&E	889,728	25%	\$222,432

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$0	\$0	\$50,000

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>GENERAL SERVICES - OPERATING</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	30,784	1.00	60,725	2.00	60,768	2.00	60,768	2.00
OFFICE SUPPORT ASST (KEYBRD)	5,918	0.29	21,988	1.00	0	0.00	0	0.00
SR OFC SUPPORT ASST (KEYBRD)	50,349	2.04	82,724	3.00	104,394	4.00	100,099	4.00
PRINTING/MAIL TECHNICIAN I	235,472	10.44	255,271	11.00	256,716	11.00	256,716	11.00
PRINTING/MAIL TECHNICIAN II	260,253	9.64	384,321	13.00	365,479	12.00	365,479	12.00
PRINTING/MAIL TECHNICIAN III	393,678	13.23	490,902	16.00	491,412	16.00	491,412	16.00
PRINTING/MAIL TECHNICIAN IV	226,009	6.83	273,403	8.00	275,328	8.00	275,328	8.00
PRINTING/MAIL CUSTOMER SVC REP	151,153	4.27	146,268	4.00	146,868	4.00	146,868	4.00
PRINTING/MAIL COORDINATOR	85,787	2.02	86,730	2.00	89,280	2.00	89,280	2.00
STOREKEEPER II	28,681	1.00	29,577	1.00	29,580	1.00	29,580	1.00
FORMS ANAL III	39,732	1.00	40,973	1.00	40,968	1.00	0	0.00
ACCOUNTANT II	38,041	1.01	38,699	1.00	38,700	1.00	38,700	1.00
EXECUTIVE I	95,889	3.02	98,077	3.00	98,748	3.00	98,748	3.00
RISK MANAGEMENT TECH I	61,528	2.33	27,204	1.00	27,204	1.00	27,204	1.00
RISK MANAGEMENT TECH II	218,088	7.26	232,148	8.00	275,919	9.00	275,919	9.00
RISK MANAGEMENT SPEC I	38,681	1.01	39,465	1.00	80,412	2.00	80,412	2.00
RISK MANAGEMENT SPEC II	133,771	2.86	139,591	3.00	141,456	3.00	141,456	3.00
LABORER I	5,404	0.26	0	0.00	34,332	2.00	34,332	2.00
MAINTENANCE WORKER I	0	0.00	25,375	1.00	0	0.00	0	0.00
MAINTENANCE SPV I	38,883	1.00	40,207	1.00	40,968	1.00	40,968	1.00
MOTOR VEHICLE DRIVER	6,891	0.25	28,527	1.00	0	0.00	0	0.00
MOTOR VEHICLE MECHANIC	28,461	1.00	59,773	2.00	60,192	2.00	60,192	2.00
GARAGE SPV	34,817	1.11	32,260	1.00	32,256	1.00	32,256	1.00
GRAPHIC ARTS SPEC II	64,686	2.00	66,707	2.00	66,708	2.00	66,708	2.00
GRAPHICS SPV	43,111	1.01	44,224	1.00	44,220	1.00	44,220	1.00
OFFICE OF ADMINISTRATION MGR 1	181,790	3.56	260,977	5.00	204,009	4.00	204,009	4.00
OFFICE OF ADMINISTRATION MGR 2	139,303	2.17	132,266	2.00	132,756	2.00	132,756	2.00
OFFICE OF ADMINISTRATION MGR 3	67,823	1.00	69,945	1.00	69,943	1.00	69,943	1.00
DIVISION DIRECTOR	88,138	1.00	95,160	1.00	95,292	1.00	95,292	1.00
DESIGNATED PRINCIPAL ASST DIV	129,260	2.71	108,991	2.00	108,984	2.00	108,984	2.00
CLERK	1,870	0.09	0	0.00	0	0.00	0	0.00
MISCELLANEOUS TECHNICAL	1,416	0.07	14,214	0.50	13,800	0.50	13,800	0.50

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>GENERAL SERVICES - OPERATING</b>								
<b>CORE</b>								
MISCELLANEOUS PROFESSIONAL	1,972	0.05	0	0.00	0	0.00	0	0.00
UCP PENDING CLASSIFICATION - 2	28,488	0.91	0	0.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>2,956,127</b>	<b>87.44</b>	<b>3,426,692</b>	<b>99.50</b>	<b>3,426,692</b>	<b>99.50</b>	<b>3,381,429</b>	<b>98.50</b>
TRAVEL, IN-STATE	1,683	0.00	1,400	0.00	4,500	0.00	4,500	0.00
TRAVEL, OUT-OF-STATE	3,157	0.00	2,850	0.00	3,725	0.00	3,725	0.00
SUPPLIES	141,063	0.00	166,115	0.00	137,751	0.00	137,751	0.00
PROFESSIONAL DEVELOPMENT	6,710	0.00	7,545	0.00	9,970	0.00	9,970	0.00
COMMUNICATION SERV & SUPP	32,803	0.00	33,840	0.00	32,900	0.00	32,900	0.00
PROFESSIONAL SERVICES	121,721	0.00	130,305	0.00	89,293	0.00	72,769	0.00
JANITORIAL SERVICES	238	0.00	10,175	0.00	100	0.00	100	0.00
M&R SERVICES	107,022	0.00	39,986	0.00	40,850	0.00	40,850	0.00
MOTORIZED EQUIPMENT	60,466	0.00	50,000	0.00	101,240	0.00	101,240	0.00
OFFICE EQUIPMENT	301,592	0.00	319,800	0.00	309,845	0.00	309,845	0.00
OTHER EQUIPMENT	48,847	0.00	8,700	0.00	38,154	0.00	38,154	0.00
REAL PROPERTY RENTALS & LEASES	6,880	0.00	0	0.00	0	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	71,459	0.00	258,341	0.00	203,362	0.00	203,362	0.00
MISCELLANEOUS EXPENSES	19,853	0.00	25,850	0.00	18,870	0.00	18,870	0.00
<b>TOTAL - EE</b>	<b>923,494</b>	<b>0.00</b>	<b>1,054,907</b>	<b>0.00</b>	<b>990,560</b>	<b>0.00</b>	<b>974,036</b>	<b>0.00</b>
DEBT SERVICE	7,422	0.00	11,462	0.00	9,326	0.00	9,326	0.00
<b>TOTAL - PD</b>	<b>7,422</b>	<b>0.00</b>	<b>11,462</b>	<b>0.00</b>	<b>9,326</b>	<b>0.00</b>	<b>9,326</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$3,887,043</b>	<b>87.44</b>	<b>\$4,493,061</b>	<b>99.50</b>	<b>\$4,426,578</b>	<b>99.50</b>	<b>\$4,364,791</b>	<b>98.50</b>
<b>GENERAL REVENUE</b>	<b>\$1,030,289</b>	<b>21.30</b>	<b>\$1,081,894</b>	<b>22.50</b>	<b>\$1,015,411</b>	<b>22.50</b>	<b>\$953,624</b>	<b>21.50</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$2,856,754</b>	<b>66.14</b>	<b>\$3,411,167</b>	<b>77.00</b>	<b>\$3,411,167</b>	<b>77.00</b>	<b>\$3,411,167</b>	<b>77.00</b>

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** State Printing Center

**Program is found in the following core budget(s):** General Services Operating Core, Rebillable Expenses Core

	GS Operating Core	Rebillable Expenses Core	TOTAL
GR			0
FEDERAL			0
OTHER	1,557,155	3,996,900	5,554,055
<b>TOTAL</b>	<b>1,557,155</b>	<b>3,996,900</b>	<b>5,554,055</b>

**1. What does this program do?**

State Printing provides comprehensive printing services to all state agencies, including printing consultation, art/graphics design, typesetting, offset and web printing, binding, quick copy color service and wide format copying.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Section 34.170 et. seq.

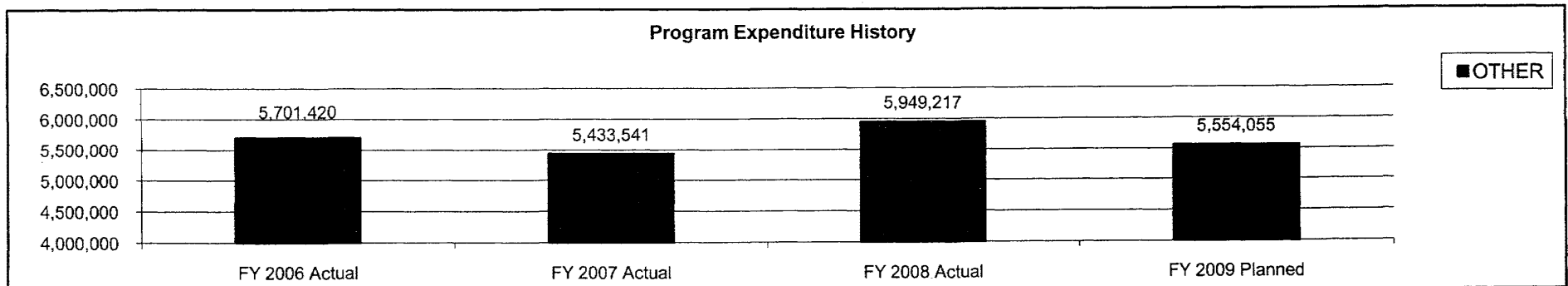
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



## PROGRAM DESCRIPTION

**Department:** Office of Administration

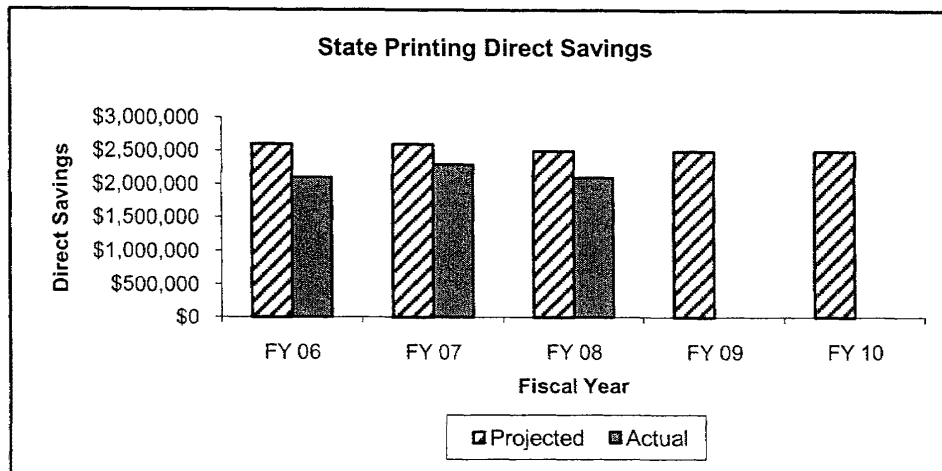
**Program Name:** State Printing Center

**Program is found in the following core budget(s):** General Services Operating Core, Rebillable Expenses Core

**6. What are the sources of the "Other " funds?**

OA Revolving Administrative Trust Fund (0505)

**7a. Provide an effectiveness measure.**



	FY 06		FY 07		FY 08		FY 09	FY 10	FY 11
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Savings*	30.00%	25.70%	30.00%	25.24%	30.00%	22.93%	25.00%	25.00%	25.00%

\* Based on comparisons to local commercial vendors and industry average charges using a "market basket" of frequently printed items

**7b. Provide an efficiency measure.**

	FY 06		FY 07		FY 08		FY 09	FY 10	FY 11
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Cost Per Impression	\$0.0243	\$0.0220	\$0.0220	\$0.0219	\$0.0220	\$0.0223	\$0.0220	\$0.0220	\$0.0220

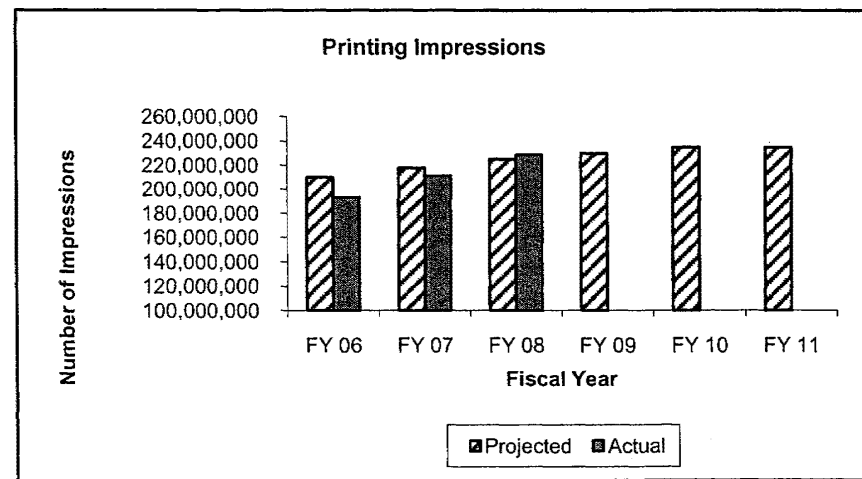
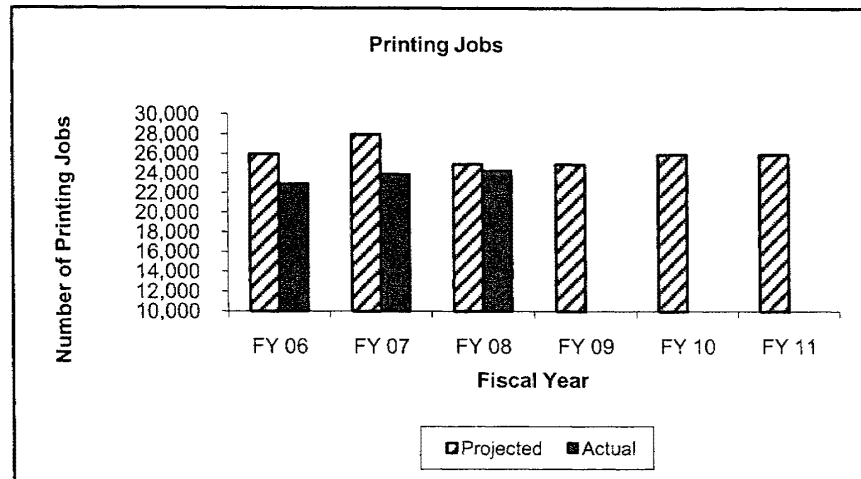
## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** State Printing Center

**Program is found in the following core budget(s):** General Services Operating Core, Rebillable Expenses Core

7c. Provide the number of clients/individuals served, if applicable.



7d. Provide a customer satisfaction measure, if available.

	FY 06		FY 07		FY 08		FY 09	FY 10	FY 11
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Jobs on Time %	89%	86%	90%	82%	85%	84%	85%	90%	90%
Rework %	0.25%	0.17%	0.25%	0.18%	0.25%	0.20%	0.25%	0.25%	0.25%

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Division of General Services - Risk Management

**Program is found in the following core budget(s):** General Services Operating Core, Workers' Compensation Core, Workers' Compensation Tax Core, Legal Expense Fund Core, Property Preservation Fund Core, Rebillable Expenses Core

	GS Operating Core	Workers' Comp Core	Workers' Comp Tax Core	Legal Expense Fund Core	Property Preserv. Fund Core	TOTAL
GR	622,916	19,613,780	1,465,000	6,000,000		27,701,696
FEDERAL						0
OTHER		500,000	60,000	757,435	1	1,317,436
TOTAL	622,916	20,113,780	1,525,000	6,757,435	1	29,019,132

**1. What does this program do?**

Risk Management administers the state's self-insured workers' compensation program for state employees, settles claims against the Legal Expense Fund, procures insurance to protect the state's assets and serves as a resource to state agencies on safety and risk management issues.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Chapter 287; Section 105.800; Section 105.711 et. seq.; Section 37.410 et. seq. and Section 537.600, RSMo

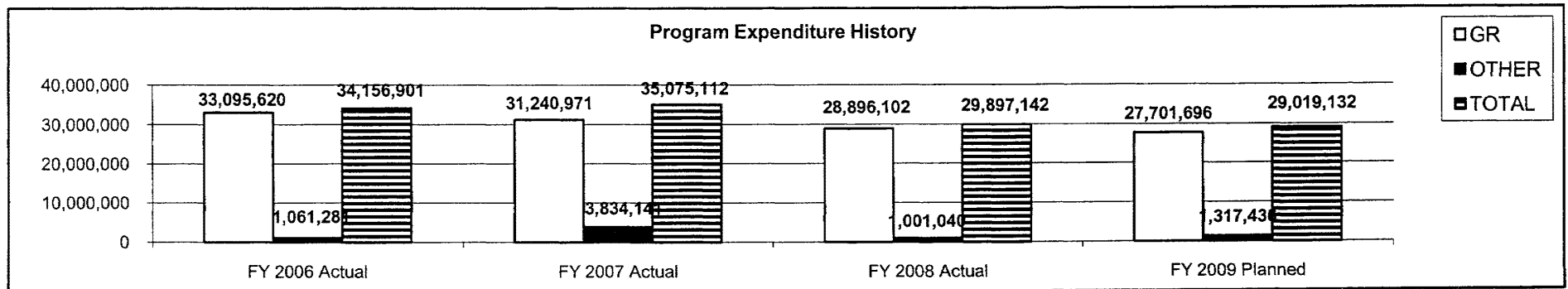
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



## PROGRAM DESCRIPTION

<b>Department:</b> Office of Administration									
<b>Program Name:</b> Division of General Services - Risk Management									
<b>Program is found in the following core budget(s):</b> General Services Operating Core, Workers' Compensation Core, Workers' Compensation Tax Core, Legal Expense Fund Core, Property Preservation Fund Core, Rebillable Expenses Core									
<b>6. What are the sources of the "Other " funds?</b>  Conservation Commission Fund (0609), Legal Expense Fund (0692), Revolving Administrative Trust Fund (0505), Property Preservation Fund (0128). All other state funds that have workers' compensation expenditures reimburse GR through a transfer appropriation for expenditures and tax obligations. Similarly, certain other funds pay into the Legal Expense Fund through a transfer appropriation for their cost of claims.									
<b>7a. Provide an effectiveness measure.</b>									
	<b>FY 06</b>		<b>FY 07</b>		<b>FY 08</b>		<b>FY 09</b>	<b>FY 10</b>	<b>FY 11</b>
<b>Measure</b>	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Work Comp PPO Savings	\$4.7 M	\$7.0 M	\$6.6 M	\$6.3	\$6.5 M	\$7.6M	\$7.0 M	\$7.2M	\$7.5M
% Medical Cost PPO Savings	30%	36%	33%	36%	33%	35%	33%	33%	33%
<b>7b. Provide an efficiency measure.</b>									
	<b>FY 06</b>		<b>FY 07</b>		<b>FY 08</b>		<b>FY 09</b>	<b>FY 10</b>	<b>FY 11</b>
<b>Measure</b>	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
WC Lost Workday Incidence Rate	1.25	1.11	1.15	0.95	1.00	0.88	1.00	1.00	1.00
Work Comp Benefit Cost per Emp.	\$300.00	\$345.35	\$340.00	\$330.84	\$325.00	\$386.62	\$370.00	\$385.00	\$400.00
Lost Time Claims per Adjuster	330	318	300	312	300	348	340	330	330
<b>7c. Provide the number of clients/individuals served, if applicable.</b>									
	<b>FY 06</b>		<b>FY 07</b>		<b>FY 08</b>		<b>FY 09</b>	<b>FY 10</b>	<b>FY 11</b>
<b>Measure</b>	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
WC Reported Injuries with Cost	--	3,834	3,800	3,890	3,200	4,200	4,100	4,000	4,000
Work Comp Payments Processed	41,000	43,510	41,000	32,963	34,000	41,299	40,000	39,000	39,000
Legal Exp. Fund Claims Processed	--	587	--	624	--	668	700	725	750
<b>7d. Provide a customer satisfaction measure, if available.</b>									
	<b>FY 06</b>		<b>FY 07</b>		<b>FY 08</b>		<b>FY 09</b>	<b>FY 10</b>	<b>FY 11</b>
<b>Measure</b>	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Timeliness of TTD Payments	--	92%	95%	80%	85%	70%	80%	85%	90%
Average Days to Pay Medical Bills (Date of Service to Payment)	--	63	60	59	60	72	65	60	60



## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Vehicle Maintenance

**Program is found in the following core budget(s):** General Services Operating Core and Rebillable Expenses Core

	GS Operating Core	Rebillable Expenses Core	TOTAL
GR			0
FEDERAL			0
OTHER	299,559	429,600	729,159
<b>TOTAL</b>	<b>299,559</b>	<b>429,600</b>	<b>729,159</b>

**1. What does this program do?**

Vehicle Maintenance provides complete diagnostic, mechanical repair and body shop services for state vehicles principally stationed in the Jefferson City area.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

State Vehicle Policy (SP-4)

**3. Are there federal matching requirements? If yes, please explain.**

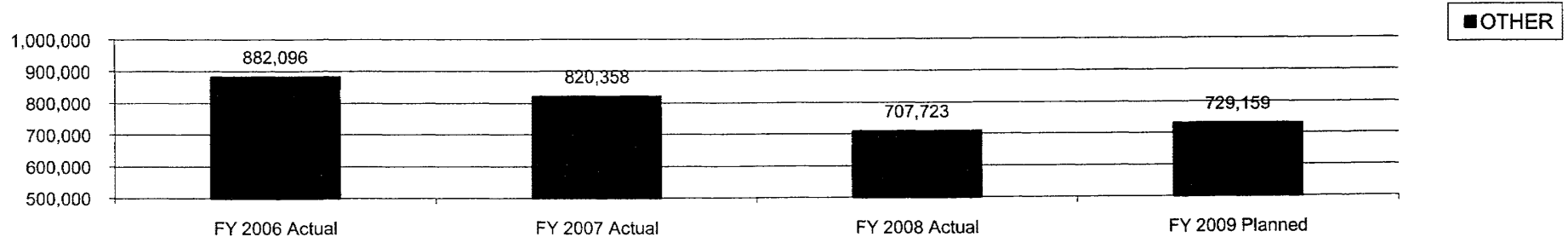
No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**

Program Expenditure History



## PROGRAM DESCRIPTION

**Department:** Office of Administration

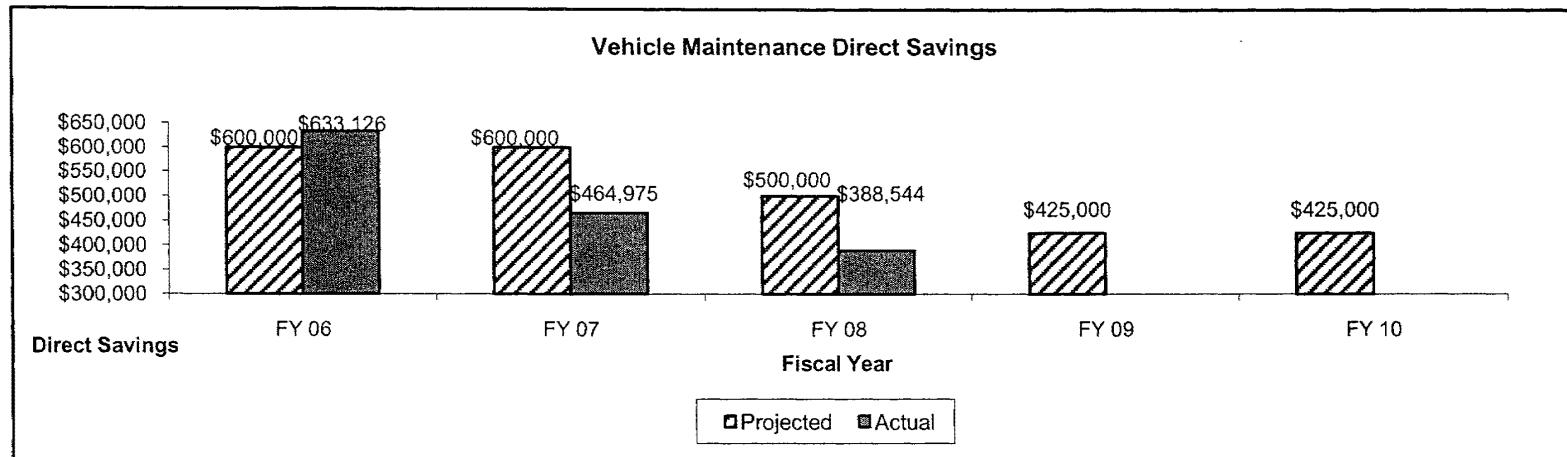
**Program Name:** Vehicle Maintenance

**Program is found in the following core budget(s):** General Services Operating Core and Rebillable Expenses Core

**6. What are the sources of the "Other " funds?**

OA Revolving Administrative Trust Fund (0505)

**7a. Provide an effectiveness measure.**



	FY 06		FY 07		FY 08		FY 09	FY 10	FY 11
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Direct Savings %	43.00%	44.8%	43.0%	33.3%	35.0%	32.5%	33.0%	33.0%	33.0%

**7b. Provide an efficiency measure.**

	FY 06		FY 07		FY 08		FY 09	FY 10	FY 11
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Revenues per Employee	\$110,000	\$111,411	\$115,000	\$133,104	\$150,000	\$134,297	\$140,000	\$140,000	\$140,000

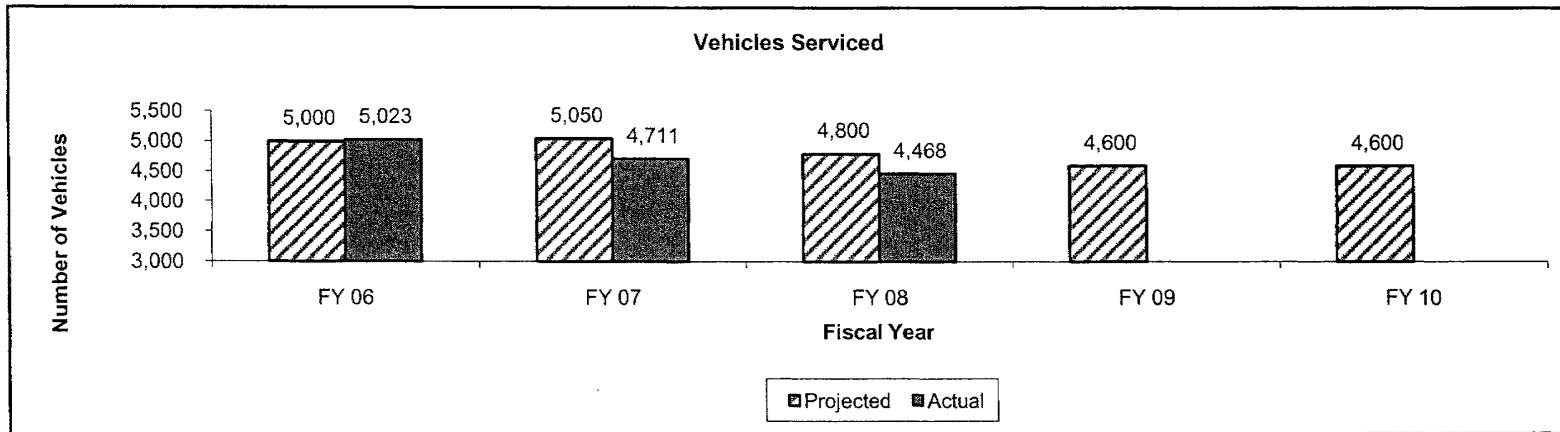
## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Vehicle Maintenance

**Program is found in the following core budget(s):** General Services Operating Core and Rebillable Expenses Core

7c. Provide the number of clients/individuals served, if applicable.



7d. Provide a customer satisfaction measure, if available.

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Fleet Management

**Program is found in the following core budget(s):** GS Operating Core, Rebillable Expenses Core, Fleet Vehicle Replacement

	GS Operating Core	Rebillable Expenses Core	Fleet Vehicle Replace	TOTAL
GR			1,164,000	1,164,000
FEDERAL				0
OTHER	154,666	1,046,097		1,200,763
<b>TOTAL</b>	<b>154,666</b>	<b>1,046,097</b>	<b>1,164,000</b>	<b>2,364,763</b>

**1. What does this program do?**

Fleet Management establishes statewide policies governing state vehicle operations and management; coordinates a centralized fleet information system, pre-approves most agency vehicle purchases, operates a centralized car pool, reports annually the status of the state vehicle fleet to the Governor and General Assembly and serves as a resource on fleet management issues.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Section 37.450

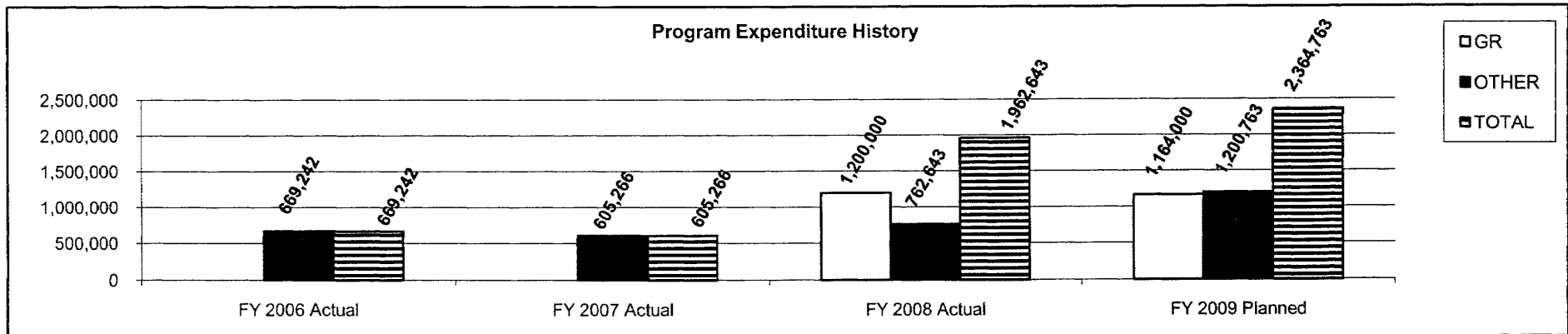
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Fleet Management

**Program is found in the following core budget(s):** GS Operating Core, Rebillable Expenses Core, Fleet Vehicle Replacement

6. What are the sources of the "Other " funds?

OA Revolving Administrative Trust Fund

7a. Provide an effectiveness measure.

	FY 06		FY 07		FY 08		FY 09	FY 10	FY 11
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Cost Per Mile - Sedans (weighted)	-	\$0.227	-	\$0.264	\$0.250	\$0.288	\$0.308	\$0.328	\$0.348
Average Annual Pool Miles	-	16,604	16,500	16,020	16,750	16,674	17,000	17,000	17,000
Average Passenger Vehicle Age (Yrs)	7.96	7.83	8.83*	10.5	7.4	5.2	6.2	7.2	8.2
Average Passenger Vehicle Odometer Reading	102,377*	90,371	103,161*	98,041	79,902	65,439	79,424	93,487	107,550

\*Assuming no replacements

7b. Provide an efficiency measure.

	FY 06		FY 07		FY 08		FY 09	FY 10	FY 11
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Vehicles per 100 Employees	19.3	18.59	17.5	17.99	17.5	19.1	19	19	19

7c. Provide the number of clients/individuals served, if applicable.

	FY 06		FY 07		FY 08		FY 09	FY 10	FY 11
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Licensed State Vehicles	-	10,903	11,000	10,984	11,250	11,083	11,100	11,200	11,200

7d. Provide a customer satisfaction measure, if available.

N/A

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Central Mail Services

**Program is found in the following core budget(s):** GS Operating Core, Rebillable Expenses Core

	GS Operating Core	Rebillable Expenses Core	TOTAL
GR			0
FEDERAL			0
OTHER	785,163	3,850,400	4,635,563
<b>TOTAL</b>	<b>785,163</b>	<b>3,850,400</b>	<b>4,635,563</b>

**1. What does this program do?**

Central Mail Services provides comprehensive mailing services to state agencies operating within the Jefferson City area.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Section 37.120, RSMo.

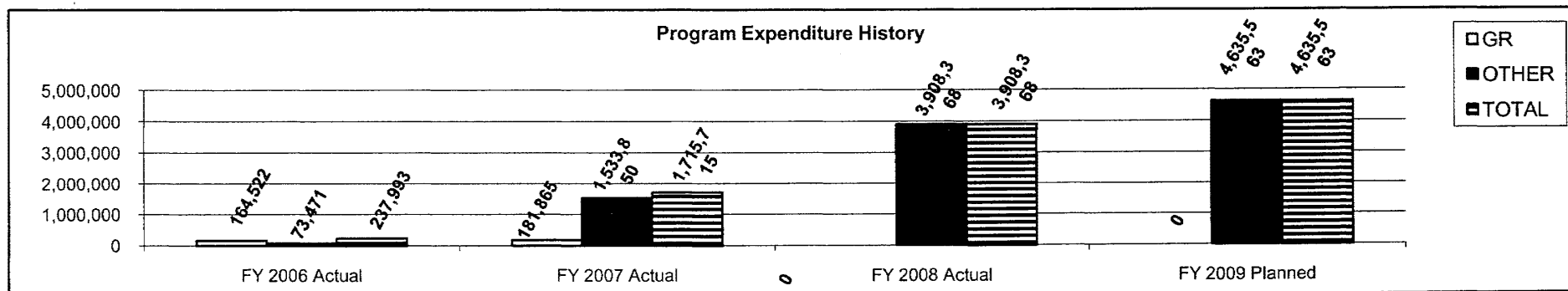
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Central Mail Services

**Program is found in the following core budget(s):** GS Operating Core, Rebillable Expenses Core

**6. What are the sources of the "Other " funds?**

OA Revolving Administrative Trust Fund (0505)

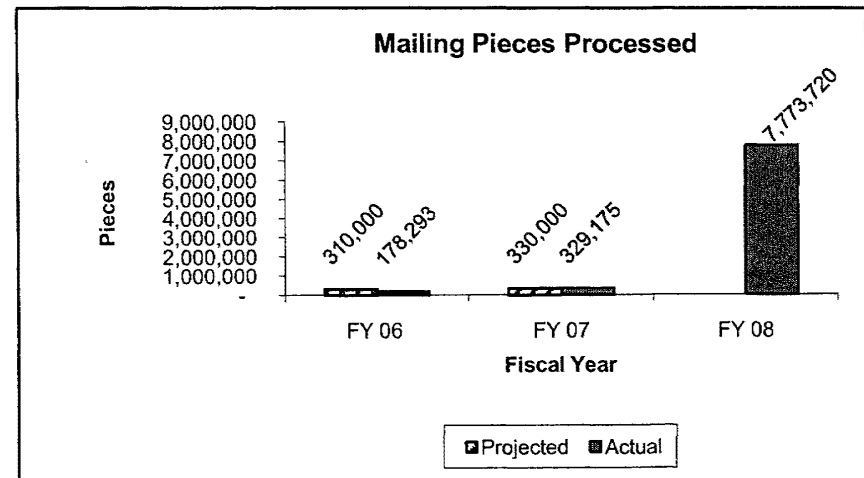
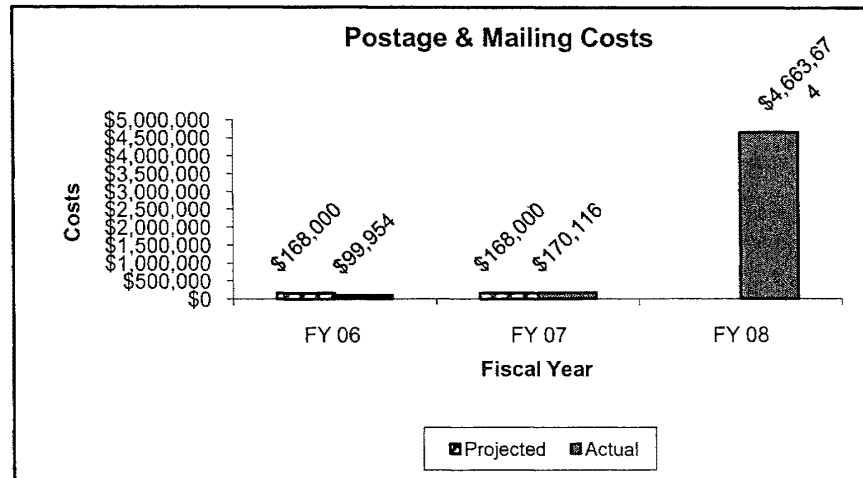
**7a. Provide an effectiveness measure.**

N/A

**7b. Provide an efficiency measure.**

N/A

**7c. Provide the number of clients/individuals served, if applicable.**



**7d. Provide a customer satisfaction measure, if available.**

N/A

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
STATE PROPERTY PRSRVTN TRF								
CORE								
FUND TRANSFERS								
GENERAL REVENUE	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL	0	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00



## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31043
<b>Division</b>	Division of General Services		
<b>Core -</b>	Property Preservation Fund Transfer		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	1	0	0	1 E
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1 E</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes: An "E" is requested for General Revenue.

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	1	0	0	1 E
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1 E</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes: An "E" is requested for General Revenue.

## 2. CORE DESCRIPTION

Core request for the purpose of funding the Property Preservation Fund. Transfers from General Revenue are made on an as needed, if needed basis.

## 3. PROGRAM LISTING (list programs included in this core funding)

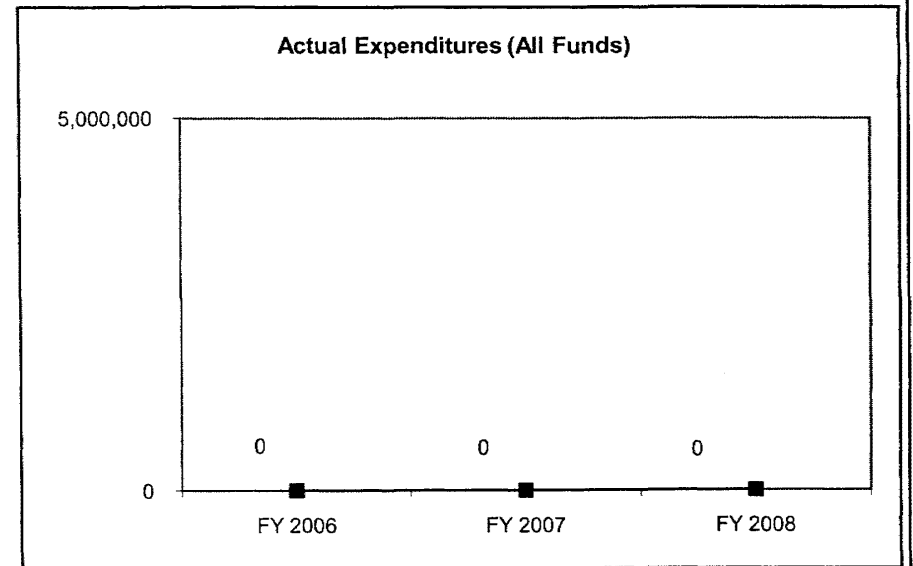
Risk Management

# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31043
<b>Division</b>	Division of General Services		
<b>Core -</b>	Property Preservation Fund Transfer		

## **4. FINANCIAL HISTORY**

	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Current Yr.</u>
Appropriation (All Funds)	1	1	1	1 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1	1	1	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	1	1	1	N/A
Unexpended, by Fund:				
General Revenue	1	1	1	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## **NOTES:**

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**CORE RECONCILIATION DETAIL**


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OFFICE OF ADMINISTRATION  
STATE PROPERTY PRSRVTN TRF

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**5. CORE RECONCILIATION DETAIL**


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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
STATE PROPERTY PRSRVTN TRF								
CORE								
FUND TRANSFERS	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	0	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
GENERAL REVENUE	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>STATE PROPERTY PRSRVTN PMTS</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
STATE PROPERTY PRESERVATION	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31044
<b>Division</b>	Division of General Services		
<b>Core -</b>	Property Preservation Fund		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	1	1 E
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1 E</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Property Preservation Fund (0128)  
Notes: An "E" is requested for Other Funds

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	1	1 E
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1 E</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Property Preservation Fund (0128)  
Notes: An "E" is requested for Other Funds

## 2. CORE DESCRIPTION

Core appropriation to authorize payments from the Property Preservation Fund - a self-funded alternative to the purchase of property insurance for bonded state owned or leased facilities.

The State of Missouri is required under bond covenants to purchase property insurance for bonded state buildings to protect the bondholders should the assets backing the bonds, the covered buildings, be damaged or destroyed. Prior to the passage of legislation creating the Property Preservation Fund, over 92.5% of the value of all state property was uninsured. The remaining 7.5% was covered by property insurance. Property insurance had been escalating in costs over the previous few years. The Property Preservation Fund was created to provide coverage to named property for purposes of repairing or replacing state-owned or leased property damaged from natural or man-made events. Only if a loss to a covered building occurs would a payment be made. The Fund is estimated to save the state over \$1 million annually in insurance costs.

This appropriation will be used to repair or replace certain state-owned or leased property damaged from natural or man-made events. Due to the uncertainty of losses, actual expenditures from the fund may fluctuate significantly from year to year. In any given year there is the risk that a bonded building may be damaged and the state would be liable for the cost to repair or replace the damaged building. Over the past 21 years, there have been only two claims totaling \$281,000 for losses to covered bonded buildings. This appropriation is requested on an estimated basis.

## CORE DECISION ITEM

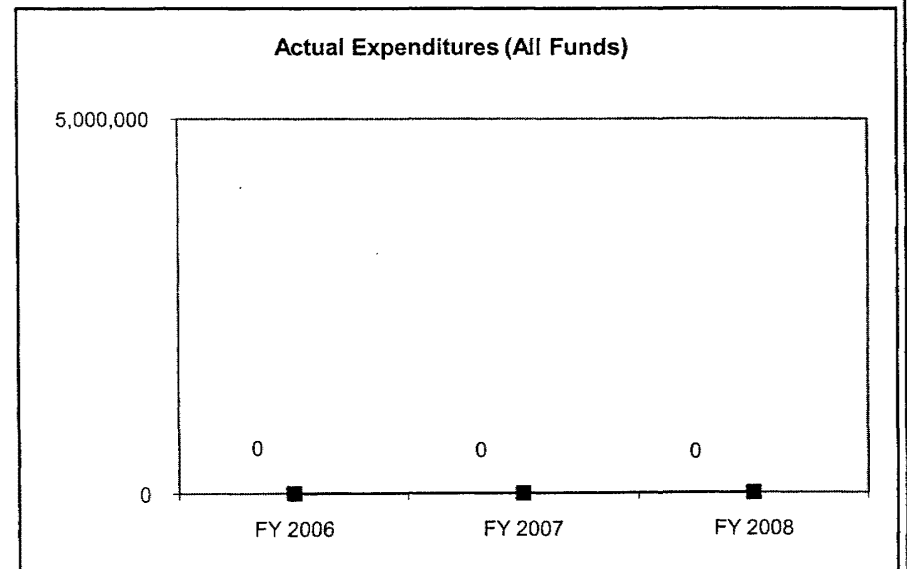
<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31044
<b>Division</b>	Division of General Services		
<b>Core -</b>	Property Preservation Fund		

**3. PROGRAM LISTING (list programs included in this core funding)**

Risk Management

**4. FINANCIAL HISTORY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>
Appropriation (All Funds)	1	1	1	1 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1	1	1	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	1	1	1	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	1	1	1	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION**  
**STATE PROPERTY PRSRVTN PMTS**

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**5. CORE RECONCILIATION DETAIL**

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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<hr/>							
TAFP AFTER VETOES	PD	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
	<hr/>						
DEPARTMENT CORE REQUEST	PD	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
	<hr/>						
GOVERNOR'S RECOMMENDED CORE	PD	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
	<hr/>						



**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>STATE PROPERTY PRSRVTN PMTS</b>								
<b>CORE</b>								
PROGRAM DISTRIBUTIONS	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FLEET VEHICLE REPLACEMENT</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	1,200,000	0.00	1,164,000	0.00	1,164,000	0.00	1,164,000	0.00
TOTAL - EE	1,200,000	0.00	1,164,000	0.00	1,164,000	0.00	1,164,000	0.00
<b>TOTAL</b>	<b>1,200,000</b>	<b>0.00</b>	<b>1,164,000</b>	<b>0.00</b>	<b>1,164,000</b>	<b>0.00</b>	<b>1,164,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,200,000</b>	<b>0.00</b>	<b>\$1,164,000</b>	<b>0.00</b>	<b>\$1,164,000</b>	<b>0.00</b>	<b>\$1,164,000</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31121
<b>Division</b>	Division of General Services		
<b>Core -</b>	Fleet Vehicle Replacement		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	1,164,000	0	0	1,164,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,164,000</b>	<b>0</b>	<b>0</b>	<b>1,164,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	1,164,000	0	0	1,164,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,164,000</b>	<b>0</b>	<b>0</b>	<b>1,164,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:  
Notes:

## 2. CORE DESCRIPTION

Core appropriation to pay the annual lease-purchase financing costs for 323 general revenue funded high-use passenger vehicles that met usage and replacement requirements of the State Vehicle Policy (SP-4) and were replaced in FY 2008. This ongoing appropriation will be required through FY 2012.

The state's Master Lease financing program was used to purchase these vehicles. Quarterly payments of principle and interest over five years plus associated administrative costs is funded through this appropriation. At the end of this period, the state will own the financed vehicles. Utilizing the Master Lease program was a cost-effective means of securing critical replacement of high-mileage general revenue passenger vehicles that existed in the state fleet.

## 3. PROGRAM LISTING (list programs included in this core funding)

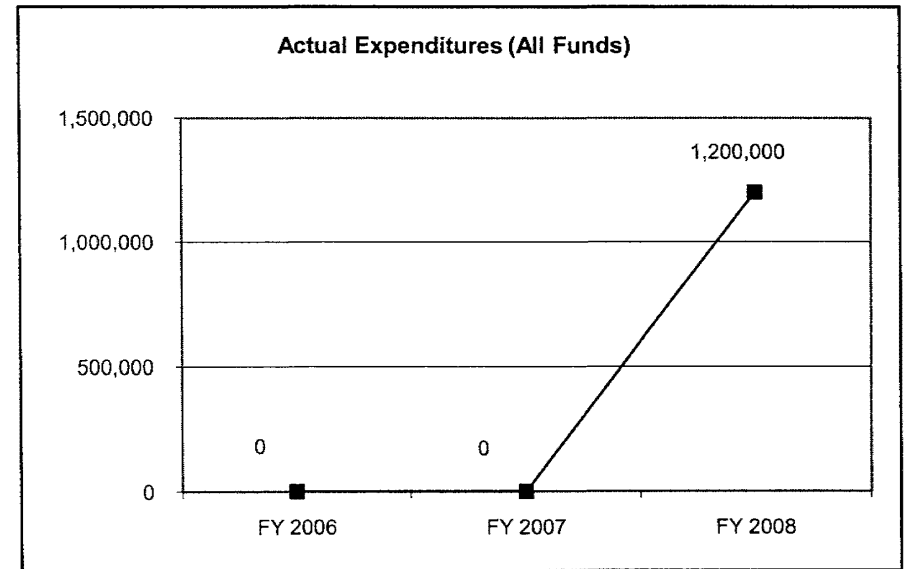
Fleet Management

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31121
<b>Division</b>	Division of General Services		
<b>Core -</b>	Fleet Vehicle Replacement		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	0	0	1,200,000	1,164,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	0	0	1,200,000	N/A
Actual Expenditures (All Funds)	0	0	1,200,000	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION**  
**FLEET VEHICLE REPLACEMENT**

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**5. CORE RECONCILIATION DETAIL**

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	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	EE	0.00	1,164,000	0	0	1,164,000	
	<b>Total</b>	<b>0.00</b>	<b>1,164,000</b>	<b>0</b>	<b>0</b>	<b>1,164,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	1,164,000	0	0	1,164,000	
	<b>Total</b>	<b>0.00</b>	<b>1,164,000</b>	<b>0</b>	<b>0</b>	<b>1,164,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	1,164,000	0	0	1,164,000	
	<b>Total</b>	<b>0.00</b>	<b>1,164,000</b>	<b>0</b>	<b>0</b>	<b>1,164,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FLEET VEHICLE REPLACEMENT</b>								
<b>CORE</b>								
MOTORIZED EQUIPMENT	0	0.00	1,164,000	0.00	0	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	1,200,000	0.00	0	0.00	1,164,000	0.00	1,164,000	0.00
<b>TOTAL - EE</b>	<b>1,200,000</b>	<b>0.00</b>	<b>1,164,000</b>	<b>0.00</b>	<b>1,164,000</b>	<b>0.00</b>	<b>1,164,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,200,000</b>	<b>0.00</b>	<b>\$1,164,000</b>	<b>0.00</b>	<b>\$1,164,000</b>	<b>0.00</b>	<b>\$1,164,000</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$1,200,000</b>	<b>0.00</b>	<b>\$1,164,000</b>	<b>0.00</b>	<b>\$1,164,000</b>	<b>0.00</b>	<b>\$1,164,000</b>	<b>0.00</b>
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>REBILLABLE EXPENSES</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
OA REVOLVING ADMINISTRATIVE TR	8,441,232	0.00	10,000,000	0.00	10,000,000	0.00	10,000,000	0.00
TOTAL - EE	8,441,232	0.00	10,000,000	0.00	10,000,000	0.00	10,000,000	0.00
<b>TOTAL</b>	<b>8,441,232</b>	<b>0.00</b>	<b>10,000,000</b>	<b>0.00</b>	<b>10,000,000</b>	<b>0.00</b>	<b>10,000,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$8,441,232</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31119
<b>Division</b>	General Services		
<b>Core -</b>	Rebillable Expenses		

## 1. CORE FINANCIAL SUMMARY

FY 2010 Budget Request					FY 2010 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	10,000,000	10,000,000 E	EE	0	0	10,000,000	10,000,000 E
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>	<b>10,000,000 E</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>	<b>10,000,000 E</b>
FTE	0.00	0.00	0.00	0.00	FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Administrative Trust Fund (0505)  
Notes: An "E" is requested for Other Funds.

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Administrative Trust Fund (0505)  
Notes: An "E" is requested for Other Funds.

## 2. CORE DESCRIPTION

Appropriation authority to purchase required raw materials used in the production of final goods and services to state agencies. State Printing, Vehicle Maintenance, Fleet Management, and Central Mail Services use this revolving fund appropriation to purchase inventory (e.g., paper, parts, fuel, and postage) and obtain outside services to provide products/services to state agencies. This appropriation may be used to purchase goods or services that are rebilled to state agencies.

The amount of paper, vehicle parts, postage, fuel, services, or supplies acquired is directly dependent on the level of demand by agencies. Funds appropriated for rebillable expenses may be used for the purchase of raw materials or goods placed in inventory for later conversion or sale and for services obtained that are necessary to produce the final goods or services. Equipment, maintenance, and rebillable coded expenditures required to produce the final goods or services are paid from this appropriation.

This appropriation will also be used to replace property damaged beyond repair through the fault of a third party to the extent recovery is made from the third party or their insurer. This allows state agencies to replace state owned property that is destroyed through the fault of a third party. Under Section 37.452, RSMo, agencies are authorized to use credits from the sale of surplus vehicles toward the purchase of new vehicles through this revolving fund appropriation.



## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31119
<b>Division</b>	General Services		
<b>Core -</b>	Rebillable Expenses		

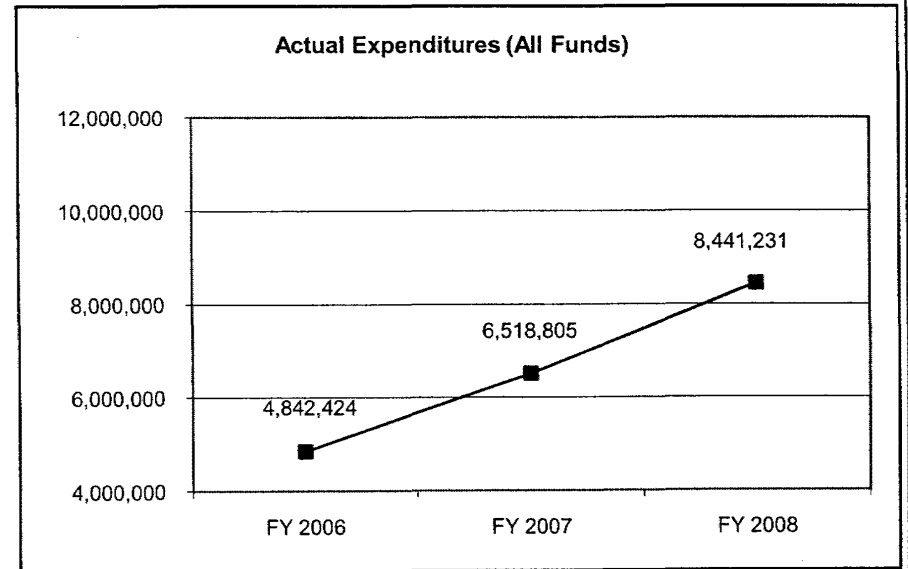
**3. PROGRAM LISTING (list programs included in this core funding)**

State Printing  
 Vehicle Maintenance  
 Fleet Management  
 Central Mail Services

**4. FINANCIAL HISTORY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>	
Appropriation (All Funds)	5,000,000	6,800,000	11,700,000	10,000,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	5,000,000	6,800,000	11,700,000	N/A	
Actual Expenditures (All Funds)	4,842,424	6,518,805	8,441,231	N/A	
Unexpended (All Funds)	157,576	281,195	3,258,769	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	157,576	281,195	3,258,769	N/A	

(1)



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

(1) Estimated appropriation increased \$1,800,000 in FY 07.

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**CORE RECONCILIATION DETAIL**

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OFFICE OF ADMINISTRATION  
REBILLABLE EXPENSES

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**5. CORE RECONCILIATION DETAIL**

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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<hr/>							
TAFP AFTER VETOES							
	EE	0.00	0	0	10,000,000	10,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>	<b>10,000,000</b>	
<hr/>							
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	10,000,000	10,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>	<b>10,000,000</b>	
<hr/>							
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	10,000,000	10,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>	<b>10,000,000</b>	
<hr/>							

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>REBILLABLE EXPENSES</b>								
<b>CORE</b>								
M&R SERVICES	10,570	0.00	0	0.00	0	0.00	0	0.00
MOTORIZED EQUIPMENT	8,771	0.00	0	0.00	0	0.00	0	0.00
OTHER EQUIPMENT	504,798	0.00	500,000	0.00	500,000	0.00	500,000	0.00
REBILLABLE EXPENSES	7,917,093	0.00	9,500,000	0.00	9,500,000	0.00	9,500,000	0.00
<b>TOTAL - EE</b>	<b>8,441,232</b>	<b>0.00</b>	<b>10,000,000</b>	<b>0.00</b>	<b>10,000,000</b>	<b>0.00</b>	<b>10,000,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$8,441,232</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$8,441,232</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>LEGAL EXPENSE FUND-TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
GENERAL REVENUE	3,378,897	0.00	6,000,000	0.00	6,000,000	0.00	6,000,000	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	25,000	0.00	25,000	0.00	25,000	0.00
CONSERVATION COMMISSION	28,146	0.00	130,000	0.00	130,000	0.00	130,000	0.00
PARKS SALES TAX	39,213	0.00	2,286	0.00	2,286	0.00	2,286	0.00
SOIL AND WATER SALES TAX	7,501	0.00	149	0.00	149	0.00	149	0.00
STATE HWYS AND TRANS DEPT	223,857	0.00	600,000	0.00	600,000	0.00	600,000	0.00
TOTAL - TRF	3,677,614	0.00	6,757,435	0.00	6,757,435	0.00	6,757,435	0.00
<b>TOTAL</b>	<b>3,677,614</b>	<b>0.00</b>	<b>6,757,435</b>	<b>0.00</b>	<b>6,757,435</b>	<b>0.00</b>	<b>6,757,435</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$3,677,614</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31122
<b>Division</b>	Division of General Services		
<b>Core -</b>	Legal Expense Fund Transfer		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	6,000,000	0	757,435	6,757,435 E
<b>Total</b>	<b>6,000,000</b>	<b>0</b>	<b>757,435</b>	<b>6,757,435 E</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Several Funding Sources (see below)  
Notes: An "E" is requested for all funds.

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	6,000,000	0	757,435	6,757,435 E
<b>Total</b>	<b>6,000,000</b>	<b>0</b>	<b>757,435</b>	<b>6,757,435 E</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Several Funding Sources (see below)  
Notes: An "E" is requested for all funds.

## 2. CORE DESCRIPTION

Appropriation to fund transfers to the State Legal Expense Fund on an as needed basis for the payment of claims, premiums, and expenses as provided by Sections 105.711 et seq., RSMo.

Other funds are:

\$ 25,000E Office of Administration Revolving Administrative Trust Fund  
130,000E Conservation Commission Fund  
600,000E State Highways and Transportation Department Fund  
2,286E Parks Sales Tax  
149E Soil and Water  
\$ 757,435E TOTAL

## 3. PROGRAM LISTING (list programs included in this core funding)

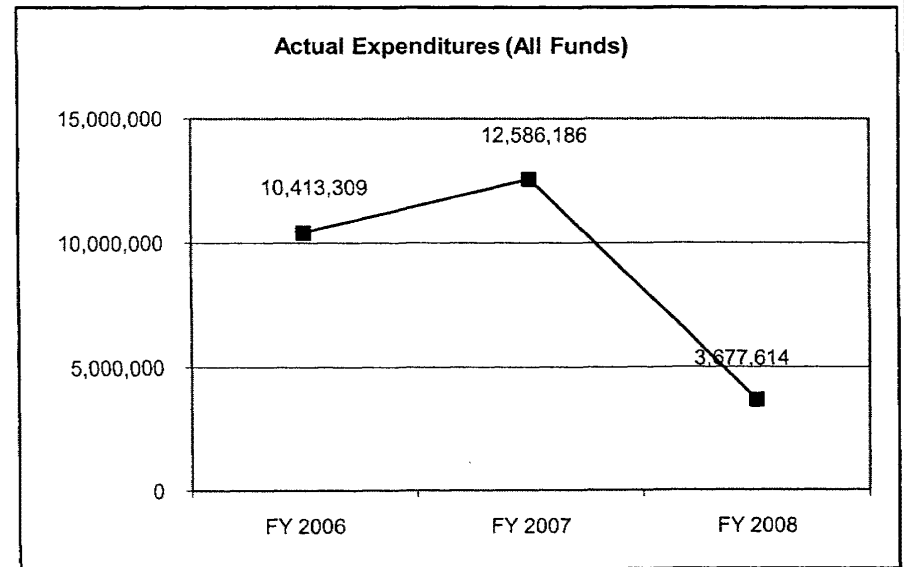
Risk Management

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31122
<b>Division</b>	Division of General Services		
<b>Core -</b>	Legal Expense Fund Transfer		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	10,944,004	12,833,576	6,757,435	6,757,435 E
Less Reverted (All Funds)	0	(18,000)	(18,000)	N/A
Budget Authority (All Funds)	10,944,004	12,815,576	6,739,435	N/A
Actual Expenditures (All Funds)	10,413,309	12,586,186	3,677,614	N/A
Unexpended (All Funds)	530,695	229,390	3,061,821	N/A
Unexpended, by Fund:				
General Revenue	141,623	56,267	2,621,103	N/A
Federal	0	0	0	N/A
Other	389,072	173,123	440,718	N/A
	(1)	(2)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

(1) Estimated appropriations increased \$6,190,000 GR; \$14,701 Parks Sales Tax; \$6,868 Soil and Water Sales Tax

(2) Estimated appropriations increased \$3,750,000 GR; \$2,300,000 Highway & Transportation; \$19,273 Parks Sales Tax; \$6,868 Soil and Water Sales Tax

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
 LEGAL EXPENSE FUND-TRANSFER

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	6,000,000	0	757,435	6,757,435	
	<b>Total</b>	<b>0.00</b>	<b>6,000,000</b>	<b>0</b>	<b>757,435</b>	<b>6,757,435</b>	
DEPARTMENT CORE REQUEST							
	TRF	0.00	6,000,000	0	757,435	6,757,435	
	<b>Total</b>	<b>0.00</b>	<b>6,000,000</b>	<b>0</b>	<b>757,435</b>	<b>6,757,435</b>	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	6,000,000	0	757,435	6,757,435	
	<b>Total</b>	<b>0.00</b>	<b>6,000,000</b>	<b>0</b>	<b>757,435</b>	<b>6,757,435</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
LEGAL EXPENSE FUND-TRANSFER								
CORE								
FUND TRANSFERS	3,677,614	0.00	6,757,435	0.00	6,757,435	0.00	6,757,435	0.00
TOTAL - TRF	3,677,614	0.00	6,757,435	0.00	6,757,435	0.00	6,757,435	0.00
GRAND TOTAL	\$3,677,614	0.00	\$6,757,435	0.00	\$6,757,435	0.00	\$6,757,435	0.00
GENERAL REVENUE	\$3,378,897	0.00	\$6,000,000	0.00	\$6,000,000	0.00	\$6,000,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$298,717	0.00	\$757,435	0.00	\$757,435	0.00	\$757,435	0.00



## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>LEGAL EXPENSE FUND</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
STATE LEGAL EXPENSE	3,280,314	0.00	6,257,435	0.00	6,257,435	0.00	6,257,435	0.00
TOTAL - EE	3,280,314	0.00	6,257,435	0.00	6,257,435	0.00	6,257,435	0.00
PROGRAM-SPECIFIC								
STATE LEGAL EXPENSE	331,701	0.00	500,000	0.00	500,000	0.00	500,000	0.00
TOTAL - PD	331,701	0.00	500,000	0.00	500,000	0.00	500,000	0.00
<b>TOTAL</b>	<b>3,612,015</b>	<b>0.00</b>	<b>6,757,435</b>	<b>0.00</b>	<b>6,757,435</b>	<b>0.00</b>	<b>6,757,435</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$3,612,015</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>

### CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31123
<b>Division</b>	Division of General Services		
<b>Core -</b>	Legal Expense Fund		

#### 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	6,257,435	6,257,435 E
PSD	0	0	500,000	500,000 E
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>6,757,435</b>	<b>6,757,435 E</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: State Legal Expense Fund (0692)  
Notes: An "E" is requested for Other Funds

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	6,257,435	6,257,435 E
PSD	0	0	500,000	500,000 E
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>6,757,435</b>	<b>6,757,435 E</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: State Legal Expense Fund (0692)  
Notes: An "E" is requested for Other Funds

#### 2. CORE DESCRIPTION

Core appropriation from the State Legal Expense Fund, a self-funded mechanism established under Section 105.711 et seq., RSMo to pay liability claims against the state, its officers, or employees and to purchase certain insurance when deemed necessary.

#### 3. PROGRAM LISTING (list programs included in this core funding)

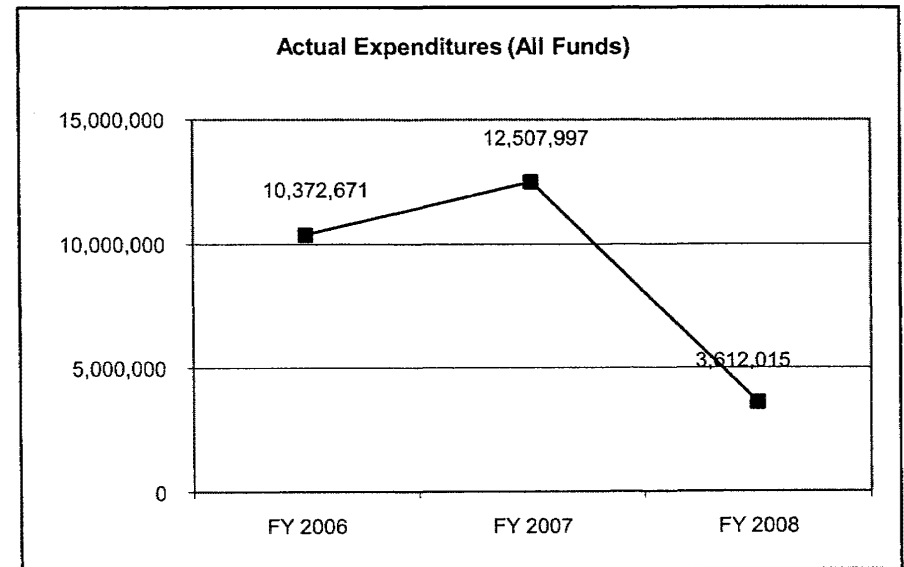
Risk Management

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31123
<b>Division</b>	Division of General Services		
<b>Core -</b>	Legal Expense Fund		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	10,507,435	12,557,435	6,757,435	6,757,435 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	10,507,435	12,557,435	6,757,435	N/A
Actual Expenditures (All Funds)	10,372,671	12,507,997	3,612,015	N/A
Unexpended (All Funds)	134,764	49,438	3,145,420	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	134,764	49,438	3,145,420	N/A
	(1)	(2)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

- (1) Estimated appropriation increased \$5,750,000 in FY 06.  
 (2) Estimated appropriation increased \$5,800,000 in FY 07.

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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION**  
**LEGAL EXPENSE FUND**

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**5. CORE RECONCILIATION DETAIL**

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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	0	0	6,257,435	6,257,435	
	PD	0.00	0	0	500,000	500,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>6,757,435</b>	<b>6,757,435</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	0	0	6,257,435	6,257,435	
	PD	0.00	0	0	500,000	500,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>6,757,435</b>	<b>6,757,435</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	6,257,435	6,257,435	
	PD	0.00	0	0	500,000	500,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>6,757,435</b>	<b>6,757,435</b>	

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>LEGAL EXPENSE FUND</b>								
<b>CORE</b>								
TRAVEL, IN-STATE	0	0.00	335	0.00	335	0.00	335	0.00
TRAVEL, OUT-OF-STATE	0	0.00	2,000	0.00	2,000	0.00	2,000	0.00
PROFESSIONAL SERVICES	2,386,255	0.00	4,250,000	0.00	4,250,000	0.00	4,250,000	0.00
OTHER EQUIPMENT	0	0.00	100	0.00	100	0.00	100	0.00
EQUIPMENT RENTALS & LEASES	4,468	0.00	5,000	0.00	5,000	0.00	5,000	0.00
MISCELLANEOUS EXPENSES	889,591	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
<b>TOTAL - EE</b>	<b>3,280,314</b>	<b>0.00</b>	<b>6,257,435</b>	<b>0.00</b>	<b>6,257,435</b>	<b>0.00</b>	<b>6,257,435</b>	<b>0.00</b>
PROGRAM DISTRIBUTIONS	331,701	0.00	500,000	0.00	500,000	0.00	500,000	0.00
<b>TOTAL - PD</b>	<b>331,701</b>	<b>0.00</b>	<b>500,000</b>	<b>0.00</b>	<b>500,000</b>	<b>0.00</b>	<b>500,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$3,612,015</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$3,612,015</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>ADMIN HEARING COMMISSION</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	749,735	14.08	874,365	16.00	874,365	16.00	830,647	14.50	
TOTAL - PS	749,735	14.08	874,365	16.00	874,365	16.00	830,647	14.50	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	98,288	0.00	109,549	0.00	115,311	0.00	98,014	0.00	
TOTAL - EE	98,288	0.00	109,549	0.00	115,311	0.00	98,014	0.00	
<b>TOTAL</b>	<b>848,023</b>	<b>14.08</b>	<b>983,914</b>	<b>16.00</b>	<b>989,676</b>	<b>16.00</b>	<b>928,661</b>	<b>14.50</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	24,919	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	24,919	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>24,919</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$848,023</b>	<b>14.08</b>	<b>\$983,914</b>	<b>16.00</b>	<b>\$989,676</b>	<b>16.00</b>	<b>\$953,580</b>	<b>14.50</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b> 31212C
<b>Division</b>	Assigned Programs	
<b>Core -</b>	Administrative Hearing Commission	

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	874,365	0	0	874,365
EE	115,311	0	0	115,311
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>989,676</b>	<b>0</b>	<b>0</b>	<b>989,676</b>
<b>FTE</b>	<b>16.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16.00</b>

<b>Est. Fringe</b>	412,525	0	0	412,525
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	830,647	0	0	830,647
EE	98,014	0	0	98,014
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>928,661</b>	<b>0</b>	<b>0</b>	<b>928,661</b>
<b>FTE</b>	<b>14.50</b>	<b>0.00</b>	<b>0.00</b>	<b>14.50</b>

<b>Est. Fringe</b>	391,899	0	0	391,899
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

**2. CORE DESCRIPTION**

The Administrative Hearing Commission was established under Chapter 621, RSMo. Its purpose is to hear and decide cases arising from disputes between state agencies and private parties. Our mission is to serve the citizens of Missouri by holding hearings, reviewing settlements, and issuing timely decisions in cases that involve taxes, professional licenses, public safety, Medicaid and other matters.

The core budget request is for the AHC to process cases, hold hearings, produce transcripts, and issue decisions.

**3. PROGRAM LISTING (list programs included in this core funding)**

Administrative Hearing Commission

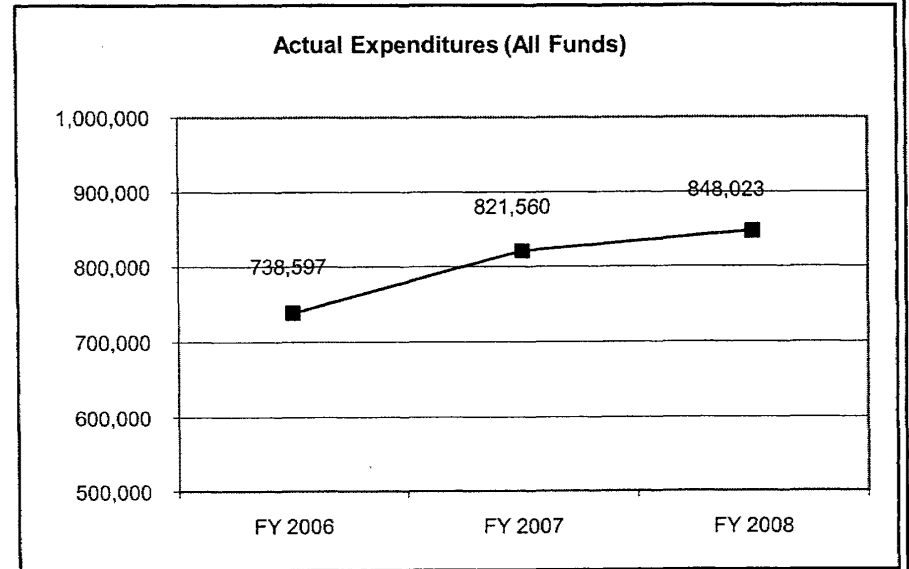


# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31212C
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Administrative Hearing Commission		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	836,277	937,108	961,834	983,914
Less Reverted (All Funds)	(16,733)	(19,424)	(19,905)	N/A
Budget Authority (All Funds)	819,544	917,684	941,929	N/A
Actual Expenditures (All Funds)	738,597	821,560	848,023	N/A
Unexpended (All Funds)	80,947	96,124	93,906	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
ADMIN HEARING COMMISSION

## 5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
		PS	16.00	874,365	0	0	874,365	
		EE	0.00	109,549	0	0	109,549	
		<b>Total</b>	<b>16.00</b>	<b>983,914</b>	<b>0</b>	<b>0</b>	<b>983,914</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Core Reallocation	39 7636	EE	0.00	5,762	0	0	5,762	From General Services for central mail services
<b>NET DEPARTMENT CHANGES</b>			<b>0.00</b>	<b>5,762</b>	<b>0</b>	<b>0</b>	<b>5,762</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		PS	16.00	874,365	0	0	874,365	
		EE	0.00	115,311	0	0	115,311	
		<b>Total</b>	<b>16.00</b>	<b>989,676</b>	<b>0</b>	<b>0</b>	<b>989,676</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>								
Core Reduction	2513 7635	PS	(1.50)	(43,718)	0	0	(43,718)	
Core Reduction	2513 7636	EE	0.00	(17,297)	0	0	(17,297)	
<b>NET GOVERNOR CHANGES</b>			<b>(1.50)</b>	<b>(61,015)</b>	<b>0</b>	<b>0</b>	<b>(61,015)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
		PS	14.50	830,647	0	0	830,647	
		EE	0.00	98,014	0	0	98,014	
		<b>Total</b>	<b>14.50</b>	<b>928,661</b>	<b>0</b>	<b>0</b>	<b>928,661</b>	

# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 31212	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Administrative Hearing Commission	<b>DIVISION:</b> Assigned Programs

1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

It is requested that 25%, PS and/or E&E be allowed between each appropriation, as provided in House Bill 1005, as Flexible PS/EE. This flexibility enables the AHC to better respond to any unforeseeable fiscal changes during tight financial times.

DEPARTMENT REQUEST			
	<u>Appr Total</u>	<u>Flex % Request</u>	<u>Flex Amount Request</u>
PS	\$874,365	25%	\$218,591
E&E	<u>\$115,311</u>	<u>25%</u>	<u>\$28,828</u>
Total Request	\$989,676	25%	\$247,419

2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
0	Unknown	Unknown

3. Please explain how flexibility was used in the prior and/or current years.

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
	Flexibility was approved in the amount of 25% for FY09. Use for current year is unknown at this time.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ADMIN HEARING COMMISSION</b>								
<b>CORE</b>								
SR OFC SUPPORT ASST (KEYBRD)	50,135	2.00	83,246	3.00	83,246	3.00	39,528	1.50
COURT REPORTER II	77,043	1.70	96,736	2.00	96,736	2.00	96,736	2.00
EXECUTIVE I	27,046	0.96	35,816	1.00	35,816	1.00	35,816	1.00
PARALEGAL	31,524	1.00	34,295	1.00	34,295	1.00	34,295	1.00
LEGAL COUNSEL	200,707	3.45	242,529	4.00	242,529	4.00	242,529	4.00
COMMISSION MEMBER	294,549	2.97	307,291	3.00	307,291	3.00	307,291	3.00
SPECIAL ASST OFFICE & CLERICAL	37,387	1.00	40,341	1.00	40,341	1.00	40,341	1.00
PRINCIPAL ASST BOARD/COMMISSION	31,344	1.00	34,111	1.00	34,111	1.00	34,111	1.00
<b>TOTAL - PS</b>	<b>749,735</b>	<b>14.08</b>	<b>874,365</b>	<b>16.00</b>	<b>874,365</b>	<b>16.00</b>	<b>830,647</b>	<b>14.50</b>
TRAVEL, IN-STATE	427	0.00	5,993	0.00	5,993	0.00	5,993	0.00
TRAVEL, OUT-OF-STATE	1,392	0.00	2,500	0.00	2,500	0.00	2,500	0.00
SUPPLIES	30,689	0.00	26,434	0.00	26,434	0.00	26,434	0.00
PROFESSIONAL DEVELOPMENT	8,363	0.00	7,362	0.00	7,362	0.00	7,362	0.00
COMMUNICATION SERV & SUPP	5,343	0.00	7,626	0.00	7,626	0.00	7,626	0.00
PROFESSIONAL SERVICES	22,884	0.00	33,779	0.00	39,541	0.00	22,244	0.00
M&R SERVICES	18,446	0.00	12,980	0.00	12,980	0.00	12,980	0.00
OFFICE EQUIPMENT	10,744	0.00	9,987	0.00	9,987	0.00	9,987	0.00
OTHER EQUIPMENT	0	0.00	975	0.00	975	0.00	975	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	10	0.00	10	0.00	10	0.00
MISCELLANEOUS EXPENSES	0	0.00	1,903	0.00	1,903	0.00	1,903	0.00
<b>TOTAL - EE</b>	<b>98,288</b>	<b>0.00</b>	<b>109,549</b>	<b>0.00</b>	<b>115,311</b>	<b>0.00</b>	<b>98,014</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$848,023</b>	<b>14.08</b>	<b>\$983,914</b>	<b>16.00</b>	<b>\$989,676</b>	<b>16.00</b>	<b>\$928,661</b>	<b>14.50</b>
<b>GENERAL REVENUE</b>	<b>\$848,023</b>	<b>14.08</b>	<b>\$983,914</b>	<b>16.00</b>	<b>\$989,676</b>	<b>16.00</b>	<b>\$928,661</b>	<b>14.50</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Administrative Hearing Commission

**Program is found in the following core budget(s):** Administrative Hearing Commission

**1. What does this program do?**

The Administrative Hearing Commission (AHC) provides business entities and private citizens with an impartial review of decisions made by state agencies. The AHC hears and decides cases involving millions of dollars in tax and Medicaid reimbursement revenues; serious threats to public safety such as unsafe nursing homes, enforcement of the liquor control laws, and peace officers' certificates; and discipline of professional licenses. New statutes add to our jurisdiction almost every year. For example, in the past several years, statutes have transferred jurisdiction over motor carrier and railroad safety matters, surety agent licenses, and motor vehicle dealer licenses to the AHC. Additionally, the AHC serves as hearing officer through a memorandum of understanding with certain other state agencies whose cases do not fall into our statutory jurisdiction, most notably the Missouri Commission on Human Rights, and the Missouri Consolidated Health Care Plan. The Department of Natural Resources was previously included in that group, however HB 824 transferred the authority to hear appeals to the Hazardous Waste Management Commission, Land Reclamation Commission, Safe Drinking Water Commission, Air Conservation Commission, and Clean Water Commission to the AHC beginning August 28, 2005.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Chapter 621, RSMo creates the AHC and sets forth its procedures and jurisdiction.

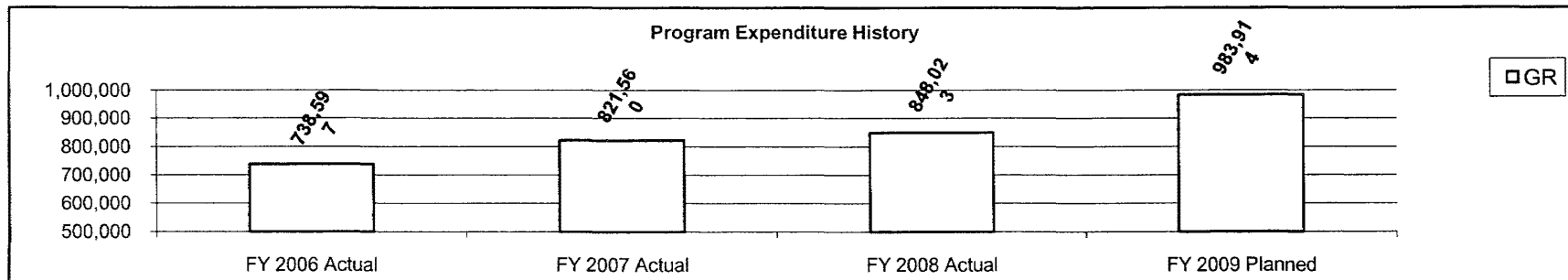
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



## PROGRAM DESCRIPTION

Department: Office of Administration

Program Name: Administrative Hearing Commission

Program is found in the following core budget(s): Administrative Hearing Commission

6. What are the sources of the "Other " funds?

N/A

7a. Provide an effectiveness measure.

1. Percentage of cases disposed in desired timeframes.

Goal: 90% within 18 months  
98% within 24 months

Case Processing Time Standards:

Age of Case at Disposition

	Goal	Actual Performance			Projected Performance		
		FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Within 18 Months*	90%	94.1%	95.8%	96.6%	95.8%	95.8%	95.80%
Within 24 Months*	98%	96.2%	98.0%	98.1%	98.0%	98.0%	98.00%

\* The times refer to the time between the date a case is filed and the date it is finally disposed at the AHC.

## PROGRAM DESCRIPTION

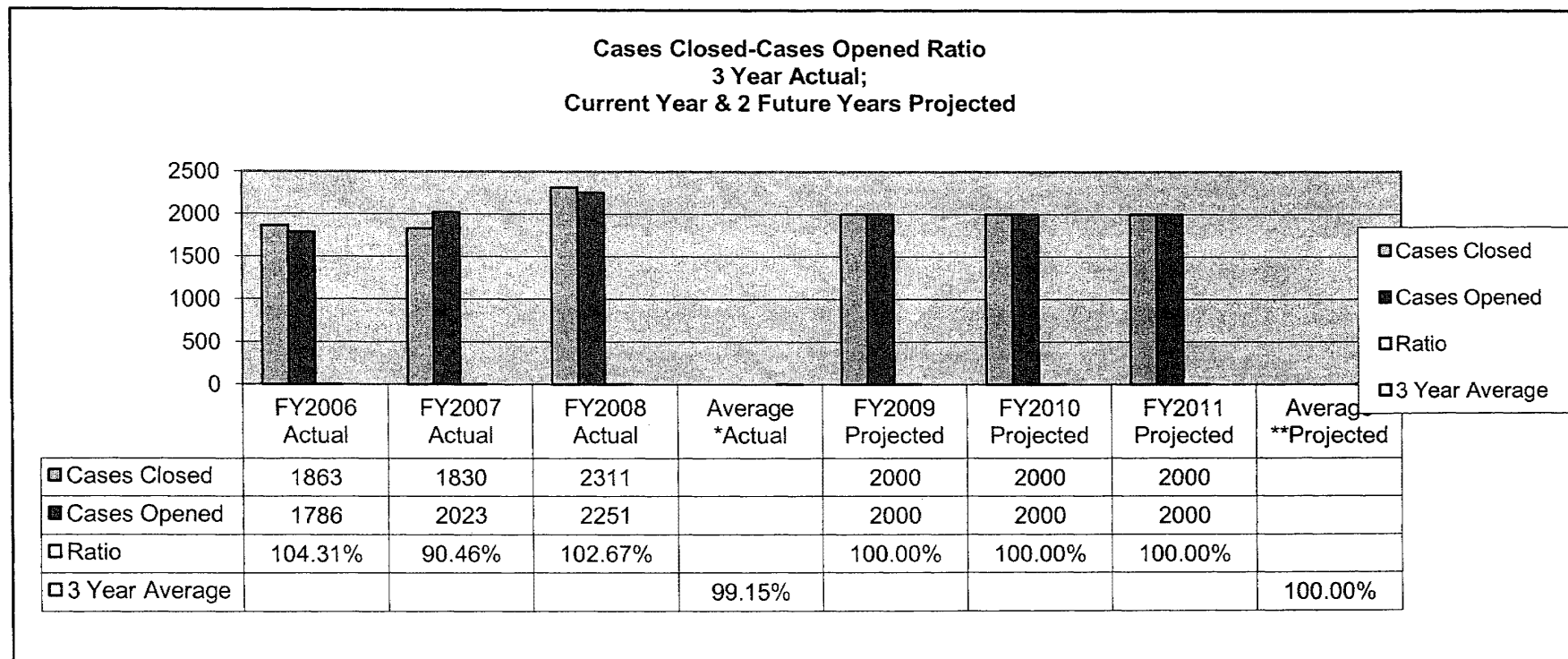
**Department: Office of Administration**

**Program Name: Administrative Hearing Commission**

**Program is found in the following core budget(s): Administrative Hearing Commission**

**7b. Provide an efficiency measure.**

Ratio of cases closed to cases opened.



\*Average figure is more accurate measure than any one year as it corrects for unusual patterns that may occur at the beginning or end of a fiscal year.

\*\*Projections will not be accurate because we do not control the number of cases filed. However, in recent years about 2000 cases per year have been filed, and our goal is to close cases at the same rate, on average, as they are opened.

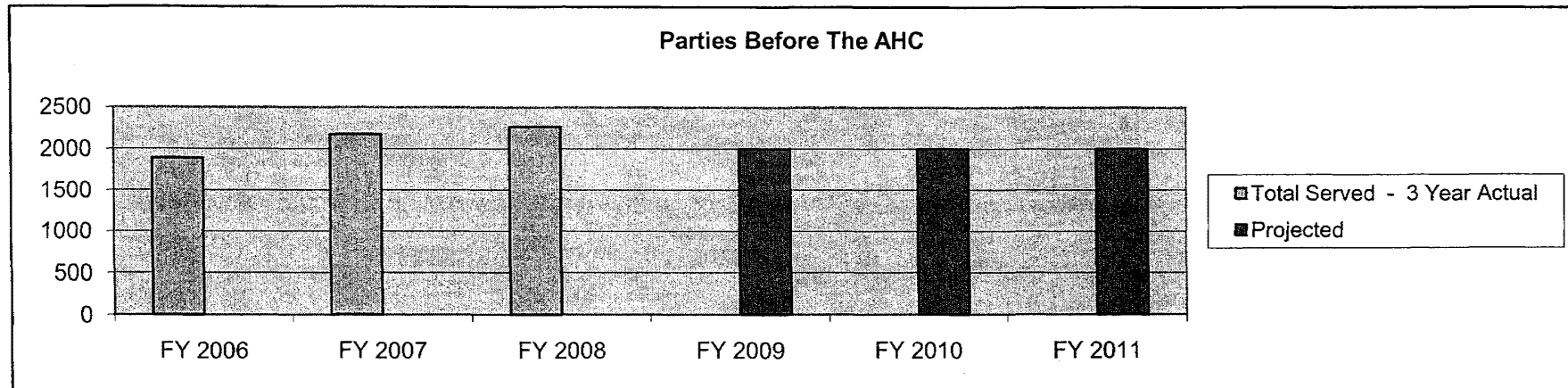
## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Administrative Hearing Commission

**Program is found in the following core budget(s):** Administrative Hearing Commission

**7c. Provide the number of clients/individuals served, if applicable.**



Actual numbers are 1890, FY06; 2172, FY 07 and 2266, FY 08. A number of parties, such as some state agencies, have many cases before us each year. Projections are made for current Fiscal Year 2009 and future Fiscal Years 2010-2011.

**7d. Provide a customer satisfaction measure, if available.**

None is available at this time.



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item								
Budget Object Summary								
Fund	FY 2008 ACTUAL DOLLAR	FY 2008 ACTUAL FTE	FY 2009 BUDGET DOLLAR	FY 2009 BUDGET FTE	FY 2010 DEPT REQ DOLLAR	FY 2010 DEPT REQ FTE	FY 2010 GOV REC DOLLAR	FY 2010 GOV REC FTE
<b>OFFICE OF CHILD ADVOCATE</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	134,443	2.66	144,380	2.68	144,380	2.68	137,161	2.68
OA-FEDERAL AND OTHER	66,218	1.31	71,114	1.32	71,114	1.32	71,114	1.32
TOTAL - PS	200,661	3.97	215,494	4.00	215,494	4.00	208,275	4.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	5,410	0.00	29,988	0.00	29,988	0.00	25,490	0.00
OA-FEDERAL AND OTHER	10,900	0.00	66,883	0.00	66,883	0.00	66,883	0.00
TOTAL - EE	16,310	0.00	96,871	0.00	96,871	0.00	92,373	0.00
<b>TOTAL</b>	<b>216,971</b>	<b>3.97</b>	<b>312,365</b>	<b>4.00</b>	<b>312,365</b>	<b>4.00</b>	<b>300,648</b>	<b>4.00</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	4,115	0.00
OA-FEDERAL AND OTHER	0	0.00	0	0.00	0	0.00	2,134	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	6,249	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>6,249</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$216,971</b>	<b>3.97</b>	<b>\$312,365</b>	<b>4.00</b>	<b>\$312,365</b>	<b>4.00</b>	<b>\$306,897</b>	<b>4.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31313C
<b>Division</b>	Assigned Programs		
<b>Core</b>	Office of Child Advocate		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request					FY 2010 Governor's Recommendation			
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	144,380	71,114	0	215,494	PS	137,161	71,114	0	208,275
EE	29,988	66,883	0	96,871	EE	25,490	66,883	0	92,373
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>174,368</b>	<b>137,997</b>	<b>0</b>	<b>312,365</b>	<b>Total</b>	<b>162,651</b>	<b>137,997</b>	<b>0</b>	<b>300,648</b>
 FTE	 2.68	 1.32	 0.00	 4.00	 FTE	 2.68	 1.32	 0.00	 4.00

<b>Est. Fringe</b>	68,118	33,552	0	101,670	<b>Est. Fringe</b>	64,713	33,552	0	98,264
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

**2. CORE DESCRIPTION**

The Office of Child Advocate responds to complaints in Missouri's child protection system to help ensure that our children are secure and free from abuse and neglect. The Office of Child Advocate interacts with persons, organizations, and agencies responsible for providing services to, or caring for, children who are victims of abuse and neglect.

**3. PROGRAM LISTING (list programs included in this core funding)**

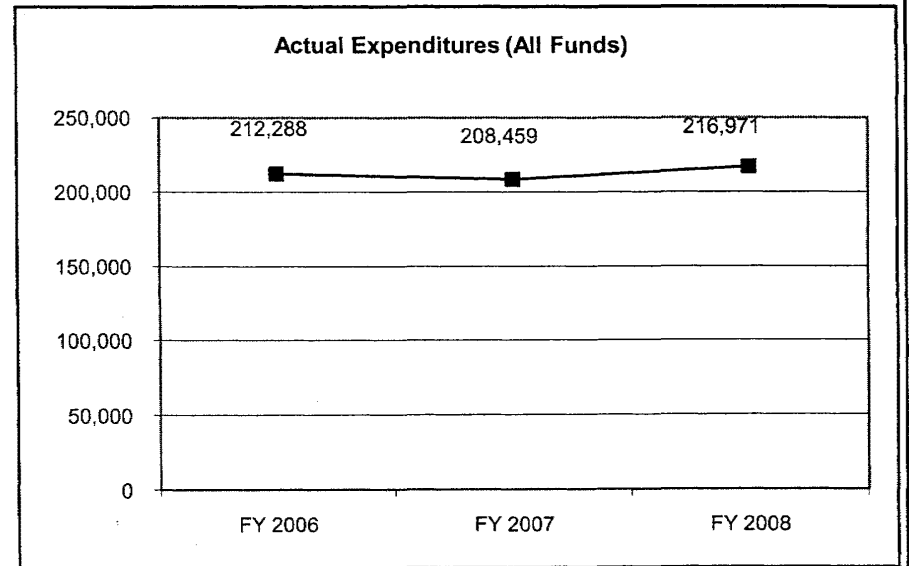
Child Advocacy

# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>31313C</u>
<b>Division</b>	Assigned Programs		
<b>Core</b>	Office of Child Advocate		

## **4. FINANCIAL HISTORY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>
Appropriation (All Funds)	299,361	300,923	307,016	312,365
Less Reverted (All Funds)	(5,041)	(5,010)	(5,132)	N/A
Budget Authority (All Funds)	294,320	295,913	301,884	N/A
Actual Expenditures (All Funds)	212,288	208,459	216,971	N/A
Unexpended (All Funds)	82,032	87,454	84,913	N/A
Unexpended, by Fund:				
General Revenue	24,139	26,981	26,105	N/A
Federal	57,893	60,473	58,808	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## **NOTES:**

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
 OFFICE OF CHILD ADVOCATE

## 5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
		PS	4.00	144,380	71,114	0	215,494	
		EE	0.00	29,988	66,883	0	96,871	
		<b>Total</b>	<b>4.00</b>	<b>174,368</b>	<b>137,997</b>	<b>0</b>	<b>312,365</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		PS	4.00	144,380	71,114	0	215,494	
		EE	0.00	29,988	66,883	0	96,871	
		<b>Total</b>	<b>4.00</b>	<b>174,368</b>	<b>137,997</b>	<b>0</b>	<b>312,365</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>								
Core Reduction	2514 6321	PS	0.00	(7,219)	0	0	(7,219)	
Core Reduction	2514 6322	EE	0.00	(4,498)	0	0	(4,498)	
<b>NET GOVERNOR CHANGES</b>			<b>0.00</b>	<b>(11,717)</b>	<b>0</b>	<b>0</b>	<b>(11,717)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
		PS	4.00	137,161	71,114	0	208,275	
		EE	0.00	25,490	66,883	0	92,373	
		<b>Total</b>	<b>4.00</b>	<b>162,651</b>	<b>137,997</b>	<b>0</b>	<b>300,648</b>	

# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 31313	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Office of Child Advocate	<b>DIVISION:</b> Assigned Programs

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

## DEPARTMENT REQUEST

25% of GR PS & EE budgeted amounts. This flexibility will help the organization manage responsibilities and resources should any withholdings occur.

0101	PS	\$144,380	25%	\$36,095
	E&E	\$29,988	25%	\$7,497
0135	PS	\$71,114	25%	\$17,779
	E&E	\$66,883	25%	\$16,721

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
None	None expected at this time	Dependent upon timing and amount of any FY09 withholdings.

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	N/A

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>OFFICE OF CHILD ADVOCATE</b>								
<b>CORE</b>								
ADMINISTRATIVE ASSISTANT	39,372	1.00	40,505	1.00	45,000	1.00	45,000	1.00
PROGRAM MANAGER	69,543	1.00	78,558	1.00	74,945	1.00	74,945	1.00
INVESTIGATOR	91,746	1.97	96,431	2.00	95,549	2.00	88,330	2.00
<b>TOTAL - PS</b>	<b>200,661</b>	<b>3.97</b>	<b>215,494</b>	<b>4.00</b>	<b>215,494</b>	<b>4.00</b>	<b>208,275</b>	<b>4.00</b>
TRAVEL, IN-STATE	2,816	0.00	22,561	0.00	22,561	0.00	22,561	0.00
TRAVEL, OUT-OF-STATE	0	0.00	8,351	0.00	8,351	0.00	8,351	0.00
SUPPLIES	1,117	0.00	3,700	0.00	3,700	0.00	3,700	0.00
PROFESSIONAL DEVELOPMENT	410	0.00	10,600	0.00	10,600	0.00	10,600	0.00
COMMUNICATION SERV & SUPP	5,231	0.00	5,740	0.00	5,740	0.00	5,740	0.00
PROFESSIONAL SERVICES	3,738	0.00	28,253	0.00	27,453	0.00	27,453	0.00
M&R SERVICES	76	0.00	70	0.00	70	0.00	70	0.00
OFFICE EQUIPMENT	2,432	0.00	11,085	0.00	11,085	0.00	6,587	0.00
REAL PROPERTY RENTALS & LEASES	400	0.00	700	0.00	1,500	0.00	1,500	0.00
MISCELLANEOUS EXPENSES	90	0.00	5,811	0.00	5,811	0.00	5,811	0.00
<b>TOTAL - EE</b>	<b>16,310</b>	<b>0.00</b>	<b>96,871</b>	<b>0.00</b>	<b>96,871</b>	<b>0.00</b>	<b>92,373</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$216,971</b>	<b>3.97</b>	<b>\$312,365</b>	<b>4.00</b>	<b>\$312,365</b>	<b>4.00</b>	<b>\$300,648</b>	<b>4.00</b>
<b>GENERAL REVENUE</b>	<b>\$139,853</b>	<b>2.66</b>	<b>\$174,368</b>	<b>2.68</b>	<b>\$174,368</b>	<b>2.68</b>	<b>\$162,651</b>	<b>2.68</b>
<b>FEDERAL FUNDS</b>	<b>\$77,118</b>	<b>1.31</b>	<b>\$137,997</b>	<b>1.32</b>	<b>\$137,997</b>	<b>1.32</b>	<b>\$137,997</b>	<b>1.32</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Child Advocacy  
**Program is found in the following core budget(s):** Office of Child Advocate

**1. What does this program do?**

The Office of Child Advocate (OCA) shall provide information as appropriate on the rights and responsibilities of individuals receiving children's services and on the procedures for providing these services. OCA shall investigate, upon his or her own initiative, or upon receipt of a complaint, an administrative action alleged to be contrary to law, rule, or policy. OCA shall monitor the procedures established, implemented, and practiced by the Department of Social Services and recommend changes in the procedures for addressing the needs of families and children. OCA shall submit an annual report, including recommendations, to the Governor and Chief Justice of the Supreme Court analyzing the work of the office.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

State statute 37.700-37.730 and 210.145

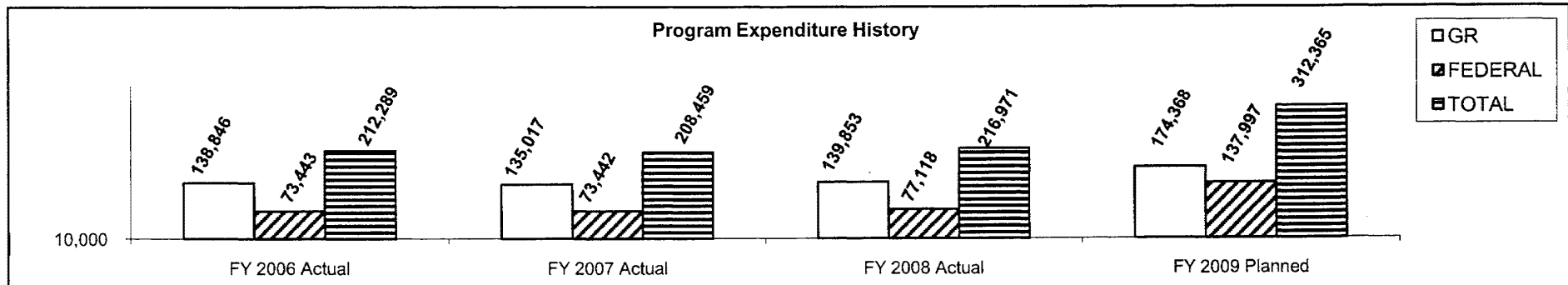
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A

### PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Child Advocacy
<b>Program is found in the following core budget(s):</b> Office of Child Advocate	

**7a. Provide an effectiveness measure.**

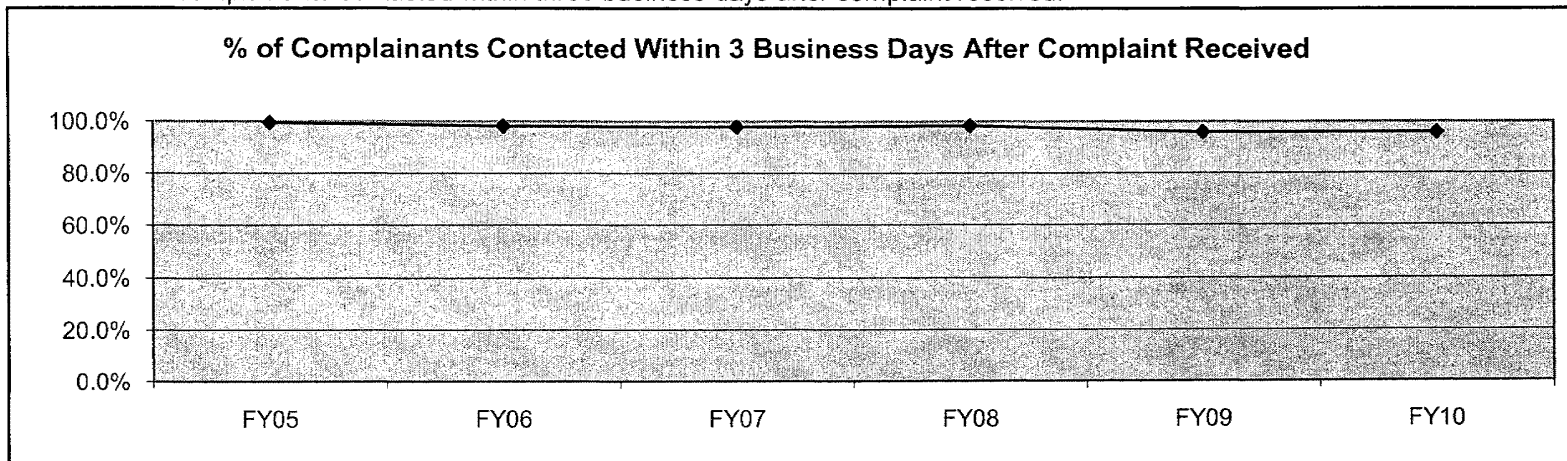
Increase the knowledge of families/citizens on the Office of Child Advocate and the Child Welfare system in Missouri, leading to more positive outcomes for

OCA has done the following to increase the knowledge of families and citizens:

- Event displays
- Article published in Colleagues for Children published by Prevent Child Abuse Missouri and made available to more than 102,000 health professionals, educators, law enforcement personnel, legal professionals, and social workers in the state of Missouri, most of whom are mandated reporters of child abuse and neglect.
- OCA website
- Speaking engagements to Juvenile Justice Association, Rotary Clubs, and Conferences.
- Annual Report distribution.

**7b. Provide an efficiency measure.**

1. Percent of complainants contacted within three business days after complaint received.





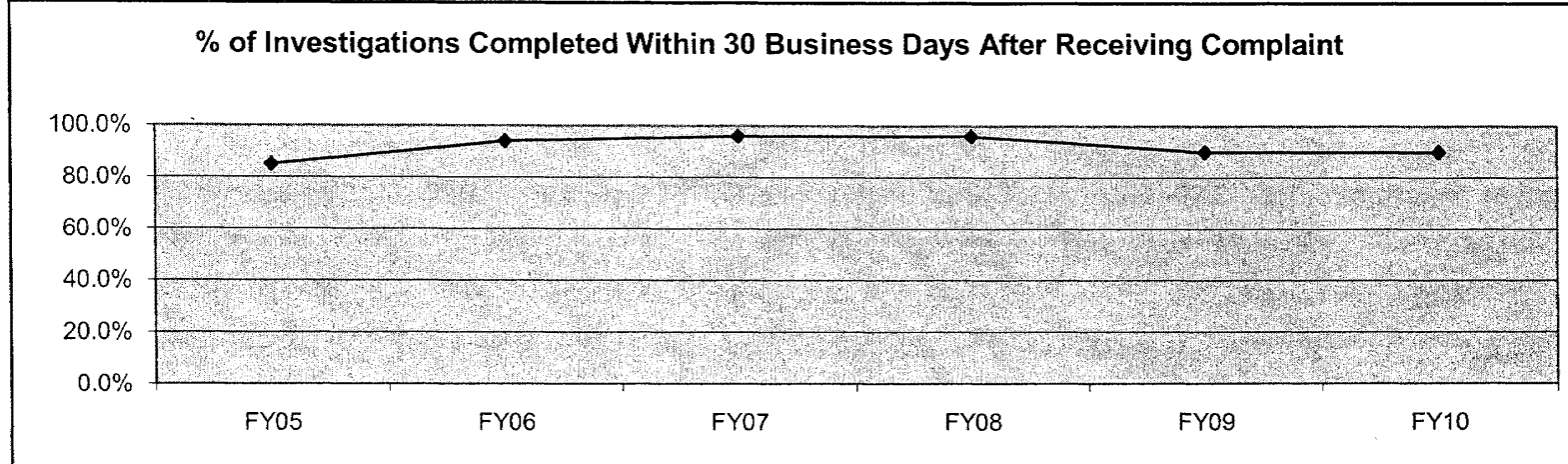
## PROGRAM DESCRIPTION

**Department** Office of Administration

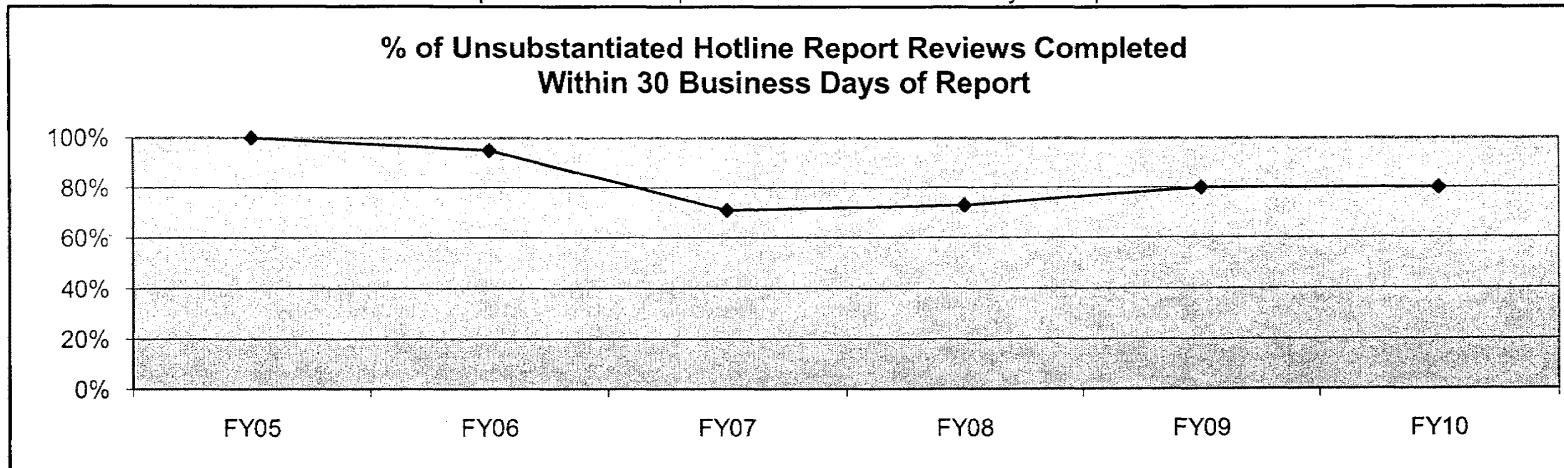
**Program Name** Child Advocacy

**Program is found in the following core budget(s):** Office of Child Advocate

2. Percent of investigations completed within 30 business days of receiving complaint.



3. Percent of unsubstantiated hotline report reviews completed within 30 business days of report.



**PROGRAM DESCRIPTION**

<b>Department</b>	Office of Administration
<b>Program Name</b>	Child Advocacy
<b>Program is found in the following core budget(s):</b> Office of Child Advodate	

**7c. Provide the number of clients/individuals served, if applicable.**  
336 complainants. 260 children.  
The number of complainants includes new cases, reopened cases, unsubstantiated reviews, information and referrals, and unable to contact.

**7d. Provide a customer satisfaction measure, if available.**  
N/A at this time - instrument under consideration

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item								
Budget Object Summary								
Fund	FY 2008 ACTUAL DOLLAR	FY 2008 ACTUAL FTE	FY 2009 BUDGET DOLLAR	FY 2009 BUDGET FTE	FY 2010 DEPT REQ DOLLAR	FY 2010 DEPT REQ FTE	FY 2010 GOV REC DOLLAR	FY 2010 GOV REC FTE
<b>CHILDREN'S TRUST FUND - OPER</b>								
<b>CORE</b>								
PERSONAL SERVICES								
CHILDREN'S TRUST	196,706	4.00	211,199	5.00	211,199	5.00	211,199	5.00
TOTAL - PS	196,706	4.00	211,199	5.00	211,199	5.00	211,199	5.00
EXPENSE & EQUIPMENT								
CHILDREN'S TRUST	64,962	0.00	144,140	0.00	144,140	0.00	144,140	0.00
TOTAL - EE	64,962	0.00	144,140	0.00	144,140	0.00	144,140	0.00
PROGRAM-SPECIFIC								
CHILDREN'S TRUST	50	0.00	1,000	0.00	1,000	0.00	1,000	0.00
TOTAL - PD	50	0.00	1,000	0.00	1,000	0.00	1,000	0.00
<b>TOTAL</b>	<b>261,718</b>	<b>4.00</b>	<b>356,339</b>	<b>5.00</b>	<b>356,339</b>	<b>5.00</b>	<b>356,339</b>	<b>5.00</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
CHILDREN'S TRUST	0	0.00	0	0.00	0	0.00	6,336	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	6,336	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>6,336</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$261,718</b>	<b>4.00</b>	<b>\$356,339</b>	<b>5.00</b>	<b>\$356,339</b>	<b>5.00</b>	<b>\$362,675</b>	<b>5.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31315
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Children's Trust Fund		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	211,199	211,199
EE	0	0	144,140	144,140
PSD	0	0	1,000	1,000
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>356,339</b>	<b>356,339</b>

FTE	0.00	0.00	5.00	5.00
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<b>Est. Fringe</b>	0	0	99,644	99,644
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Children's Trust Fund (0694)

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	211,199	211,199
EE	0	0	144,140	144,140
PSD	0	0	1,000	1,000
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>356,339</b>	<b>356,339</b>

FTE	0.00	0.00	5.00	5.00
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<b>Est. Fringe</b>	0	0	99,644	99,644
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Children's Trust Fund (0694)

Notes:

**2. CORE DESCRIPTION**

The Children's Trust Fund (CTF) awards community based grants and conducts public education campaigns to prevent child abuse in Missouri. Funded grants to local governmental agencies, hospitals, schools, not-for-profit and faith-based organizations support such projects as mentoring for teen parents, grandparent support projects, fatherhood initiatives, respite (crisis nursery), home visitation, parent education and parental nurturing. Projects that result in positive outcomes for families are promoted to other communities for replication. Public education awareness campaigns include the prevention of Shaken Baby Syndrome, promoting safe sleep practices that reduces the chance of crib death, "Not Even For A Minute" which focuses on never leaving a child unattended in a vehicle, emotional abuse, and positive parenting tips.

**3. PROGRAM LISTING (list programs included in this core funding)**

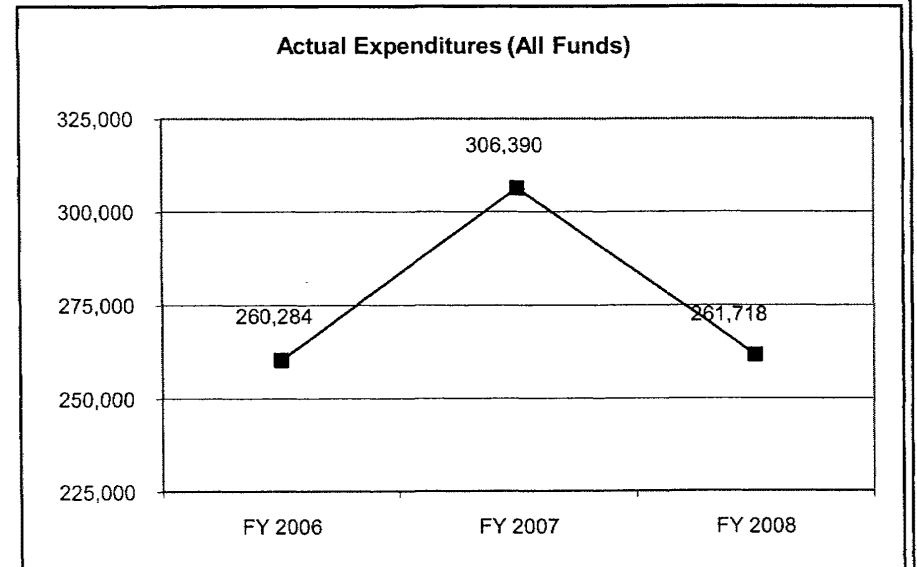
Prevention of Child Abuse and Neglect.

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31315
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Children's Trust Fund		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	336,621	344,217	350,189	356,339
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	336,621	344,217	350,189	N/A
Actual Expenditures (All Funds)	260,284	306,390	261,718	N/A
Unexpended (All Funds)	76,337	37,827	88,471	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	76,337	37,827	88,471	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

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**CORE RECONCILIATION DETAIL**


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OFFICE OF ADMINISTRATION  
 CHILDREN'S TRUST FUND - OPER

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**5. CORE RECONCILIATION DETAIL**


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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PS	5.00	0	0	211,199	211,199	
	EE	0.00	0	0	144,140	144,140	
	PD	0.00	0	0	1,000	1,000	
	<b>Total</b>	<b>5.00</b>	<b>0</b>	<b>0</b>	<b>356,339</b>	<b>356,339</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	5.00	0	0	211,199	211,199	
	EE	0.00	0	0	144,140	144,140	
	PD	0.00	0	0	1,000	1,000	
	<b>Total</b>	<b>5.00</b>	<b>0</b>	<b>0</b>	<b>356,339</b>	<b>356,339</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	5.00	0	0	211,199	211,199	
	EE	0.00	0	0	144,140	144,140	
	PD	0.00	0	0	1,000	1,000	
	<b>Total</b>	<b>5.00</b>	<b>0</b>	<b>0</b>	<b>356,339</b>	<b>356,339</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CHILDREN'S TRUST FUND - OPER</b>								
<b>CORE</b>								
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	8,418	1.00	8,418	1.00	8,418	1.00
PUBLIC INFORMATION COOR	45,749	1.00	47,181	1.00	47,181	1.00	47,181	1.00
EXECUTIVE I	32,409	1.00	33,418	1.00	33,418	1.00	33,418	1.00
ST CNSLT ON CHILD WELFARE	47,618	1.00	49,107	1.00	49,107	1.00	49,107	1.00
MISCELLANEOUS TECHNICAL	70	0.00	0	0.00	0	0.00	0	0.00
PRINCIPAL ASST BOARD/COMMISSON	70,860	1.00	73,075	1.00	73,075	1.00	73,075	1.00
<b>TOTAL - PS</b>	<b>196,706</b>	<b>4.00</b>	<b>211,199</b>	<b>5.00</b>	<b>211,199</b>	<b>5.00</b>	<b>211,199</b>	<b>5.00</b>
TRAVEL, IN-STATE	5,654	0.00	15,000	0.00	25,000	0.00	25,000	0.00
TRAVEL, OUT-OF-STATE	1,266	0.00	10,000	0.00	15,000	0.00	15,000	0.00
SUPPLIES	9,677	0.00	25,000	0.00	37,500	0.00	37,500	0.00
PROFESSIONAL DEVELOPMENT	3,710	0.00	5,275	0.00	5,275	0.00	5,275	0.00
COMMUNICATION SERV & SUPP	2,163	0.00	6,189	0.00	6,189	0.00	6,189	0.00
PROFESSIONAL SERVICES	37,234	0.00	69,576	0.00	38,276	0.00	38,276	0.00
M&R SERVICES	339	0.00	2,000	0.00	2,500	0.00	2,500	0.00
OFFICE EQUIPMENT	2,643	0.00	1,000	0.00	1,000	0.00	1,000	0.00
OTHER EQUIPMENT	807	0.00	3,100	0.00	3,100	0.00	3,100	0.00
REAL PROPERTY RENTALS & LEASES	616	0.00	3,000	0.00	3,800	0.00	3,800	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	3,000	0.00	3,000	0.00	3,000	0.00
MISCELLANEOUS EXPENSES	853	0.00	1,000	0.00	3,500	0.00	3,500	0.00
<b>TOTAL - EE</b>	<b>64,962</b>	<b>0.00</b>	<b>144,140</b>	<b>0.00</b>	<b>144,140</b>	<b>0.00</b>	<b>144,140</b>	<b>0.00</b>
REFUNDS	50	0.00	1,000	0.00	1,000	0.00	1,000	0.00
<b>TOTAL - PD</b>	<b>50</b>	<b>0.00</b>	<b>1,000</b>	<b>0.00</b>	<b>1,000</b>	<b>0.00</b>	<b>1,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$261,718</b>	<b>4.00</b>	<b>\$356,339</b>	<b>5.00</b>	<b>\$356,339</b>	<b>5.00</b>	<b>\$356,339</b>	<b>5.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$261,718</b>	<b>4.00</b>	<b>\$356,339</b>	<b>5.00</b>	<b>\$356,339</b>	<b>5.00</b>	<b>\$356,339</b>	<b>5.00</b>

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Children's Trust Fund - Prevention of Child Abuse/Neglect  
**Program is found in the following core budget(s):** CTF Operating & CTF Program

## 1. What does this program do?

Funding from the Children's Trust Fund (CTF) provides grants to local community based agencies and organizations to prevent and/or alleviate child abuse and neglect. CTF also conducts numerous public education awareness campaigns including the prevention of Shaken Baby Syndrome, promoting safe sleep practices that reduce the chance of crib death, "Not Even For A Minute" which focuses on never leaving a child unattended in a vehicle, emotional abuse, and positive parenting tips. In FY08 Children's Trust Fund is providing nearly 110 prevention grants supporting activities as mentoring for teen parents, support services for grandparents raising grandchildren, home visitation services for high risk parents and parents with medically fragile children, parent education and skill building services, infant massage and nurturing programs to promote the child-parent emotional bonding, respite care for parents through crisis nurseries, hospital based education programs for parents with newborns to prevent shaken baby syndrome, professional development opportunities through the State Technical Assistance Team (STAT) to provide training for child investigators, practitioners, and specialists with children's issues.

## 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

210.170 - 210.174, RSMo

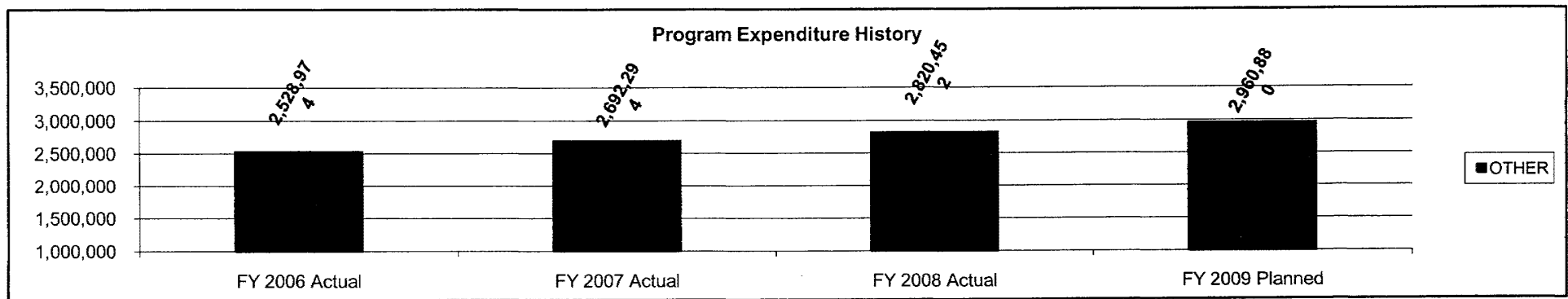
## 3. Are there federal matching requirements? If yes, please explain.

No

## 4. Is this a federally mandated program? If yes, please explain.

No

## 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.





## PROGRAM DESCRIPTION

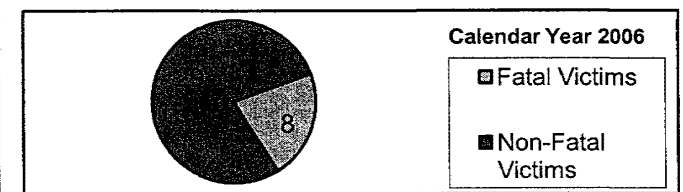
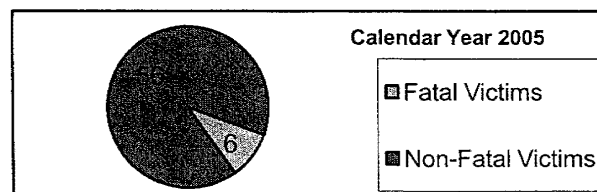
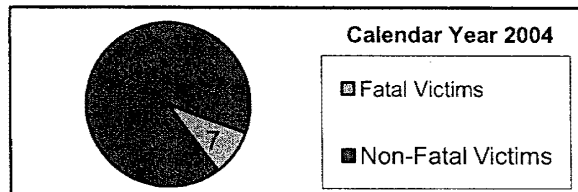
**Department** Office of Administration  
**Program Name** Children's Trust Fund - Prevention of Child Abuse/Neglect  
**Program is found in the following core budget(s):** CTF Operating & CTF Program

### 6. What are the sources of the "Other " funds?

Donations, federal grant, license plate fees, vital record fees, marriage license fees, and income tax check-off.  
 210.173, RSMo; 143.100, RSMo; 193.265, RSMo; 451.151, RSMo; 301.463, RSMo

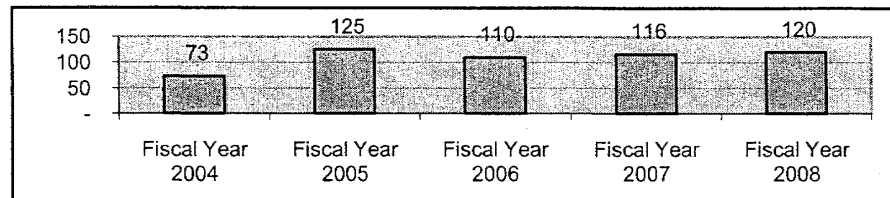
### 7a. Provide an effectiveness measure.

*Shaken Baby Cases Confirmed by the Children's Division*

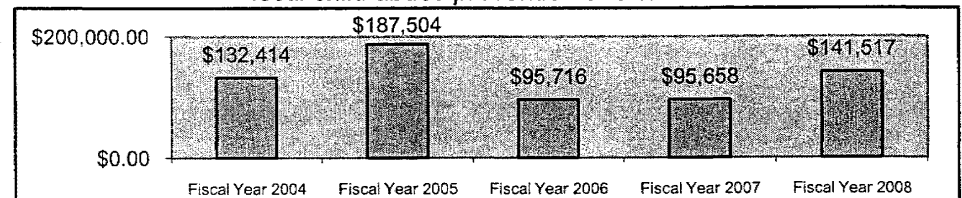


### 7b. Provide an efficiency measure.

*Investment in general/community based child abuse prevention grants:*

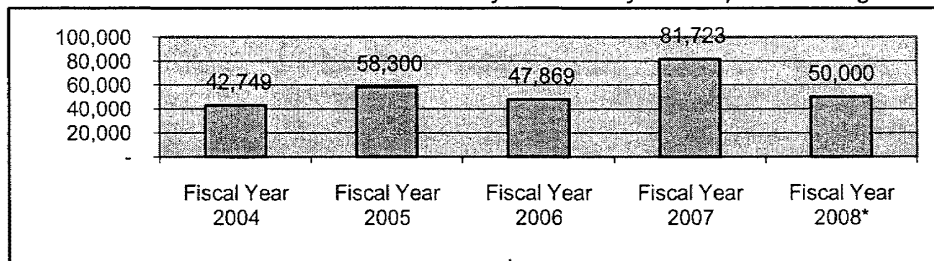


*Funding provided to Community License Plate Partners to support local child abuse prevention efforts*



### 7c. Provide the number of clients/individuals served, if applicable.

*Number of families and children served by community based prevention grants:*



**\*Note: 50,000 is a projected number for fiscal year 2008  
 program annual reports have not yet been completed.**

### 7d. Provide a customer satisfaction measure, if available.

N/A

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CTF-PROGRAM</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
CHILDREN'S TRUST	2,820,452	0.00	3,360,000	0.00	3,360,000	0.00	3,360,000	0.00
TOTAL - PD	2,820,452	0.00	3,360,000	0.00	3,360,000	0.00	3,360,000	0.00
<b>TOTAL</b>	<b>2,820,452</b>	<b>0.00</b>	<b>3,360,000</b>	<b>0.00</b>	<b>3,360,000</b>	<b>0.00</b>	<b>3,360,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$2,820,452</b>	<b>0.00</b>	<b>\$3,360,000</b>	<b>0.00</b>	<b>\$3,360,000</b>	<b>0.00</b>	<b>\$3,360,000</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31316
<b>Division</b>	Assigned Programs		
<b>Core</b>	CTF Program Distributions		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	3,360,000	3,360,000 E
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>3,360,000</b>	<b>3,360,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Children's Trust Fund (0694)  
Notes: An "E" is requested for Other Funds

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	3,360,000	3,360,000 E
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>3,360,000</b>	<b>3,360,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Children's Trust Fund (0694)  
Notes: An "E" is requested for Other Funds

## 2. CORE DESCRIPTION

To prevent child abuse and neglect by ensuring the funding of results-oriented programs, training for prevention professionals and research, promoting public awareness and education, and assisting in the integration of statewide prevention efforts.

## 3. PROGRAM LISTING (list programs included in this core funding)

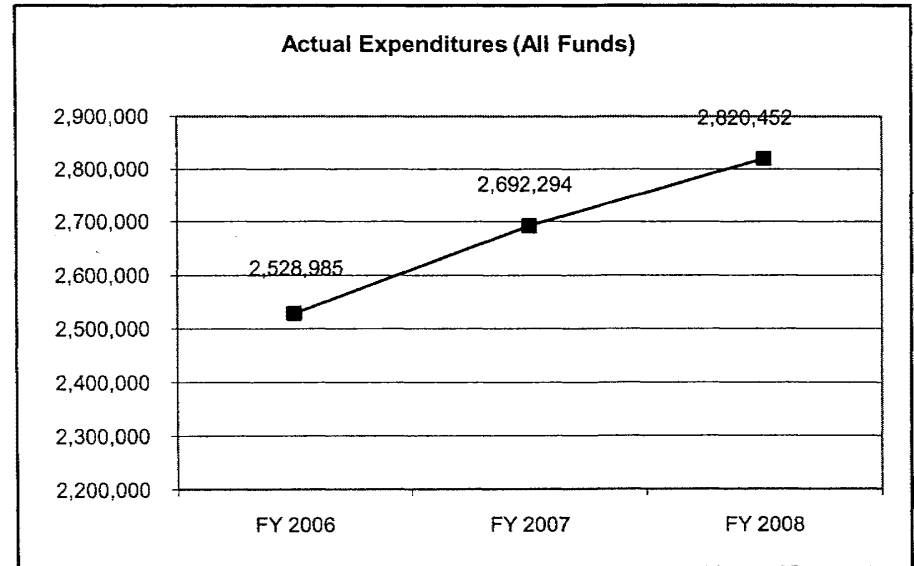
Prevention of Child Abuse and Neglect

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31316
<b>Division</b>	Assigned Programs		
<b>Core</b>	CTF Program Distributions		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	3,360,000	3,360,000	3,360,000	3,360,000 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	3,360,000	3,360,000	3,360,000	N/A
Actual Expenditures (All Funds)	2,528,985	2,692,294	2,820,452	N/A
Unexpended (All Funds)	831,015	667,706	539,548	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	831,015	667,706	539,548	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

OFFICE OF ADMINISTRATION

CTF-PROGRAM

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	0	0	3,360,000	3,360,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>3,360,000</b>	<b>3,360,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	0	0	0	0	
	PD	0.00	0	0	3,360,000	3,360,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>3,360,000</b>	<b>3,360,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	0	0	
	PD	0.00	0	0	3,360,000	3,360,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>3,360,000</b>	<b>3,360,000</b>	

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CTF-PROGRAM</b>								
<b>CORE</b>								
PROGRAM DISTRIBUTIONS	2,820,452	0.00	3,360,000	0.00	3,360,000	0.00	3,360,000	0.00
TOTAL - PD	2,820,452	0.00	3,360,000	0.00	3,360,000	0.00	3,360,000	0.00
<b>GRAND TOTAL</b>	<b>\$2,820,452</b>	<b>0.00</b>	<b>\$3,360,000</b>	<b>0.00</b>	<b>\$3,360,000</b>	<b>0.00</b>	<b>\$3,360,000</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$2,820,452	0.00	\$3,360,000	0.00	\$3,360,000	0.00	\$3,360,000	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>GOV COUNCIL ON DISABILITY</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	153,699	3.85	175,697	4.00	175,697	4.00	166,912	4.00	
TOTAL - PS	153,699	3.85	175,697	4.00	175,697	4.00	166,912	4.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	36,244	0.00	35,748	0.00	36,148	0.00	30,711	0.00	
OA REVOLVING ADMINISTRATIVE TR	28,059	0.00	40,000	0.00	25,000	0.00	25,000	0.00	
TOTAL - EE	64,303	0.00	75,748	0.00	61,148	0.00	55,711	0.00	
PROGRAM-SPECIFIC									
GENERAL REVENUE	0	0.00	500	0.00	100	0.00	100	0.00	
TOTAL - PD	0	0.00	500	0.00	100	0.00	100	0.00	
<b>TOTAL</b>	<b>218,002</b>	<b>3.85</b>	<b>251,945</b>	<b>4.00</b>	<b>236,945</b>	<b>4.00</b>	<b>222,723</b>	<b>4.00</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	5,007	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	5,007	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>5,007</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$218,002</b>	<b>3.85</b>	<b>\$251,945</b>	<b>4.00</b>	<b>\$236,945</b>	<b>4.00</b>	<b>\$227,730</b>	<b>4.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31430
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Governor's Council on Disability		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	175,697	0	0	175,697
EE	36,148	0	25,000	61,148
PSD	100	0	0	100
TRF	0	0	0	0
<b>Total</b>	<b>211,945</b>	<b>0</b>	<b>25,000</b>	<b>236,945</b>
<b>FTE</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>

<b>Est. Fringe</b>	82,894	0	0	82,894
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	166,912	0	0	166,912
EE	30,711	0	25,000	55,711
PSD	100	0	0	100
TRF	0	0	0	0
<b>Total</b>	<b>197,723</b>	<b>0</b>	<b>25,000</b>	<b>222,723</b>
<b>FTE</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>

<b>Est. Fringe</b>	78,749	0	0	78,749
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)  
Notes:

## 2. CORE DESCRIPTION

The Governor's Council on Disability provides leadership to persons with disabilities and state government through:

1. Technical Assistance and Referral
2. Presentations
3. Providing recommendations to the state and local government on policies and practices which promotes inclusion in community life for persons with disabilities.
4. Advising employers on hiring practices of persons with disabilities.
5. Conducting statewide youth leadership forum for high school students with disabilities.
6. Consulting with the Missouri General Assembly on disability-related legislation.

## 3. PROGRAM LISTING (list programs included in this core funding)

Governor's Council on Disability

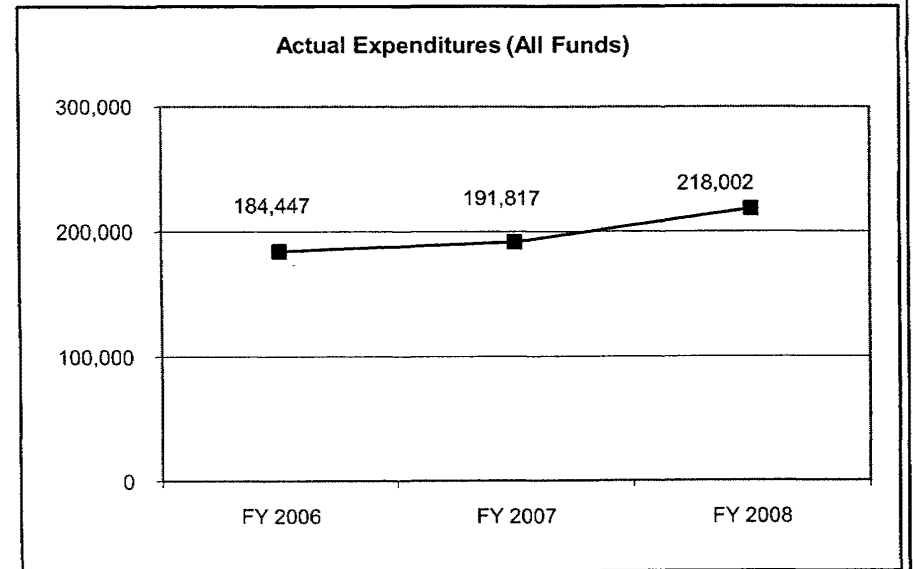


# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31430
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Governor's Council on Disability		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	196,662	232,980	247,948	251,945
Less Reverted (All Funds)	(5,900)	(6,089)	(6,238)	N/A
Budget Authority (All Funds)	190,762	226,891	241,710	N/A
Actual Expenditures (All Funds)	184,447	191,817	218,002	N/A
Unexpended (All Funds)	6,315	35,074	23,708	N/A
Unexpended, by Fund:				
General Revenue	6,315	28,960	11,767	N/A
Federal	0	0	0	N/A
Other	0	6,115	11,941	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
GOV COUNCIL ON DISABILITY

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PS	4.00	175,697	0	0	175,697	
				EE	0.00	35,748	0	40,000	75,748	
				PD	0.00	500	0	0	500	
				<b>Total</b>	<b>4.00</b>	<b>211,945</b>	<b>0</b>	<b>40,000</b>	<b>251,945</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reduction	43	3210	EE	0.00	0	0	(15,000)	(15,000)		To align appropriation with expected MYLF receipts
Core Reallocation	42	6881	EE	0.00	400	0	0	400		From PD to EE to better reflect planned expenditures
Core Reallocation	42	6881	PD	0.00	(400)	0	0	(400)		From PD to EE to better reflect planned expenditures
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>0</b>	<b>0</b>	<b>(15,000)</b>	<b>(15,000)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	4.00	175,697	0	0	175,697	
				EE	0.00	36,148	0	25,000	61,148	
				PD	0.00	100	0	0	100	
				<b>Total</b>	<b>4.00</b>	<b>211,945</b>	<b>0</b>	<b>25,000</b>	<b>236,945</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>										
Core Reduction	2515	6880	PS	0.00	(8,785)	0	0	(8,785)		
Core Reduction	2515	6881	EE	0.00	(5,437)	0	0	(5,437)		
<b>NET GOVERNOR CHANGES</b>					<b>0.00</b>	<b>(14,222)</b>	<b>0</b>	<b>0</b>	<b>(14,222)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PS	4.00	166,912	0	0	166,912	

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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION**  
**GOV COUNCIL ON DISABILITY**

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**5. CORE RECONCILIATION DETAIL**

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	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	30,711	0	25,000	55,711	
	PD	0.00	100	0	0	100	
	<b>Total</b>	<b>4.00</b>	<b>197,723</b>	<b>0</b>	<b>25,000</b>	<b>222,723</b>	

476  
FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 31340	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Governor's Council on Disability	<b>DIVISION:</b> Assigned Programs

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

<b>DEPARTMENT REQUEST</b>
It is requested that 25% be approved as flexible PS/EE. This flexibility would help manage responsibilities and resources should any withholding or unexpected equipment replacement need occur. <i>This represents the same flexibility percentage authorized in FY 2009.</i>

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
N/A	Unknown	Unknown

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	N/A

# OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>GOV COUNCIL ON DISABILITY</b>								
<b>CORE</b>								
EXECUTIVE I	35,396	1.00	36,600	1.00	36,600	1.00	36,600	1.00
DISABILITY PROGRAM REP	13,974	0.42	0	0.00	0	0.00	0	0.00
DISABILITY PROGRAM SPEC	51,745	1.43	82,593	2.00	82,593	2.00	73,808	2.00
PRINCIPAL ASST BOARD/COMMISSON	52,584	1.00	56,504	1.00	56,504	1.00	56,504	1.00
<b>TOTAL - PS</b>	<b>153,699</b>	<b>3.85</b>	<b>175,697</b>	<b>4.00</b>	<b>175,697</b>	<b>4.00</b>	<b>166,912</b>	<b>4.00</b>
TRAVEL, IN-STATE	17,948	0.00	19,879	0.00	14,500	0.00	13,063	0.00
TRAVEL, OUT-OF-STATE	4,829	0.00	3,000	0.00	6,000	0.00	5,000	0.00
SUPPLIES	6,197	0.00	9,518	0.00	5,500	0.00	4,500	0.00
PROFESSIONAL DEVELOPMENT	11,055	0.00	1,600	0.00	9,500	0.00	8,500	0.00
COMMUNICATION SERV & SUPP	2,962	0.00	8,000	0.00	3,000	0.00	2,000	0.00
PROFESSIONAL SERVICES	9,148	0.00	24,048	0.00	11,500	0.00	11,500	0.00
M&R SERVICES	26	0.00	1,800	0.00	100	0.00	100	0.00
OFFICE EQUIPMENT	4,306	0.00	500	0.00	2,800	0.00	2,800	0.00
OTHER EQUIPMENT	1,845	0.00	500	0.00	500	0.00	500	0.00
REAL PROPERTY RENTALS & LEASES	940	0.00	2,000	0.00	2,945	0.00	2,945	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	100	0.00	0	0.00	0	0.00
MISCELLANEOUS EXPENSES	5,047	0.00	4,803	0.00	4,803	0.00	4,803	0.00
<b>TOTAL - EE</b>	<b>64,303</b>	<b>0.00</b>	<b>75,748</b>	<b>0.00</b>	<b>61,148</b>	<b>0.00</b>	<b>55,711</b>	<b>0.00</b>
PROGRAM DISTRIBUTIONS	0	0.00	500	0.00	100	0.00	100	0.00
<b>TOTAL - PD</b>	<b>0</b>	<b>0.00</b>	<b>500</b>	<b>0.00</b>	<b>100</b>	<b>0.00</b>	<b>100</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$218,002</b>	<b>3.85</b>	<b>\$251,945</b>	<b>4.00</b>	<b>\$236,945</b>	<b>4.00</b>	<b>\$222,723</b>	<b>4.00</b>
<b>GENERAL REVENUE</b>	<b>\$189,943</b>	<b>3.85</b>	<b>\$211,945</b>	<b>4.00</b>	<b>\$211,945</b>	<b>4.00</b>	<b>\$197,723</b>	<b>4.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$28,059</b>	<b>0.00</b>	<b>\$40,000</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Governor's Council on Disability  
**Program is found in the following core budget(s):** Governor's Council on Disability

## 1. What does this program do?

The Governor's Council on Disability provides leadership to persons with disabilities and state government through:

1. Technical Assistance and Referral
2. Presentations
3. Recommendations to the state and local government on policies and practices which promote inclusion of community life for persons with disabilities.
4. Advising the employment community on hiring practices of persons with disabilities.
5. Making recommendations to the Missouri General Assembly on disability-related legislation.
6. Our major programs: Youth Leadership Forum, Disability Mentoring Day, Legislative Education Project and Legislative Update for persons with disabilities, Poster and Journalism Contest, Inclusion Awards, Directory of Resources, and Business Leadership Network.

## 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Revised Missouri Statute 286.200-286.210

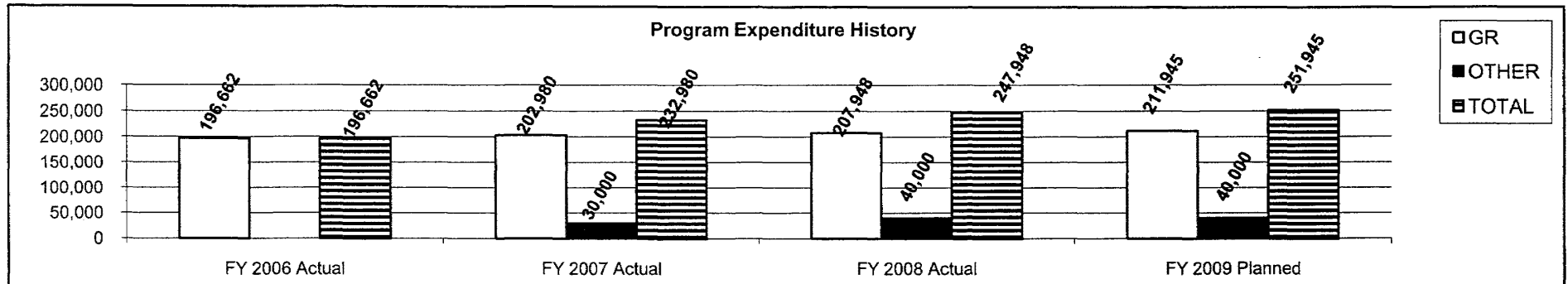
## 3. Are there federal matching requirements? If yes, please explain.

No

## 4. Is this a federally mandated program? If yes, please explain.

No

## 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



## 6. What are the sources of the "Other " funds?

OA Revolving Administrative Trust Fund consists of donations from private and public foundations, MYLF alumni, and non-profits.

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Governor's Council on Disability
<b>Program is found in the following core budget(s):</b> Governor's Council on Disability	

**7a. Provide an effectiveness measure.**

The mission of the Governor's Council on Disability is to increase access and independence for persons with disabilities in local and state government services, in employment, in public accommodations through advocacy and education, in educational settings, businesses, and local communities.

**7b. Provide an efficiency measure.**

Staff travel expenses of \$5,949.69 include conducting statewide presentations on employment, disability awareness, ADA, Section 504 and promoting the Governor's Council on Disability through exhibits at conferences.  
 To address the high unemployment rate among people with disabilities, MYLF is created to provide a successful transition from high school to employment. The remaining \$25,000 were secured through private foundations and MYLF alumni.

**7c. Provide the number of clients/individuals served, if applicable.**

Technical Assistance calls/e-mails: 600+  
 Youth Leadership delegates 29 applications and 25 accepted  
 # of individuals presented to: 1,000 (21 different presentations)  
 Listserve of 1,300+ individuals receive disability related information including the Legislative Update, Legislative Survey and Inclusion Award information  
 Listserve of 9,400+ individuals receive information about the Poster & Journalism contests  
 Listserve of 350 individuals receive Business Leadership Network updates

**7d. Provide a customer satisfaction measure, if available.**

Legislative Update survey is sent out annually in August to establish legislative priorities for the upcoming session.  
 MYLF post conference evaluations are sent out to all participants to show outcomes of the program.  
 GCD presentation evaluations are completed by the participants.  
 Business Leadership Network participants evaluate the BLN events.  
 New website will provide a customer satisfaction survey online.

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MO PUBLIC ENTITY RISK MGMT PG</b>								
<b>CORE</b>								
PERSONAL SERVICES								
OA REVOLVING ADMINISTRATIVE TR	521,773	11.47	645,169	14.00	645,169	14.00	645,169	14.00
TOTAL - PS	521,773	11.47	645,169	14.00	645,169	14.00	645,169	14.00
EXPENSE & EQUIPMENT								
OA REVOLVING ADMINISTRATIVE TR	17,521	0.00	61,847	0.00	61,847	0.00	61,847	0.00
TOTAL - EE	17,521	0.00	61,847	0.00	61,847	0.00	61,847	0.00
<b>TOTAL</b>	<b>539,294</b>	<b>11.47</b>	<b>707,016</b>	<b>14.00</b>	<b>707,016</b>	<b>14.00</b>	<b>707,016</b>	<b>14.00</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	0	0.00	19,356	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	19,356	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>19,356</b>	<b>0.00</b>
<b>Member Services Staffing - 1300001</b>								
PERSONAL SERVICES								
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	98,886	2.00	0	0.00
TOTAL - PS	0	0.00	0	0.00	98,886	2.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>98,886</b>	<b>2.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$539,294</b>	<b>11.47</b>	<b>\$707,016</b>	<b>14.00</b>	<b>\$805,902</b>	<b>16.00</b>	<b>\$726,372</b>	<b>14.00</b>



# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31616
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Missouri Public Entity Risk Management Program		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	645,169	645,169
EE	0	0	61,847	61,847
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>707,016</b>	<b>707,016</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>14.00</b>	<b>14.00</b>

<b>Est. Fringe</b>	0	0	304,391	304,391
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Administrative Trust Fund (0505)  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	645,169	645,169
EE	0	0	61,847	61,847
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>707,016</b>	<b>707,016</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>14.00</b>	<b>14.00</b>

<b>Est. Fringe</b>	0	0	304,391	304,391
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Administrative Trust Fund (0505)  
Notes:

## 2. CORE DESCRIPTION

Core appropriation to pay for staff and related expenses required by the Missouri Public Entity Risk Management (MOPERM) Fund as set forth by Section 537.705(4), RSMo. All Revolving Administrative Trust Fund amounts expended through this appropriation are fully reimbursed from MOPERM funds generated from member premiums.

## 3. PROGRAM LISTING (list programs included in this core funding)

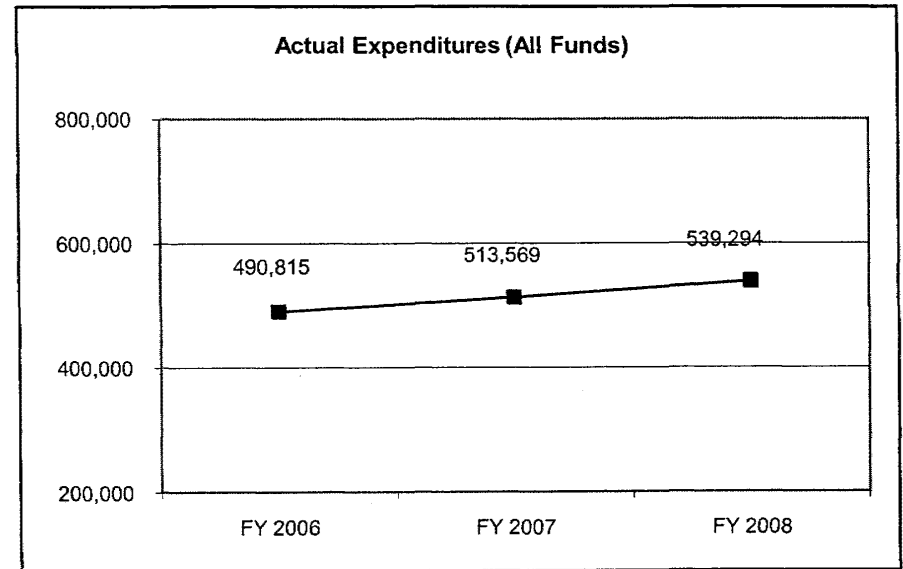
Missouri Public Entity Risk Management Program

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31616
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Missouri Public Entity Risk Management Program		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	646,589	669,979	688,224	707,016
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	646,589	669,979	688,224	N/A
Actual Expenditures (All Funds)	490,815	513,569	539,294	N/A
Unexpended (All Funds)	155,774	156,410	148,930	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	155,774	156,410	148,930	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**  
**MO PUBLIC ENTITY RISK MGMT PG**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PS	14.00	0	0	645,169	645,169	
	EE	0.00	0	0	61,847	61,847	
	<b>Total</b>	<b>14.00</b>	<b>0</b>	<b>0</b>	<b>707,016</b>	<b>707,016</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	14.00	0	0	645,169	645,169	
	EE	0.00	0	0	61,847	61,847	
	<b>Total</b>	<b>14.00</b>	<b>0</b>	<b>0</b>	<b>707,016</b>	<b>707,016</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	14.00	0	0	645,169	645,169	
	EE	0.00	0	0	61,847	61,847	
	<b>Total</b>	<b>14.00</b>	<b>0</b>	<b>0</b>	<b>707,016</b>	<b>707,016</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MO PUBLIC ENTITY RISK MGMT PG</b>								
<b>CORE</b>								
SR OFC SUPPORT ASST (KEYBRD)	963	0.04	27,130	1.00	27,132	1.00	27,132	1.00
ACCOUNTANT I	31,282	1.00	32,260	1.00	32,256	1.00	32,256	1.00
EXECUTIVE I	38,270	1.00	39,465	1.00	39,468	1.00	39,468	1.00
RISK MANAGEMENT TECH I	52,760	2.00	54,409	2.00	54,408	2.00	54,408	2.00
RISK MANAGEMENT SPEC I	101,421	2.43	185,537	4.00	185,524	4.00	185,524	4.00
FISCAL & ADMINISTRATIVE MGR B1	53,859	1.00	55,546	1.00	55,542	1.00	55,542	1.00
OFFICE OF ADMINISTRATION MGR 1	164,221	3.00	169,357	3.00	169,353	3.00	169,353	3.00
PRINCIPAL ASST BOARD/COMMISSON	78,997	1.00	81,465	1.00	81,486	1.00	81,486	1.00
<b>TOTAL - PS</b>	<b>521,773</b>	<b>11.47</b>	<b>645,169</b>	<b>14.00</b>	<b>645,169</b>	<b>14.00</b>	<b>645,169</b>	<b>14.00</b>
TRAVEL, IN-STATE	0	0.00	14,347	0.00	14,347	0.00	14,347	0.00
SUPPLIES	8,116	0.00	25,000	0.00	25,000	0.00	25,000	0.00
PROFESSIONAL DEVELOPMENT	189	0.00	3,000	0.00	3,000	0.00	3,000	0.00
COMMUNICATION SERV & SUPP	7,106	0.00	12,000	0.00	12,000	0.00	12,000	0.00
PROFESSIONAL SERVICES	2,110	0.00	7,500	0.00	7,500	0.00	7,500	0.00
<b>TOTAL - EE</b>	<b>17,521</b>	<b>0.00</b>	<b>61,847</b>	<b>0.00</b>	<b>61,847</b>	<b>0.00</b>	<b>61,847</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$539,294</b>	<b>11.47</b>	<b>\$707,016</b>	<b>14.00</b>	<b>\$707,016</b>	<b>14.00</b>	<b>\$707,016</b>	<b>14.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$539,294</b>	<b>11.47</b>	<b>\$707,016</b>	<b>14.00</b>	<b>\$707,016</b>	<b>14.00</b>	<b>\$707,016</b>	<b>14.00</b>

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Missouri Public Entity Risk Management Fund (MOPERM)

**Program is found in the following core budget(s):** MOPERM Core

**1. What does this program do?**

MOPERM is a risk sharing pool providing Missouri public entities with liability and property coverage. Under Section 537.705(4), RSMo., the Office of Administration shall provide staff for MOPERM and shall be reimbursed for all expenses incurred on behalf of the fund.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Section 537.700, RSMo. et seq. established MOPERM, defines the requirements for membership in the fund, provides for its supervision by a board of trustees, and establishes guidelines for MOPERM's financial operation.

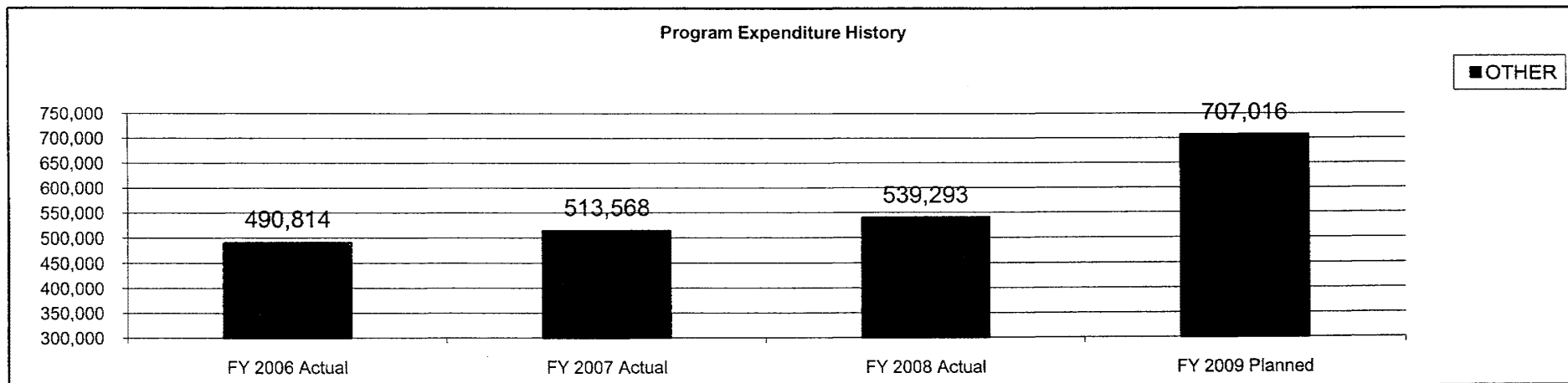
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

OA Revolving Administrative Trust Fund (0505)

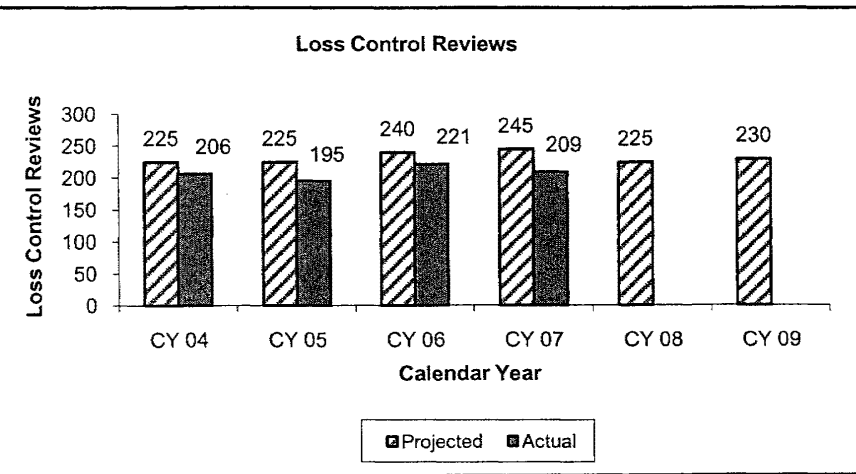
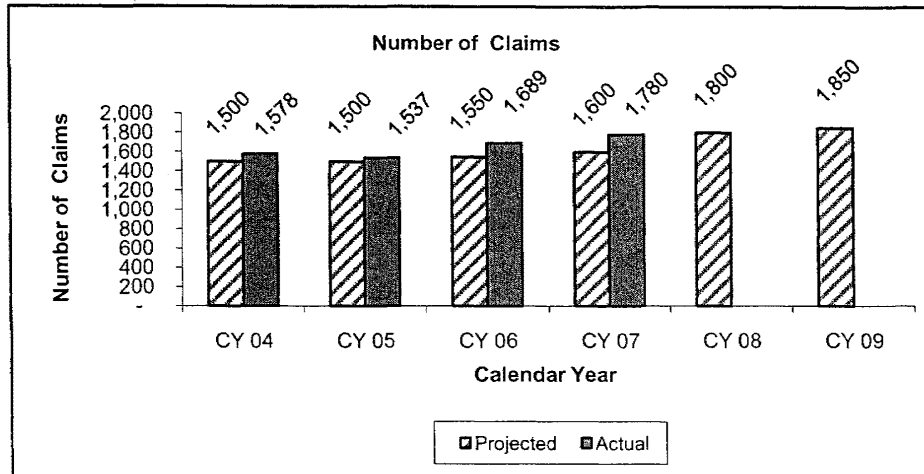
## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Missouri Public Entity Risk Management Fund (MOPERM)

**Program is found in the following core budget(s):** MOPERM Core

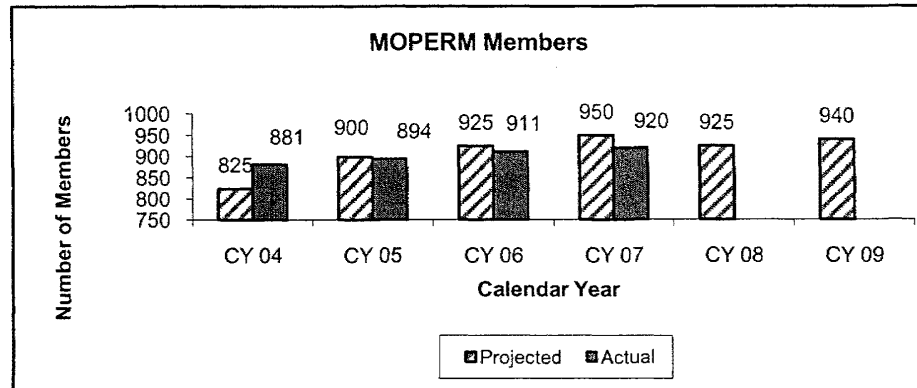
**7a. Provide an effectiveness measure.**



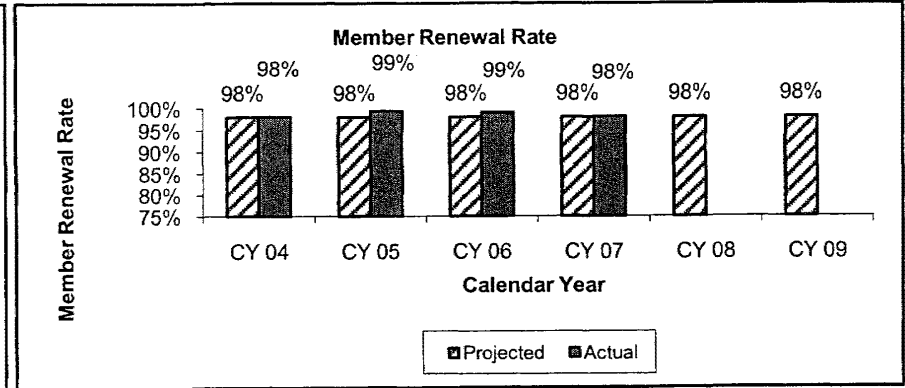
**7b. Provide an efficiency measure.**

N/A

**7c. Provide the number of clients/individuals served, if applicable.**



**7d. Provide a customer satisfaction measure, if available.**



**NEW DECISION ITEM**  
**RANK: 27 OF 27**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31616
<b>Division</b>	Assigned Programs		
<b>DI Name</b>	MOPERM Property Program Staffing	<b>DI#</b>	1300001

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	98,886	98,886
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>98,886</b>	<b>98,886</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>2.00</b>	<b>2.00</b>

<b>Est. Fringe</b>	0	0	46,654	46,654
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Revolving Administrative Trust Fund (0505)

Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Revolving Administrative Trust Fund (0505)

Notes:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input checked="" type="checkbox"/> New Legislation	<input checked="" type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input checked="" type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other:	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

**This request was withdrawn by the MOPERM board of trustees after the October budget draft was submitted.**

The Missouri Public Entity Risk Management Fund provides property and liability coverage for participating Missouri public entities. Section 537.705(4) requires the Office of Administration to provide staff support as requested by the Board of Trustees. The board has directed MOPERM staff to internally administer the property program to reduce costs and improve service. Existing staff resources, including the Member Services Manager, are being drawn upon to handle the initial workload as the property transition continues. Increasing claims load and the need to restore and enhance member services programs require an increase in staffing. MOPERM members should see an improvement in services and lower costs through this administrative change. All costs incurred by the state on behalf of MOPERM are fully reimbursed from membership contributions (premiums) paid by participating members.

**NEW DECISION ITEM**  
**RANK:** 27 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31616
<b>Division</b>	Assigned Programs		
<b>DI Name</b>	MOPERM Property Program Staffing	<b>DI#</b>	1300001

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

This request was withdrawn by the MOPERM board of trustees after the October budget draft was submitted.

This request is based on the staff resources assigned to the property program by the previous contractor. Included in this request is a Property Program manager and a claims adjuster to handle the increasing property and liability claims of the program. Case loads are monitored and compared to industry standards. MOPERM appropriated FTE levels have remained stable over the past several years despite a significant increase in membership and claims. Staffing levels need to be increased in order to continue providing quality services to MOPERM members.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
OA Manager 1	8165				55,542	1.0	55,542	1.0	
Risk Management Specialist I	520				43,344	1.0	43,344	1.0	
<b>Total PS</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>98,886</u>	<u>2.0</u>	<u>98,886</u>	<u>2.0</u>	<u>0</u>
							0		
							0		
							0		
<b>Total EE</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Program Distributions							0		
<b>Total PSD</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Transfers									
<b>Total TRF</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
<b>Grand Total</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>98,886</u>	<u>2.0</u>	<u>98,886</u>	<u>2.0</u>	<u>0</u>



**NEW DECISION ITEM**  
**RANK:** 27 **OF** 27

Department	Office of Administration		Budget Unit 31616							
Division	Assigned Programs									
DI Name	MOPERM Property Program Staffing		DI# 1300001							
		Gov Rec GR	Gov Rec GR	Gov Rec FED	Gov Rec FED	Gov Rec OTHER	Gov Rec OTHER	Gov Rec TOTAL	Gov Rec TOTAL	Gov Rec One-Time
Budget Object Class/Job Class		DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
OA Manager 1	8165					0	0.0	0	0.0	
Risk Management Specialist I	520					0	0.0	0	0.0	
Total PS		0	0.0	0	0.0	0	0.0	0	0.0	0
								0		
								0		
								0		
								0		
Total EE		0		0		0		0		0
Program Distributions								0		
Total PSD		0		0		0		0		0
Transfers										
Total TRF		0		0		0		0		0
Grand Total		0	0.0	0	0.0	0	0.0	0	0.0	0

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MO PUBLIC ENTITY RISK MGMT PG</b>								
<b>Member Services Staffing - 1300001</b>								
RISK MANAGEMENT SPEC I	0	0.00	0	0.00	43,344	1.00	0	0.00
OFFICE OF ADMINISTRATION MGR 1	0	0.00	0	0.00	55,542	1.00	0	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>98,886</b>	<b>2.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$98,886</b>	<b>2.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$98,886</b>	<b>2.00</b>		<b>0.00</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>MO ETHICS COM - OPER</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	781,600	17.84	895,672	20.00	895,672	20.00	895,672	20.00	
TOTAL - PS	781,600	17.84	895,672	20.00	895,672	20.00	895,672	20.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	242,652	0.00	318,212	0.00	327,967	0.00	327,967	0.00	
TOTAL - EE	242,652	0.00	318,212	0.00	327,967	0.00	327,967	0.00	
PROGRAM-SPECIFIC									
GENERAL REVENUE	92	0.00	200	0.00	200	0.00	200	0.00	
TOTAL - PD	92	0.00	200	0.00	200	0.00	200	0.00	
<b>TOTAL</b>	<b>1,024,344</b>	<b>17.84</b>	<b>1,214,084</b>	<b>20.00</b>	<b>1,223,839</b>	<b>20.00</b>	<b>1,223,839</b>	<b>20.00</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	26,871	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	26,871	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>26,871</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$1,024,344</b>	<b>17.84</b>	<b>\$1,214,084</b>	<b>20.00</b>	<b>\$1,223,839</b>	<b>20.00</b>	<b>\$1,250,710</b>	<b>20.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31828
<b>Division</b>	Assigned Programs		
<b>Core</b>	Missouri Ethics Commission		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	895,672	0	0	895,672
EE	327,967	0	0	327,967
PSD	200	0	0	200
<b>Total</b>	<b>1,223,839</b>			<b>1,223,839</b>
<b>FTE</b>	<b>20.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20.00</b>

<b>Est. Fringe</b>	422,578	0	0	422,578
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	895,672	0	0	895,672
EE	327,967	0	0	327,967
PSD	200	0	0	200
<b>Total</b>	<b>1,223,839</b>			<b>1,223,839</b>
<b>FTE</b>	<b>20.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20.00</b>

<b>Est. Fringe</b>	422,578	0	0	422,578
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

## 2. CORE DESCRIPTION

The core request provides resources necessary for the Missouri Ethics Commission and staff to meet the duties and responsibilities described in Chapters 105 and 130, RSMo. These duties and responsibilities include, but are not limited to, the administration of the following:

- campaign finance disclosure report review and audit
- lobbyist registration
- lobbyist report review and audit
- personal financial disclosure statement
- opinion writing in response to formal requests
- investigation of conflict of interest allegations
- audit and investigation of complaints
- investigation of alleged code of conduct violations

The authority to investigate complaints is specifically provided in Chapter 105, RSMo. Further details concerning the duties and responsibilities of the Ethics Commission can be found in Sections 105.955.14 through 105.955.18, RSMo. As specified in Section 105.955.1, the Commission is assigned to the Office of Administration for budgeting purposes only.

The primary goal of the Commission is to promote voluntary compliance with, and when necessary, impartial enforcement of, the statutes over which the Commission has jurisdiction. In general, this includes ensuring that all reports and statements are filed in a timely manner, are complete and accurate, and that information not otherwise protected by law is available to the public.

# **CORE DECISION ITEM**

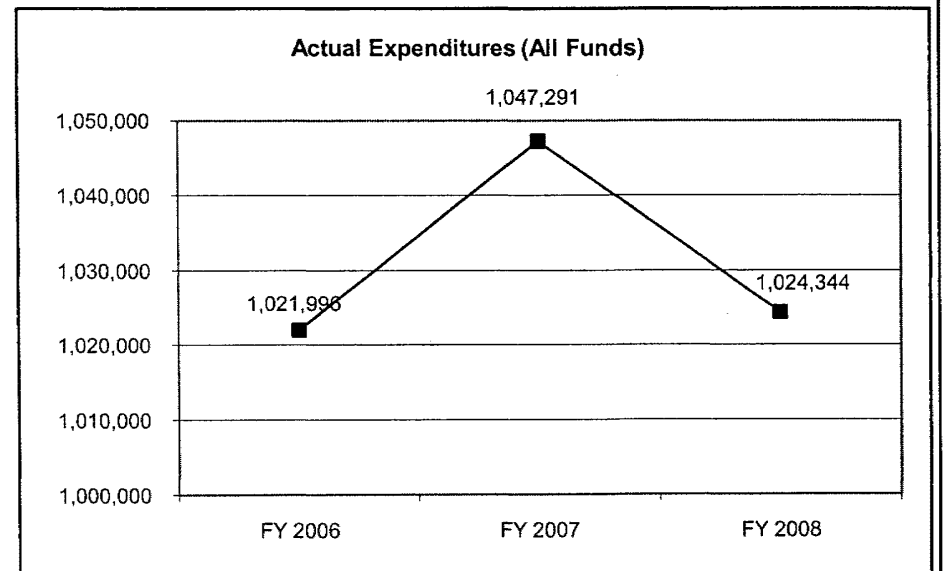
<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>31828</u>
<b>Division</b>	Assigned Programs		
<b>Core</b>	Missouri Ethics Commission		

## **3. PROGRAM LISTING (list programs included in this core funding)**

Campaign Finance	Compliance
Lobbyist	Administrative
Personal Financial Disclosure	

## **4. FINANCIAL HISTORY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>
Appropriation (All Funds)	1,147,084	1,162,669	1,187,997	1,214,084
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1,147,084	1,162,669	1,187,997	N/A
Actual Expenditures (All Funds)	1,021,996	1,047,291	1,024,344	N/A
Unexpended (All Funds)	125,088	115,378	163,653	N/A
Unexpended, by Fund:				
General Revenue	125,088	115,378	163,653	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## **NOTES:**

## CORE RECONCILIATION DETAIL

## OFFICE OF ADMINISTRATION

## MO ETHICS COM - OPER

## 5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
		PS	20.00	895,672	0	0	895,672	
		EE	0.00	318,212	0	0	318,212	
		PD	0.00	200	0	0	200	
		<b>Total</b>	<b>20.00</b>	<b>1,214,084</b>	<b>0</b>	<b>0</b>	<b>1,214,084</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Core Reallocation	204 0127	EE	0.00	9,755	0	0	9,755	From General Services for central mail services
<b>NET DEPARTMENT CHANGES</b>			<b>0.00</b>	<b>9,755</b>	<b>0</b>	<b>0</b>	<b>9,755</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		PS	20.00	895,672	0	0	895,672	
		EE	0.00	327,967	0	0	327,967	
		PD	0.00	200	0	0	200	
		<b>Total</b>	<b>20.00</b>	<b>1,223,839</b>	<b>0</b>	<b>0</b>	<b>1,223,839</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
		PS	20.00	895,672	0	0	895,672	
		EE	0.00	327,967	0	0	327,967	
		PD	0.00	200	0	0	200	
		<b>Total</b>	<b>20.00</b>	<b>1,223,839</b>	<b>0</b>	<b>0</b>	<b>1,223,839</b>	

## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 31828	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Missouri Ethics Commission	<b>DIVISION:</b> Assigned Programs

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

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**DEPARTMENT REQUEST**

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The Missouri Ethics Commission would like to request the same percentage allowed in the last fiscal year (2009) of 25%. The dollar amounts would be \$223,918 from Personal Services and \$82,042 from Expense and Equipment for the budget fiscal year 2010.

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
Fiscal Year 2008 - \$0.00	The flexibility of the appropriations will only be used if an unforeseen expenditure is required to maintain the normal course of business.	The flexibility of the appropriations will only be used if an unforeseen expenditure is required to maintain the normal course of business.

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
The flexibility of appropriations was not utilized during Fiscal Year 2008. The agency did not incur any unforeseen expenditures.	The flexibility would only be used if an unforeseen expenditure is required to maintain the normal course of business.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MO ETHICS COM - OPER</b>								
<b>CORE</b>								
GENERAL COUNSEL	68,572	1.00	70,716	1.00	70,716	1.00	70,716	1.00
DIR OF ACCTG & PERSONAL SVCS	41,405	0.75	56,955	1.00	56,955	1.00	56,955	1.00
REPORTING ANALYST	54,859	1.96	90,312	3.00	90,312	3.00	90,312	3.00
EXECUTIVE DIRECTOR	65,214	0.75	89,590	1.00	89,590	1.00	89,590	1.00
REPORTING CLERK	75,290	3.00	75,102	3.00	75,102	3.00	75,102	3.00
LEGAL SECRETARY	29,381	1.00	70,458	2.00	70,458	2.00	70,458	2.00
INTERIM EXECUTIVE DIRECTOR	21,744	0.25	0	0.00	0	0.00	0	0.00
SENIOR FIELD INVESTIGATOR	86,619	1.83	98,490	2.00	98,490	2.00	98,490	2.00
DIRECTOR OF CAMPAIGN FINANCE	68,484	1.00	70,624	1.00	70,624	1.00	70,624	1.00
SENIOR REPORTING CLERK	20,117	0.63	32,686	1.00	32,686	1.00	32,686	1.00
SENIOR REPORTING ANALYST	12,246	0.33	41,902	1.00	41,902	1.00	41,902	1.00
ASSISTANT TO COMMISSION	21,745	0.25	0	0.00	0	0.00	0	0.00
SPECIAL INVESTIGATOR	0	0.00	11,033	0.00	11,033	0.00	11,033	0.00
COMP INFO TECHNOLOGIST TRAINEE	15,442	0.54	0	0.00	0	0.00	0	0.00
DIRECTOR OF INFORMATION SRVS	60,578	1.00	62,472	1.00	62,472	1.00	62,472	1.00
COMP INFO TECHNOLOGIST I	14,370	0.46	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECHNOLOGIST II	36,159	1.00	74,568	2.00	74,568	2.00	74,568	2.00
INFORMATION SUPPORT COOR	30,420	1.00	31,371	1.00	31,371	1.00	31,371	1.00
COMPUTER INFO TECHNOLOGIST III	40,455	1.00	0	0.00	0	0.00	0	0.00
COMMISSION MEMBERS	18,500	0.09	19,393	0.00	19,393	0.00	19,393	0.00
<b>TOTAL - PS</b>	<b>781,600</b>	<b>17.84</b>	<b>895,672</b>	<b>20.00</b>	<b>895,672</b>	<b>20.00</b>	<b>895,672</b>	<b>20.00</b>
TRAVEL, IN-STATE	41,539	0.00	45,000	0.00	45,000	0.00	45,000	0.00
TRAVEL, OUT-OF-STATE	2,061	0.00	2,000	0.00	2,000	0.00	2,000	0.00
SUPPLIES	38,925	0.00	41,271	0.00	41,271	0.00	41,271	0.00
PROFESSIONAL DEVELOPMENT	3,271	0.00	3,000	0.00	3,000	0.00	3,000	0.00
COMMUNICATION SERV & SUPP	14,543	0.00	34,000	0.00	34,000	0.00	34,000	0.00
PROFESSIONAL SERVICES	114,162	0.00	59,271	0.00	69,026	0.00	69,026	0.00
M&R SERVICES	6,623	0.00	45,566	0.00	45,566	0.00	45,566	0.00
COMPUTER EQUIPMENT	19,575	0.00	72,904	0.00	72,904	0.00	72,904	0.00
OFFICE EQUIPMENT	924	0.00	7,500	0.00	7,500	0.00	7,500	0.00
OTHER EQUIPMENT	0	0.00	6,000	0.00	6,000	0.00	6,000	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	1,200	0.00	1,200	0.00	1,200	0.00



# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MO ETHICS COM - OPER</b>								
<b>CORE</b>								
MISCELLANEOUS EXPENSES	1,029	0.00	500	0.00	500	0.00	500	0.00
TOTAL - EE	242,652	0.00	318,212	0.00	327,967	0.00	327,967	0.00
REFUNDS	92	0.00	200	0.00	200	0.00	200	0.00
TOTAL - PD	92	0.00	200	0.00	200	0.00	200	0.00
<b>GRAND TOTAL</b>	<b>\$1,024,344</b>	<b>17.84</b>	<b>\$1,214,084</b>	<b>20.00</b>	<b>\$1,223,839</b>	<b>20.00</b>	<b>\$1,223,839</b>	<b>20.00</b>
GENERAL REVENUE	\$1,024,344	17.84	\$1,214,084	20.00	\$1,223,839	20.00	\$1,223,839	20.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## PROGRAM DESCRIPTION

Department Office of Administration  
 Program Name Campaign Finance Program  
 Program is found in the following core budget(s): Missouri Ethics Commission

## 1. What does this program do?

The campaign finance program consists of four staff members; a director, a senior reporting analyst, reporting analyst and senior reporting clerk. The staff assists filers in complying with the statutes via telephone inquires, e-mail inquires and statewide training seminars. The individuals required to file committee disclosure reports are a person or any combination of persons, who accept contributions or make expenditures exceeding certain dollar thresholds for the purpose of attempting to influence the action of voters. The staff receives, processes, and audits the reports. The number of reports received varies depending on the election year. The even numbered calendar years will contain 8 reporting deadlines; while the odd numbered calendar years will contain only 4 reporting deadlines. The goal of the program is to ensure accurate and timely filings.

## 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State: Chapter 130, RSMo

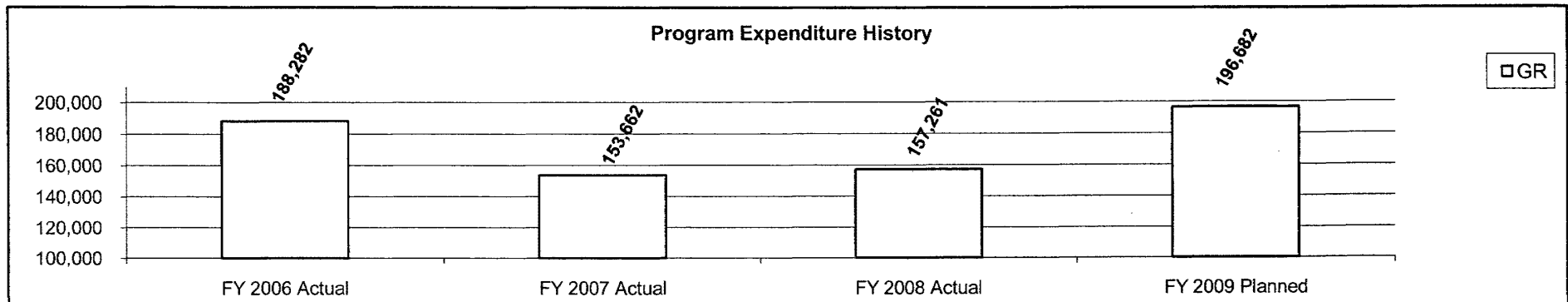
## 3. Are there federal matching requirements? If yes, please explain.

No

## 4. Is this a federally mandated program? If yes, please explain.

No

## 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



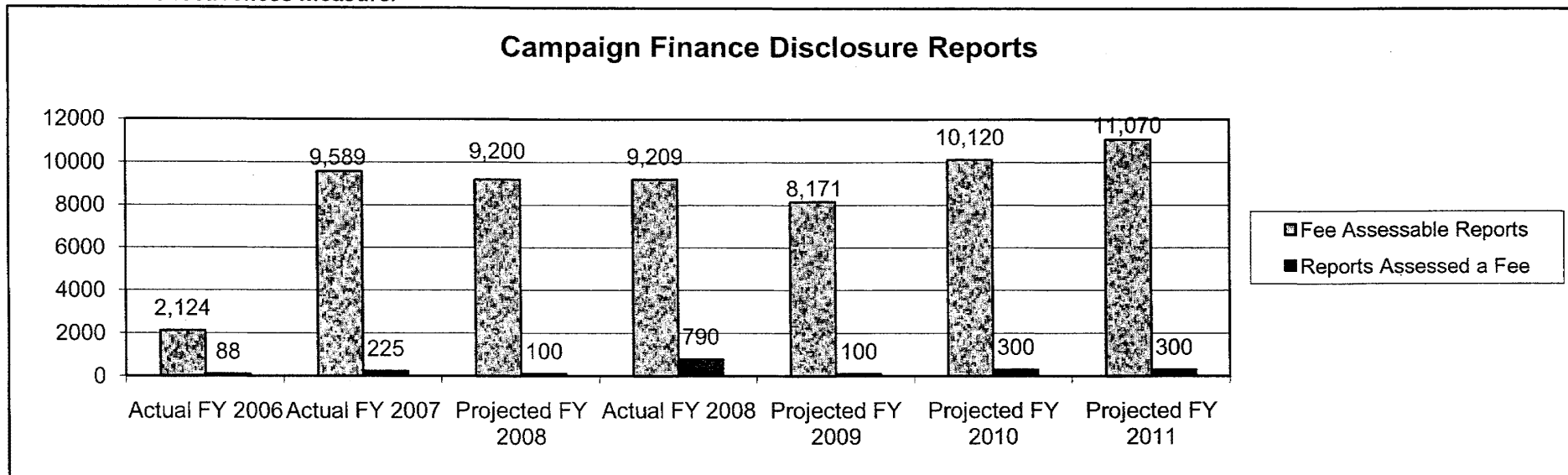
## 6. What are the sources of the "Other " funds?

N/A

## PROGRAM DESCRIPTION

**Department**      **Office of Administration**  
**Program Name**    **Campaign Finance Program**  
**Program is found in the following core budget(s):**    **Missouri Ethics Commission**

7a. Provide an effectiveness measure.



7b. Provide an efficiency measure.

The campaign finance electronic filing program has allowed our office to process, audit and make the campaign finance reports available to the public in a more efficient manner. A filer can timely file their reports with our agency on the day of the deadline without making a trip to our office. The program also contains measures to aid the filer in completing the reports accurately. The public can view the electronically filed reports the day they are received by our office.

7c. Provide the number of clients/individuals served, if applicable.

	FY 2006 Actual	FY 2007 Actual	FY 2008 Projected	FY 2008 Actual	FY 2009 Projected	FY 2010 Projected	FY 2011 Projected
Candidate Committees filing with our office	1,138	1,022	1,200	785	1,347	1,000	1,045
Continuing Committees filing with our office	1,075	1,025	1,100	1,126	1,135	1,040	1,200
Political Party Committees filing with our office	420	360	420	378	380	370	380

7d. Provide a customer satisfaction measure, if available.

N/A

## PROGRAM DESCRIPTION

Department Office of Administration  
 Program Name Lobbyist Program  
 Program is found in the following core budget(s): Missouri Ethics Commission

## 1. What does this program do?

The lobbyist program consists of shared FTE. The position is split between the personal financial disclosure program (70%) and lobbyist program (30%). The staff member assists lobbyists in filing their registration form, electronic monthly expenditure reports and an annual principal report. Also a monthly report is distributed to each legislator, supreme court judge and statewide office holder listing any expenditure made on their behalf by a lobbyist. There are approximately one thousand lobbyists registered with the Missouri Ethics Commission.

## 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State: Chapter 105, RSMo

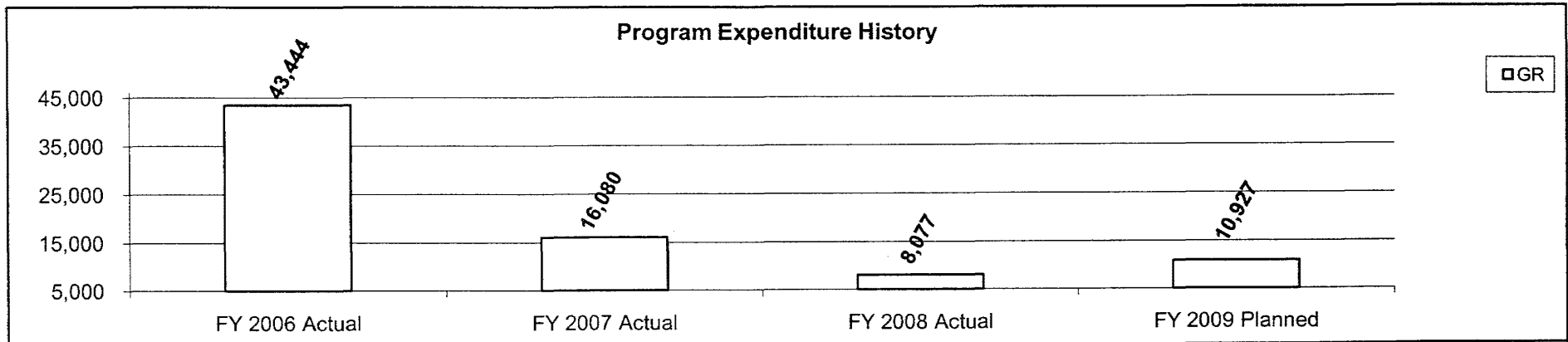
## 3. Are there federal matching requirements? If yes, please explain.

No

## 4. Is this a federally mandated program? If yes, please explain.

No

## 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



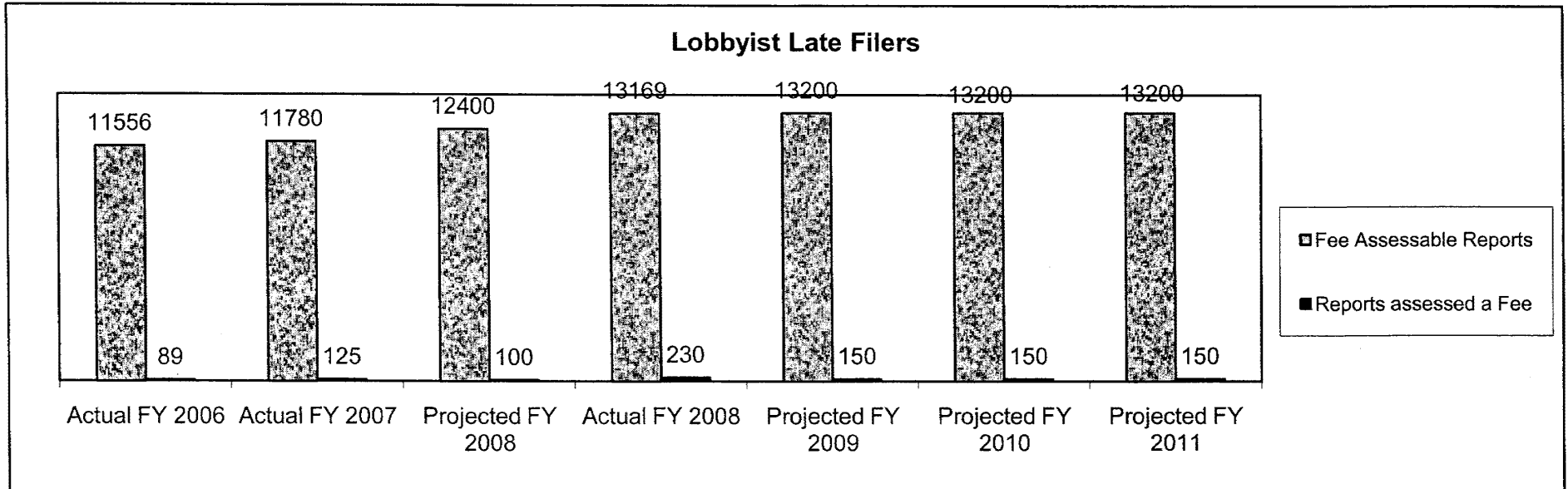
## 6. What are the sources of the "Other " funds?

N/A

## PROGRAM DESCRIPTION

Department Office of Administration  
 Program Name Lobbyist Program  
 Program is found in the following core budget(s): Missouri Ethics Commission

7a. Provide an effectiveness measure.



7b. Provide an efficiency measure.

The lobbyist electronic reporting system has reduced the number of instructional inquiries received from lobbyists.

7c. Provide the number of clients/individuals served, if applicable.

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Projected	FY 2008 Actual	FY 2009 Projected	FY 2010 Projected	FY 2011 Projected
Lobbyist Registered with our office	1,026	987	1,010	1,200	1,287	1,200	1,200	1,200

7d. Provide a customer satisfaction measure, if available.

N/A

## PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Personal Financial Disclosure
Program is found in the following core budget(s): Missouri Ethics Commission	

## 1. What does this program do?

The personal financial disclosure program consists of a shared FTE. The position is split between the personal financial disclosure program (60%) and lobbyist program (40%). The staff person assists filers in complying with the statutes. The individuals required to file a personal financial disclosure statement are judges, elected and appointed office holders, candidates for elective or appointed offices, administrative assistants to the statewide office holders, members of boards and commissions, and certain employees of state agencies, just to name a few. The number of personal financial disclosure forms filed will vary from 8,000 to 12,000 in a year. The program must also request and receive annual budget information from over 3,000 political subdivisions. The staff must retain the reports for public viewing.

## 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State: Chapter 105, RSMo

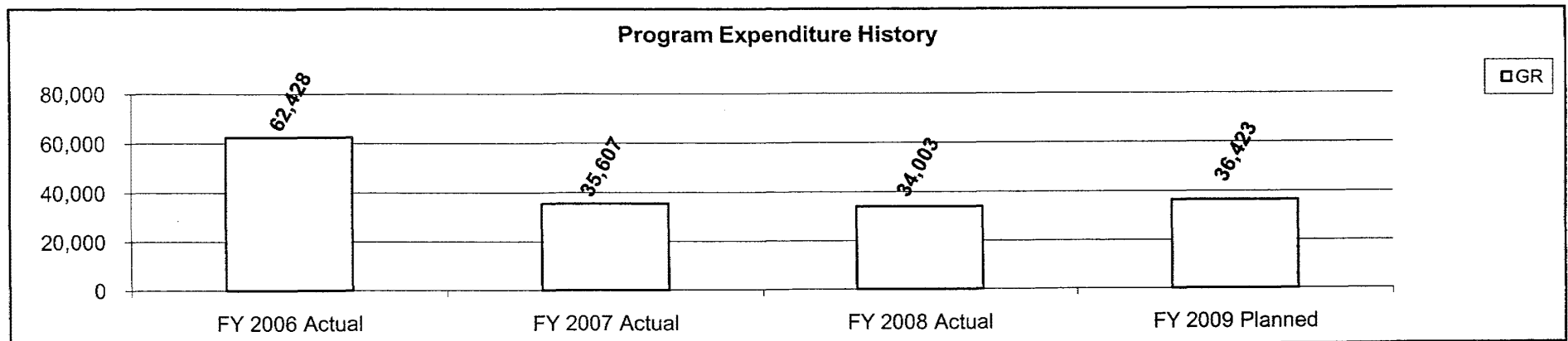
## 3. Are there federal matching requirements? If yes, please explain.

No

## 4. Is this a federally mandated program? If yes, please explain.

No

## 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



## 6. What are the sources of the "Other " funds?

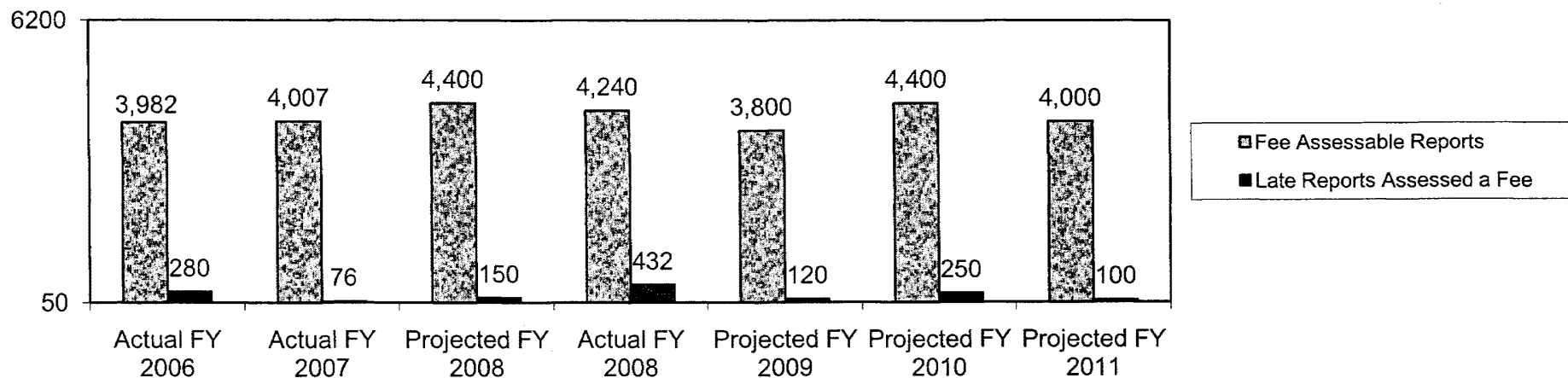
N/A

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Personal Financial Disclosure  
**Program is found in the following core budget(s):** Missouri Ethics Commission

7a. Provide an effectiveness measure.

### Personal Financial Disclosure Reports



7b. Provide an efficiency measure.

The personal financial disclosure statements are batched, scanned and filed daily which eliminates filing by alpha.

7c. Provide the number of clients/individuals served, if applicable.

	FY 2006 Actual	FY 2007 Actual	FY 2008 Projected	FY 2008 Actual	FY 2009 Projected	FY 2010 Projected	FY 2011 Projected
Individuals filing Personal Financial Disclosures	10,130	7,476	10,250	8,177	7,500	10,000	7,500
Political Subdivisions contacted for budget information	3,580	3,585	3,585	3,545	3,550	3,550	3,550

7d. Provide a customer satisfaction measure, if available.

N/A

## PROGRAM DESCRIPTION

Department Office of Administration  
 Program Name Compliance Program  
 Program is found in the following core budget(s): Missouri Ethics Commission

## 1. What does this program do?

The compliance program consists of four staff members; the Legal Counsel, a Legal Secretary and two Senior Field Investigators. The staff receives, processes and investigates complaints. The staff also receives and researches opinion requests.

## 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State: Chapter 105, RSMo

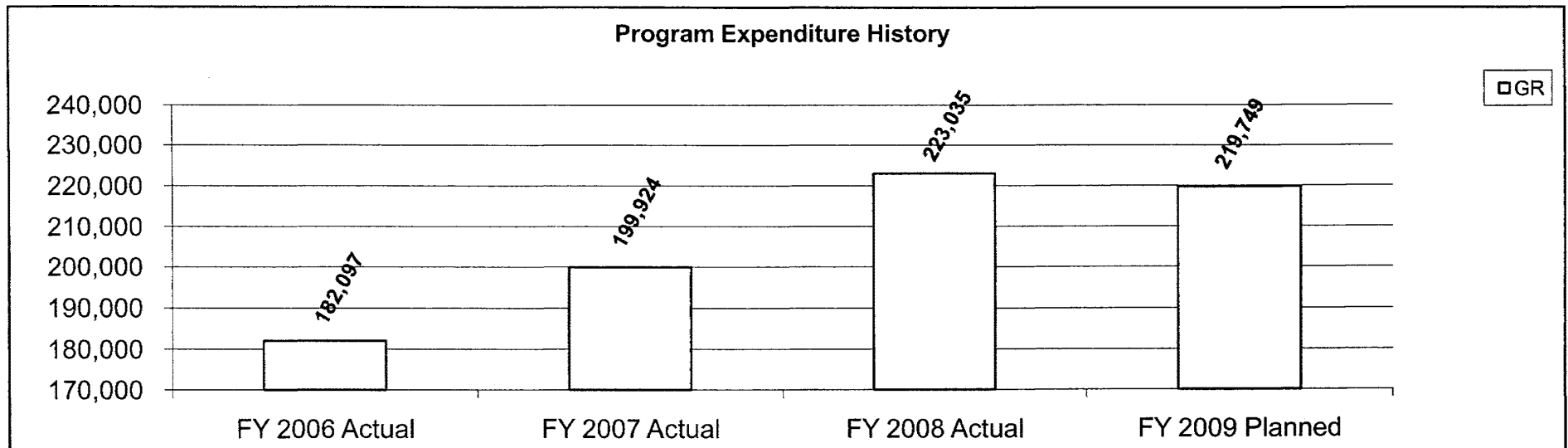
## 3. Are there federal matching requirements? If yes, please explain.

No

## 4. Is this a federally mandated program? If yes, please explain.

No

## 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



## 6. What are the sources of the "Other " funds?

N/A



# PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration							
<b>Program Name</b>	Compliance Program							
<b>Program is found in the following core budget(s):</b> Missouri Ethics Commission								
7a. Provide an effectiveness measure. N/A								
7b. Provide an efficiency measure. N/A								
7c. Provide the number of clients/individuals served, if applicable.								
	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Projected	FY 2008 Actual	FY 2009 Projected	FY 2010 Projected	FY 2011 Projected
Complaints Filed with our office	223	200	150	210	290	200	200	250
Opinion Requests	9	20	18	20	12	20	20	10
7d. Provide a customer satisfaction measure, if available. N/A								

## PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Administrative
Program is found in the following core budget(s): Missouri Ethics Commission	

## 1. What does this program do?

The administration program consists of general services staff (4 support staff and one director), computer staff (4 support staff and one director), the Executive Director, and Commission members. The program provides the general services to the other programs of the agency. The expenditures of the program obtain the supplies and equipment necessary for the agency to operate.

## 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State: Chapters 105 and 130, RSMo

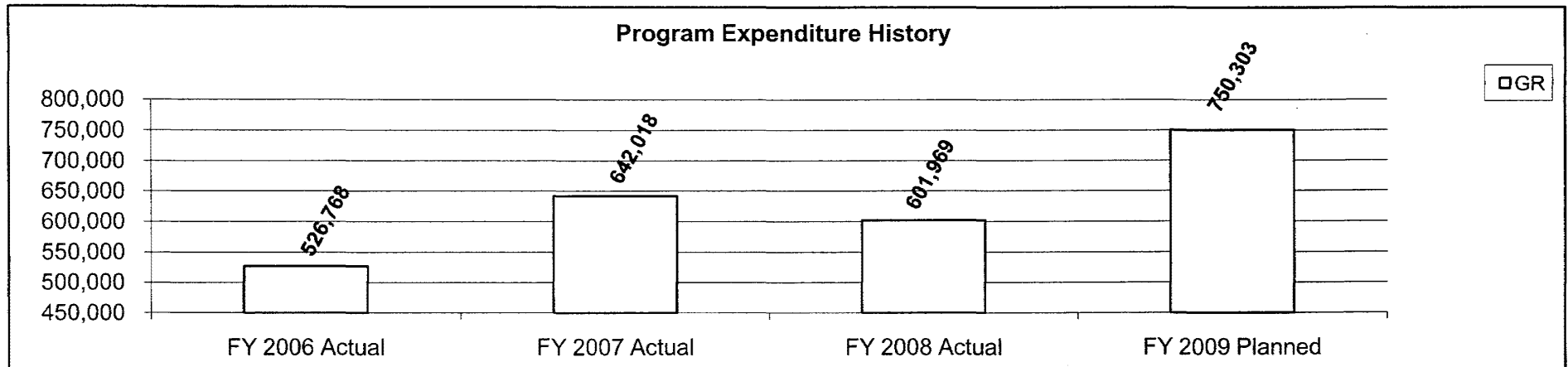
## 3. Are there federal matching requirements? If yes, please explain.

No

## 4. Is this a federally mandated program? If yes, please explain.

No

## 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



## 6. What are the sources of the "Other " funds?

N/A

## PROGRAM DESCRIPTION

<b>Department</b>	<b>Office of Administration</b>
<b>Program Name</b>	<b>Administrative</b>
<b>Program is found in the following core budget(s): Missouri Ethics Commission</b>	
<b>7a. Provide an effectiveness measure.</b>	The effectiveness measure is illustrated through the efficiency and effectiveness of the Campaign Finance program, Lobbyist program, Personal Financial Disclosure program and the Compliance program.
<b>7b. Provide an efficiency measure.</b>	The administrative expenditures average 56% of the agency's appropriation. The program contains 55% of the FTE's appropriated to the agency. The program also measures efficiency in the turn around time for requests of information and computer downtime. A request for copies of public documents is usually filled the same day. The electronic filing systems are available 99% of the time for submission of required reports, viewing reports, and printing of submitted reports.
<b>7c. Provide the number of clients/individuals served, if applicable.</b>	The program not only serves the 9 FTE's of the agency but it also serves the members of the public. The members of the public request information and electronically file reports with our agency.
<b>7d. Provide a customer satisfaction measure, if available.</b>	N/A





**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BPB DEBT SERVICE</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
GENERAL REVENUE	60,145,769	0.00	61,720,026	0.00	61,301,826	0.00	61,301,826	0.00
TOTAL - PD	60,145,769	0.00	61,720,026	0.00	61,301,826	0.00	61,301,826	0.00
<b>TOTAL</b>	<b>60,145,769</b>	<b>0.00</b>	<b>61,720,026</b>	<b>0.00</b>	<b>61,301,826</b>	<b>0.00</b>	<b>61,301,826</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$60,145,769</b>	<b>0.00</b>	<b>\$61,720,026</b>	<b>0.00</b>	<b>\$61,301,826</b>	<b>0.00</b>	<b>\$61,301,826</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31026
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Public Buildings - Debt Service		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	61,301,826	0	0	61,301,826
<b>Total</b>	<b>61,301,826</b>	<b>0</b>	<b>0</b>	<b>61,301,826</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	61,301,826	0	0	61,301,826
<b>Total</b>	<b>61,301,826</b>	<b>0</b>	<b>0</b>	<b>61,301,826</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

## 2. CORE DESCRIPTION

This core request is for payment of principal and interest on outstanding Board of Public Buildings Special Obligation Bonds Series A 2001, B 2001 Refunding, A 2003, and A 2006. The Board is authorized to issue \$945 million in revenue bonds in accordance with Sections 8.420 and 8.665, RSMo. The amount of authorization not issued is \$73.8 million. There are four (4) series of Board of Public Buildings bonds outstanding as of 1/1/09 in the amount of \$628,560,000. Debt service amounts for these bonds vary from year to year due to different maturity dates and interest rates of the bonds. The total amount required for the FY 10 debt service payments is less than the FY 09 core resulting in a net core reduction as follows:

	Principal Outstanding as of 01/01/09	Final Maturity	Fund	FY 09 Core Request	FY 10 Core Request	Fund Increase/ (Decrease)
Series A 2001	\$143,210,000	05/01/2026	0101	\$12,639,525	\$12,558,800	(\$80,725)
Series B 2001 Refunding	\$17,165,000	12/01/2012	0101	\$11,590,844	\$11,536,882	(\$53,962)
Series A 2003	\$353,610,000	10/15/2028	0101	\$29,324,688	\$29,031,488	(\$293,200)
Series A 2006	\$114,575,000	10/01/2031	0101	\$8,164,969	\$8,174,656	\$9,687
<b>BPB Grand Total</b>	<b>\$628,560,000</b>			<b>\$61,720,026</b>	<b>\$61,301,826</b>	<b>(\$418,200)</b>

## 3. PROGRAM LISTING (list programs included in this core funding)

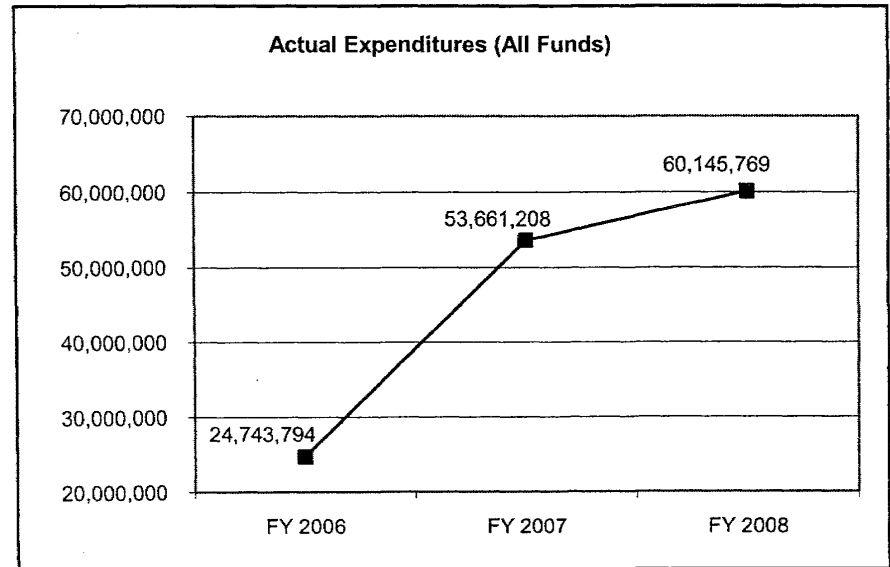
Debt Management

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31026
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Public Buildings - Debt Service		

## 4. FINANCIAL HISTORY

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>
Appropriation (All Funds)	24,743,794	54,758,283	62,158,520	61,720,026
Less Reverted (All Funds)	0	(1,094,932)	0	N/A
Budget Authority (All Funds)	24,743,794	53,663,351	62,158,520	N/A
Actual Expenditures (All Funds)	24,743,794	53,661,208	60,145,769	N/A
Unexpended (All Funds)	0	2,143	2,012,751	N/A
Unexpended, by Fund:				
General Revenue	0	2,143	2,012,751	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:



## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION

BPB DEBT SERVICE

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PD	0.00	61,720,026	0	0	61,720,026	
				<b>Total</b>	<b>0.00</b>	<b>61,720,026</b>	<b>0</b>	<b>0</b>	<b>61,720,026</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reduction	251	8002		PD	0.00	(418,200)	0	0	(418,200)	Debt requirement for FY 2010 is less than core
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>(418,200)</b>	<b>0</b>	<b>0</b>	<b>(418,200)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PD	0.00	61,301,826	0	0	61,301,826	
				<b>Total</b>	<b>0.00</b>	<b>61,301,826</b>	<b>0</b>	<b>0</b>	<b>61,301,826</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PD	0.00	61,301,826	0	0	61,301,826	
				<b>Total</b>	<b>0.00</b>	<b>61,301,826</b>	<b>0</b>	<b>0</b>	<b>61,301,826</b>	

# OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BPB DEBT SERVICE</b>								
<b>CORE</b>								
DEBT SERVICE	60,145,769	0.00	61,720,026	0.00	61,301,826	0.00	61,301,826	0.00
TOTAL - PD	60,145,769	0.00	61,720,026	0.00	61,301,826	0.00	61,301,826	0.00
GRAND TOTAL	\$60,145,769	0.00	\$61,720,026	0.00	\$61,301,826	0.00	\$61,301,826	0.00
GENERAL REVENUE	\$60,145,769	0.00	\$61,720,026	0.00	\$61,301,826	0.00	\$61,301,826	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## PROGRAM DESCRIPTION

<b>Department</b>		Office of Administration												
<b>Program Name</b>		Debt Management												
<b>Program is found in the following core budget(s):</b>														
	BPB Debt Service	HB 5 Debt Annual Fees	L/P Debt Payments	MOHEFA MU Arena	MOHEFA MSU Agr Bldg	Debt Mgmt	New Job Training Certificates	Bartle Hall Conv Center	Jackson Co Conv Center	Edward Jones Dome	Board of Unemploy Debt Service	Board of Unemploy Cost of Issuance and Fees	Board of Unemploy Transfer	TOTAL
GR	61,720,026	30,654	13,180,863	2,894,015	1	150,000	1	2,000,000	3,000,000	12,000,000				94,975,560
FEDERAL														0
OTHER											1	2	1	4
<b>TOTAL</b>	<b>61,720,026</b>	<b>30,654</b>	<b>13,180,863</b>	<b>2,894,015</b>	<b>1</b>	<b>150,000</b>	<b>1</b>	<b>2,000,000</b>	<b>3,000,000</b>	<b>12,000,000</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>94,975,564</b>

**1. What does this program do?**

This program provides for payment of various fees associated with outstanding debt, such as paying agent and escrow agent fees, arbitrage rebate, refunding costs and defeasance costs. It also provides for lead and supporting roles in most state debt financings. Included in this oversight is contact with the three rating agencies. Debt included in the oversight includes special obligation bonds, lease/purchase debt, convention center and dome financings and certain projects associated with the Missouri Health and Educational Facilities Authority (MOHEFA). The following explains the various debt being managed:

**Special Obligation Bonds:** The Board of Public Buildings is authorized to issue \$945 million in special obligation revenue bonds in accordance with RSMo, 8.420 and 8.665. The amount of authorization outstanding and not issued is \$73.8 million. There are four (4) series of Board of Public Buildings bonds outstanding as of 1/1/09 in the amount of \$628,560,000. To date, the final series of bonds will mature on 10/1/31.

**Certificates of Participation:** There are four (4) lease/purchase agreements outstanding. These consist of the St. Louis Acute Care Psychiatric Hospital, the St. Louis Psychiatric Rehabilitation Center, the Northwest Psychiatric Rehabilitation Center, and the Bonne Terre Prison. In March 2005, the state issued Refunding Certificates of Participation Series A 2005 to refund the original certificates of participation associated with the four lease/purchase agreements. The principal amount of certificates outstanding as of 1/1/09 is \$103,065,000. The certificates will mature on 6/1/19.

**MOHEFA:** The Missouri Health and Educational Authority issued \$35,000,000 of bonds for the University of Missouri-Columbia arena project. The State has entered into a financing agreement to pay the annual debt service on these bonds. The principal amount of bonds outstanding as of 1/1/09 is \$27,825,000. The bonds will mature on 11/1/21.

**Convention Center and Sports Complex:** In accordance with RSMo, Section 67.638-67.645, certain cities and counties are allowed to create a "Convention and Sports Complex Fund" for the purpose of developing, maintaining or operating sports, convention, exhibition, or trade facilities. The State may then contribute annually to each fund. The State has agreed to and is currently contributing to two separate funds, the Bartle Hall Convention Center in Kansas City and the Jackson County Stadium Complex. The State's contribution will continue through Fiscal Year 2015.

**RSMo, 67.650-67.658** allows for the establishment of the Regional Convention and Sports Complex Authority. The Authority issued Series A 1991 (State sponsored) Bonds in 1991. The proceeds were used in addition to proceeds from St. Louis City and St. Louis County sponsored bonds, to build the Edward Jones Dome in St. Louis. In 1993, the Authority refunded the callable portions of the Series A 1991 Bonds by issuing Series A 1993 Refunding Bonds. In 2003, the Authority refunded the outstanding bonds with Series A 2003 Refunding Bonds. The State contributes \$10 million annually to the Authority to be used for debt service payments on the bonds. The State is also required to contribute \$2 million annually for maintenance of the facility. Final debt service payment to the Authority will be made on August 1, 2021. The amount of bonds outstanding as of 1/1/09 is \$93,215,000.

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Debt Management
<b>Program is found in the following core budget(s):</b>	

Missouri Development Finance Board: In FY 06, the Board issued \$28,995,000 of Missouri Development Finance Board Leasehold Revenue Bonds Series 2005 dated November 1, 2005. These bonds were issued to finance the purchase of one building in Florissant, one building in St. Louis, and one building in Jennings. Missouri Development Finance Board issued \$9,865,000 of Leasehold Revenue Bonds Series 2006 dated May 1, 2006. These bonds were issued to finance the purchase of one building in St. Louis. The State has entered into a lease with the Board. Payments under the lease agreement have been structured in amounts sufficient to pay principal and interest on the bonds. As of 1/1/09, the amount outstanding on the Series 2005 Bonds is \$26,835,000 and the Series 2006 is \$9,120,000.

Board of Unemployment Fund Financing: House Bill 1268 enacted in the 92nd General Assembly, 2nd Regular Session and House Bill 1456 of the 93rd General Assembly, 2nd Regular Session revised Chapter 288, RSMo. This legislation created the Board of Unemployment Fund Financing and authorized it to sell up to \$450 million of credit instruments or enter into financial agreements to provide funds for payment of employment benefits or maintain an adequate fund balance in the employment compensation fund. A credit instrument and financing agreement repayment surcharge shall be assessed to each employer of the state. These surcharges will be used to pay the principal, interest and expenses related to the debt issued by the Board. As of 1/1/09 no debt has been issued by the Board of Unemployment Fund Financing.

The personal service and expense and equipment costs associated with this program, are not included in the costs presented in this form. Those costs are included in the Accounting Operations within the Division of Accounting. It is not cost beneficial to track the costs by program because of the overlap of job duties. The cost listed in this form are for the direct payment for debt and fees associated with that debt.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

RSMo, Chapter 8; RSMo, Sections: 67.638-67.645; 67.650-67.658; 178.892-178.896; and 288.128, 288.310, and 288.330.

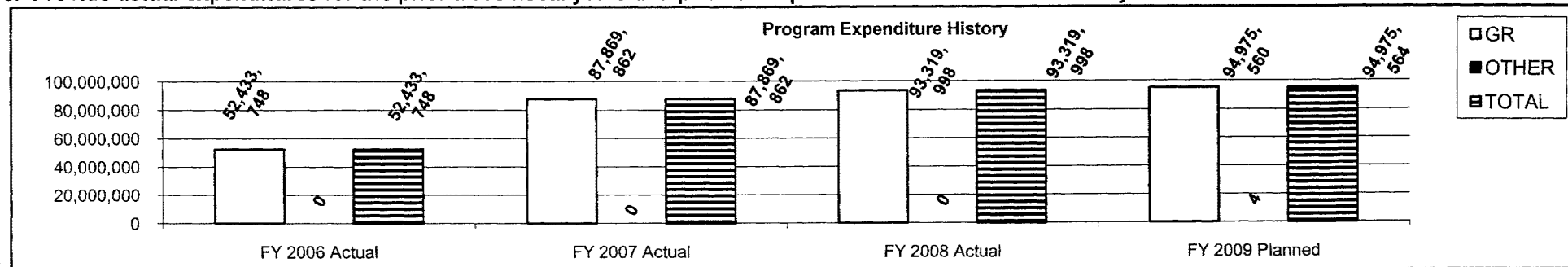
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



Above costs do not include personal service and expense and equipment cost for support staff.

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Debt Management

**Program is found in the following core budget(s):**

**6. What are the sources of the "Other" funds?**

Special Employment Security Principal and Interest Fund (0205)  
 Special Employment Security Bond Proceeds Fund (0947)  
 Special Employment Security Fund (0949)

**7a. Provide an effectiveness measure.**

Prompt payment of principal and interest results in adherence to statutory requirements and to bond resolutions and other financing agreements. This promotes sound financial management and helps to maintain the State's AAA bond rating. Generally, AAA rated bonds bear lower interest rates thereby lowering the overall interest costs incurred by the State. The True Interest Cost (TIC) for the Series 2006 Board of Public Building Bonds was 4.38%.

**7b. Provide an efficiency measure.**

	Principal Outstanding 01/01/2009	Payment Dates	# of FY 07 Required Payment/ # of payments made by Due Date	# of FY 08 Required Payment/ # of payments made by Due Date
Bartle Hall Convention Center	n/a1	monthly or upon request	6/6	4/4
Jackson County Sport Complex	n/a1	monthly or upon request	2/2	7/7
Board of Public Buildings - Series A 2001	143,210,000	10/31; 4/30	2/2	2/2
Board of Public Buildings - Series B 2001 Refunding	17,165,000	11/28; 5/29	2/2	2/2
Board of Public Buildings - Series A 2003	353,610,000	10/15; 4/15	2/2	2/2
Board of Public Buildings - Series A 2006	114,575,000	9/30; 3/31	1/1	2/2
MDFB Leasehold Bonds - Series 2005	26,835,000	9/15; 3/16	2/2	2/2
MDFB Leasehold Bonds - Series 2006	9,120,000	9/15; 3/16	2/2	2/2
Certificates of Participation - Series A 2005 Refunding	103,065,000	11/14; 5/15	2/2	2/2
MOHEFA MU Arena - Series 2001	27,825,000	10/31; 4/30	2/2	2/2
Edward Jones Dome - Series A 2003 Refunding	93,215,000	7/31; 1/30	2/2	2/2
	<u>888,620,000</u>			

<sup>1</sup> State pays a fixed annual amount

**7c. Provide the number of clients/individuals served, if applicable.**

N/A

**7d. Provide a customer satisfaction measure, if available.**

N/A

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>ARBITRAGE/REFUNDING/FEES-HB5</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
GENERAL REVENUE	0	0.00	5,922	0.00	5,922	0.00	5,922	0.00	
TOTAL - EE	0	0.00	5,922	0.00	5,922	0.00	5,922	0.00	
PROGRAM-SPECIFIC									
GENERAL REVENUE	73,343	0.00	24,732	0.00	24,732	0.00	24,732	0.00	
TOTAL - PD	73,343	0.00	24,732	0.00	24,732	0.00	24,732	0.00	
<b>TOTAL</b>	<b>73,343</b>	<b>0.00</b>	<b>30,654</b>	<b>0.00</b>	<b>30,654</b>	<b>0.00</b>	<b>30,654</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$73,343</b>	<b>0.00</b>	<b>\$30,654</b>	<b>0.00</b>	<b>\$30,654</b>	<b>0.00</b>	<b>\$30,654</b>	<b>0.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31031
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	House Bill 5 Debt - Annual Fees, Arbitrage Rebate, Refunding, and Related Expenses		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	5,922	0	0	5,922 E
PSD	24,732	0	0	24,732 E
<b>Total</b>	<b>30,654</b>	<b>0</b>	<b>0</b>	<b>30,654</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes: An "E" is requested for General Revenue Fund

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	5,922	0	0	5,922 E
PSD	24,732	0	0	24,732 E
<b>Total</b>	<b>30,654</b>	<b>0</b>	<b>0</b>	<b>30,654</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes: An "E" is requested for General Revenue Fund

## 2. CORE DESCRIPTION

This core request is to pay annual paying agent and escrow agent fees, arbitrage rebate, refunding cost, defeasance and other cost associated with House Bill 5 debt. House Bill 5 debt includes: Board of Public Buildings special obligation bonds, Certificates of Participation for lease/purchases, Missouri Health and Educational Facilities Authority (MOHEFA) University of Missouri Columbia arena bonds, MOHEFA savings bonds, and State related bonds of the Missouri Development Finance Board. An E has been requested due to the uncertainty of these fees and expenses.

## 3. PROGRAM LISTING (list programs included in this core funding)

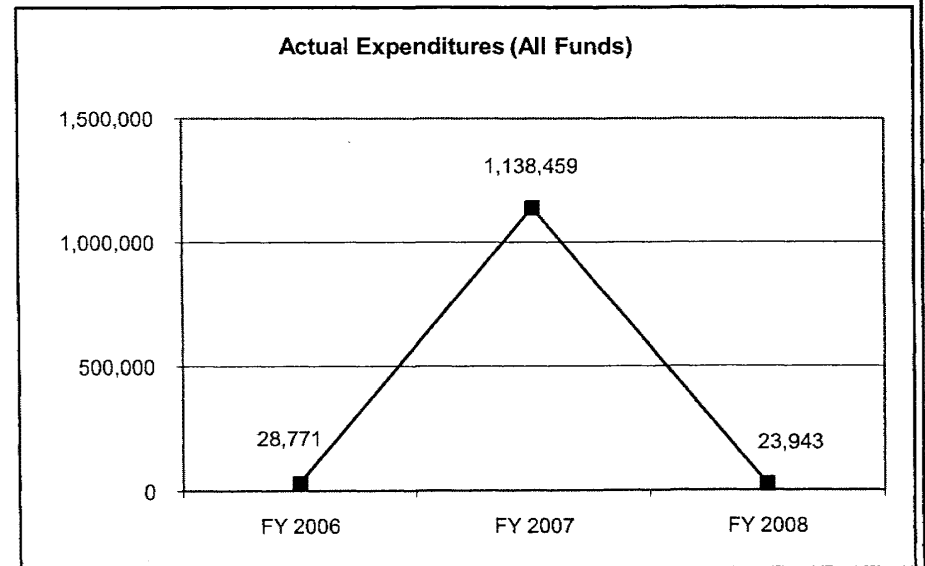
Debt Management

# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31031
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	House Bill 5 Debt - Annual Fees, Arbitrage Rebate, Refunding, and Related Expenses		

## **4. FINANCIAL HISTORY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>	
Appropriation (All Funds)	30,654	1,200,000	75,654	30,654	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	30,654	1,200,000	75,654	N/A	
Actual Expenditures (All Funds)	28,771	1,138,459	23,943	N/A	
Unexpended (All Funds)	1,883	61,541	51,711	N/A	
Unexpended, by Fund:					
General Revenue	1,883	61,541	51,711	N/A	
Federal	0	0	0	N/A	
Other	0	0	0	N/A	
		(1)	(2)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## **NOTES:**

- (1) FY 07 appropriation increased by \$1,169,346 for defeasance of the Midtown State Office Building.
- (2) FY 08 appropriation was increased by \$45,000 to make an arbitrage payment. This payment was delayed until FY 09 resulting in a comparable lapse amount.



## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
 ARBITRAGE/REFUNDING/FEES-HB5

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	5,922	0	0	5,922	
	PD	0.00	24,732	0	0	24,732	
	<b>Total</b>	<b>0.00</b>	<b>30,654</b>	<b>0</b>	<b>0</b>	<b>30,654</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	5,922	0	0	5,922	
	PD	0.00	24,732	0	0	24,732	
	<b>Total</b>	<b>0.00</b>	<b>30,654</b>	<b>0</b>	<b>0</b>	<b>30,654</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	5,922	0	0	5,922	
	PD	0.00	24,732	0	0	24,732	
	<b>Total</b>	<b>0.00</b>	<b>30,654</b>	<b>0</b>	<b>0</b>	<b>30,654</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ARBITRAGE/REFUNDING/FEES-HB5</b>								
<b>CORE</b>								
MISCELLANEOUS EXPENSES	0	0.00	5,922	0.00	5,922	0.00	5,922	0.00
TOTAL - EE	0	0.00	5,922	0.00	5,922	0.00	5,922	0.00
DEBT SERVICE	73,343	0.00	24,732	0.00	24,732	0.00	24,732	0.00
TOTAL - PD	73,343	0.00	24,732	0.00	24,732	0.00	24,732	0.00
<b>GRAND TOTAL</b>	<b>\$73,343</b>	<b>0.00</b>	<b>\$30,654</b>	<b>0.00</b>	<b>\$30,654</b>	<b>0.00</b>	<b>\$30,654</b>	<b>0.00</b>
GENERAL REVENUE	\$73,343	0.00	\$30,654	0.00	\$30,654	0.00	\$30,654	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>L/P DEBT PAYMENTS</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
GENERAL REVENUE	13,178,613	0.00	13,180,863	0.00	13,177,613	0.00	13,177,613	0.00
TOTAL - PD	13,178,613	0.00	13,180,863	0.00	13,177,613	0.00	13,177,613	0.00
<b>TOTAL</b>	<b>13,178,613</b>	<b>0.00</b>	<b>13,180,863</b>	<b>0.00</b>	<b>13,177,613</b>	<b>0.00</b>	<b>13,177,613</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$13,178,613</b>	<b>0.00</b>	<b>\$13,180,863</b>	<b>0.00</b>	<b>\$13,177,613</b>	<b>0.00</b>	<b>\$13,177,613</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31033
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Lease/Purchase - Debt Payments		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	13,177,613	0	0	13,177,613
<b>Total</b>	<b>13,177,613</b>	<b>0</b>	<b>0</b>	<b>13,177,613</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	13,177,613	0	0	13,177,613
<b>Total</b>	<b>13,177,613</b>	<b>0</b>	<b>0</b>	<b>13,177,613</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. CORE DESCRIPTION

This core request is for payment of lease/purchase certificates of participation for three Department of Mental Health Projects (St. Louis Acute Care Psychiatric Hospital, the St. Louis Psychiatric Rehabilitation Center, and the Northwest Psychiatric Rehabilitation Center) and one Department of Corrections project (Bonne Terre Prison). Debt service amounts for these lease/purchase agreements vary from year to year.

The principal amount of certificates of participation outstanding as of 1/1/09 is \$103,065,000.

The certificates will mature on 6/1/2019.

The request includes a net core reduction of \$3,250.

## 3. PROGRAM LISTING (list programs included in this core funding)

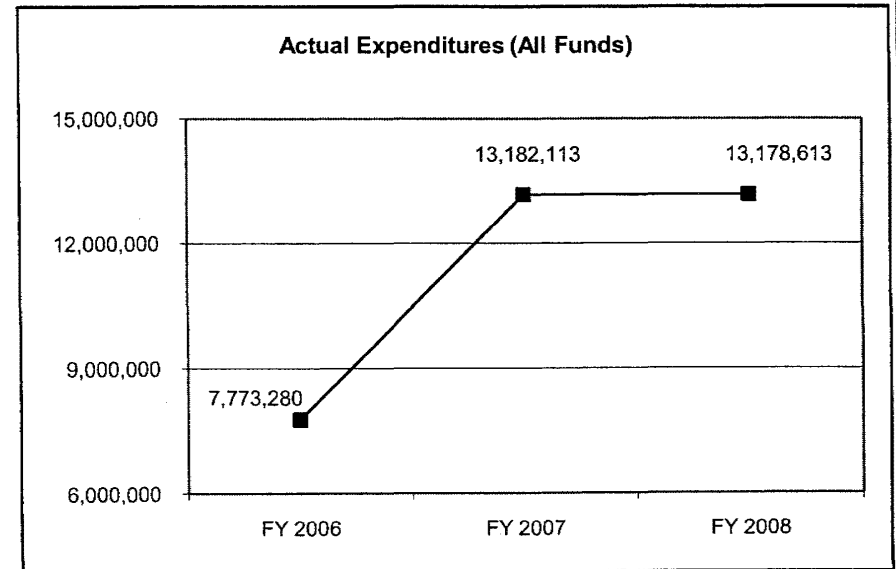
Debt Management

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31033
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Lease/Purchase - Debt Payments		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	8,341,042	13,182,113	13,178,613	13,180,863
Less Reverted (All Funds)	(567,760)	0	0	N/A
Budget Authority (All Funds)	7,773,282	13,182,113	13,178,613	N/A
Actual Expenditures (All Funds)	7,773,280	13,182,113	13,178,613	N/A
Unexpended (All Funds)	2	0	0	N/A
Unexpended, by Fund:				
General Revenue	2	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## NOTES:

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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION****L/P DEBT PAYMENTS**

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**5. CORE RECONCILIATION DETAIL**

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		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
		PD	0.00	13,180,863	0	0	13,180,863	
		<b>Total</b>	<b>0.00</b>	<b>13,180,863</b>	<b>0</b>	<b>0</b>	<b>13,180,863</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Core Reduction	252 5281	PD	0.00	(3,250)	0	0	(3,250)	Debt requirement for FY 2010 is less than core
<b>NET DEPARTMENT CHANGES</b>			<b>0.00</b>	<b>(3,250)</b>	<b>0</b>	<b>0</b>	<b>(3,250)</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		PD	0.00	13,177,613	0	0	13,177,613	
		<b>Total</b>	<b>0.00</b>	<b>13,177,613</b>	<b>0</b>	<b>0</b>	<b>13,177,613</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
		PD	0.00	13,177,613	0	0	13,177,613	
		<b>Total</b>	<b>0.00</b>	<b>13,177,613</b>	<b>0</b>	<b>0</b>	<b>13,177,613</b>	

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>L/P DEBT PAYMENTS</b>								
<b>CORE</b>								
DEBT SERVICE	13,178,613	0.00	13,180,863	0.00	13,177,613	0.00	13,177,613	0.00
TOTAL - PD	13,178,613	0.00	13,180,863	0.00	13,177,613	0.00	13,177,613	0.00
<b>GRAND TOTAL</b>	<b>\$13,178,613</b>	<b>0.00</b>	<b>\$13,180,863</b>	<b>0.00</b>	<b>\$13,177,613</b>	<b>0.00</b>	<b>\$13,177,613</b>	<b>0.00</b>
GENERAL REVENUE	\$13,178,613	0.00	\$13,180,863	0.00	\$13,177,613	0.00	\$13,177,613	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>BUFF FINANCING TRANSFER</b>									
<b>CORE</b>									
FUND TRANSFERS									
SPECIAL EMPLOYMENT SECURITY	0	0.00	1	0.00	1	0.00	1	0.00	
TOTAL - TRF	0	0.00	1	0.00	1	0.00	1	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	



## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31036
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Unemployment Fund Financing Transfer		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>

FTE	0.00	0.00	0.00	0.00
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<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Special Employment Security Fund (0949)

Notes: An "E" is requested for Other Funds

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>

FTE	0.00	0.00	0.00	0.00
-----	------	------	------	------

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Special Employment Security Fund (0949)

Notes: An "E" is requested for Other Funds

**2. CORE DESCRIPTION**

House Bill 1268 enacted in the 92nd General Assembly, 2nd Regular Session and House Bill 1456 of the 93rd General Assembly, 2nd Regular Session revised sections of Chapter 288, RSMo. This legislation created the Board of Unemployment Fund Financing and authorized it to sell up to \$450 million of credit instruments or enter into financial agreements to provide funds for payment of employment benefits or maintain an adequate fund balance in the employment compensation fund. A credit instrument and financing agreement repayment surcharge shall be assessed to each employer of the state. These surcharges will be used to pay the principal, interest, and expenses related to the debt issued by the Board. The surcharges collected will be deposited into the Special Employment Security Fund. This decision item is to request a transfer from the Special Employment Security Fund (0949) into the Special Employment Security Fund-Principal and Interest Fund (0205) which will be used to pay principal and interest on any debt issued by the Board.

**3. PROGRAM LISTING (list programs included in this core funding)**

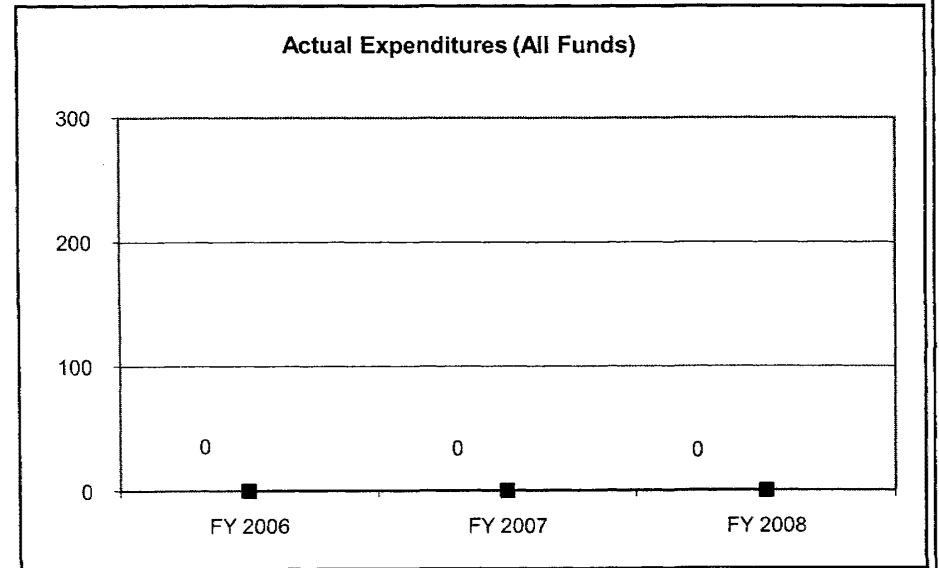
Debt Management

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31036
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Unemployment Fund Financing Transfer		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	1	1	1	1 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1	1	1	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	1	1	1	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	1	1	1	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION

BUFF FINANCING TRANSFER

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
DEPARTMENT CORE REQUEST							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BUFF FINANCING TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	0	0.00	1	0.00	1	0.00	1	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00

**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>BUFF FINANCING DEBT SERVICE</b>									
<b>CORE</b>									
<b>PROGRAM-SPECIFIC</b>									
SPECIAL EMP SEC PRINCIPAL& INT	0	0.00	1	0.00	1	0.00	1	0.00	
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	

### CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31038
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Unemployment Fund Financing Debt Service		

#### 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Special Employment Security Fund - Principal and Interest (0205)  
Notes: An "E" is requested for Other Funds

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Special Employment Security Fund - Principal and Interest (0205)  
Notes: An "E" is requested for Other Funds

#### 2. CORE DESCRIPTION

House Bill 1268 enacted in the 92nd General Assembly, 2nd Regular Session and House Bill 1456 of the 93rd General Assembly, 2nd Regular Session revised sections of Chapter 288, RSMo. This legislation created the Board of Unemployment Fund Financing and authorized it to sell up to \$450 million of credit instruments or enter into financial agreements to provide funds for payment of employment benefits or maintain an adequate fund balance in the employment compensation fund. This decision item is to request funding to pay principal and interest on any debt issued by the Board.

#### 3. PROGRAM LISTING (list programs included in this core funding)

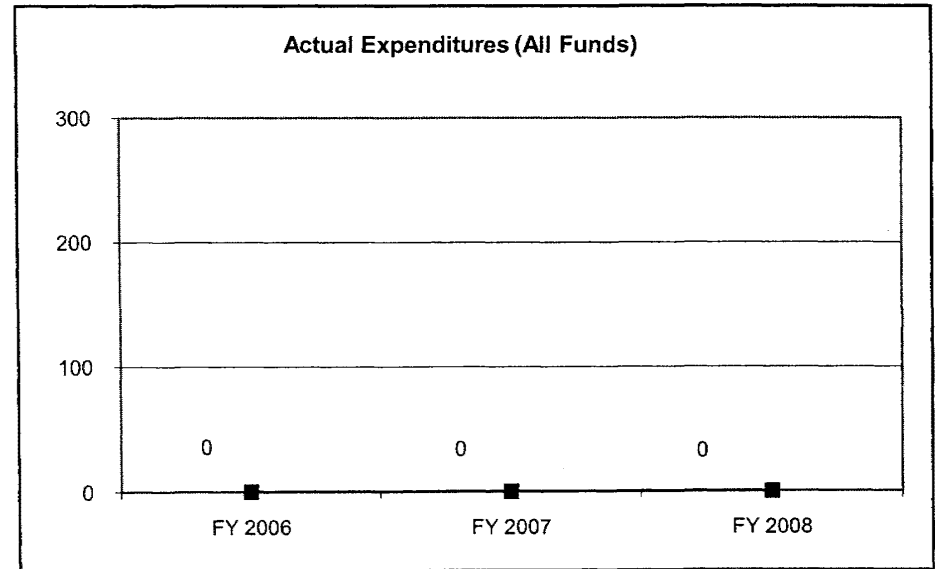
Debt Management

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31038
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Unemployment Fund Financing Debt Service		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	1	1	1	1 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1	1	1	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	1	1	1	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	1	1	1	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION**  
**BUFF FINANCING DEBT SERVICE**

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**5. CORE RECONCILIATION DETAIL**

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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<hr/>							
TAFP AFTER VETOES	PD	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
	<hr/>						
DEPARTMENT CORE REQUEST	PD	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
	<hr/>						
GOVERNOR'S RECOMMENDED CORE	PD	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
	<hr/>						



**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BUFF FINANCING DEBT SERVICE</b>								
<b>CORE</b>								
DEBT SERVICE	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BUFF ARBITRAGE/FEES EXPENSES</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
SPECIAL EMP SEC BOND PROCEEDS	0	0.00	1	0.00	1	0.00	1	0.00
SPECIAL EMPLOYMENT SECURITY	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	0	0.00	2	0.00	2	0.00	2	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31040
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Unemployment Fund Financing Cost of Issuance and Arbitrage, Refunding, Fees, and Related Expenses		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	2	2 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>
 FTE	 0.00	 0.00	 0.00	 0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Special Employment Security Fund - Bond Proceeds (0947)  
Special Employment Security Fund (0949)

Notes: An "E" is requested for Other Funds

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	2	2 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>
 FTE	 0.00	 0.00	 0.00	 0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Special Employment Security Fund - Bond Proceeds (0947)  
Special Employment Security Fund (0949)

Notes: An "E" is requested for Other Funds

**2. CORE DESCRIPTION**

House Bill 1268 enacted in the 92nd General Assembly, 2nd Regular Session and House Bill 1456 of the 93rd General Assembly, 2nd Regular Session revised sections of Chapter 288, RSMo. This legislation created the Board of Unemployment Fund Financing and authorized it to sell up to \$450 million of credit instruments or enter into financial agreements to provide funds for payment of employment benefits or maintain an adequate fund balance in the employment compensation fund.

This core request funding to pay financial advisor, bond counsel, rating agency, and other fees associated with cost of issuance of Board of Unemployment Fund Financing debt, and also to pay annual paying agent and escrow agent fees, arbitrage rebate, refunding cost and other costs associated with Board of Unemployment Fund Financing debt. An "E" is requested due to the uncertainty of these fees and expenses.

**3. PROGRAM LISTING (list programs included in this core funding)**

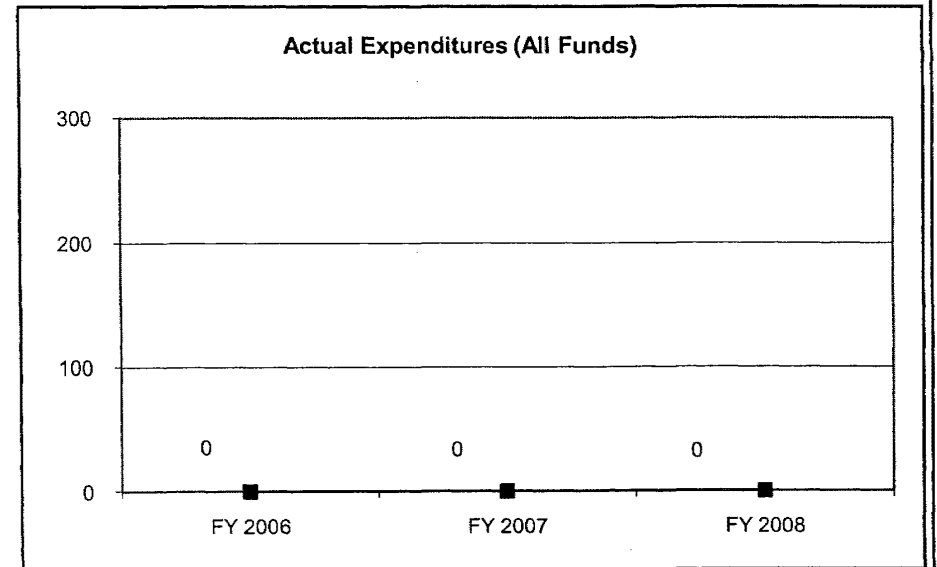
Debt Management

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31040
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Unemployment Fund Financing Cost of Issuance and Arbitrage, Refunding, Fees, and Related Expenses		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	2	2	2	2 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	2	2	2	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	2	2	2	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	2	2	2	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

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**CORE RECONCILIATION DETAIL**


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OFFICE OF ADMINISTRATION  
 BUFF ARBITRAGE/FEES EXPENSES

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**5. CORE RECONCILIATION DETAIL**


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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	0	0	2	2	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	0	0	2	2	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	0	0	2	2	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
BUFF ARBITRAGE/FEES EXPENSES								
CORE								
DEBT SERVICE	0	0.00	2	0.00	2	0.00	2	0.00
TOTAL - PD	0	0.00	2	0.00	2	0.00	2	0.00
GRAND TOTAL	\$0	0.00	\$2	0.00	\$2	0.00	\$2	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$2	0.00	\$2	0.00	\$2	0.00

**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>MU BASKETBALL ARENA</b>									
<b>CORE</b>									
PROGRAM-SPECIFIC									
GENERAL REVENUE	2,886,841	0.00	2,894,015	0.00	2,890,955	0.00	2,890,955	0.00	
TOTAL - PD	2,886,841	0.00	2,894,015	0.00	2,890,955	0.00	2,890,955	0.00	
<b>TOTAL</b>	<b>2,886,841</b>	<b>0.00</b>	<b>2,894,015</b>	<b>0.00</b>	<b>2,890,955</b>	<b>0.00</b>	<b>2,890,955</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$2,886,841</b>	<b>0.00</b>	<b>\$2,894,015</b>	<b>0.00</b>	<b>\$2,890,955</b>	<b>0.00</b>	<b>\$2,890,955</b>	<b>0.00</b>	

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32350
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	MOHEFA MU Columbia Arena Project Debt Service		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	2,890,955	0	0	2,890,955
<b>Total</b>	<b>2,890,955</b>	<b>0</b>	<b>0</b>	<b>2,890,955</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	2,890,955	0	0	2,890,955
<b>Total</b>	<b>2,890,955</b>	<b>0</b>	<b>0</b>	<b>2,890,955</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. CORE DESCRIPTION

This core request is for the payment of principal and interest on outstanding Missouri Health and Educational Facilities Authority (MOHEFA) University of Missouri-Columbia arena project bonds. The State has entered into a financing agreement to pay the annual debt service on these bonds. The principal amount of bonds outstanding as of 1/1/09 is \$27,825,000.

The bonds will mature on 11/1/2021.

This request includes a core reduction of \$3,060.

## 3. PROGRAM LISTING (list programs included in this core funding)

Debt Management

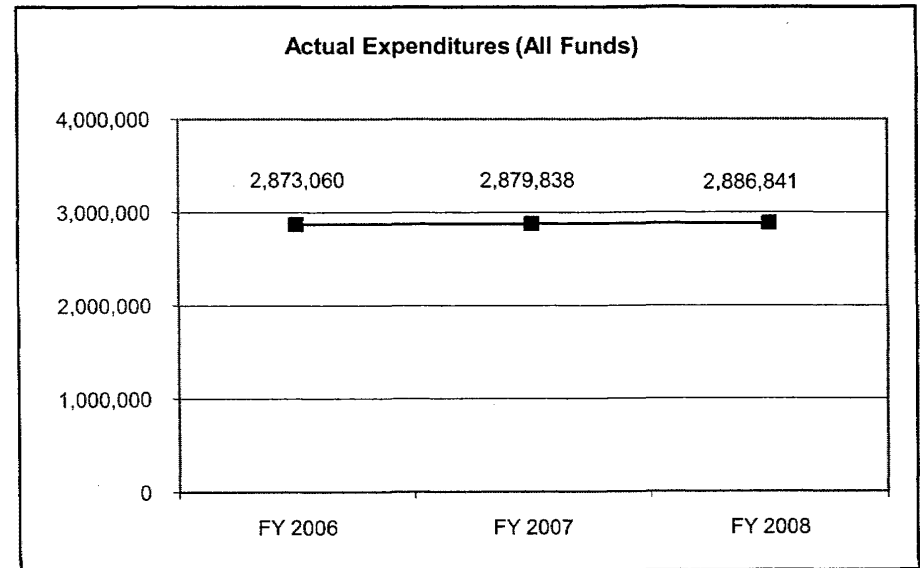


## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32350
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	MOHEFA MU Columbia Arena Project Debt Service		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	2,873,060	2,879,838	2,887,070	2,894,015
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	2,873,060	2,879,838	2,887,070	N/A
Actual Expenditures (All Funds)	2,873,060	2,879,838	2,886,841	N/A
Unexpended (All Funds)	0	0	229	N/A
Unexpended, by Fund:				
General Revenue	0	0	229	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**

**MU BASKETBALL ARENA**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
			PD		0.00	2,894,015	0	0	2,894,015	
			<b>Total</b>		<b>0.00</b>	<b>2,894,015</b>	<b>0</b>	<b>0</b>	<b>2,894,015</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reduction	253	5732	PD		0.00	(3,060)	0	0	(3,060)	Debt requirement for FY 2010 is less than core
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>(3,060)</b>	<b>0</b>	<b>0</b>	<b>(3,060)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
			PD		0.00	2,890,955	0	0	2,890,955	
			<b>Total</b>		<b>0.00</b>	<b>2,890,955</b>	<b>0</b>	<b>0</b>	<b>2,890,955</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
			PD		0.00	2,890,955	0	0	2,890,955	
			<b>Total</b>		<b>0.00</b>	<b>2,890,955</b>	<b>0</b>	<b>0</b>	<b>2,890,955</b>	

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MU BASKETBALL ARENA</b>								
<b>CORE</b>								
DEBT SERVICE	2,886,841	0.00	2,894,015	0.00	2,890,955	0.00	2,890,955	0.00
TOTAL - PD	2,886,841	0.00	2,894,015	0.00	2,890,955	0.00	2,890,955	0.00
<b>GRAND TOTAL</b>	<b>\$2,886,841</b>	<b>0.00</b>	<b>\$2,894,015</b>	<b>0.00</b>	<b>\$2,890,955</b>	<b>0.00</b>	<b>\$2,890,955</b>	<b>0.00</b>
GENERAL REVENUE	\$2,886,841	0.00	\$2,894,015	0.00	\$2,890,955	0.00	\$2,890,955	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ENERGY CONSERVATION</b>								
Energy Conservation Debt Serv - 1300023								
PROGRAM-SPECIFIC								
FACILITIES MAINTENANCE RESERVE	0	0.00	0	0.00	6,427,600	0.00	6,427,600	0.00
TOTAL - PD	0	0.00	0	0.00	6,427,600	0.00	6,427,600	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>6,427,600</b>	<b>0.00</b>	<b>6,427,600</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$6,427,600</b>	<b>0.00</b>	<b>\$6,427,600</b>	<b>0.00</b>

**NEW DECISION ITEM**  
**RANK:** 5 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32352
<b>Division</b>	FMDC		
<b>DI Name</b>	ESCO Debt	<b>DI#</b>	1300026

**1. AMOUNT OF REQUEST**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	6,427,600	6,427,600
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>6,427,600</b>	<b>6,427,600</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Facilities Maintenance Reserve Fund (0124)

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	6,427,600	6,427,600
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>6,427,600</b>	<b>6,427,600</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Facilities Maintenance Reserve Fund (0124)

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input checked="" type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

RSMo, 8.235.4 allows OA to use the master lease for guaranteed energy cost savings contracts. FMDC has utilized this authority to produce energy savings, reduce consumption, reduce pollution, and increase productivity at facilities around the state. These projects have been financed for a period of 15 years at interest rates between 2.74% and 3.82%. As of September 1, 2008, payments are being made on approximately \$55 million.

This includes all energy savings contracts financed with the master lease and one energy savings contract awarded prior to the master lease being finalized which was financed at 4.31%.

**NEW DECISION ITEM**  
**RANK:** 5 **OF** 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>32352</u>
<b>Division</b>	FMDC		
<b>DI Name</b>	ESCO Debt	<b>DI#</b>	1300026

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT.** (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)

Known principal and interest costs at September 1, 2008 = \$4,895,636

Remaining original line of credit\* (\$6,165,394 @ 4.0% x 4 quarterly payments) = \$548,584

Remaining extended line of credit\*\* (\$10,000,000 @ 5.5% x 4 quarterly payments) = \$983,380

\* Total original line of credit for ESCO master lease -- \$60,000,000.

\*\* Total extended line of credit for ESCO master lease -- \$10,000,000.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>
							0		
							0		
							0		
<b>Total EE</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Debt Service (660)					6,427,600		6,427,600		
<b>Total PSD</b>	<u>0</u>		<u>0</u>		<u>6,427,600</u>		<u>6,427,600</u>		<u>0</u>
Transfers									
<b>Total TRF</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
<b>Grand Total</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>6,427,600</u>	<u>0.0</u>	<u>6,427,600</u>	<u>0.0</u>	<u>0</u>

NEW DECISION ITEM  
RANK: 5 OF 27

Department	Office of Administration			Budget Unit		32352			
Division	FMDC								
DI Name	ESCO Debt			DI# 1300026					

**NEW DECISION ITEM**  
RANK: 5 OF 27

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32352
<b>Division</b>	FMDC		
<b>DI Name</b>	ESCO Debt	<b>DI#</b>	1300026

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

Prompt payment of principal and interest results in adherence to master lease contract provisions.

**6b. Provide an efficiency measure.**

Debt payments made on due date.

**6c. Provide the number of clients/individuals served, if applicable.**

N/A

**6d. Provide a customer satisfaction measure, if available.**

N/A

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Debt service payments will be made on the due date in accordance with contractual obligations.



**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ENERGY CONSERVATION</b>								
Energy Conservation Debt Serv - 1300023								
DEBT SERVICE	0	0.00	0	0.00	6,427,600	0.00	6,427,600	0.00
TOTAL - PD	0	0.00	0	0.00	6,427,600	0.00	6,427,600	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$6,427,600</b>	<b>0.00</b>	<b>\$6,427,600</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$6,427,600	0.00	\$6,427,600	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item								
Budget Object Summary								
Fund	FY 2008 ACTUAL DOLLAR	FY 2008 ACTUAL FTE	FY 2009 BUDGET DOLLAR	FY 2009 BUDGET FTE	FY 2010 DEPT REQ DOLLAR	FY 2010 DEPT REQ FTE	FY 2010 GOV REC DOLLAR	FY 2010 GOV REC FTE
<b>MOHEFA/MSU AG BLDG</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
GENERAL REVENUE	0	0.00	1	0.00	0	0.00	0	0.00
TOTAL - PD	0	0.00	1	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32358
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	MOHEFA Missouri State University - Agricultural Building		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. CORE DESCRIPTION

This core request was a placeholder to pay debt service and related bond expenses for the Agricultural Building at Missouri State University. Since there are no plans to utilize this authority, this request results in a core reduction of \$1.

## 3. PROGRAM LISTING (list programs included in this core funding)

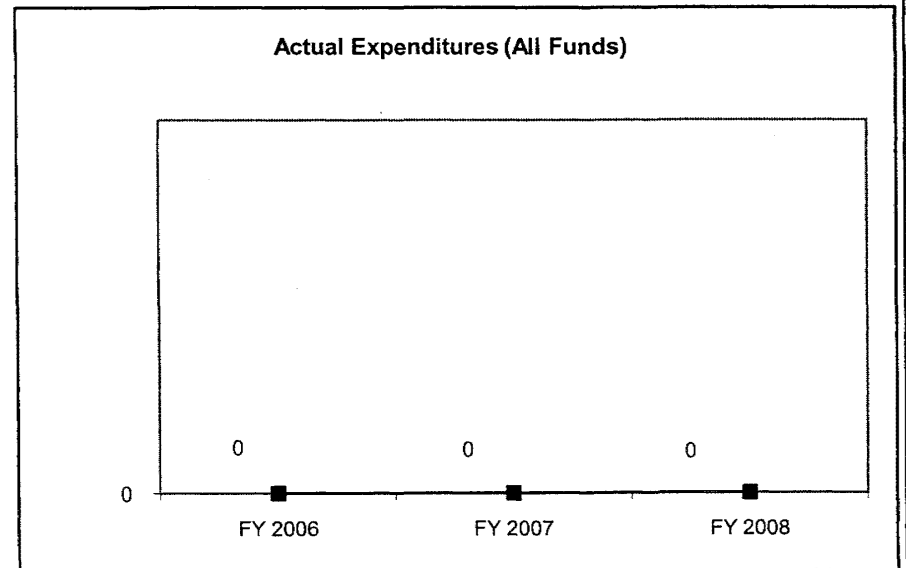
Debt Management

# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>32358</u>
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	MOHEFA Missouri State University - Agricultural Building		

## **4. FINANCIAL HISTORY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>
Appropriation (All Funds)	1	1	1	1
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1	1	1	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	1	1	1	N/A
Unexpended, by Fund:				
General Revenue	1	1	1	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## **NOTES:**

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**CORE RECONCILIATION DETAIL**


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OFFICE OF ADMINISTRATION

MOHEFA/MSU AG BLDG

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**5. CORE RECONCILIATION DETAIL**


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				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PD	0.00	1	0	0	1	
				<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reduction	254	6682		PD	0.00	(1)	0	0	(1)	Placeholder appropriation no longer required
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>(1)</b>	<b>0</b>	<b>0</b>	<b>(1)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PD	0.00	0	0	0	0	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PD	0.00	0	0	0	0	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MOHEFA/MSU AG BLDG</b>								
<b>CORE</b>								
DEBT SERVICE	0	0.00	1	0.00	0	0.00	0	0.00
TOTAL - PD	0	0.00	1	0.00	0	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$0	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$1	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>DEBT MANAGEMENT</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	84,832	0.00	150,000	0.00	150,000	0.00	100,000	0.00
TOTAL - EE	84,832	0.00	150,000	0.00	150,000	0.00	100,000	0.00
<b>TOTAL</b>	<b>84,832</b>	<b>0.00</b>	<b>150,000</b>	<b>0.00</b>	<b>150,000</b>	<b>0.00</b>	<b>100,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$84,832</b>	<b>0.00</b>	<b>\$150,000</b>	<b>0.00</b>	<b>\$150,000</b>	<b>0.00</b>	<b>\$100,000</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32353
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Debt Management		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	150,000	0	0	150,000
PSD	0	0	0	0
<b>Total</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	100,000	0	0	100,000
PSD	0	0	0	0
<b>Total</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>100,000</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

## 2. CORE DESCRIPTION

This core request is to retain the services of a financial advisor and bond counsel to assist the State with managing its \$1.5 billion of outstanding debt administered by the Office of Administration. Financial advisor and bond counsel, with knowledge of the bond market, are responsible for monitoring the market with respect to the State's outstanding debt. They are responsible for making recommendations to State staff on any debt savings opportunities available to the State. They also keep the State apprised on any new financing mechanisms and strategies that would reduce the State's borrowing costs.

Series	Principal Amount Issued	Principal Amount Repaid/ Refunded	Principal Outstanding January 1, 2009
General Obligation Bonds*	\$3,270,784,240	\$2,669,769,240	\$601,015,000
Revenue Bonds	\$1,297,175,000	\$668,615,000	\$628,560,000
Other Debt/Payments	\$310,380,000	\$50,320,000	\$260,060,000
<b>Totals Including Refunding Issues</b>	<b>\$4,878,339,240</b>	<b>\$3,388,704,240</b>	<b>\$1,489,635,000</b>

\*Pending defeasance

## 3. PROGRAM LISTING (list programs included in this core funding)

Debt Management

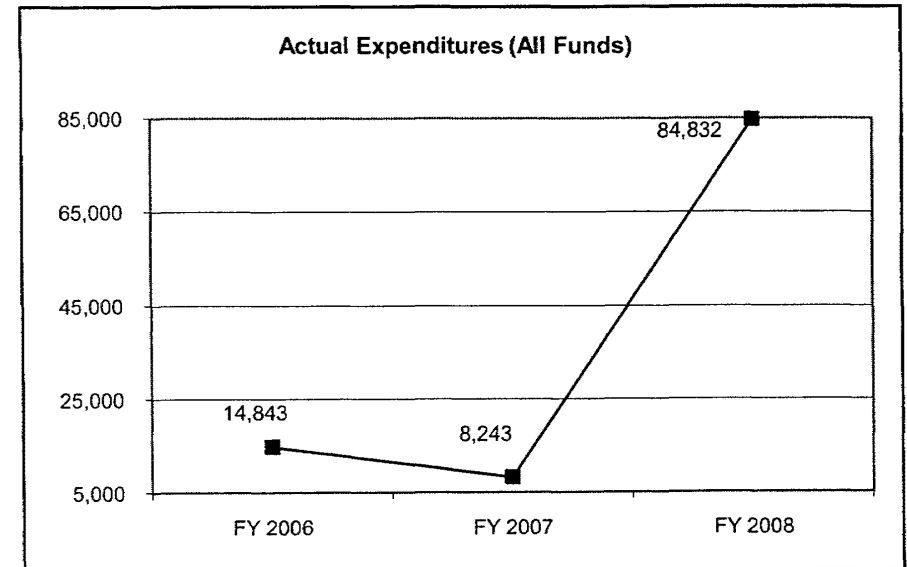


## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32353
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Debt Management		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	200,000	150,000	150,000	150,000
Less Reverted (All Funds)	(6,000)	(4,500)	(4,500)	N/A
Budget Authority (All Funds)	194,000	145,500	145,500	N/A
Actual Expenditures (All Funds)	14,843	8,243	84,832	N/A
Unexpended (All Funds)	179,157	137,257	60,668	N/A
Unexpended, by Fund:				
General Revenue	179,157	137,257	60,668	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**

**DEBT MANAGEMENT**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	150,000	0	0	150,000	
	<b>Total</b>	<b>0.00</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	150,000	0	0	150,000	
	<b>Total</b>	<b>0.00</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>							
Core Reduction	2519 6933 EE	0.00	(50,000)	0	0	(50,000)	
<b>NET GOVERNOR CHANGES</b>		<b>0.00</b>	<b>(50,000)</b>	<b>0</b>	<b>0</b>	<b>(50,000)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	100,000	0	0	100,000	
	<b>Total</b>	<b>0.00</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>DEBT MANAGEMENT</b>								
<b>CORE</b>								
PROFESSIONAL SERVICES	84,832	0.00	150,000	0.00	150,000	0.00	100,000	0.00
TOTAL - EE	84,832	0.00	150,000	0.00	150,000	0.00	100,000	0.00
GRAND TOTAL	\$84,832	0.00	\$150,000	0.00	\$150,000	0.00	\$100,000	0.00
GENERAL REVENUE	\$84,832	0.00	\$150,000	0.00	\$150,000	0.00	\$100,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>NEW JOBS TRAINING CERTIFICATE</b>									
<b>CORE</b>									
PROGRAM-SPECIFIC									
GENERAL REVENUE	0	0.00	1	0.00	1	0.00	1	0.00	
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32355
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	New Jobs Training Certificates		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	1	0	0	1 E
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes: An "E" is requested for General Revenue Fund

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	1	0	0	1 E
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes: An "E" is requested for General Revenue Fund

## 2. CORE DESCRIPTION

This core request is to provide a funding contingency for new jobs training and job retention certificates' debt service cost in the event of non payment by the issuer. Sections 178.892 to 178.896, RSMo establishes the New Jobs Training Program and Sections 178.760 to 178.764, RSMo establishes the Job Retention Program. Essentially, businesses establishing new jobs in the State or retaining current jobs can enter into an agreement with a community college district to provide training for new employees. The training is funded from the proceeds of certificates issued by the community college district. Debt service on the certificates is payable only from Missouri withholding tax credits of the (first) new employees or (second) existing employees. If the business would sharply decrease or eliminate its operations, funds may not be available to meet debt service costs, therefore an "E" is being requested.

## 3. PROGRAM LISTING (list programs included in this core funding)

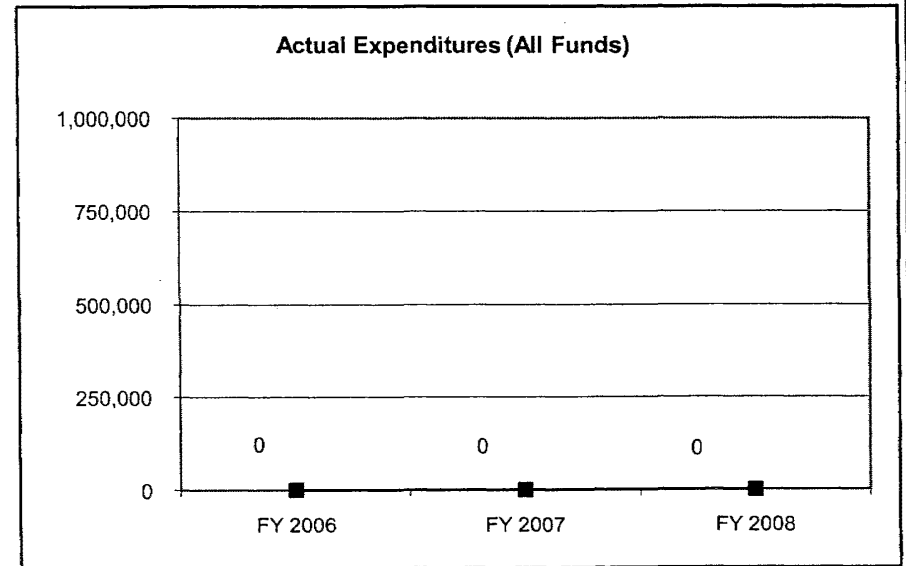
Debt Management

# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>32355</u>
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	New Jobs Training Certificates		

## **4. FINANCIAL HISTORY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>
Appropriation (All Funds)	1	1	1	1 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1	1	1	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	1	1	1	N/A
Unexpended, by Fund:				
General Revenue	1	1	1	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## **NOTES:**

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
NEW JOBS TRAINING CERTIFICATE

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
NEW JOBS TRAINING CERTIFICATE								
CORE								
DEBT SERVICE	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
GENERAL REVENUE	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00



**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CONVENTION/SPORTS-BARTLE HALL</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
GENERAL REVENUE	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
TOTAL - PD	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
<b>TOTAL</b>	<b>2,000,000</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>

# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32363
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Convention/Sports-Bartle Hall		

## **1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	2,000,000	0	0	2,000,000
<b>Total</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	2,000,000	0	0	2,000,000
<b>Total</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and*

Other Funds:

## **2. CORE DESCRIPTION**

This core request is to provide funding for the State's contribution to the Bartle Hall Convention Center in Kansas City. Sections 67.638 - 67.645, RSMo allow certain cities and counties to create a "Convention and Sports Complex Fund" for the purpose of developing, maintaining or operating within its jurisdiction, sports, convention, exhibition, or trade facilities. The state may then contribute annually to each fund. The state began contributing to the fund in Fiscal Year 1991 and has agreed to continue through Fiscal Year 2015.

## **3. PROGRAM LISTING (list programs included in this core funding)**

Debt Management

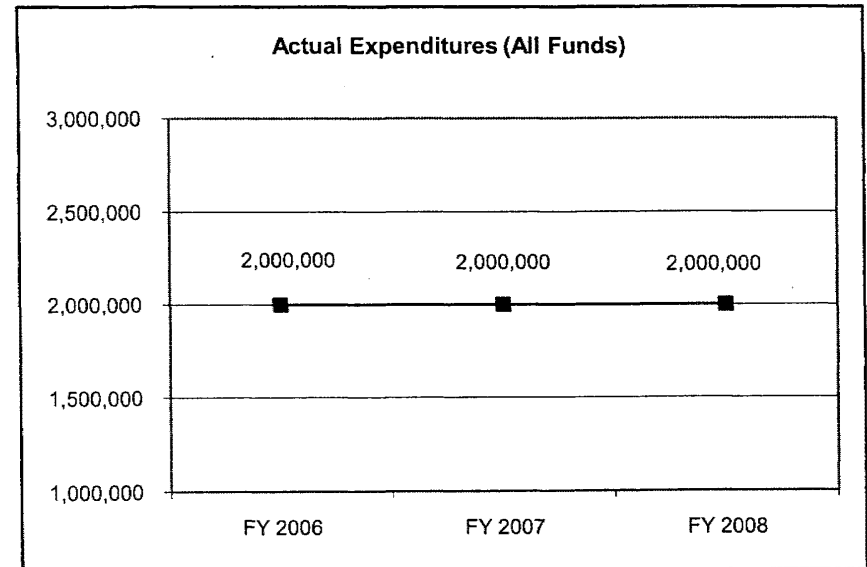
## CORE DECISION ITEM

<b>Department</b>	Office of Administration
<b>Division</b>	Debt and Related Obligations
<b>Core</b>	Convention/Sports-Bartle Hall

Budget Unit 32363

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	2,000,000	2,000,000	2,000,000	2,000,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	2,000,000	2,000,000	2,000,000	N/A
Actual Expenditures (All Funds)	2,000,000	2,000,000	2,000,000	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION**  
**CONVENTION/SPORTS-BARTLE HALL**

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**5. CORE RECONCILIATION DETAIL**

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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	2,000,000	0	0	2,000,000	
	<b>Total</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	2,000,000	0	0	2,000,000	
	<b>Total</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	2,000,000	0	0	2,000,000	
	<b>Total</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CONVENTION/SPORTS-BARTLE HALL</b>								
<b>CORE</b>								
PROGRAM DISTRIBUTIONS	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
TOTAL - PD	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
<b>GRAND TOTAL</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>
GENERAL REVENUE	\$2,000,000	0.00	\$2,000,000	0.00	\$2,000,000	0.00	\$2,000,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>CONVENTION/SPORTS-JACKSON CO</b>									
<b>CORE</b>									
PROGRAM-SPECIFIC									
GENERAL REVENUE	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00	
TOTAL - PD	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00	
<b>TOTAL</b>	<b>3,000,000</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$3,000,000</b>	<b>0.00</b>	<b>\$3,000,000</b>	<b>0.00</b>	<b>\$3,000,000</b>	<b>0.00</b>	<b>\$3,000,000</b>	<b>0.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32364
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Convention/Sports-Jackson County		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	3,000,000	0	0	3,000,000
<b>Total</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	3,000,000	0	0	3,000,000
<b>Total</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

## 2. CORE DESCRIPTION

This core request is to provide funding for the State's contribution to the Jackson County (Kauffman/Arrowhead) Sports Stadium Complex. Sections 67.638 - 67.645, RSMo allow certain cities and counties to create a "Convention and Sports Complex Fund" for the purpose of developing, maintaining or operating within its jurisdiction, sports, convention, exhibition, or trade facilities. The state may then contribute annually to each fund. The state began contributing to the fund in Fiscal Year 1991 and has agreed to continue through Fiscal Year 2015.

## 3. PROGRAM LISTING (list programs included in this core funding)

Debt Management

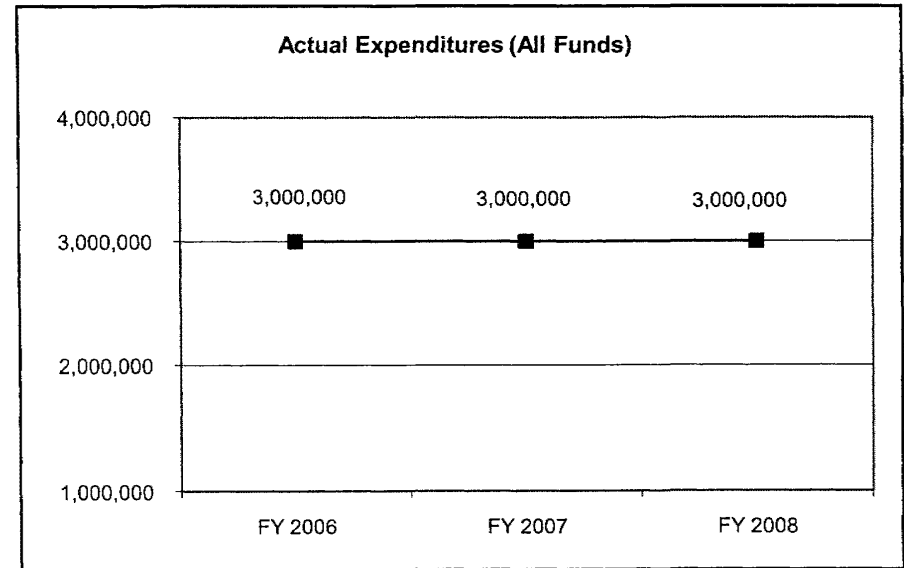
# CORE DECISION ITEM

**Department** Office of Administration  
**Division** Debt and Related Obligations  
**Core** Convention/Sports-Jackson County

**Budget Unit** 32364

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	3,000,000	3,000,000	3,000,000	3,000,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	3,000,000	3,000,000	3,000,000	N/A
Actual Expenditures (All Funds)	3,000,000	3,000,000	3,000,000	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## NOTES:



## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CONVENTION/SPORTS-JACKSON CO

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	3,000,000	0	0	3,000,000	
	<b>Total</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	3,000,000	0	0	3,000,000	
	<b>Total</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	3,000,000	0	0	3,000,000	
	<b>Total</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
CONVENTION/SPORTS-JACKSON CO								
CORE								
PROGRAM DISTRIBUTIONS	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00
TOTAL - PD	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00
GRAND TOTAL	\$3,000,000	0.00	\$3,000,000	0.00	\$3,000,000	0.00	\$3,000,000	0.00
GENERAL REVENUE	\$3,000,000	0.00	\$3,000,000	0.00	\$3,000,000	0.00	\$3,000,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CONVENTION/SPORTS-EDWARD JONES</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
GENERAL REVENUE	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00
TOTAL - PD	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00
<b>TOTAL</b>	<b>12,000,000</b>	<b>0.00</b>	<b>12,000,000</b>	<b>0.00</b>	<b>12,000,000</b>	<b>0.00</b>	<b>12,000,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$12,000,000</b>	<b>0.00</b>	<b>\$12,000,000</b>	<b>0.00</b>	<b>\$12,000,000</b>	<b>0.00</b>	<b>\$12,000,000</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32365
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Convention/Sports-Edward Jones Dome		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	12,000,000	0	0	12,000,000
<b>Total</b>	<b>12,000,000</b>	<b>0</b>	<b>0</b>	<b>12,000,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	12,000,000	0	0	12,000,000
<b>Total</b>	<b>12,000,000</b>	<b>0</b>	<b>0</b>	<b>12,000,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

## 2. CORE DESCRIPTION

This core request is to fund the State's sponsor payment to the Edward Jones Dome in St. Louis. Sections 67.650 - 67.658, RSMo allow for the establishment of a "Regional Convention and Sports Complex Authority." Pursuant to the issuance of the Convention and Sports Facility Project Bonds Series A 1991, the State of Missouri, as sponsor, is required to contribute \$10,000,000 annually to the Regional Convention and Sports Complex Authority debt service and an additional \$2,000,000 for preservation payments. Debt service payments began in Fiscal Year 1992 and will conclude in Fiscal Year 2022.

The amount of outstanding State sponsored Convention and Sports Facility Project Bonds as of 1/1/09 is \$93,215,000.

## 3. PROGRAM LISTING (list programs included in this core funding)

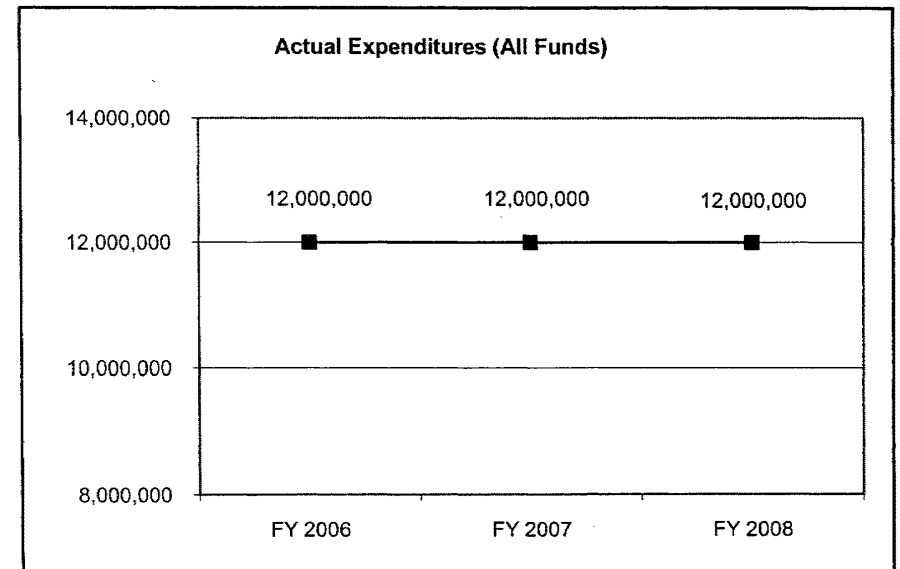
Debt Management

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32365
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Convention/Sports-Edward Jones Dome		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	12,000,000	12,000,000	12,000,000	12,000,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	12,000,000	12,000,000	12,000,000	N/A
Actual Expenditures (All Funds)	12,000,000	12,000,000	12,000,000	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**  
**CONVENTION/SPORTS-EDWARD JONES**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	12,000,000	0	0	12,000,000	
	<b>Total</b>	<b>0.00</b>	<b>12,000,000</b>	<b>0</b>	<b>0</b>	<b>12,000,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	12,000,000	0	0	12,000,000	
	<b>Total</b>	<b>0.00</b>	<b>12,000,000</b>	<b>0</b>	<b>0</b>	<b>12,000,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	12,000,000	0	0	12,000,000	
	<b>Total</b>	<b>0.00</b>	<b>12,000,000</b>	<b>0</b>	<b>0</b>	<b>12,000,000</b>	

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CONVENTION/SPORTS-EDWARD JONES</b>								
<b>CORE</b>								
PROGRAM DISTRIBUTIONS	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
DEBT SERVICE	10,000,000	0.00	10,000,000	0.00	10,000,000	0.00	10,000,000	0.00
TOTAL - PD	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00
<b>GRAND TOTAL</b>	<b>\$12,000,000</b>	<b>0.00</b>	<b>\$12,000,000</b>	<b>0.00</b>	<b>\$12,000,000</b>	<b>0.00</b>	<b>\$12,000,000</b>	<b>0.00</b>
GENERAL REVENUE	\$12,000,000	0.00	\$12,000,000	0.00	\$12,000,000	0.00	\$12,000,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00





# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CMIA-FEDERAL PAYMENTS</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	2,062,631	0.00	400,000	0.00	400,000	0.00	400,000	0.00
TOTAL - EE	2,062,631	0.00	400,000	0.00	400,000	0.00	400,000	0.00
<b>TOTAL</b>	<b>2,062,631</b>	<b>0.00</b>	<b>400,000</b>	<b>0.00</b>	<b>400,000</b>	<b>0.00</b>	<b>400,000</b>	<b>0.00</b>
<b>CMIA FEDERAL PAYMENTS - 1300054</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	1,600,000	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	1,600,000	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1,600,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$2,062,631</b>	<b>0.00</b>	<b>\$400,000</b>	<b>0.00</b>	<b>\$400,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32356
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	CMIA and Other Federal Payments		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	400,000	0	0	400,000 E
PSD	0	0	0	0
<b>Total</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>400,000</b>

FTE 0.00 0.00 0.00 0.00

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for GR.

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	400,000	0	0	400,000 E
PSD	0	0	0	0
<b>Total</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>400,000</b>

FTE 0.00 0.00 0.00 0.00

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes:

## 2. CORE DESCRIPTION

This core request is for payments that may become due to the Federal Government for items such as interest, refunds, and penalties.

Due to the uncertainty of these payments and fluctuating interest rates, an "E" is requested for this appropriation.

Fiscal Year	Threshold	Interest Rate	# of Programs	# of Agencies
2008	\$51,870,000	2.99%	16	7
2007	51,520,000	5.02%	16	7
2006	49,790,000	4.18%	17	8
2005	47,650,000	2.28%	18	9

## 3. PROGRAM LISTING (list programs included in this core funding)

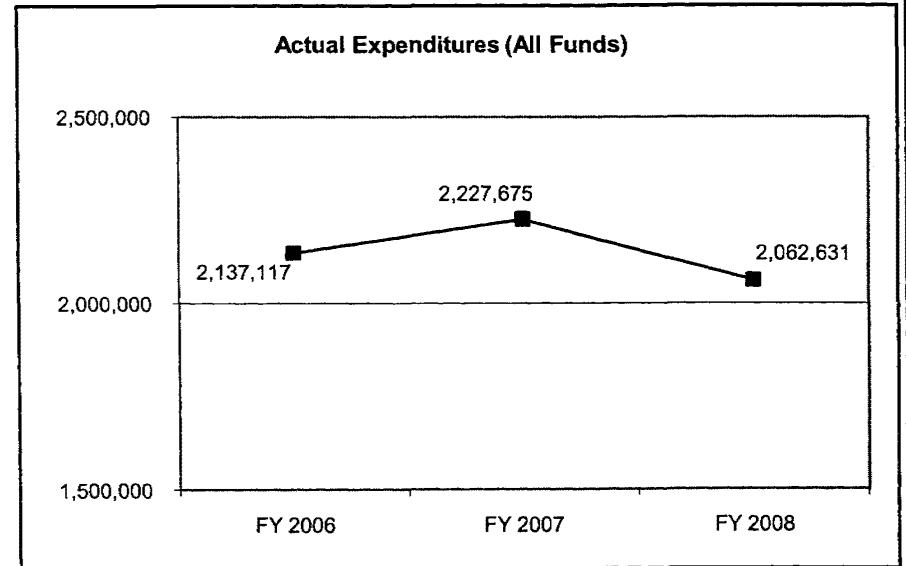
CMIA and Other Federal Payments

# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32356
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	CMIA and Other Federal Payments		

## **4. FINANCIAL HISTORY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>	
Appropriation (All Funds)	2,173,951	2,331,750	2,117,351	400,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	2,173,951	2,331,750	2,117,351	N/A	
Actual Expenditures (All Funds)	2,137,117	2,227,675	2,062,631	N/A	
Unexpended (All Funds)	36,834	104,075	54,720	N/A	
Unexpended, by Fund:					
General Revenue	36,834	104,075	54,720	N/A	
Federal	0	0	0	N/A	
Other	0	0	0	N/A	
	(1)	(2)	(3)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:** FY 06 estimated appropriation increased by \$1,773,951.  
FY 07 estimated appropriation increased by \$1,931,750.  
FY 08 estimated appropriation increased by \$1,717,351.

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**CORE RECONCILIATION DETAIL**


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OFFICE OF ADMINISTRATION  
 CMIA-FEDERAL PAYMENTS

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**5. CORE RECONCILIATION DETAIL**


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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	400,000	0	0	400,000	
	<b>Total</b>	<b>0.00</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>400,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	400,000	0	0	400,000	
	<b>Total</b>	<b>0.00</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>400,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	400,000	0	0	400,000	
	<b>Total</b>	<b>0.00</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>400,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CMIA-FEDERAL PAYMENTS</b>								
<b>CORE</b>								
MISCELLANEOUS EXPENSES	2,062,631	0.00	400,000	0.00	400,000	0.00	400,000	0.00
TOTAL - EE	2,062,631	0.00	400,000	0.00	400,000	0.00	400,000	0.00
GRAND TOTAL	\$2,062,631	0.00	\$400,000	0.00	\$400,000	0.00	\$400,000	0.00
GENERAL REVENUE	\$2,062,631	0.00	\$400,000	0.00	\$400,000	0.00	\$400,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	CMIA and Other Federal Payments
<b>Program is found in the following core budget(s):</b>	CMIA and Other Federal Payments

**1. What does this program do?**

This program provides for payments to the federal government for items such as interest, refunds, and penalties.

The Federal Cash Management Improvement Act of 1990 and 1992 requires that the State track the draw down of federal funds for programs that exceed the threshold, as calculated using program expenditures. Interest is calculated using the daily equivalent of the annualized 13-week average treasury bill rate (4.18% in FY06, 5.02% in FY07, and 2.99% in FY08). Interest calculated on program disbursements from July 2008 through June 2009 is due in March of 2010.

The State also prepares a Statewide Cost Allocation Plan in accordance with OMB Circular A-87. This plan is used to allocate central service costs to various federal programs. The federal Department of Health and Human Services reviews the plan for adherence to the Circular. Reimbursement to the federal government may be required for any disallowed cost. In FY 06, \$950,000 was reimbursed to the federal government. This represented their share of money that was swept from the OA Revolving Trust fund to the general revenue fund in FY 05.

This program also covers any IRS penalties that have been assessed.

**2. What is the authorization for this program, i.e., federal or state statute, etc.?**

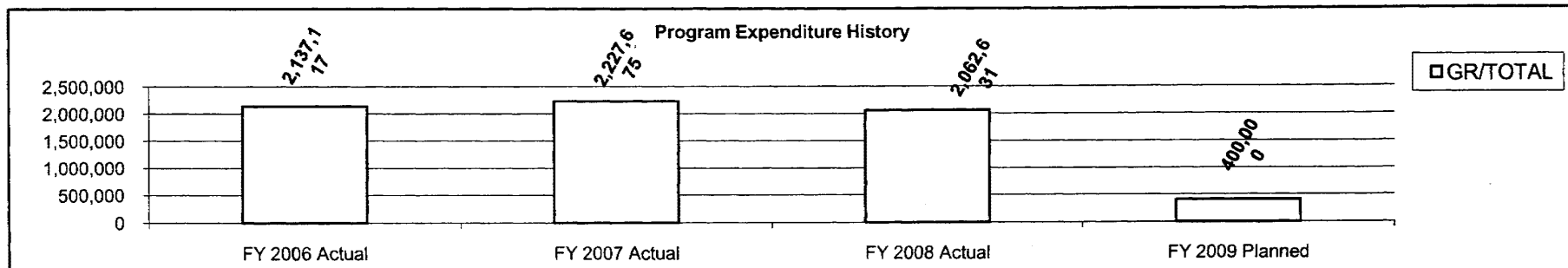
Cash Management Improvement Act; OMB Circular A-87, IRS Tax Code

**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

Yes. (see No. 1 above).

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.****6. What are the sources of the "Other" funds?**

N/A

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	CMIA and Other Federal Payments
<b>Program is found in the following core budget(s):</b> CMIA and Other Federal Payments	

**7a. Provide an effectiveness measure.**

Compliance to the Cash Management Improvement Act of 1990 and 1992, the OMB Circular A-87 and IRS Tax Code.

Timely payment of other interest/penalty assessments.

**7b. Provide an efficiency measure.**

Prompt payment to the federal government by March 31 for CMIA interest.

**7c. Provide the number of clients/individuals served, if applicable.**

N/A

**7d. Provide a customer satisfaction measure, if available.**

N/A

## NEW DECISION ITEM

RANK: unranked

OF \_\_\_\_\_

Department	Office of Administration	Budget Unit	32356
Division	Administrative Disbursements		
DI Name	CMIA Federal Payments	DI#	1300054

## 1. AMOUNT OF REQUEST

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	0	0
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	1,600,000	0	0	1,600,000
PSD	0	0	0	0
TRF	0	0	0	0
Total	1,600,000	0	0	1,600,000
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input checked="" type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The Governor recommends an increase to the estimated appropriation to better reflect historical actual expenditures.



**NEW DECISION ITEM**  
**RANK:** unranked **OF** \_\_\_\_\_

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32356
<b>Division</b>	Administrative Disbursements		
<b>DI Name</b>	CMIA Federal Payments	<b>DI#</b>	1300054

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Based on historical, actual expenditures. This appropriation was increased an average of \$1.8 million between FYs 06-08.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
Total EE	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Miscellaneous Expenses	1,600,000						1,600,000		
Total EE	1,600,000		0		0		1,600,000		0
Grand Total	1,600,000	0.0	0	0.0	0	0.0	1,600,000	0.0	0

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CMIA-FEDERAL PAYMENTS</b>								
<b>CMIA FEDERAL PAYMENTS - 1300054</b>								
MISCELLANEOUS EXPENSES	0	0.00	0	0.00	0	0.00	1,600,000	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1,600,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1,600,000</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$1,600,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>AUDIT RECOVERY DISTRIBUTION</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
GENERAL REVENUE	4,526	0.00	50,000	0.00	50,000	0.00	1	0.00	
TOTAL - EE	4,526	0.00	50,000	0.00	50,000	0.00	1	0.00	
<b>TOTAL</b>	<b>4,526</b>	<b>0.00</b>	<b>50,000</b>	<b>0.00</b>	<b>50,000</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$4,526</b>	<b>0.00</b>	<b>\$50,000</b>	<b>0.00</b>	<b>\$50,000</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32486
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Audit Recovery Distribution		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	50,000	0	0	50,000 E
PSD	0	0	0	0
<b>Total</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for GR.

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	1	0	0	1 E
PSD	0	0	0	0
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for GR.

## 2. CORE DESCRIPTION

Appropriation authority is being requested to distribute a percentage of monies recovered by the State to the audit firm who recovered the funds. The amount to be distributed to the audit recovery firm will be based upon the terms of the contract awarded for the service. If no monies are recovered, the contractor does not receive any payment. Because the amount of the recovery is uncertain, we are requesting an estimated appropriation.

Vendors do not always properly credit state agencies for duplicate payments erroneously made, or for equipment and supplies returned because of defects or other errors in shipping. An audit recovery firm researches contract terms, vendor invoices, and payments made in order to identify the payments owed to the State as a result of billing and payment errors. The firm works with the vendors to recover the funds, and, once the State is paid, the contractor is given a recovery fee.

## 3. PROGRAM LISTING (list programs included in this core funding)

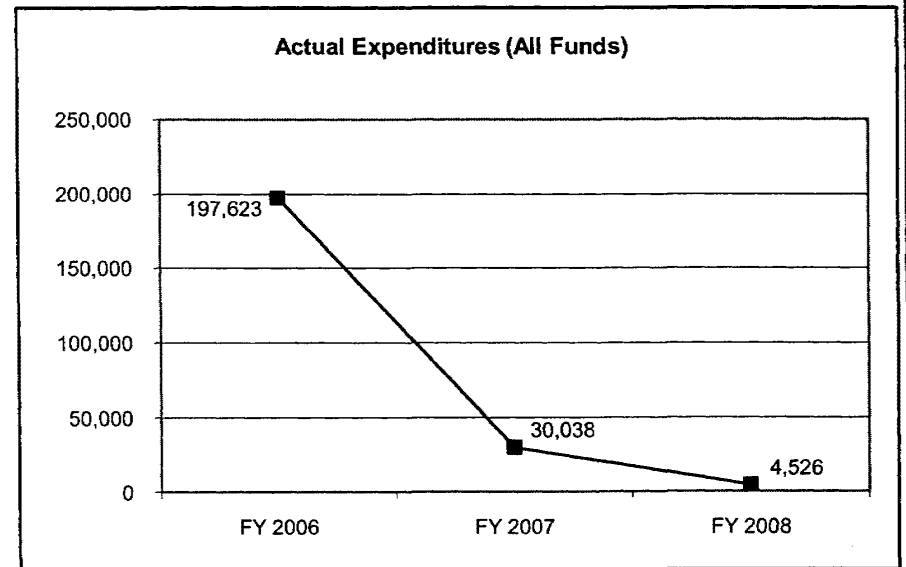
N/A

# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32486
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Audit Recovery Distribution		

## **4. FINANCIAL HISTORY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>
Appropriation (All Funds)	450,000	350,000	200,000	50,000 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	450,000	350,000	200,000	N/A
Actual Expenditures (All Funds)	197,623	30,038	4,526	N/A
Unexpended (All Funds)	252,377	319,962	195,474	N/A
Unexpended, by Fund:				
General Revenue	252,377	319,962	195,474	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## **NOTES:**

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
AUDIT RECOVERY DISTRIBUTION

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	50,000	0	0	50,000	
	<b>Total</b>	<b>0.00</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	50,000	0	0	50,000	
	<b>Total</b>	<b>0.00</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>							
Core Reduction	2253 2007 EE	0.00	(49,999)	0	0	(49,999)	
<b>NET GOVERNOR CHANGES</b>		<b>0.00</b>	<b>(49,999)</b>	<b>0</b>	<b>0</b>	<b>(49,999)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>AUDIT RECOVERY DISTRIBUTION</b>								
<b>CORE</b>								
PROFESSIONAL SERVICES	4,526	0.00	50,000	0.00	50,000	0.00	1	0.00
TOTAL - EE	4,526	0.00	50,000	0.00	50,000	0.00	1	0.00
GRAND TOTAL	\$4,526	0.00	\$50,000	0.00	\$50,000	0.00	\$1	0.00
GENERAL REVENUE	\$4,526	0.00	\$50,000	0.00	\$50,000	0.00	\$1	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CASH FLOW LOANS</b>								
<b>CORE</b>								
FUND TRANSFERS								
BUDGET RESERVE	128,141,821	0.00	399,999,999	0.00	399,999,999	0.00	399,999,999	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	128,141,821	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
TOTAL	128,141,821	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
GRAND TOTAL	\$128,141,821	0.00	\$400,000,000	0.00	\$400,000,000	0.00	\$400,000,000	0.00



# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32500
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Cash Flow Loans		

## 1. CORE FINANCIAL SUMMARY

FY 2010 Budget Request					FY 2010 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
TRF	0	0	400,000,000	400,000,000	E TRF	0	0	400,000,000	400,000,000
Total	0	0	400,000,000	400,000,000	Total	0	0	400,000,000	400,000,000
FTE	0.00	0.00	0.00	0.00	FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Budget Reserve Fund (0100) and various other funds.

Notes: An "E" is requested for Other funds.

Other Funds: Budget Reserve Fund (0100) and various other funds.

Notes: An "E" is requested for Other funds.

## 2. CORE DESCRIPTION

This request provides the mechanism to transfer funds from the Budget Reserve Fund into general revenue or any other state fund for short-term loans pursuant to Section 27(a), Article IV, Constitution of Missouri. This appropriation also allows for transfers from various other funds into general revenue or any other state funds for short-term loans.

Transfers from the Budget Reserve Fund are deemed "cash operating transfers." An amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the Budget Reserve Fund or other fund prior to May sixteenth of the fiscal year in which the transfer was made. No cash operating transfers out of the Budget Reserve Fund may be made after May 15 of any fiscal year.

Transfers from other state funds into general revenue or other state fund shall only be transferred from May 15 to June 30 in any fiscal year, and an amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the other fund prior to June 30 of the fiscal year in which the transfer was made.

## 3. PROGRAM LISTING (list programs included in this core funding)

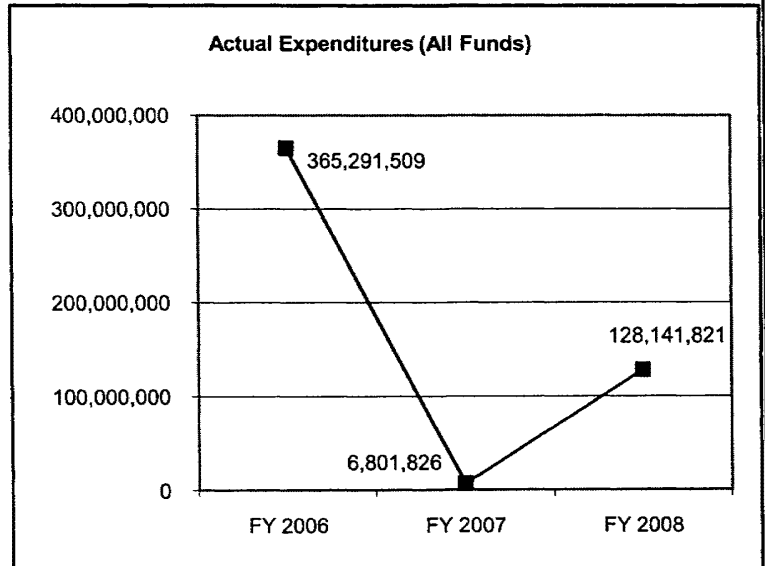
N/A

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32500
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Cash Flow Loans		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	400,000,000	400,000,000	400,000,000	400,000,000 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	400,000,000	400,000,000	400,000,000	N/A
Actual Expenditures (All Funds)	365,291,509	6,801,826	128,141,821	N/A
Unexpended (All Funds)	34,708,491	393,198,174	271,858,179	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	34,708,491	393,198,174	271,858,179	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION****CASH FLOW LOANS**

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**5. CORE RECONCILIATION DETAIL**

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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<hr/>							
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	0	0	400,000,000	400,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>400,000,000</b>	<b>400,000,000</b>	
<hr/>							
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	0	0	400,000,000	400,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>400,000,000</b>	<b>400,000,000</b>	
<hr/>							
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	0	0	400,000,000	400,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>400,000,000</b>	<b>400,000,000</b>	
<hr/>							

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CASH FLOW LOANS</b>								
<b>CORE</b>								
FUND TRANSFERS	128,141,821	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
TOTAL - TRF	128,141,821	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
<b>GRAND TOTAL</b>	<b>\$128,141,821</b>	<b>0.00</b>	<b>\$400,000,000</b>	<b>0.00</b>	<b>\$400,000,000</b>	<b>0.00</b>	<b>\$400,000,000</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$128,141,821	0.00	\$400,000,000	0.00	\$400,000,000	0.00	\$400,000,000	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>PAYBACK CASH FLOW LOANS</b>								
<b>CORE</b>								
FUND TRANSFERS								
GENERAL REVENUE	120,000,000	0.00	325,000,000	0.00	325,000,000	0.00	325,000,000	0.00
DED-ED PRO-CDBG-ADMINISTRATION	3,700	0.00	0	0.00	0	0.00	0	0.00
MENTAL HLTH INTERGOVER TRANSFR	6,202,133	0.00	0	0.00	0	0.00	0	0.00
LIVESTOCK SALES & MARKETS FEES	18	0.00	0	0.00	0	0.00	0	0.00
BLIND PENSION	0	0.00	75,000,000	0.00	75,000,000	0.00	75,000,000	0.00
DEPT HEALTH & SR SV DOCUMENT	2,500	0.00	0	0.00	0	0.00	0	0.00
LIFE SCIENCES RESEARCH TRUST	1,933,470	0.00	0	0.00	0	0.00	0	0.00
TOTAL - TRF	128,141,821	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
<b>TOTAL</b>	<b>128,141,821</b>	<b>0.00</b>	<b>400,000,000</b>	<b>0.00</b>	<b>400,000,000</b>	<b>0.00</b>	<b>400,000,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$128,141,821</b>	<b>0.00</b>	<b>\$400,000,000</b>	<b>0.00</b>	<b>\$400,000,000</b>	<b>0.00</b>	<b>\$400,000,000</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b> Office of Administration	<b>Budget Unit</b> 32505
<b>Division</b> Administrative Disbursements	
<b>Core</b> Payback Cash Flow Loans	

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request					FY 2010 Governor's Recommendation			
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	325,000,000	0	75,000,000	400,000,000	TRF	325,000,000	0	75,000,000	400,000,000
<b>Total</b>	<b>325,000,000</b>	<b>0</b>	<b>75,000,000</b>	<b>400,000,000</b>	<b>Total</b>	<b>325,000,000</b>	<b>0</b>	<b>75,000,000</b>	<b>400,000,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Various

Notes: An "E" is requested for GR and Other funds.

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Various

Notes: An "E" is requested for GR and Other funds.

**2. CORE DESCRIPTION**

This request provides the mechanism to transfer funds from general revenue and other funds into the Budget Reserve Fund pursuant to Section 27(a), Article IV, Constitution of Missouri, to pay back cash operating transfers made from the Budget Reserve Fund. This appropriation also allows for transfers from general revenue or any other state funds to various other funds to pay back cash operating transfers made from other state funds.

Transfers from the Budget Reserve Fund are deemed "cash operating transfers." An amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the Budget Reserve Fund or other fund prior to May sixteenth of the fiscal year in which the transfer was made. No cash operating transfers out of the Budget Reserve Fund may be made after May 15 of any fiscal year.

Transfers from other state funds into general revenue or other state fund shall only be transferred from May 15 to June 30 in any fiscal year, and an amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the other fund prior to June 30 of the fiscal year in which the transfer was made.

**3. PROGRAM LISTING (list programs included in this core funding)**

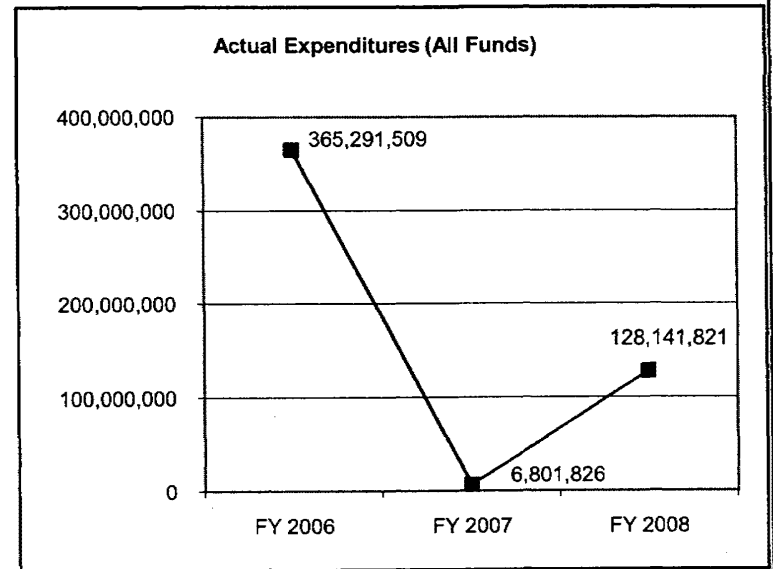
N/A

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32505
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Payback Cash Flow Loans		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	400,025,361	400,066,301	400,000,000	400,000,000 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	400,025,361	400,066,301	400,000,000	N/A
Actual Expenditures (All Funds)	365,291,509	6,801,826	128,141,821	N/A
Unexpended (All Funds)	34,733,852	393,264,475	271,858,179	N/A
Unexpended, by Fund:				
General Revenue	0	325,000,000	205,000,000	N/A
Federal	0	0	0	N/A
Other	34,733,852	68,264,475	66,858,179	N/A
	(1)	(2)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

- (1) Appropriations were increased by \$25,361 in FY 2006.
- (2) Appropriations were increased by \$66,301 in FY 2007.

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**CORE RECONCILIATION DETAIL**


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**OFFICE OF ADMINISTRATION**  
**PAYBACK CASH FLOW LOANS**

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**5. CORE RECONCILIATION DETAIL**


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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	325,000,000	0	75,000,000	400,000,000	
	<b>Total</b>	<b>0.00</b>	<b>325,000,000</b>	<b>0</b>	<b>75,000,000</b>	<b>400,000,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	325,000,000	0	75,000,000	400,000,000	
	<b>Total</b>	<b>0.00</b>	<b>325,000,000</b>	<b>0</b>	<b>75,000,000</b>	<b>400,000,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	325,000,000	0	75,000,000	400,000,000	
	<b>Total</b>	<b>0.00</b>	<b>325,000,000</b>	<b>0</b>	<b>75,000,000</b>	<b>400,000,000</b>	



# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>PAYBACK CASH FLOW LOANS</b>								
<b>CORE</b>								
FUND TRANSFERS	128,141,821	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
TOTAL - TRF	128,141,821	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
GRAND TOTAL	\$128,141,821	0.00	\$400,000,000	0.00	\$400,000,000	0.00	\$400,000,000	0.00
GENERAL REVENUE	\$120,000,000	0.00	\$325,000,000	0.00	\$325,000,000	0.00	\$325,000,000	0.00
FEDERAL FUNDS	\$3,700	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$8,138,121	0.00	\$75,000,000	0.00	\$75,000,000	0.00	\$75,000,000	0.00

**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

<b>Budget Unit</b>								
<b>Decision Item</b>	<b>FY 2008</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2010</b>
<b>Budget Object Summary</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>DEPT REQ</b>	<b>DEPT REQ</b>	<b>GOV REC</b>	<b>GOV REC</b>
<b>Fund</b>	<b>DOLLAR</b>	<b>FTE</b>	<b>DOLLAR</b>	<b>FTE</b>	<b>DOLLAR</b>	<b>FTE</b>	<b>DOLLAR</b>	<b>FTE</b>
<b>CASH FLOW LOAN INTEREST PYMT</b>								
<b>CORE</b>								
<b>FUND TRANSFERS</b>								
GENERAL REVENUE	504,197	0.00	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00
DED-ED PRO-CDBG-ADMINISTRATION	2	0.00	0	0.00	0	0.00	0	0.00
MENTAL HLTH INTERGOVER TRANSFR	3,526	0.00	0	0.00	0	0.00	0	0.00
BLIND PENSION	0	0.00	1	0.00	1	0.00	1	0.00
DEPT HEALTH & SR SV DOCUMENT	5	0.00	0	0.00	0	0.00	0	0.00
LIFE SCIENCES RESEARCH TRUST	12,661	0.00	0	0.00	0	0.00	0	0.00
TOTAL - TRF	520,391	0.00	3,000,001	0.00	3,000,001	0.00	3,000,001	0.00
<b>TOTAL</b>	<b>520,391</b>	<b>0.00</b>	<b>3,000,001</b>	<b>0.00</b>	<b>3,000,001</b>	<b>0.00</b>	<b>3,000,001</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$520,391</b>	<b>0.00</b>	<b>\$3,000,001</b>	<b>0.00</b>	<b>\$3,000,001</b>	<b>0.00</b>	<b>\$3,000,001</b>	<b>0.00</b>

### CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32507
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Cash Flow Loan Interest Payment		

#### 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	3,000,000	0	1	3,000,001 E
<b>Total</b>	<b>3,000,000</b>	<b>0</b>	<b>1</b>	<b>3,000,001</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Budget Reserve Fund (0100) and various other funds.

Notes: An "E" is requested for GR and Other funds.

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	3,000,000	0	1	3,000,001 E
<b>Total</b>	<b>3,000,000</b>	<b>0</b>	<b>1</b>	<b>3,000,001</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Budget Reserve Fund (0100) and various other funds.

Notes: An "E" is requested for GR and Other funds.

#### 2. CORE DESCRIPTION

This request provides the mechanism to transfer funds from general revenue and other funds into the Budget Reserve Fund pursuant to Section 27(a), Article IV, Constitution of Missouri, to pay back any interest on cash operating transfers made from the Budget Reserve Fund. This appropriation also allows for transfers from general revenue or any other state funds to various other funds to pay back any interest on cash operating transfers made from other state funds.

Transfers from the Budget Reserve Fund are deemed "cash operating transfers." An amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the Budget Reserve Fund or other fund prior to May sixteenth of the fiscal year in which the transfer was made. No cash operating transfers out of the Budget Reserve Fund may be made after May 15 of any fiscal year.

Transfers from other state funds into general revenue or other state fund shall only be transferred from May 15 to June 30 in any fiscal year, and an amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the other fund prior to June 30 of the fiscal year in which the transfer was made.

#### 3. PROGRAM LISTING (list programs included in this core funding)

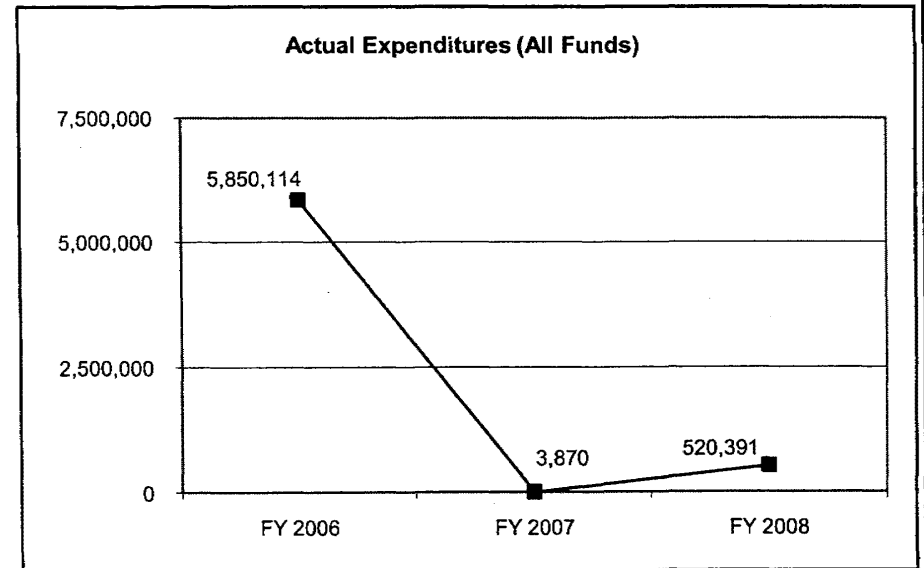
N/A

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32507
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Cash Flow Loan Interest Payment		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	5,850,114	3,003,870	3,016,200	3,000,001 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	5,850,114	3,003,870	3,016,200	N/A
Actual Expenditures (All Funds)	5,850,114	3,870	520,391	N/A
Unexpended (All Funds)	0	3,000,000	2,495,809	N/A
Unexpended, by Fund:				
General Revenue	0	3,000,000	2,495,803	N/A
Federal	0	0	1	N/A
Other	0	0	5	N/A
	(1)	(2)	(3)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

- (1) Appropriations were increased by \$2,850,113 in FY 2006.
- (2) Other fund appropriations were increased by \$3,869 in FY 2007.
- (3) Other fund appropriations were increased by \$16,199 in FY 2008.

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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION**  
**CASH FLOW LOAN INTEREST PYMT**

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**5. CORE RECONCILIATION DETAIL**

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	<b>Budget Class</b>	<b>FTE</b>	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>	<b>Explanation</b>
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	3,000,000	0	1	3,000,001	
	<b>Total</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0</b>	<b>1</b>	<b>3,000,001</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	3,000,000	0	1	3,000,001	
	<b>Total</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0</b>	<b>1</b>	<b>3,000,001</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	3,000,000	0	1	3,000,001	
	<b>Total</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0</b>	<b>1</b>	<b>3,000,001</b>	

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CASH FLOW LOAN INTEREST PYMT</b>								
<b>CORE</b>								
FUND TRANSFERS	520,391	0.00	3,000,001	0.00	3,000,001	0.00	3,000,001	0.00
TOTAL - TRF	520,391	0.00	3,000,001	0.00	3,000,001	0.00	3,000,001	0.00
<b>GRAND TOTAL</b>	<b>\$520,391</b>	<b>0.00</b>	<b>\$3,000,001</b>	<b>0.00</b>	<b>\$3,000,001</b>	<b>0.00</b>	<b>\$3,000,001</b>	<b>0.00</b>
GENERAL REVENUE	\$504,197	0.00	\$3,000,000	0.00	\$3,000,000	0.00	\$3,000,000	0.00
FEDERAL FUNDS	\$2	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$16,192	0.00	\$1	0.00	\$1	0.00	\$1	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BDGT RESERVE REQUIRED TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
GENERAL REVENUE	0	0.00	1	0.00	1	0.00	1	0.00
BUDGET RESERVE	5,856,702	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	5,856,702	0.00	2	0.00	2	0.00	2	0.00
<b>TOTAL</b>	<b>5,856,702</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$5,856,702</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32550
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Budget Reserve Required Transfer		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	1	0	1	2 E
<b>Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Budget Reserve Fund (0100)  
 Notes: An "E" is requested for GR and Other funds.

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	1	0	1	2 E
<b>Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Budget Reserve Fund (0100)  
 Notes: An "E" is requested for GR and Other funds.

## 2. CORE DESCRIPTION

Transfer authority is required to transfer monies from general revenue or the Budget Reserve Fund to meet the provisions of Article IV, Section 27, Constitution of Missouri.

If the sum of the ending balance of the budget reserve fund in any fiscal year, and any amounts owed to the fund, is less than seven and one-half percent of the net general revenue collections for the same year, the difference shall stand appropriated and shall be transferred from the general revenue fund to the budget reserve fund by the fifteenth day of the succeeding fiscal year. Likewise, if the balance in the budget reserve fund at the close of any fiscal year exceeds seven and one-half percent of the net general revenue collections for the previous fiscal year, that excess amount shall be transferred to the general revenue fund unless such excess balance is as a result of direct appropriations made by the general assembly for the purpose of increasing the balance of the fund; provided, however, that if the balance in the fund at the close of any fiscal year exceeds ten percent of the net general revenue collections for the previous fiscal year, the commissioner of administration shall transfer the excess amount to the general revenue fund notwithstanding any specific appropriations made to the fund.

## 3. PROGRAM LISTING (list programs included in this core funding)

N/A



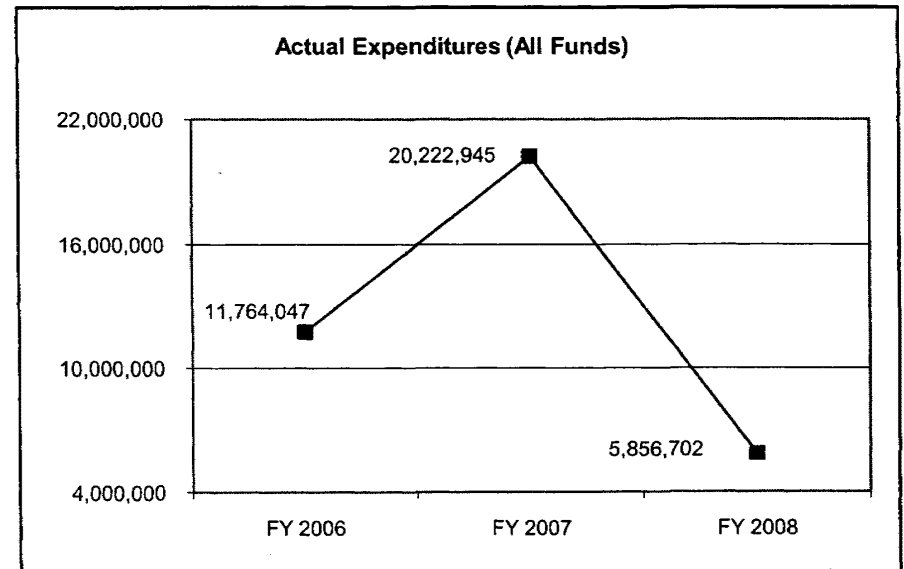
# CORE DECISION ITEM

<b>Department</b>	Office of Administration
<b>Division</b>	Administrative Disbursements
<b>Core</b>	Budget Reserve Required Transfer

**Budget Unit** 32550

## 4. FINANCIAL HISTORY

	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Current Yr.</b>
Appropriation (All Funds)	11,764,049	20,222,947	5,856,704	2 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	11,764,049	20,222,947	5,856,704	N/A
Actual Expenditures (All Funds)	11,764,047	20,222,945	5,856,702	N/A
Unexpended (All Funds)	2	2	2	N/A
Unexpended, by Fund:				
General Revenue	1	1	1	N/A
Federal	0	0	0	N/A
Other	1	1	1	N/A
	(1)	(2)	(3)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

- (1) GR appropriation increased \$11,764,047
- (2) GR appropriation increased \$20,222,945
- (3) Budget Reserve Fund appropriation increased \$5,856,702

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**CORE RECONCILIATION DETAIL**


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**OFFICE OF ADMINISTRATION**  
**BDGT RESERVE REQUIRED TRANSFER**

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**5. CORE RECONCILIATION DETAIL**


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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	1	0	1	2	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	1	0	1	2	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	1	0	1	2	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BDGT RESERVE REQUIRED TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS	5,856,702	0.00	2	0.00	2	0.00	2	0.00
TOTAL - TRF	5,856,702	0.00	2	0.00	2	0.00	2	0.00
<b>GRAND TOTAL</b>	<b>\$5,856,702</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$5,856,702	0.00	\$1	0.00	\$1	0.00	\$1	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>FUND CORRECTIONS</b>									
<b>CORE</b>									
FUND TRANSFERS									
GENERAL REVENUE	613,266	0.00	1	0.00	1	0.00	1	0.00	
ELECTION ADMIN IMPROVEMENT	1,534	0.00	0	0.00	0	0.00	0	0.00	
TITLE XIX-FEDERAL AND OTHER	9,153	0.00	0	0.00	0	0.00	0	0.00	
OA INFORMATION TECH FED& OTHER	30,000	0.00	0	0.00	0	0.00	0	0.00	
DEPT OF SOC SERV FEDERAL & OTH	24,167	0.00	0	0.00	0	0.00	0	0.00	
NURSING FAC QUALITY OF CARE	3,636	0.00	0	0.00	0	0.00	0	0.00	
HEALTH INITIATIVES	85	0.00	0	0.00	0	0.00	0	0.00	
FEDERAL SURPLUS PROPERTY	0	0.00	1	0.00	1	0.00	1	0.00	
CHEMICAL EMERGENCY PREPAREDNES	6,050	0.00	0	0.00	0	0.00	0	0.00	
BLIND PENSION	100	0.00	0	0.00	0	0.00	0	0.00	
WATER & WASTEWATER LOAN FUND	16,701	0.00	0	0.00	0	0.00	0	0.00	
DEPT OF HEALTH-DONATED	10,000	0.00	0	0.00	0	0.00	0	0.00	
DEBT OFFSET ESCROW	35	0.00	0	0.00	0	0.00	0	0.00	
FEDERAL STUDENT LOAN RESERVE	14,110,781	0.00	0	0.00	0	0.00	0	0.00	
TOTAL - TRF	14,825,508	0.00	2	0.00	2	0.00	2	0.00	
<b>TOTAL</b>	<b>14,825,508</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$14,825,508</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	

### CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32510
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Fund Corrections		

#### 1. CORE FINANCIAL SUMMARY

FY 2010 Budget Request					FY 2010 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
TRF	1	0	1	2 E	TRF	1	0	1	2 E
<b>Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
FTE	0.00	0.00	0.00	0.00	FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Dependent on funds with incorrect deposit.

Notes: An "E" is requested for GR and Other funds.

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Dependent on funds with incorrect deposit.

Notes: An "E" is requested for GR and Other funds.

#### 2. CORE DESCRIPTION

This appropriated transfer mechanism allows the Division of Accounting to correct prior fiscal year revenue transactions that were erroneously deposited into the incorrect fund. After a fiscal year has ended, revenue "correction" documents cannot be processed.

This appropriated transfer is requested specifically to allow the transfer from the fund that erroneously received the deposit in a prior fiscal year to the correct fund in the current fiscal year.

#### 3. PROGRAM LISTING (list programs included in this core funding)

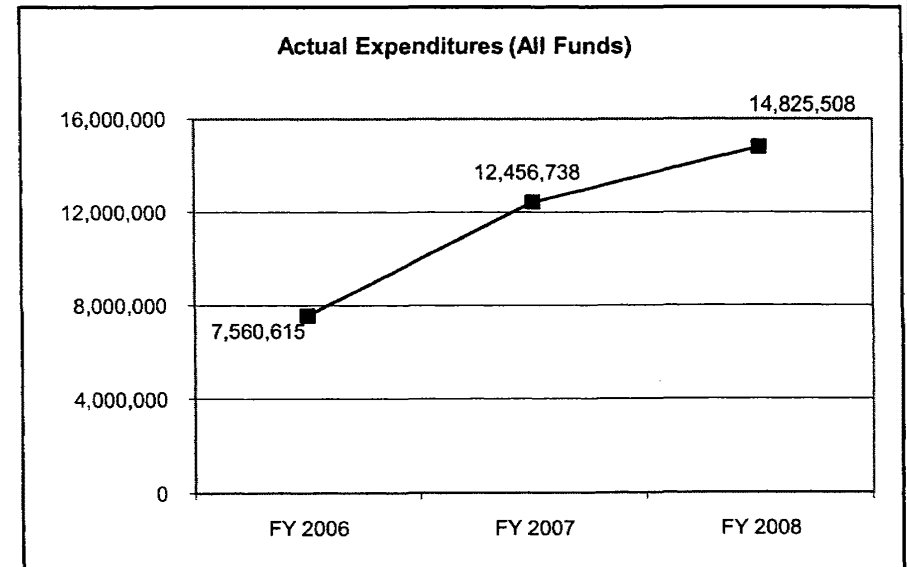
N/A

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32510
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Fund Corrections		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	7,560,615	12,456,738	14,825,516	2 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	7,560,615	12,456,738	14,825,516	N/A
Actual Expenditures (All Funds)	7,560,615	12,456,738	14,825,508	N/A
Unexpended (All Funds)	0	0	8	N/A
Unexpended, by Fund:				
General Revenue	0	0	2	N/A
Federal	0	0	0	N/A
Other	0	0	6	N/A
	(1)	(2)	(3)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

- (1) Appropriations were increased by \$7,560,613 in FY 2006.
- (2) Appropriations were increased by \$12,456,736 in FY 2007.
- (3) Appropriations were increased by \$14,825,514 in FY 2008.

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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION****FUND CORRECTIONS**

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**5. CORE RECONCILIATION DETAIL**

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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<hr/>							
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	1	0	1	2	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	
<hr/>							
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	1	0	1	2	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	
<hr/>							
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	1	0	1	2	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	
<hr/>							

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FUND CORRECTIONS</b>								
<b>CORE</b>								
FUND TRANSFERS	14,825,508	0.00	2	0.00	2	0.00	2	0.00
TOTAL - TRF	14,825,508	0.00	2	0.00	2	0.00	2	0.00
<b>GRAND TOTAL</b>	<b>\$14,825,508</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>
GENERAL REVENUE	\$613,266	0.00	\$1	0.00	\$1	0.00	\$1	0.00
FEDERAL FUNDS	\$64,854	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$14,147,388	0.00	\$1	0.00	\$1	0.00	\$1	0.00



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FED/OTHER FUNDS TRANSFER</b>								
<b>CORE</b>								
<b>FUND TRANSFERS</b>								
HEALTH INTERAGENCY PAYMENTS	2	0.00	0	0.00	0	0.00	0	0.00
MO CRIME PREVENT INFO & PROG	6,158	0.00	0	0.00	0	0.00	0	0.00
LOTTERY PROCEEDS	10,299,106	0.00	0	0.00	0	0.00	0	0.00
WPC SERIES A 2002-37G	14,173	0.00	0	0.00	0	0.00	0	0.00
STORMWATER A-2002-37H	339	0.00	0	0.00	0	0.00	0	0.00
BPB-SER A 2003 BOND PROC-NOTES	46,470	0.00	0	0.00	0	0.00	0	0.00
3RD ST BLDG TR-PRE TX ACT 1986	151	0.00	0	0.00	0	0.00	0	0.00
WPC-SERIES A 2001-37E	3,133	0.00	0	0.00	0	0.00	0	0.00
STORMWATER A-2001-37H	979	0.00	0	0.00	0	0.00	0	0.00
FEDERAL SURPLUS PROPERTY	0	0.00	1	0.00	1	0.00	1	0.00
DOSS ADMINISTRATIVE TRUST	55,983	0.00	0	0.00	0	0.00	0	0.00
HFT-HEALTH CARE ACCT	46,639	0.00	0	0.00	0	0.00	0	0.00
HFT-TOBACCO PREVENTION ACCT	12,157	0.00	0	0.00	0	0.00	0	0.00
DEPT OF HEALTH-DONATED	9,397	0.00	0	0.00	0	0.00	0	0.00
MISSOURI AIR POLLUTION CONTROL	19,934	0.00	0	0.00	0	0.00	0	0.00
DEP OF REVENUE SPECIALTY PLATE	25,579	0.00	0	0.00	0	0.00	0	0.00
CLASSROOM TRUST FUND	10,309,292	0.00	0	0.00	0	0.00	0	0.00
STATE COURT ADMIN REVOLVING	100	0.00	0	0.00	0	0.00	0	0.00
STUDENT GRANT	18,831,022	0.00	0	0.00	0	0.00	0	0.00
HIGHER EDUC PL105-33 INT ACCT	5	0.00	0	0.00	0	0.00	0	0.00
MISSOURI COLLEGE GUARANTEE	13,802,296	0.00	0	0.00	0	0.00	0	0.00
MENTAL HEALTH TRUST	484,752	0.00	0	0.00	0	0.00	0	0.00
TOTAL - TRF	53,967,667	0.00	1	0.00	1	0.00	1	0.00
<b>TOTAL</b>	<b>53,967,667</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$53,967,667</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b> Office of Administration	<b>Budget Unit</b> 32520
<b>Division</b> Administrative Disbursements	
<b>Core</b> Federal/Other Funds Transfer	

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>

FTE	0.00	0.00	0.00	0.00
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Est. Fringe	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Unknown until recognized during fiscal year.

Notes: An "E" is requested for Other funds.

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>

FTE	0.00	0.00	0.00	0.00
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Est. Fringe	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Unknown until recognized during fiscal year.

Notes: An "E" is requested for Other funds.

**2. CORE DESCRIPTION**

This request provides an appropriated transfer mechanism to make any required fund transfers for which a special transfer appropriation has not been established, and provides an audit trail in the statewide financial system of the amounts and types of transfers made.

**3. PROGRAM LISTING (list programs included in this core funding)**

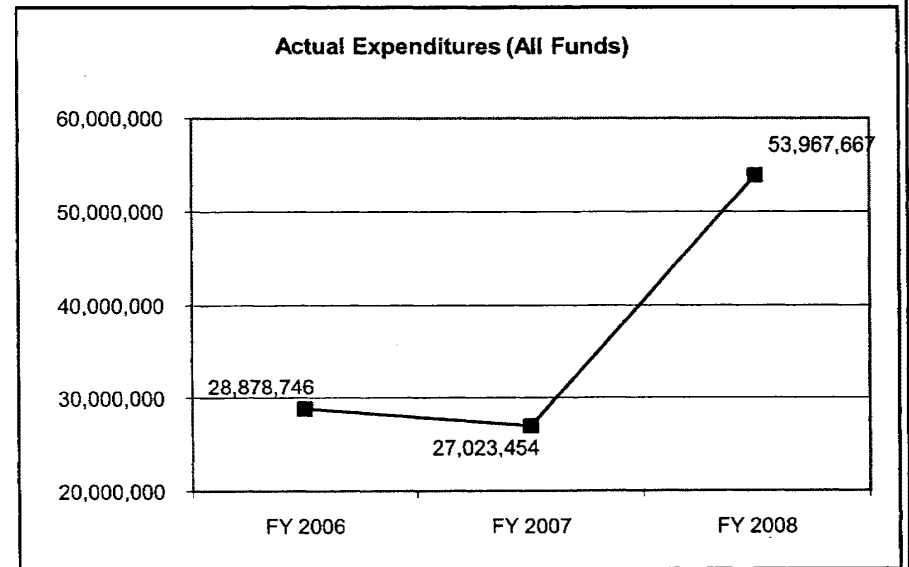
N/A

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32520
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Federal/Other Funds Transfer		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	28,878,746	27,023,454	53,967,667	1 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	28,878,746	27,023,454	53,967,667	N/A
Actual Expenditures (All Funds)	28,878,746	27,023,454	53,967,667	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

Appropriations increased each year to cover transfers.

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**CORE RECONCILIATION DETAIL**


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**OFFICE OF ADMINISTRATION**  
**FED/OTHER FUNDS TRANSFER**

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**5. CORE RECONCILIATION DETAIL**


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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FED/OTHER FUNDS TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS	53,967,667	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	53,967,667	0.00	1	0.00	1	0.00	1	0.00
<b>GRAND TOTAL</b>	<b>\$53,967,667</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$53,967,667	0.00	\$1	0.00	\$1	0.00	\$1	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>HEALTHY FAMILIES GR TRANSFER</b>								
<b>CORE</b>								
<b>FUND TRANSFERS</b>								
HEALTHY FAMILIES TRUST	45,685,672	0.00	47,197,540	0.00	47,030,585	0.00	47,030,585	0.00
TOTAL - TRF	45,685,672	0.00	47,197,540	0.00	47,030,585	0.00	47,030,585	0.00
<b>TOTAL</b>	<b>45,685,672</b>	<b>0.00</b>	<b>47,197,540</b>	<b>0.00</b>	<b>47,030,585</b>	<b>0.00</b>	<b>47,030,585</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$45,685,672</b>	<b>0.00</b>	<b>\$47,197,540</b>	<b>0.00</b>	<b>\$47,030,585</b>	<b>0.00</b>	<b>\$47,030,585</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32565
<b>Division</b>	Administrative Disbursements		
<b>Core -</b>	Healthy Family Trust Fund GR Transfer		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	47,030,585	47,030,585 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>47,030,585</b>	<b>47,030,585</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Healthy Families Trust Fund (HFTF) 0625  
Notes: The E is requested for the Healthy Families Trust Fund.

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	47,030,585	47,030,585 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>47,030,585</b>	<b>47,030,585</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Healthy Families Trust Fund (HFTF) 0625  
Notes: The E is requested for the Healthy Families Trust Fund.

## 2. CORE DESCRIPTION

Transfer to General Revenue \$47,030,585

The Healthy Families Trust Fund (HFTF) receives and expends 75% of the allocation from the tobacco master settlement agreement payments. The remaining 25% of the tobacco settlement is deposited into the Life Sciences Research Trust Fund, pursuant to Section 196.1100, RSMo.

## 3. PROGRAM LISTING (list programs included in this core funding)

Programs Funded	Appropriations
Life Sciences Research Trust Fund (DED, DSS & OA-Cost Allocation Plan)	\$38,750,000
MO HealthNet (DSS)	\$50,959,100
Missouri RX Plan (DSS)	\$13,820,394
Alcohol & Tobacco Control (DPS) (includes fringes)	\$195,620
Treatment of Alcohol & Drug Abuse (DMH)	\$1,985,637
Prevention & Education Services (DMH)	\$300,000
Smoking Cessation (DHSS)	\$200,000
Telehealth Network (DHE)	\$437,640
General Revenue Transfer	\$47,030,585
Cost Allocation Plan (OA)	\$1,321,024
<b>TOTAL</b>	<b>\$155,000,000</b>

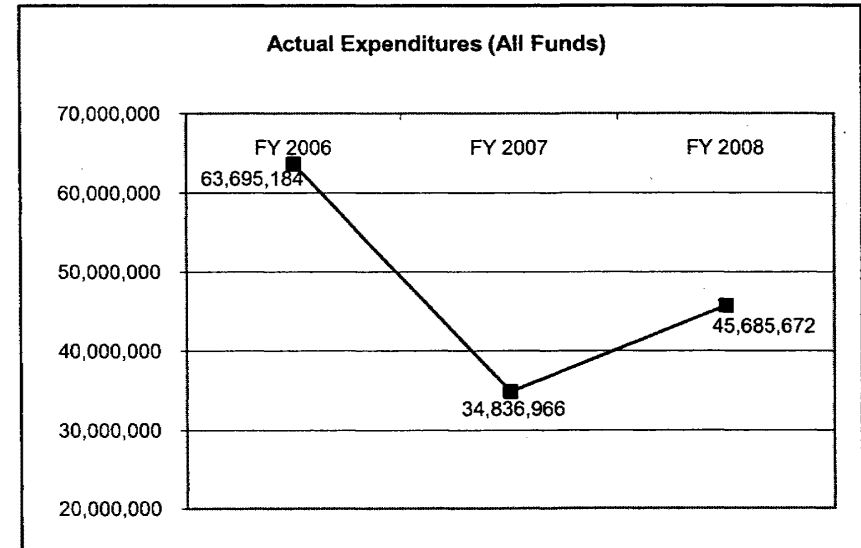
(Program information is included in the budgets of the departments with expenditure appropriations from the HFTF.)

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32565
<b>Division</b>	Administrative Disbursements		
<b>Core -</b>	Healthy Family Trust Fund GR Transfer		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	84,089,532	45,609,865	45,685,672	47,197,540
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	84,089,532	45,609,865	45,685,672	N/A
Actual Expenditures (All Funds)	63,695,184	34,836,966	45,685,672	N/A
Unexpended (All Funds)	20,394,348	10,772,899	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	20,394,348	10,772,899	0	N/A
	(1)	(2)	(3)	
	see notes below for explanation			



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

- (1) In FY06 the state received \$20,921,778 less than the amount projected for tobacco settlement revenues due to litigation.  
 (2) In FY07 the state received \$14,707,384 less than the amount projected for tobacco settlement revenues due to litigation.  
 (3) In FY 08, the estimated transfer appropriation was increased \$7,582,550.



**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**  
**HEALTHY FAMILIES GR TRANSFER**

**5. CORE RECONCILIATION DETAIL**

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
		TRF	0.00	0	0	47,197,540	47,197,540	
		<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>47,197,540</b>	<b>47,197,540</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Core Reduction	829 T555	TRF	0.00	0	0	(166,955)	(166,955)	To reflect amount available for GR transfer in FY 2010
<b>NET DEPARTMENT CHANGES</b>			<b>0.00</b>	<b>0</b>	<b>0</b>	<b>(166,955)</b>	<b>(166,955)</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		TRF	0.00	0	0	47,030,585	47,030,585	
		<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>47,030,585</b>	<b>47,030,585</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
		TRF	0.00	0	0	47,030,585	47,030,585	
		<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>47,030,585</b>	<b>47,030,585</b>	

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>HEALTHY FAMILIES GR TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS	45,685,672	0.00	47,197,540	0.00	47,030,585	0.00	47,030,585	0.00
TOTAL - TRF	45,685,672	0.00	47,197,540	0.00	47,030,585	0.00	47,030,585	0.00
GRAND TOTAL	\$45,685,672	0.00	\$47,197,540	0.00	\$47,030,585	0.00	\$47,030,585	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$45,685,672	0.00	\$47,197,540	0.00	\$47,030,585	0.00	\$47,030,585	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENTRAL SVS ALLOCATION TRNSFER</b>								
<b>CORE</b>								
<b>FUND TRANSFERS</b>								
UNCOMPENSATED CARE FUND	1,399,471	0.00	1,065,076	0.00	1,062,828	0.00	1,063,426	0.00
MH INTERAGENCY PAYMENTS	50,424	0.00	29,091	0.00	26,355	0.00	26,356	0.00
PHARMACY REBATES	1,701,100	0.00	307,331	0.00	0	0.00	0	0.00
THIRD PARTY LIABILITY COLLECT	308,514	0.00	147,234	0.00	173,358	0.00	173,379	0.00
MARGUERITE ROSS BARNETT SCHOLA	3,746	0.00	3,626	0.00	3,466	0.00	3,466	0.00
UTILICARE STABILIZATION	12,840	0.00	0	0.00	0	0.00	0	0.00
FAMILY SERVICES DONATIONS	513	0.00	179	0.00	327	0.00	327	0.00
CHILD SUPPORT ENFORCEMENT FUND	154,044	0.00	138,031	0.00	133,131	0.00	133,131	0.00
HEALTH CARE TECHNOLOGY FUND	0	0.00	22,021	0.00	58,118	0.00	58,124	0.00
MISSOURI TECHNOLOGY INVESTMENT	20,431	0.00	25,086	0.00	31,002	0.00	31,002	0.00
MO HUMANITIES COUNCIL TRUST	773	0.00	1,233	0.00	1,722	0.00	1,723	0.00
POST-CLOSURE	163	0.00	466	0.00	23	0.00	98	0.00
MOTORCYCLE SAFETY TRUST	4,830	0.00	4,617	0.00	4,516	0.00	4,518	0.00
HEARING INSTRUMENT SPECIALIST	1,167	0.00	564	0.00	838	0.00	839	0.00
COMPULSIVE GAMBLER	3,544	0.00	3,171	0.00	3,729	0.00	3,729	0.00
MO CRIME PREVENT INFO & PROG	19	0.00	301	0.00	77	0.00	77	0.00
MO HOUSING TRUST	69,739	0.00	37,808	0.00	53,207	0.00	53,235	0.00
TREASURER'S INFORMATION	1,539	0.00	62	0.00	18	0.00	18	0.00
STATE COMMITTEE OF INTERPRETER	542	0.00	555	0.00	589	0.00	590	0.00
ELEVATOR SAFETY	8,746	0.00	6,264	0.00	6,056	0.00	6,060	0.00
RESIDENTIAL MORTGAGE LICENSING	5,945	0.00	2,809	0.00	3,672	0.00	3,674	0.00
MO ARTS COUNCIL TRUST	25,372	0.00	24,512	0.00	36,676	0.00	36,678	0.00
BRD OF GEOLOGIST REGISTRATION	1,315	0.00	548	0.00	468	0.00	468	0.00
COMM FOR DEAF-CERT OF INTERPRE	1,455	0.00	1,176	0.00	1,233	0.00	1,234	0.00
SEC OF ST TECHNOLOGY TRUST	23,755	0.00	31,972	0.00	33,255	0.00	33,272	0.00
MO AIR EMISSION REDUCTION	22,775	0.00	20,371	0.00	22,296	0.00	22,311	0.00
MO NAT'L GUARD TRAINING SITE	4,724	0.00	5,280	0.00	4,025	0.00	4,027	0.00
STATEWIDE COURT AUTOMATION	63,526	0.00	65,883	0.00	63,869	0.00	63,906	0.00
NURSING FAC QUALITY OF CARE	41,252	0.00	21,067	0.00	77,363	0.00	77,394	0.00
DIVISION OF TOURISM SUPPL REV	121,927	0.00	121,368	0.00	151,566	0.00	151,566	0.00
HEALTH INITIATIVES	269,994	0.00	248,344	0.00	268,446	0.00	268,446	0.00
HEALTH ACCESS INCENTIVE	27,684	0.00	26,525	0.00	25,099	0.00	25,100	0.00
MENTAL HEALTH HOUSING TRUST	1	0.00	5,184	0.00	17	0.00	17	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENTRAL SVS ALLOCATION TRANSFER</b>								
<b>CORE</b>								
<b>FUND TRANSFERS</b>								
BUSINESS EXTENSION SERVICE TEA	17	0.00	3,298	0.00	57	0.00	57	0.00
PEACE OFFICER STAN & TRAIN COM	18,173	0.00	16,650	0.00	16,156	0.00	16,165	0.00
INDEPENDENT LIVING CENTER	6,760	0.00	4,531	0.00	4,183	0.00	4,186	0.00
GAMING COMMISSION FUND	728,905	0.00	615,689	0.00	633,691	0.00	634,099	0.00
MENTAL HEALTH EARNINGS FUND	53,935	0.00	51,242	0.00	49,291	0.00	49,320	0.00
GRADE CROSSING SAFETY ACCOUNT	11,238	0.00	15,554	0.00	22,249	0.00	22,257	0.00
ANIMAL HEALTH LABORATORY FEES	5,582	0.00	5,306	0.00	4,703	0.00	4,704	0.00
MAMMOGRAPHY	1,140	0.00	1,185	0.00	1,776	0.00	1,777	0.00
MO SMALL BUS DEVELOPMENT CTRS	0	0.00	0	0.00	3,669	0.00	3,670	0.00
ANIMAL CARE RESERVE	7,614	0.00	6,296	0.00	4,582	0.00	4,586	0.00
ELDERLY HOME-DELIVER MEALS TRU	721	0.00	741	0.00	525	0.00	525	0.00
HIGHWAY PATROL INSPECTION	31,881	0.00	7,321	0.00	26,929	0.00	26,939	0.00
MO PUBLIC HEALTH SERVICES	72,690	0.00	75,271	0.00	67,295	0.00	67,332	0.00
LIVESTOCK BRANDS	450	0.00	128	0.00	300	0.00	300	0.00
VETERANS' COMMISSION CI TRUST	108,458	0.00	38,934	0.00	30,610	0.00	30,615	0.00
MISSOURI STATE WATER PATROL	0	0.00	9,671	0.00	22,070	0.00	22,089	0.00
COMMODITY COUNCIL MERCHANISING	894	0.00	890	0.00	847	0.00	847	0.00
SP ANIMAL FAC LOAN PROGRAM	1,488	0.00	1,445	0.00	1,348	0.00	1,348	0.00
STATE FAIR FEES	56,497	0.00	50,218	0.00	42,755	0.00	42,780	0.00
STATE PARKS EARNINGS	98,658	0.00	70,527	0.00	78,622	0.00	78,672	0.00
NATURAL RESOURCES REVOLVING SE	15,376	0.00	18,716	0.00	19,055	0.00	19,057	0.00
HISTORIC PRESERVATION REVOLV	1,547	0.00	2,100	0.00	3,893	0.00	3,894	0.00
MO VETERANS HOMES	642,609	0.00	643,933	0.00	670,930	0.00	671,318	0.00
DNR COST ALLOCATION	89,263	0.00	90,445	0.00	88,816	0.00	88,816	0.00
STATE FACILITY MAINT & OPERAT	0	0.00	253,882	0.00	0	0.00	0	0.00
DIFP ADMINISTRATIVE	0	0.00	0	0.00	1,901	0.00	1,901	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	521,400	0.00	0	0.00	0	0.00
WORKING CAPITAL REVOLVING	274,294	0.00	271,671	0.00	306,445	0.00	306,511	0.00
CENTRAL CHECK MAIL SERV REVOLV	1,346	0.00	1,285	0.00	840	0.00	840	0.00
HOUSE OF REPRESENTATIVE REVOLV	668	0.00	265	0.00	439	0.00	440	0.00
SUP COURT PUBLICATION REVOLV	1,784	0.00	1,562	0.00	1,350	0.00	1,350	0.00
ADJUTANT GENERAL REVOLVING	831	0.00	331	0.00	561	0.00	561	0.00
SENATE REVOLVING	744	0.00	238	0.00	138	0.00	138	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENTRAL SVS ALLOCATION TRNSFER</b>								
<b>CORE</b>								
<b>FUND TRANSFERS</b>								
INMATE REVOLVING	76,790	0.00	132,646	0.00	127,665	0.00	127,774	0.00
DOSS ADMINISTRATIVE TRUST	46,239	0.00	40,940	0.00	41,617	0.00	41,617	0.00
STATUTORY REVISION	1,542	0.00	1,438	0.00	1,846	0.00	1,847	0.00
DED ADMINISTRATIVE	18,140	0.00	17,358	0.00	10,537	0.00	10,538	0.00
DIVISION OF CREDIT UNIONS	17,828	0.00	16,094	0.00	15,960	0.00	15,969	0.00
DIV SAVINGS & LOAN SUPERVISION	389	0.00	357	0.00	320	0.00	320	0.00
DIVISION OF FINANCE	105,318	0.00	96,998	0.00	95,219	0.00	95,271	0.00
INSURANCE EXAMINERS FUND	104,101	0.00	94,211	0.00	63,814	0.00	63,851	0.00
NATURAL RESOURCES PROTECTION	2,362	0.00	3,027	0.00	3,639	0.00	3,640	0.00
DEAF RELAY SER & EQ DIST PRGM	62,866	0.00	59,044	0.00	49,081	0.00	49,113	0.00
REAL ESTATE APPRAISERS	6,559	0.00	3,596	0.00	2,911	0.00	2,912	0.00
ENDOWED CARE CEMETERY AUDIT	1,683	0.00	1,623	0.00	1,069	0.00	1,070	0.00
PROF & PRACT NURSING LOANS	5,943	0.00	8,222	0.00	4,414	0.00	4,415	0.00
INSURANCE DEDICATED FUND	124,973	0.00	109,997	0.00	122,651	0.00	122,726	0.00
INTERNATIONAL TRADE SHOW REVOL	1,009	0.00	232	0.00	124	0.00	124	0.00
SOLID WASTE MGMT-SCRAP TIRE	12,411	0.00	17,627	0.00	12,505	0.00	12,505	0.00
SOLID WASTE MANAGEMENT	89,021	0.00	86,798	0.00	80,457	0.00	80,457	0.00
AQUACULTURE MKTING DEVELOPMENT	248	0.00	207	0.00	193	0.00	194	0.00
CLINICAL SOCIAL WORKERS	2,626	0.00	9,096	0.00	2,316	0.00	2,317	0.00
METALLIC MINERALS WASTE MGMT	1,254	0.00	955	0.00	787	0.00	788	0.00
LOCAL RECORDS PRESERVATION	11,519	0.00	9,660	0.00	14,919	0.00	14,928	0.00
SPINAL CORD INJURY	5,446	0.00	5,018	0.00	3,399	0.00	3,404	0.00
VETERANS TRUST FUND	708	0.00	645	0.00	526	0.00	526	0.00
STATE COMMITTEE OF PSYCHOLOGST	5,174	0.00	1,494	0.00	4,257	0.00	4,261	0.00
LIVESTOCK SALES & MARKETS FEES	149	0.00	129	0.00	102	0.00	102	0.00
MANUFACTURED HOUSING FUND	8,504	0.00	7,665	0.00	7,362	0.00	7,366	0.00
NRP-AIR POLLUTION ASBESTOS FEE	5,140	0.00	4,507	0.00	3,917	0.00	3,919	0.00
PETROLEUM STORAGE TANK INS	123,459	0.00	110,174	0.00	127,371	0.00	127,371	0.00
UNDERGROUND STOR TANK REG PROG	3,169	0.00	1,764	0.00	1,517	0.00	1,518	0.00
CHEMICAL EMERGENCY PREPAREDNES	10,204	0.00	8,750	0.00	10,177	0.00	10,184	0.00
MOTOR VEHICLE COMMISSION	6,574	0.00	8,082	0.00	9,458	0.00	9,458	0.00
HEALTH SPA REGULATORY FUND	112	0.00	133	0.00	149	0.00	150	0.00
MISSOURI CASA	1,122	0.00	1,028	0.00	959	0.00	960	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENTRAL SVS ALLOCATION TRANSFER</b>								
<b>CORE</b>								
<b>FUND TRANSFERS</b>								
STATE FORENSIC LABORATORY	5,223	0.00	5,774	0.00	6,372	0.00	6,376	0.00
SERVICES TO VICTIMS	51,821	0.00	57,066	0.00	55,590	0.00	55,621	0.00
NRP-AIR POLLUTION PERMIT FEE	120,625	0.00	108,787	0.00	108,029	0.00	108,101	0.00
MO MAIN STREET PROGRAM FUND	0	0.00	321	0.00	328	0.00	328	0.00
MISSOURI JOB DEVELOPMENT FUND	62,966	0.00	64,734	0.00	71,684	0.00	71,685	0.00
ATTORNEY GENERAL'S COURT COSTS	1,346	0.00	754	0.00	1,156	0.00	1,156	0.00
MO BREEDERS FUND	17	0.00	18	0.00	19	0.00	19	0.00
PUBLIC SERVICE COMMISSION	200,623	0.00	196,727	0.00	187,709	0.00	187,816	0.00
APPLE MERCHANDISING	54	0.00	45	0.00	1	0.00	1	0.00
HANDICAPPED CHILDREN'S TR FD	0	0.00	197	0.00	741	0.00	741	0.00
DEPT OF REVENUE INFORMATION	7,849	0.00	8,890	0.00	8,626	0.00	8,626	0.00
DOSS EDUCATIONAL IMPROVEMENT	70,558	0.00	0	0.00	0	0.00	0	0.00
TORT VICTIMS COMPENSATION	2,667	0.00	7,921	0.00	263	0.00	263	0.00
LIVESTOCK DEALER LAW ENF & ADM	0	0.00	1	0.00	1	0.00	1	0.00
HEALTHY FAMILIES TRUST	1,821,853	0.00	1,278,232	0.00	1,321,024	0.00	1,321,768	0.00
BOARD OF ACCOUNTANCY	7,735	0.00	6,617	0.00	6,496	0.00	6,501	0.00
BOARD OF PODIATRIC MEDICINE	828	0.00	410	0.00	818	0.00	819	0.00
BOARD OF CHIROPRACTIC EXAMINER	2,623	0.00	3,381	0.00	2,013	0.00	2,014	0.00
MERCHANDISE PRACTICES	22,434	0.00	20,240	0.00	20,691	0.00	20,704	0.00
BOARD OF EMBALM & FUN DIR	8,153	0.00	3,846	0.00	7,010	0.00	7,017	0.00
BOARD OF REG FOR HEALING ARTS	40,825	0.00	35,436	0.00	34,753	0.00	34,778	0.00
BOARD OF NURSING	26,754	0.00	31,546	0.00	20,410	0.00	20,419	0.00
BOARD OF OPTOMETRY	1,005	0.00	1,733	0.00	884	0.00	884	0.00
BOARD OF PHARMACY	19,499	0.00	17,596	0.00	17,208	0.00	17,218	0.00
MO REAL ESTATE COMMISSION	22,276	0.00	23,665	0.00	18,419	0.00	18,425	0.00
VETERINARY MEDICAL BOARD	2,973	0.00	1,841	0.00	3,181	0.00	3,183	0.00
MILK INSPECTION FEES	17,002	0.00	13,878	0.00	13,931	0.00	13,939	0.00
DEPT HEALTH & SR SV DOCUMENT	9,201	0.00	6,945	0.00	6,889	0.00	6,896	0.00
GRAIN INSPECTION FEES	21,358	0.00	19,702	0.00	20,211	0.00	20,224	0.00
PETITION AUDIT REVOLVING TRUST	2,407	0.00	2,590	0.00	3,909	0.00	3,911	0.00
TOURISM MARKETING FUND	145	0.00	71	0.00	42	0.00	42	0.00
WORKERS COMPENSATION	134,636	0.00	131,485	0.00	154,943	0.00	155,040	0.00
WORKERS COMP-SECOND INJURY	842,840	0.00	723,338	0.00	688,868	0.00	689,268	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENTRAL SVS ALLOCATION TRNSFER</b>								
<b>CORE</b>								
<b>FUND TRANSFERS</b>								
MO PROSPECTIVE TEACHERS LOAN	5	0.00	5	0.00	5	0.00	5	0.00
DEPT OF HEALTH-DONATED	0	0.00	18,166	0.00	0	0.00	0	0.00
RAILROAD EXPENSE	9,135	0.00	8,921	0.00	8,305	0.00	8,310	0.00
GROUNDWATER PROTECTION	9,282	0.00	9,464	0.00	7,869	0.00	7,873	0.00
PETROLEUM INSPECTION FUND	19,385	0.00	22,669	0.00	20,402	0.00	20,402	0.00
ATTORNEY GENERAL'S ANTITRUST	5,449	0.00	1,845	0.00	4,644	0.00	4,647	0.00
ENERGY SET-ASIDE PROGRAM	158,480	0.00	53,445	0.00	46,733	0.00	46,742	0.00
STATE LAND SURVEY PROGRAM	25,137	0.00	22,156	0.00	19,216	0.00	19,225	0.00
PETROLEUM VIOLATION ESCROW	2,346	0.00	4,661	0.00	585	0.00	586	0.00
LEGAL DEFENSE AND DEFENDER	19,049	0.00	25,189	0.00	20,294	0.00	20,306	0.00
CRIMINAL RECORD SYSTEM	107,035	0.00	91,029	0.00	103,037	0.00	103,091	0.00
COMMITTEE OF PROF COUNSELORS	2,958	0.00	2,948	0.00	2,046	0.00	2,047	0.00
HIGHWAY PATROL ACADEMY	4,454	0.00	4,457	0.00	3,882	0.00	3,883	0.00
HAZARDOUS WASTE FUND	75,352	0.00	48,908	0.00	38,452	0.00	38,471	0.00
DENTAL BOARD FUND	4,674	0.00	10,284	0.00	4,180	0.00	4,180	0.00
BRD OF ARCH,ENG,LND SUR,LND AR	13,182	0.00	8,817	0.00	8,276	0.00	8,281	0.00
SAFE DRINKING WATER FUND	39,582	0.00	42,327	0.00	47,336	0.00	47,368	0.00
MO OFFICE OF PROSECUTION SERV	6,472	0.00	11,784	0.00	9,098	0.00	9,103	0.00
CRIME VICTIMS COMP FUND	106,099	0.00	100,483	0.00	84,967	0.00	85,015	0.00
AGRICULTURE BUSINESS DEVELOPMT	17,334	0.00	10,183	0.00	0	0.00	0	0.00
COAL MINE LAND RECLAMATION	1,057	0.00	1,081	0.00	815	0.00	815	0.00
STATE ELECTIONS SUBSIDY	38,893	0.00	31,425	0.00	88,944	0.00	88,947	0.00
PROFESSIONAL REGISTRATION FEES	38,267	0.00	37,039	0.00	34,838	0.00	34,838	0.00
STATE LEGAL EXPENSE	87,973	0.00	99,899	0.00	27,894	0.00	27,895	0.00
ATHLETIC FUND	1,799	0.00	2,098	0.00	1,900	0.00	1,901	0.00
CHILDREN'S TRUST	18,954	0.00	35,729	0.00	13,593	0.00	13,610	0.00
HWYPTRL MTR VEHICLE/AIRCRAFT	52,113	0.00	66,203	0.00	58,194	0.00	58,221	0.00
MERAMEC-ONONDAGA STATE PARKS	219	0.00	256	0.00	263	0.00	264	0.00
OIL AND GAS REMEDIAL	0	0.00	190	0.00	0	0.00	0	0.00
AMER CANCER SOC, HEARTLAND DIV	29	0.00	64	0.00	56	0.00	56	0.00
ALS LOU GEHRIG'S DISEASE	23	0.00	28	0.00	24	0.00	24	0.00
AMERICAN LUNG ASSOC OF MO	15	0.00	8	0.00	10	0.00	10	0.00
MUSCULAR DYSTROPHY ASSOCIATION	15	0.00	8	0.00	9	0.00	9	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENTRAL SVS ALLOCATION TRANSFER</b>								
<b>CORE</b>								
<b>FUND TRANSFERS</b>								
ARTHRITIS FOUNDATION.	31	0.00	8	0.00	7	0.00	7	0.00
NATIONAL MULTIPLE SCLEROSIS SO	23	0.00	30	0.00	21	0.00	21	0.00
PROCEEDS OF SURPLUS PROPERTY	12,886	0.00	15,358	0.00	27,750	0.00	27,764	0.00
AMER DIABETES ASSN GATEWAY ARE	20	0.00	40	0.00	33	0.00	33	0.00
AMERICAN HEART ASSOCIATION	20	0.00	34	0.00	26	0.00	26	0.00
MARCH OF DIMES	19	0.00	21	0.00	24	0.00	24	0.00
CIRCUIT COURTS ESCROW FUND	0	0.00	0	0.00	41	0.00	41	0.00
MISSOURI MILITARY FAMILY RELIE	295	0.00	498	0.00	1,875	0.00	1,876	0.00
BIODIESEL FUEL REVOLVING	369	0.00	1,525	0.00	621	0.00	622	0.00
DRUG COURT RESOURCES	31,873	0.00	41,481	0.00	44,019	0.00	44,019	0.00
LEGAL SERVICES FOR LOW-INCOME	0	0.00	9	0.00	0	0.00	0	0.00
HEAD INJURY	11,382	0.00	7,096	0.00	8,705	0.00	8,710	0.00
MO COMM DEAF & HARD OF HEARING	25	0.00	48	0.00	44	0.00	44	0.00
BOILER & PRESSURE VESSELS SAFE	9,032	0.00	5,860	0.00	5,533	0.00	5,537	0.00
ORGANIC PROD & CERTIFICATION	76	0.00	0	0.00	1	0.00	1	0.00
DEBT OFFSET ESCROW	101,371	0.00	46,029	0.00	47,557	0.00	47,557	0.00
STORM WATER LOAN REVOLVING	3,030	0.00	2,891	0.00	6,882	0.00	6,886	0.00
RURAL WATER AND SEWER LOAN REV	2,478	0.00	2,384	0.00	3,311	0.00	3,316	0.00
BASIC CIVIL LEGAL SERVICES	45,300	0.00	40,228	0.00	40,606	0.00	40,629	0.00
HIGHWAY PATROL TRAFFIC RECORDS	2,026	0.00	1,699	0.00	1,740	0.00	1,741	0.00
ANTITERRORISM	16	0.00	18	0.00	19	0.00	19	0.00
MOSMART	0	0.00	1,923	0.00	14,093	0.00	14,093	0.00
LIFE SCIENCES RESEARCH TRUST	0	0.00	413,284	0.00	375,101	0.00	375,349	0.00
MO STATE ARCHIVES-ST LOUIS TST	0	0.00	1	0.00	0	0.00	0	0.00
DNA PROFILING ANALYSIS	20,054	0.00	15,704	0.00	16,528	0.00	16,537	0.00
ATHLETIC AGENT	40	0.00	52	0.00	43	0.00	43	0.00
MISSOURI RX PLAN FUND	96,001	0.00	74,119	0.00	17,371	0.00	17,375	0.00
PUTATIVE FATHER REGISTRY	987	0.00	1,451	0.00	1,503	0.00	1,504	0.00
ASSISTIVE TECHNOLOGY TRUST	26	0.00	3,554	0.00	4,029	0.00	4,030	0.00
ECON DEVELOP ADVANCEMENT FUND	0	0.00	9,612	0.00	33,980	0.00	34,004	0.00
BRD OF COSMETOLOGY & BARBER EX	34,678	0.00	46,265	0.00	21,273	0.00	21,291	0.00
MISSOURI WINE AND GRAPE FUND	0	0.00	5,995	0.00	19,936	0.00	19,946	0.00
ACCESS MO FINANCIAL ASSISTANCE	0	0.00	207,137	0.00	832,357	0.00	832,382	0.00



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENTRAL SVS ALLOCATION TRNSFER</b>								
<b>CORE</b>								
<b>FUND TRANSFERS</b>								
HIGHWAY PATROL EXPENSE FUND	672	0.00	73	0.00	69	0.00	69	0.00
ARROW ROCK STATE HISTORIC SITE	5	0.00	5	0.00	5	0.00	5	0.00
GEOLOGIC RESOURCES FUND	0	0.00	0	0.00	744	0.00	745	0.00
MO EXPLOSIVES SAFETY ACT ADMIN	0	0.00	0	0.00	580	0.00	581	0.00
CONFEDERATE MEMORIAL PARK	29	0.00	30	0.00	31	0.00	31	0.00
MARITAL & FAMILY THERAPISTS	322	0.00	151	0.00	325	0.00	325	0.00
FIRE EDUCATION FUND	2,731	0.00	1,944	0.00	2,012	0.00	2,014	0.00
LIBRARY NETWORKING FUND	3,581	0.00	5,722	0.00	10,517	0.00	10,518	0.00
BOLL WEEVIL SUPPRESS & ERADICAT	531	0.00	798	0.00	476	0.00	476	0.00
ORGAN DONOR PROGRAM	1,941	0.00	1,436	0.00	1,461	0.00	1,462	0.00
CHILD LABOR ENFORCEMENT	536	0.00	719	0.00	848	0.00	848	0.00
INMATE INCAR REIMB ACT REVOLV	1,274	0.00	1,293	0.00	1,781	0.00	1,782	0.00
INVESTOR EDUC & PROTECTION	8,307	0.00	13,590	0.00	17,521	0.00	17,532	0.00
STATE COURT ADMIN REVOLVING	2,093	0.00	1,631	0.00	1,997	0.00	1,998	0.00
RESPIRATORY CARE PRACTITIONERS	1,469	0.00	1,247	0.00	1,218	0.00	1,219	0.00
CONCENT ANIMAL FEEDING	289	0.00	205	0.00	123	0.00	123	0.00
STATE DOCUMENT PRESERVATION	26	0.00	141	0.00	55	0.00	55	0.00
STUDENT GRANT	156,055	0.00	0	0.00	0	0.00	0	0.00
ACADEMIC SCHOLARSHIP	137,894	0.00	131,353	0.00	141,209	0.00	141,217	0.00
STATE TRANSPORT ASSIST REVOLV	2,722	0.00	2,608	0.00	7,354	0.00	7,355	0.00
CRIM JUSTICE NETWORK/TECH REVO	13,527	0.00	11,825	0.00	13,842	0.00	13,846	0.00
MO OFFICE-PROSECUTION SERVICES	1,403	0.00	1,042	0.00	1,485	0.00	1,486	0.00
MO BRD OCCUPATIONAL THERAPY	889	0.00	1,106	0.00	726	0.00	726	0.00
JUDICIARY EDUCATION & TRAINING	13,128	0.00	12,407	0.00	10,352	0.00	10,352	0.00
MO SUPP TAX INCREMENT FINANCE	16,482	0.00	20,744	0.00	28,047	0.00	28,047	0.00
DOM RELATIONS RESOLUTION-JUD	2,067	0.00	1,949	0.00	2,175	0.00	2,177	0.00
CORR SUBSTANCE ABUSE EARNINGS	1,014	0.00	1,132	0.00	1,030	0.00	1,031	0.00
MO WINE MARKETING/RESEARCH DEV	468	0.00	398	0.00	387	0.00	387	0.00
ADVANTAGE MISSOURI TRUST	1,006	0.00	813	0.00	0	0.00	0	0.00
DIETITIAN	2,089	0.00	317	0.00	1,286	0.00	1,286	0.00
MISSOURI COLLEGE GUARANTEE	83,341	0.00	0	0.00	0	0.00	0	0.00
EARLY CHILDHOOD DEV EDU/CARE	262,966	0.00	238,565	0.00	266,238	0.00	266,241	0.00
ABANDONED FUND ACCOUNT	1,084,817	0.00	1,393,178	0.00	817,228	0.00	817,659	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>CENTRAL SVS ALLOCATION TRANSFER</b>									
<b>CORE</b>									
<b>FUND TRANSFERS</b>									
C & M SMITH MEMORIAL ENDOWMENT	173	0.00	356	0.00	75	0.00	75	0.00	
INTERIOR DESIGNER COUNCIL	70	0.00	313	0.00	50	0.00	50	0.00	
KIDS' CHANCE SCHOLARSHIP	71	0.00	84	0.00	96	0.00	96	0.00	
ACUPUNCTURIST	114	0.00	131	0.00	92	0.00	92	0.00	
TATTOO	814	0.00	576	0.00	642	0.00	643	0.00	
MASSAGE THERAPY	2,941	0.00	2,806	0.00	3,055	0.00	3,056	0.00	
PREMIUM	135,801	0.00	96,744	0.00	73,540	0.00	73,590	0.00	
MO ALTERNATV FUEL VEHICLE LOAN	23	0.00	0	0.00	0	0.00	0	0.00	
MO PUBLIC BRDCASTING CORP SPEC	819	0.00	4,231	0.00	9,477	0.00	9,477	0.00	
FINE COLLECTNS CTR INT REVOLVG	0	0.00	0	0.00	4	0.00	4	0.00	
WORLD WAR II MEMORIAL TRUST	95	0.00	130	0.00	123	0.00	123	0.00	
BLINDNESS EDUC, SCRNG & TRTMNT	1,051	0.00	811	0.00	1,514	0.00	1,514	0.00	
MISSOURI LEAD ABATEMENT LOAN	796	0.00	848	0.00	22	0.00	22	0.00	
WORKERS MEMORIAL	2	0.00	3	0.00	0	0.00	0	0.00	
DRY-CLEANING ENVIRL RESP TRUST	6,958	0.00	7,797	0.00	6,292	0.00	6,295	0.00	
CHILDHOOD LEAD TESTING	0	0.00	1,283	0.00	0	0.00	0	0.00	
NATIONAL GUARD TRUST	34,544	0.00	39,759	0.00	43,282	0.00	43,283	0.00	
AGRICULTURE DEVELOPMENT	759	0.00	1,322	0.00	1,489	0.00	1,490	0.00	
MINED LAND RECLAMATION	8,088	0.00	6,284	0.00	7,220	0.00	7,225	0.00	
BABLER STATE PARK	2,326	0.00	1,741	0.00	1,689	0.00	1,690	0.00	
GOV CNCL ON PHYS FITNESS TRUST	133	0.00	531	0.00	64	0.00	64	0.00	
INSTITUTION GIFT TRUST	892	0.00	36	0.00	9	0.00	9	0.00	
MENTAL HEALTH TRUST	146,738	0.00	182,737	0.00	16,657	0.00	16,664	0.00	
SEC OF ST-WOLFNER LIBRARY	100	0.00	99	0.00	138	0.00	138	0.00	
SPECIAL EMPLOYMENT SECURITY	248,104	0.00	168,965	0.00	74,152	0.00	74,198	0.00	
CRIPPLED CHILDREN	527	0.00	307	0.00	38	0.00	38	0.00	
STATE FAIR TRUST	42	0.00	27	0.00	26	0.00	26	0.00	
AVIATION TRUST FUND	63,501	0.00	43,660	0.00	63,431	0.00	63,437	0.00	

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENTRAL SVS ALLOCATION TRNSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
HERO AT HOME	0	0.00	0	0.00	216	0.00	216	0.00
TOTAL - TRF	14,672,292	0.00	12,905,908	0.00	11,772,239	0.00	11,777,324	0.00
<b>TOTAL</b>	<b>14,672,292</b>	<b>0.00</b>	<b>12,905,908</b>	<b>0.00</b>	<b>11,772,239</b>	<b>0.00</b>	<b>11,777,324</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$14,672,292</b>	<b>0.00</b>	<b>\$12,905,908</b>	<b>0.00</b>	<b>\$11,772,239</b>	<b>0.00</b>	<b>\$11,777,324</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32605
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Central Services Cost Allocation Plan		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	11,772,239	11,772,239 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>11,772,239</b>	<b>11,772,239</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Various state funds excluding federal and constitutional funds.  
Notes: An "E" is requested for Other Funds.

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	11,777,324	11,777,324 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>11,777,324</b>	<b>11,777,324</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Various state funds excluding federal and constitutional funds.  
Notes: An "E" is requested for Other Funds.

## 2. CORE DESCRIPTION

Cost allocation plans are used to recover costs for services provided to others, and are an acceptable accounting practice. For example, the State of Missouri and the Federal Government agree on a Statewide Cost Allocation Plan (SWCAP) to recover overhead costs performed by the State for agencies receiving federal grants. Under this plan, the Central Services Cost Allocation Plan (CSCAP), which uses standard, acceptable methods approved by the federal government for cost allocation plans, the state is recovering the costs of services provided by the Office of Administration, the Department of Revenue, the Governor's office, the Lieutenant Governor's office, the Secretary of State's office, the State Auditor's office, the Attorney General's office, the General Assembly, and the Capitol Police to the various state funds. The plan outlined below establishes two cost allocation pools. Costs are allocated based on how the funds create work for the agencies in the pool.

### CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>32605</u>
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Central Services Cost Allocation Plan		

#### 2. CORE DESCRIPTION, continued

##### Expenditure Cost Allocation Pool:

Costs to be allocated include the Office of Administration, the Governor's office, the Lieutenant Governor's office, the Secretary of State's office, the State Auditor's office, the Attorney General's office, the General Assembly, and the Capitol Police. Costs are allocated to funds based on expenditures which is the basis that they create work – purchases, checks written, etc.

1. Uses FY 2008 expenditures less refunds.
2. Subtract costs for Federal and Constitutional Funds.
3. Determine % by fund after exemptions for Federal and Constitutional Funds.
4. Multiply % by fund by the expenditures to be allocated.
5. Exclude Elementary and Secondary Education funds and pick up these costs with General Revenue.
6. Exclude funds that directly support the agency that is being cost allocated and pick up these costs with General Revenue.

##### Receipt Cost Allocation Plan:

Costs to be allocated include the Department of Revenue. Costs are allocated to funds based on the receipts into the fund which is the basis that they create work – deposits, investments, etc.

1. Uses FY 2008 receipts less refunds.
2. Subtract costs for Federal and Constitutional Funds.
3. Determine % by fund after exemptions for Federal and Constitutional Funds.
4. Multiply % by fund by the expenditures to be allocated.
5. Exclude Elementary and Secondary Education funds and pick up these costs with General Revenue.
6. Exclude funds that directly support the agency that is being cost allocated and pick up these costs with General Revenue.

#### 3. PROGRAM LISTING (list programs included in this core funding)

N/A

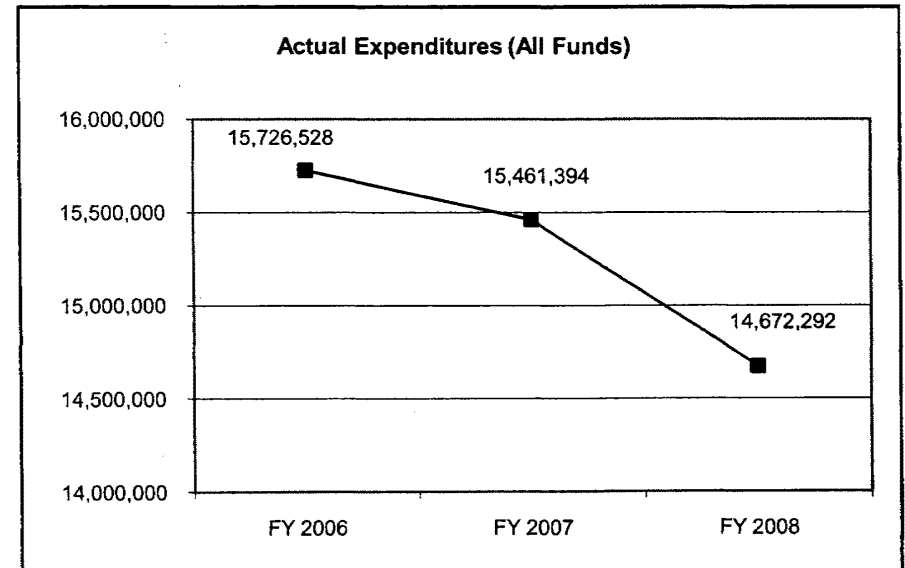
## CORE DECISION ITEM

<b>Department</b>	Office of Administration
<b>Division</b>	Administrative Disbursements
<b>Core</b>	Central Services Cost Allocation Plan

Budget Unit 32605

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.	
Appropriation (All Funds)	16,695,813	16,215,535	15,490,351	12,905,908	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	16,695,813	16,215,535	15,490,351	N/A	
Actual Expenditures (All Funds)	15,726,528	15,461,394	14,672,292	N/A	
Unexpended (All Funds)	969,285	754,141	818,059	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	969,285	754,141	818,059	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				TRF	0.00	0	0	12,905,908	12,905,908	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>12,905,908</b>	<b>12,905,908</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reduction	397	T713	TRF		0.00	0	0	(253,882)	(253,882)	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T845	TRF		0.00	0	0	(102)	(102)	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T846	TRF		0.00	0	0	(11)	(11)	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T913	TRF		0.00	0	0	(1,619)	(1,619)	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T714	TRF		0.00	0	0	(521,400)	(521,400)	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T778	TRF		0.00	0	0	(11,136)	(11,136)	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T339	TRF		0.00	0	0	(1)	(1)	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T039	TRF		0.00	0	0	(38,183)	(38,183)	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T652	TRF		0.00	0	0	(307,331)	(307,331)	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T647	TRF		0.00	0	0	(4)	(4)	Cost pool allocations for FY 2010 are less than core
Core Reallocation	396	T037	TRF		0.00	0	0	544	544	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T057	TRF		0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T074	TRF		0.00	0	0	378	378	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T079	TRF		0.00	0	0	41	41	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T049	TRF		0.00	0	0	625,220	625,220	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T035	TRF		0.00	0	0	12,399	12,399	To adjust fund allocations for FY 2008 cost pools

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER

## 5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Core Reallocation	396	T029 TRF	0.00	0	0	927	927	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T044 TRF	0.00	0	0	13,941	13,941	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T136 TRF	0.00	0	0	580	580	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T135 TRF	0.00	0	0	744	744	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T138 TRF	0.00	0	0	216	216	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T311 TRF	0.00	0	0	(8)	(8)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T312 TRF	0.00	0	0	(4)	(4)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T313 TRF	0.00	0	0	2	2	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T314 TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T340 TRF	0.00	0	0	(9)	(9)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T341 TRF	0.00	0	0	(7)	(7)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T342 TRF	0.00	0	0	(8)	(8)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T343 TRF	0.00	0	0	3	3	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T345 TRF	0.00	0	0	824	824	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T043 TRF	0.00	0	0	24,368	24,368	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T033 TRF	0.00	0	0	36,097	36,097	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T134 TRF	0.00	0	0	41	41	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T643 TRF	0.00	0	0	52	52	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T642 TRF	0.00	0	0	1,377	1,377	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T133 TRF	0.00	0	0	1,901	1,901	To adjust fund allocations for FY 2008 cost pools



**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**  
**CENTRAL SVS ALLOCATION TRNSFER**

**5. CORE RECONCILIATION DETAIL**

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	396	T644	TRF	0.00	0	0	475	475	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T649	TRF	0.00	0	0	(2,248)	(2,248)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T650	TRF	0.00	0	0	(2,736)	(2,736)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T653	TRF	0.00	0	0	26,124	26,124	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T654	TRF	0.00	0	0	(160)	(160)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T657	TRF	0.00	0	0	148	148	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T658	TRF	0.00	0	0	(4,900)	(4,900)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T659	TRF	0.00	0	0	5,916	5,916	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T662	TRF	0.00	0	0	489	489	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T663	TRF	0.00	0	0	(443)	(443)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T664	TRF	0.00	0	0	(101)	(101)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T665	TRF	0.00	0	0	274	274	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T666	TRF	0.00	0	0	558	558	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T668	TRF	0.00	0	0	(224)	(224)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T669	TRF	0.00	0	0	15,399	15,399	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T670	TRF	0.00	0	0	(44)	(44)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T671	TRF	0.00	0	0	34	34	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T672	TRF	0.00	0	0	(208)	(208)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T673	TRF	0.00	0	0	863	863	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T674	TRF	0.00	0	0	12,164	12,164	To adjust fund allocations for FY 2008 cost pools
						646			

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**CORE RECONCILIATION DETAIL**


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**OFFICE OF ADMINISTRATION**  
**CENTRAL SVS ALLOCATION TRANSFER**


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**5. CORE RECONCILIATION DETAIL**


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			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	396	T675	TRF	0.00	0	0	(80)	(80)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T676	TRF	0.00	0	0	57	57	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T678	TRF	0.00	0	0	1,283	1,283	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T679	TRF	0.00	0	0	1,925	1,925	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T680	TRF	0.00	0	0	(1,255)	(1,255)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T681	TRF	0.00	0	0	(2,014)	(2,014)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T041	TRF	0.00	0	0	(1)	(1)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T629	TRF	0.00	0	0	(56,748)	(56,748)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T689	TRF	0.00	0	0	(3,241)	(3,241)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T687	TRF	0.00	0	0	(5,167)	(5,167)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T627	TRF	0.00	0	0	(24,992)	(24,992)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T132	TRF	0.00	0	0	3,669	3,669	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T690	TRF	0.00	0	0	(494)	(494)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T691	TRF	0.00	0	0	(348)	(348)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T692	TRF	0.00	0	0	18,002	18,002	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T693	TRF	0.00	0	0	(1,951)	(1,951)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T694	TRF	0.00	0	0	6,695	6,695	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T695	TRF	0.00	0	0	(603)	(603)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T696	TRF	0.00	0	0	591	591	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T697	TRF	0.00	0	0	(1,714)	(1,714)	To adjust fund allocations for FY 2008 cost pools

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**  
**CENTRAL SVS ALLOCATION TRNSFER**

**5. CORE RECONCILIATION DETAIL**

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	396	T698	TRF	0.00	0	0	(216)	(216)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T699	TRF	0.00	0	0	19,608	19,608	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T700	TRF	0.00	0	0	(7,976)	(7,976)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T701	TRF	0.00	0	0	172	172	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T702	TRF	0.00	0	0	(8,324)	(8,324)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T703	TRF	0.00	0	0	(43)	(43)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T704	TRF	0.00	0	0	(97)	(97)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T705	TRF	0.00	0	0	(7,463)	(7,463)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T707	TRF	0.00	0	0	8,095	8,095	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T709	TRF	0.00	0	0	339	339	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T710	TRF	0.00	0	0	1,793	1,793	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T711	TRF	0.00	0	0	26,997	26,997	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T712	TRF	0.00	0	0	(1,629)	(1,629)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T715	TRF	0.00	0	0	34,774	34,774	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T716	TRF	0.00	0	0	(445)	(445)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T717	TRF	0.00	0	0	174	174	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T718	TRF	0.00	0	0	(212)	(212)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T719	TRF	0.00	0	0	230	230	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T720	TRF	0.00	0	0	(100)	(100)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T721	TRF	0.00	0	0	(4,981)	(4,981)	To adjust fund allocations for FY 2008 cost pools

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**CORE RECONCILIATION DETAIL**


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**OFFICE OF ADMINISTRATION**  
**CENTRAL SVS ALLOCATION TRNSFER**


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**5. CORE RECONCILIATION DETAIL**


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			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	396	T722	TRF	0.00	0	0	677	677	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T723	TRF	0.00	0	0	408	408	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T724	TRF	0.00	0	0	(6,821)	(6,821)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T725	TRF	0.00	0	0	(134)	(134)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T726	TRF	0.00	0	0	(37)	(37)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T727	TRF	0.00	0	0	(1,779)	(1,779)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T728	TRF	0.00	0	0	(30,397)	(30,397)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T729	TRF	0.00	0	0	612	612	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T730	TRF	0.00	0	0	(9,963)	(9,963)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T731	TRF	0.00	0	0	(685)	(685)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T732	TRF	0.00	0	0	(554)	(554)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T733	TRF	0.00	0	0	(3,808)	(3,808)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T734	TRF	0.00	0	0	12,654	12,654	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T735	TRF	0.00	0	0	(108)	(108)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T736	TRF	0.00	0	0	(5,122)	(5,122)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T737	TRF	0.00	0	0	(6,341)	(6,341)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T739	TRF	0.00	0	0	(14)	(14)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T740	TRF	0.00	0	0	(6,780)	(6,780)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T741	TRF	0.00	0	0	(168)	(168)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T743	TRF	0.00	0	0	5,259	5,259	To adjust fund allocations for FY 2008 cost pools

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**  
**CENTRAL SVS ALLOCATION TRANSFER**

**5. CORE RECONCILIATION DETAIL**

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Core Reallocation	396	T744 TRF	0.00	0	0	(119)	(119)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T745 TRF	0.00	0	0	2,763	2,763	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T746 TRF	0.00	0	0	(27)	(27)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T747 TRF	0.00	0	0	(303)	(303)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T748 TRF	0.00	0	0	(590)	(590)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T749 TRF	0.00	0	0	17,197	17,197	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T750 TRF	0.00	0	0	(247)	(247)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T751 TRF	0.00	0	0	1,427	1,427	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T752 TRF	0.00	0	0	1,376	1,376	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T753 TRF	0.00	0	0	16	16	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T686 TRF	0.00	0	0	(1,426)	(1,426)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T761 TRF	0.00	0	0	402	402	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T759 TRF	0.00	0	0	6,950	6,950	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T685 TRF	0.00	0	0	20,102	20,102	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T402 TRF	0.00	0	0	68	68	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T757 TRF	0.00	0	0	7	7	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T762 TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T763 TRF	0.00	0	0	(9,018)	(9,018)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T764 TRF	0.00	0	0	(44)	(44)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T765 TRF	0.00	0	0	(264)	(264)	To adjust fund allocations for FY 2008 cost pools
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**CORE RECONCILIATION DETAIL**


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**OFFICE OF ADMINISTRATION**  
**CENTRAL SVS ALLOCATION TRNSFER**


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**5. CORE RECONCILIATION DETAIL**


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			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	396	T767	TRF	0.00	0	0	(7,658)	(7,658)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T769	TRF	0.00	0	0	42,792	42,792	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T770	TRF	0.00	0	0	(121)	(121)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T772	TRF	0.00	0	0	408	408	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T773	TRF	0.00	0	0	(1,368)	(1,368)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T774	TRF	0.00	0	0	451	451	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T776	TRF	0.00	0	0	3,164	3,164	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T777	TRF	0.00	0	0	(683)	(683)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T779	TRF	0.00	0	0	(849)	(849)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T780	TRF	0.00	0	0	(388)	(388)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T781	TRF	0.00	0	0	(5,246)	(5,246)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T782	TRF	0.00	0	0	1,340	1,340	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T783	TRF	0.00	0	0	53	53	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T784	TRF	0.00	0	0	(56)	(56)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T785	TRF	0.00	0	0	509	509	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T786	TRF	0.00	0	0	1,319	1,319	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T787	TRF	0.00	0	0	(29)	(29)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T788	TRF	0.00	0	0	23,458	23,458	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T789	TRF	0.00	0	0	(34,470)	(34,470)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T790	TRF	0.00	0	0	(18,166)	(18,166)	To adjust fund allocations for FY 2008 cost pools

## CORE RECONCILIATION DETAIL

### OFFICE OF ADMINISTRATION CENTRAL SVS ALLOCATION TRNSFER

#### 5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	396	T791	TRF	0.00	0	0	(616)	(616)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T792	TRF	0.00	0	0	(1,595)	(1,595)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T793	TRF	0.00	0	0	(2,267)	(2,267)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T795	TRF	0.00	0	0	2,799	2,799	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T796	TRF	0.00	0	0	(6,712)	(6,712)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T797	TRF	0.00	0	0	(2,940)	(2,940)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T798	TRF	0.00	0	0	(4,076)	(4,076)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T799	TRF	0.00	0	0	(4,895)	(4,895)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T800	TRF	0.00	0	0	12,008	12,008	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T801	TRF	0.00	0	0	(902)	(902)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T802	TRF	0.00	0	0	(575)	(575)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T803	TRF	0.00	0	0	(10,456)	(10,456)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T804	TRF	0.00	0	0	(6,104)	(6,104)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T805	TRF	0.00	0	0	(541)	(541)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T806	TRF	0.00	0	0	5,009	5,009	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T807	TRF	0.00	0	0	(2,686)	(2,686)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T808	TRF	0.00	0	0	(15,516)	(15,516)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T809	TRF	0.00	0	0	(10,183)	(10,183)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T810	TRF	0.00	0	0	(266)	(266)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T811	TRF	0.00	0	0	57,519	57,519	To adjust fund allocations for FY 2008 cost pools

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER

## 5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	396	T812	TRF	0.00	0	0	(2,201)	(2,201)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T815	TRF	0.00	0	0	(72,005)	(72,005)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T816	TRF	0.00	0	0	(198)	(198)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T817	TRF	0.00	0	0	(22,136)	(22,136)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T818	TRF	0.00	0	0	(8,009)	(8,009)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T819	TRF	0.00	0	0	7	7	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T820	TRF	0.00	0	0	12,392	12,392	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T822	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T823	TRF	0.00	0	0	174	174	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T824	TRF	0.00	0	0	4,795	4,795	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T825	TRF	0.00	0	0	25	25	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T826	TRF	0.00	0	0	129	129	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T827	TRF	0.00	0	0	488	488	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T828	TRF	0.00	0	0	3,931	3,931	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T830	TRF	0.00	0	0	366	366	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T831	TRF	0.00	0	0	(29)	(29)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T832	TRF	0.00	0	0	(82)	(82)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T833	TRF	0.00	0	0	(86)	(86)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T836	TRF	0.00	0	0	9,856	9,856	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T837	TRF	0.00	0	0	4,746	4,746	To adjust fund allocations for FY 2008 cost pools



## CORE RECONCILIATION DETAIL

### OFFICE OF ADMINISTRATION CENTRAL SVS ALLOCATION TRANSFER

#### 5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	396	T838	TRF	0.00	0	0	2,017	2,017	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T839	TRF	0.00	0	0	443	443	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T840	TRF	0.00	0	0	(380)	(380)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T841	TRF	0.00	0	0	(2,055)	(2,055)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T842	TRF	0.00	0	0	7,303	7,303	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T844	TRF	0.00	0	0	226	226	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T847	TRF	0.00	0	0	(813)	(813)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T848	TRF	0.00	0	0	969	969	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T850	TRF	0.00	0	0	27,673	27,673	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T852	TRF	0.00	0	0	(575,950)	(575,950)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T853	TRF	0.00	0	0	(281)	(281)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T854	TRF	0.00	0	0	(263)	(263)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T855	TRF	0.00	0	0	12	12	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T856	TRF	0.00	0	0	249	249	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T857	TRF	0.00	0	0	(23,204)	(23,204)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T858	TRF	0.00	0	0	5,246	5,246	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T859	TRF	0.00	0	0	4	4	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T862	TRF	0.00	0	0	(7)	(7)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T863	TRF	0.00	0	0	703	703	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T864	TRF	0.00	0	0	(1,505)	(1,505)	To adjust fund allocations for FY 2008 cost pools

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**CORE RECONCILIATION DETAIL**


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**OFFICE OF ADMINISTRATION**  
**CENTRAL SVS ALLOCATION TRNSFER**


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**5. CORE RECONCILIATION DETAIL**


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			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	396	T865	TRF	0.00	0	0	3,523	3,523	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T866	TRF	0.00	0	0	167	167	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T868	TRF	0.00	0	0	936	936	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T870	TRF	0.00	0	0	(52)	(52)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T871	TRF	0.00	0	0	(27)	(27)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T872	TRF	0.00	0	0	(166,080)	(166,080)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T873	TRF	0.00	0	0	39	39	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T875	TRF	0.00	0	0	(94,813)	(94,813)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T876	TRF	0.00	0	0	(269)	(269)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T877	TRF	0.00	0	0	(1)	(1)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T878	TRF	0.00	0	0	19,771	19,771	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T882	TRF	0.00	0	0	(3)	(3)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T914	TRF	0.00	0	0	(69)	(69)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T922	TRF	0.00	0	0	(9)	(9)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T924	TRF	0.00	0	0	1,528	1,528	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T925	TRF	0.00	0	0	(322)	(322)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T926	TRF	0.00	0	0	(39)	(39)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T962	TRF	0.00	0	0	(904)	(904)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T963	TRF	0.00	0	0	2,538	2,538	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T965	TRF	0.00	0	0	1,609	1,609	To adjust fund allocations for FY 2008 cost pools

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER**

**5. CORE RECONCILIATION DETAIL**

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	396	T966	TRF	0.00	0	0	(327)	(327)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T967	TRF	0.00	0	0	3,991	3,991	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T969	TRF	0.00	0	0	66	66	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T971	TRF	0.00	0	0	(826)	(826)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T972	TRF	0.00	0	0	(467)	(467)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T756	TRF	0.00	0	0	(758)	(758)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T684	TRF	0.00	0	0	30,198	30,198	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T755	TRF	0.00	0	0	(1,476)	(1,476)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T754	TRF	0.00	0	0	598	598	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T682	TRF	0.00	0	0	56,296	56,296	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T386	TRF	0.00	0	0	(9)	(9)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T085	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T038	TRF	0.00	0	0	12,170	12,170	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T032	TRF	0.00	0	0	(1,283)	(1,283)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T028	TRF	0.00	0	0	(4)	(4)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T024	TRF	0.00	0	0	(190)	(190)	To adjust fund allocations for FY 2008 cost pools
<b>NET DEPARTMENT CHANGES</b>				<b>0.00</b>	<b>0</b>	<b>0</b>	<b>(1,133,669)</b>	<b>(1,133,669)</b>	
<b>DEPARTMENT CORE REQUEST</b>									
			TRF	0.00	0	0	11,772,239	11,772,239	
			<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>11,772,239</b>	<b>11,772,239</b>	

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
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## 5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>									
Core Reduction	397	T845	TRF	0.00	0	0	102	102	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T778	TRF	0.00	0	0	11,136	11,136	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T913	TRF	0.00	0	0	1,619	1,619	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T764	TRF	0.00	0	0	(44)	(44)	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T818	TRF	0.00	0	0	(7,982)	(7,982)	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T340	TRF	0.00	0	0	(9)	(9)	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T039	TRF	0.00	0	0	248	248	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T846	TRF	0.00	0	0	11	11	Cost pool allocations for FY 2010 are less than core
Core Reduction	397	T647	TRF	0.00	0	0	4	4	Cost pool allocations for FY 2010 are less than core
Core Reallocation	396	T074	TRF	0.00	0	0	23	23	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T345	TRF	0.00	0	0	9	9	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T340	TRF	0.00	0	0	9	9	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T402	TRF	0.00	0	0	2	2	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T627	TRF	0.00	0	0	18	18	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T049	TRF	0.00	0	0	25	25	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T035	TRF	0.00	0	0	19	19	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T136	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T649	TRF	0.00	0	0	598	598	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T647	TRF	0.00	0	0	(4)	(4)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T135	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**  
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**5. CORE RECONCILIATION DETAIL**

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>									
Core Reallocation	396	T650	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T653	TRF	0.00	0	0	21		21 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T662	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T663	TRF	0.00	0	0	75		75 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T664	TRF	0.00	0	0	2		2 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T665	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T669	TRF	0.00	0	0	28		28 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T671	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T672	TRF	0.00	0	0	4		4 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T673	TRF	0.00	0	0	2		2 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T044	TRF	0.00	0	0	10		10 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T644	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T681	TRF	0.00	0	0	37		37 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T680	TRF	0.00	0	0	2		2 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T643	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T132	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T682	TRF	0.00	0	0	31		31 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T686	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T690	TRF	0.00	0	0	9		9 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T691	TRF	0.00	0	0	3		3 To adjust fund allocations for FY 2008 cost pools
						658			

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**CORE RECONCILIATION DETAIL**


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**OFFICE OF ADMINISTRATION****CENTRAL SVS ALLOCATION TRNSFER**


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**5. CORE RECONCILIATION DETAIL**


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			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>									
Core Reallocation	396	T692	TRF	0.00	0	0	408		408 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T693	TRF	0.00	0	0	29		29 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T694	TRF	0.00	0	0	8		8 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T695	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T696	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T697	TRF	0.00	0	0	4		4 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T699	TRF	0.00	0	0	10		10 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T700	TRF	0.00	0	0	37		37 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T702	TRF	0.00	0	0	5		5 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T705	TRF	0.00	0	0	25		25 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T707	TRF	0.00	0	0	50		50 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T709	TRF	0.00	0	0	2		2 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T710	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T711	TRF	0.00	0	0	388		388 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T715	TRF	0.00	0	0	66		66 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T717	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T721	TRF	0.00	0	0	109		109 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T723	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T724	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T725	TRF	0.00	0	0	9		9 To adjust fund allocations for FY 2008 cost pools

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**  
**CENTRAL SVS ALLOCATION TRNSFER**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>										
Core Reallocation	396	T727	TRF		0.00	0	0	52		52 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T728	TRF		0.00	0	0	37		37 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T679	TRF		0.00	0	0	15		15 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T734	TRF		0.00	0	0	75		75 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T733	TRF		0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T678	TRF		0.00	0	0	17		17 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T642	TRF		0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T732	TRF		0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T739	TRF		0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T740	TRF		0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T741	TRF		0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T743	TRF		0.00	0	0	9		9 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T745	TRF		0.00	0	0	4		4 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T747	TRF		0.00	0	0	4		4 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T748	TRF		0.00	0	0	2		2 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T750	TRF		0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T751	TRF		0.00	0	0	7		7 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T753	TRF		0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T754	TRF		0.00	0	0	4		4 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T755	TRF		0.00	0	0	31		31 To adjust fund allocations for FY 2008 cost pools
							660			

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER

## 5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>									
Core Reallocation	396	T756	TRF	0.00	0	0	72	72	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T759	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T763	TRF	0.00	0	0	107	107	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T764	TRF	0.00	0	0	44	44	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T769	TRF	0.00	0	0	744	744	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T770	TRF	0.00	0	0	5	5	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T772	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T773	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T774	TRF	0.00	0	0	13	13	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T776	TRF	0.00	0	0	7	7	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T777	TRF	0.00	0	0	25	25	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T778	TRF	0.00	0	0	(11,127)	(11,127)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T780	TRF	0.00	0	0	10	10	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T781	TRF	0.00	0	0	6	6	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T782	TRF	0.00	0	0	2	2	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T783	TRF	0.00	0	0	8	8	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T784	TRF	0.00	0	0	7	7	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T785	TRF	0.00	0	0	13	13	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T786	TRF	0.00	0	0	2	2	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T788	TRF	0.00	0	0	97	97	To adjust fund allocations for FY 2008 cost pools



**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRANSFER**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>										
Core Reallocation	396	T789	TRF		0.00	0	0	400		400 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T791	TRF		0.00	0	0	5		5 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T792	TRF		0.00	0	0	4		4 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T795	TRF		0.00	0	0	3		3 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T796	TRF		0.00	0	0	9		9 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T797	TRF		0.00	0	0	9		9 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T798	TRF		0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T799	TRF		0.00	0	0	12		12 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T800	TRF		0.00	0	0	54		54 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T801	TRF		0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T802	TRF		0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T803	TRF		0.00	0	0	19		19 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T805	TRF		0.00	0	0	5		5 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T806	TRF		0.00	0	0	32		32 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T807	TRF		0.00	0	0	5		5 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T808	TRF		0.00	0	0	48		48 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T811	TRF		0.00	0	0	3		3 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T815	TRF		0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T816	TRF		0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T817	TRF		0.00	0	0	17		17 To adjust fund allocations for FY 2008 cost pools

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER

## 5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>									
Core Reallocation	396	T818	TRF	0.00	0	0	8,009	8,009	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T819	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T820	TRF	0.00	0	0	14	14	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T824	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T825	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T827	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T838	TRF	0.00	0	0	4	4	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T837	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T731	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T676	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T836	TRF	0.00	0	0	8	8	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T831	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T839	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T844	TRF	0.00	0	0	2	2	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T845	TRF	0.00	0	0	(101)	(101)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T846	TRF	0.00	0	0	(11)	(11)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T850	TRF	0.00	0	0	3	3	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T852	TRF	0.00	0	0	431	431	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T856	TRF	0.00	0	0	1	1	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T857	TRF	0.00	0	0	50	50	To adjust fund allocations for FY 2008 cost pools

## CORE RECONCILIATION DETAIL

### OFFICE OF ADMINISTRATION CENTRAL SVS ALLOCATION TRNSFER

#### 5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>									
Core Reallocation	396	T864	TRF	0.00	0	0	3		3 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T865	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T866	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T868	TRF	0.00	0	0	5		5 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T870	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T872	TRF	0.00	0	0	7		7 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T875	TRF	0.00	0	0	46		46 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T878	TRF	0.00	0	0	6		6 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T913	TRF	0.00	0	0	(1,614)	(1,614)	To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T914	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T962	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T965	TRF	0.00	0	0	5		5 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T966	TRF	0.00	0	0	4		4 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T967	TRF	0.00	0	0	4		4 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T969	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T730	TRF	0.00	0	0	32		32 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T830	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T828	TRF	0.00	0	0	11		11 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T729	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T674	TRF	0.00	0	0	2		2 To adjust fund allocations for FY 2008 cost pools

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**CORE RECONCILIATION DETAIL**


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**OFFICE OF ADMINISTRATION**  
**CENTRAL SVS ALLOCATION TRNSFER**


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**5. CORE RECONCILIATION DETAIL**


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			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>									
Core Reallocation	396	T629	TRF	0.00	0	0	4		4 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T079	TRF	0.00	0	0	1		1 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T043	TRF	0.00	0	0	24		24 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T033	TRF	0.00	0	0	6		6 To adjust fund allocations for FY 2008 cost pools
Core Reallocation	396	T029	TRF	0.00	0	0	5		5 To adjust fund allocations for FY 2008 cost pools
<b>NET GOVERNOR CHANGES</b>				<b>0.00</b>	<b>0</b>	<b>0</b>	<b>5,085</b>	<b>5,085</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>									
			TRF	0.00	0	0	11,777,324	11,777,324	
<b>Total</b>				<b>0.00</b>	<b>0</b>	<b>0</b>	<b>11,777,324</b>	<b>11,777,324</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
CENTRAL SVS ALLOCATION TRNSFER								
CORE								
FUND TRANSFERS	14,672,292	0.00	12,905,908	0.00	11,772,239	0.00	11,777,324	0.00
TOTAL - TRF	14,672,292	0.00	12,905,908	0.00	11,772,239	0.00	11,777,324	0.00
GRAND TOTAL	\$14,672,292	0.00	\$12,905,908	0.00	\$11,772,239	0.00	\$11,777,324	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$14,672,292	0.00	\$12,905,908	0.00	\$11,772,239	0.00	\$11,777,324	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>EXCESS RATF TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
OA REVOLVING ADMINISTRATIVE TR	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	0	0.00	1	0.00	1	0.00	1	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>

### CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32497
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Excess RATF Transfer		

#### 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: OA Revolving Administrative Trust Fund (0505)  
Notes: An "E" is requested for Other Funds.

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: OA Revolving Administrative Trust Fund (0505)  
Notes: An "E" is requested for Other Funds.

#### 2. CORE DESCRIPTION

It is sometimes necessary to return Revolving Administrative Trust Fund (RATF) funds to general revenue to repay contributed capital, or for other fiscally responsible reasons. The cash balances of the various RATF entities are reviewed annually, along with estimated spending plans and projected revenues. Appropriation authority is being requested to allow a transfer of RATF funds to general revenue if such a transfer is deemed necessary.

Examples of funds that have returned from RATF to GR in the past include start-up monies for the Y2K and Uniform Classification and Pay projects.

#### 3. PROGRAM LISTING (list programs included in this core funding)

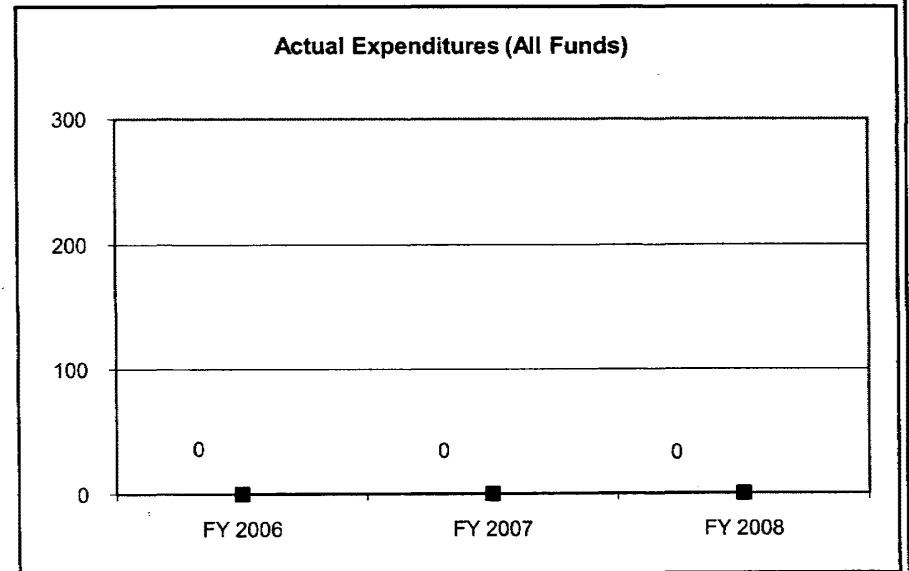
N/A

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32497
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Excess RATF Transfer		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	1	1	1	1 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1	1	1	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	1	1	1	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	1	1	1	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**



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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION**  
**EXCESS RATF TRANSFER**

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**5. CORE RECONCILIATION DETAIL**

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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<hr/>							
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
<hr/>							
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
<hr/>							
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
<hr/>							

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
EXCESS RATE TRANSFER								
CORE								
FUND TRANSFERS	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	0	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00

**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FLOOD CONTROL</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
OA-FEDERAL AND OTHER	1,382,309	0.00	865,000	0.00	865,000	0.00	865,000	0.00
TOTAL - PD	1,382,309	0.00	865,000	0.00	865,000	0.00	865,000	0.00
TOTAL	1,382,309	0.00	865,000	0.00	865,000	0.00	865,000	0.00
GRAND TOTAL	\$1,382,309	0.00	\$865,000	0.00	\$865,000	0.00	\$865,000	0.00

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32319
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Flood Control		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	865,000	0	865,000 E
<b>Total</b>	<b>0</b>	<b>865,000</b>	<b>0</b>	<b>865,000</b>
 FTE	 0.00	 0.00	 0.00	 0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Notes: An "E" is requested for federal funds.

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	865,000	0	865,000 E
<b>Total</b>	<b>0</b>	<b>865,000</b>	<b>0</b>	<b>865,000</b>
 FTE	 0.00	 0.00	 0.00	 0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Notes: An "E" is requested for federal funds.

**2. CORE DESCRIPTION**

The Department of Defense/US Army Corps of Engineers disburses 75% of funds received from lands acquired for Flood Control, Navigation, and Allied Purposes to compensate local taxing units for the loss of taxes from federally acquired lands. Counties receiving the funds expend the money for the benefit of public schools and public roads in the county.

**3. PROGRAM LISTING (list programs included in this core funding)**

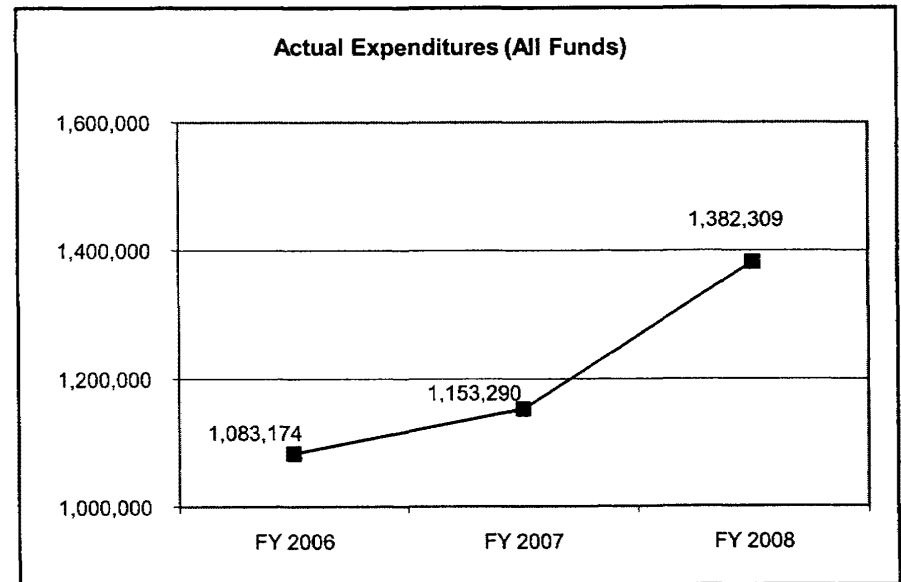
Distribution of Federal Payments to Counties

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32319
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Flood Control		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	1,083,174	1,153,290	1,482,310	865,000 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1,083,174	1,153,290	1,482,310	N/A
Actual Expenditures (All Funds)	1,083,174	1,153,290	1,382,309	N/A
Unexpended (All Funds)	0	0	100,001	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	100,001	N/A
Other	0	0	0	N/A
	(1)	(2)	(3)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

Receipts have exceeded appropriation amounts in the last three fiscal years, requiring an increase to the appropriation.

(1) FY 06 appropriation was increased by \$218,174.

(2) FY 07 appropriation was increased by \$288,290.

(3) FY 08 appropriation was increased by \$617,310.

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION

FLOOD CONTROL

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	0	865,000	0	865,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>865,000</b>	<b>0</b>	<b>865,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	0	865,000	0	865,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>865,000</b>	<b>0</b>	<b>865,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	0	865,000	0	865,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>865,000</b>	<b>0</b>	<b>865,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
FLOOD CONTROL								
CORE								
PROGRAM DISTRIBUTIONS	1,382,309	0.00	865,000	0.00	865,000	0.00	865,000	0.00
TOTAL - PD	1,382,309	0.00	865,000	0.00	865,000	0.00	865,000	0.00
GRAND TOTAL	\$1,382,309	0.00	\$865,000	0.00	\$865,000	0.00	\$865,000	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$1,382,309	0.00	\$865,000	0.00	\$865,000	0.00	\$865,000	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## PROGRAM DESCRIPTION

**Department:** Office of Administration  
**Program Name:** Distribution of Federal Payments to Counties  
**Program is found in the following core budget(s):** Flood Control Leases and National Forest Receipts

	National Forest	Flood Control	TOTAL
<b>FEDERAL</b>	2,415,000	865,000	3,280,000

**1. What does this program do?**

For Flood Control Leases, the Army Corps of Engineers distributes 75% of receipts from lands acquired for flood control purposes. For National Forest Preserve, the U.S. Departments of Agriculture and Interior distribute a portion of the receipts they receive from the Mark Twain National Forest lands. The Department of the Interior, Minerals Management Service, distributes money for subsurface revenues on an intermittent basis, from 4 to 12 times a year. Forest and flood monies are received annually. The Office of Administration monitors receipts, maintains payment schedules, communicates with counties, and sends payments as specified. Funds are to be used for the benefit of public schools and roads in the county in which the government land is located.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Flood Control: 33 USC 701c3; State: RSMo 12.080, 12.090, and 12.100; CFDA #12.112.

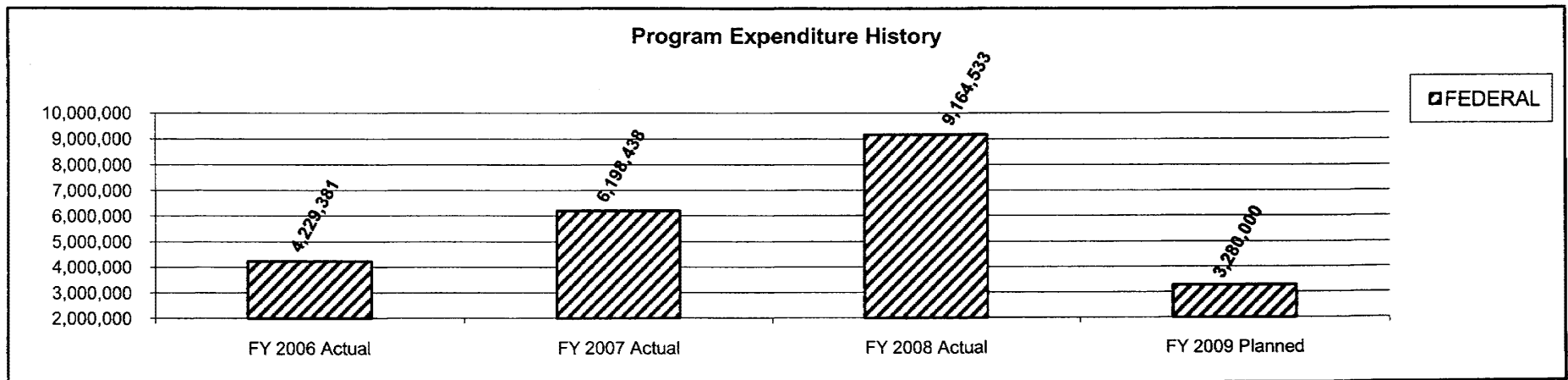
National Forest: Federal: Secure Rural Schools and Community Self-Determination Act of 2000; USC Title 15, Chapter 36, Subchapter 1, Section 11609; CFDA #10.665.

**3. Are there federal matching requirements? If yes, please explain.**

No, there are no federal matching requirements.

**4. Is this a federally mandated program? If yes, please explain.**

It is part of federal law.

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



## PROGRAM DESCRIPTION

**Department:** Office of Administration  
**Program Name:** Distribution of Federal Payments to Counties  
**Program is found in the following core budget(s):** Flood Control Leases and National Forest Receipts

**6. What are the sources of the "Other" funds?**

No Other Funds

**7a. Provide an effectiveness measure.**

Compliance with federal and state statute

**7b. Provide an efficiency measure.**

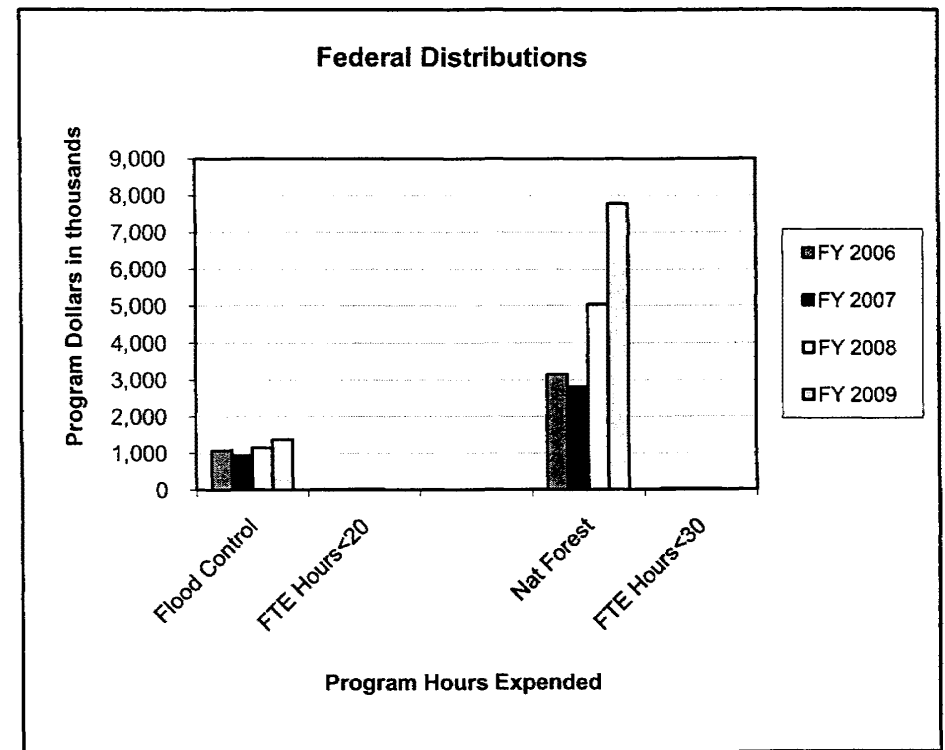
Funding is distributed to counties within one week of receipt of annual federal schedule.

**7c. Provide the number of clients/individuals served, if applicable.**

Twenty-nine counties

**7d. Provide a customer satisfaction measure, if available.**

N/A



**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

Budget Unit								
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>NATIONAL FOREST RESERV</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
OA-FEDERAL AND OTHER	7,782,224	0.00	2,415,000	0.00	2,415,000	0.00	2,415,000	0.00
TOTAL - PD	7,782,224	0.00	2,415,000	0.00	2,415,000	0.00	2,415,000	0.00
<b>TOTAL</b>	<b>7,782,224</b>	<b>0.00</b>	<b>2,415,000</b>	<b>0.00</b>	<b>2,415,000</b>	<b>0.00</b>	<b>2,415,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$7,782,224</b>	<b>0.00</b>	<b>\$2,415,000</b>	<b>0.00</b>	<b>\$2,415,000</b>	<b>0.00</b>	<b>\$2,415,000</b>	<b>0.00</b>

### CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32325
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	National Forest Receipts		

#### 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	2,415,000	0	2,415,000 E
<b>Total</b>	<b>0</b>	<b>2,415,000</b>	<b>0</b>	<b>2,415,000</b>
 FTE	 0.00	 0.00	 0.00	 0.00

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for federal funds.

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	2,415,000	0	2,415,000 E
<b>Total</b>	<b>0</b>	<b>2,415,000</b>	<b>0</b>	<b>2,415,000</b>
 FTE	 0.00	 0.00	 0.00	 0.00

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for federal funds.

#### 2. CORE DESCRIPTION

This program distributes funding to counties in which National Forests are located. Revenue is received by the federal government for mineral leases, rentals, concessions, and timber from National Forest lands. 25% of the revenue is returned to the states. The Office of Administration acts as a 'pass-through' agent, distributing the revenue to the counties according to a schedule provided by the Departments of Agriculture and Interior. Counties receiving the funds expend the money for the benefit of public schools and public roads in the county.

#### 3. PROGRAM LISTING (list programs included in this core funding)

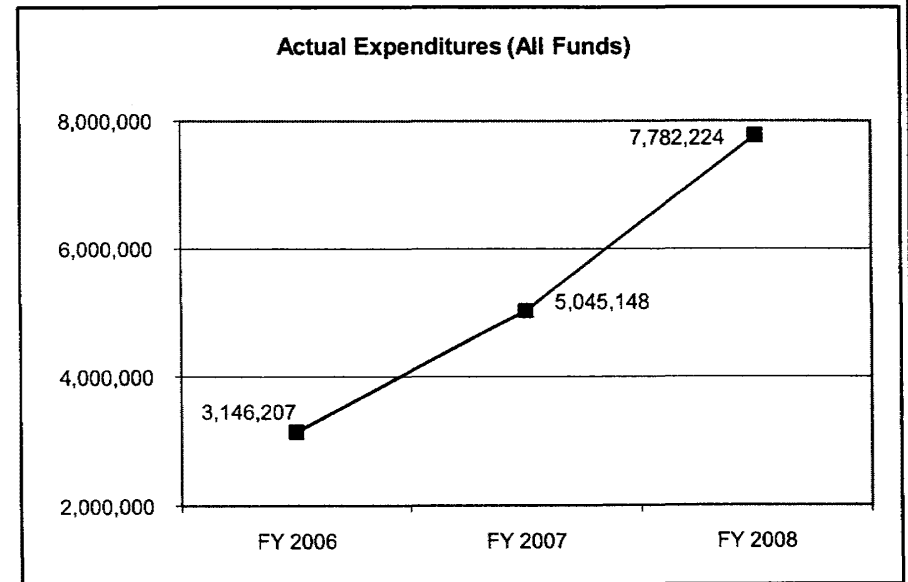
Distribution of Federal Payments to Counties

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32325
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	National Forest Receipts		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	3,146,207	5,045,148	7,782,225	2,415,000 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	3,146,207	5,045,148	7,782,225	N/A
Actual Expenditures (All Funds)	3,146,207	5,045,148	7,782,224	N/A
Unexpended (All Funds)	0	0	1	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	1	N/A
Other	0	0	0	N/A
	(1)	(2)	(3)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

Recent amounts received from federal government have exceeded original appropriation.

(1) FY 06 appropriation was increased by \$731,207.

(2) FY 07 appropriation was increased by \$2,630,148.

(3) FY 08 appropriation was increased by \$5,367,225.

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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION****NATIONAL FOREST RESERV**

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**5. CORE RECONCILIATION DETAIL**

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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<hr/>							
<b>TAFP AFTER VETOES</b>							
	PD	0.00	0	2,415,000	0	2,415,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>2,415,000</b>	<b>0</b>	<b>2,415,000</b>	
<hr/>							
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	0	2,415,000	0	2,415,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>2,415,000</b>	<b>0</b>	<b>2,415,000</b>	
<hr/>							
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	0	2,415,000	0	2,415,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>2,415,000</b>	<b>0</b>	<b>2,415,000</b>	
<hr/>							

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>NATIONAL FOREST RESERV</b>								
<b>CORE</b>								
PROGRAM DISTRIBUTIONS	7,782,224	0.00	2,415,000	0.00	2,415,000	0.00	2,415,000	0.00
TOTAL - PD	7,782,224	0.00	2,415,000	0.00	2,415,000	0.00	2,415,000	0.00
<b>GRAND TOTAL</b>	<b>\$7,782,224</b>	<b>0.00</b>	<b>\$2,415,000</b>	<b>0.00</b>	<b>\$2,415,000</b>	<b>0.00</b>	<b>\$2,415,000</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$7,782,224	0.00	\$2,415,000	0.00	\$2,415,000	0.00	\$2,415,000	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>HB 1340 PROSECUTIONS/CAP CASE</b>									
<b>CORE</b>									
PROGRAM-SPECIFIC									
GENERAL REVENUE	12,901	0.00	15,000	0.00	15,000	0.00	15,000	0.00	
TOTAL - PD	12,901	0.00	15,000	0.00	15,000	0.00	15,000	0.00	
<b>TOTAL</b>	<b>12,901</b>	<b>0.00</b>	<b>15,000</b>	<b>0.00</b>	<b>15,000</b>	<b>0.00</b>	<b>15,000</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$12,901</b>	<b>0.00</b>	<b>\$15,000</b>	<b>0.00</b>	<b>\$15,000</b>	<b>0.00</b>	<b>\$15,000</b>	<b>0.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32384
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Prosecutions-Crimes in Correctional Institutions/Capital Cases		

## 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	15,000	0	0	15,000 E
<b>Total</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>15,000</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for GR.

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	15,000	0	0	15,000 E
<b>Total</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>15,000</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for GR.

## 2. CORE DESCRIPTION

Pursuant to Section 50.850, RSMo, the Office of Administration may reimburse counties, out of funds appropriated by the general assembly, for expenses related to the prosecution of crimes occurring within institutions under the supervision and management of the Department of Corrections. Reimbursements are not to exceed 50% of expenses, and the amount of reimbursement may be based on the number of cases referred, filed, or tried.

Pursuant to Section 50.853, RSMo, the Office of Administration may reimburse counties of the third and fourth class, out of funds appropriated by the general assembly, for expenses related to the trial of capital cases. The reimbursements are not to exceed fifty percent of actual expenses, and are "limited to counties which were, at the time of the trial, in a negative financial situation."

## 3. PROGRAM LISTING (list programs included in this core funding)

Prosecutions - Crimes in Correctional Institutions/Capital Cases

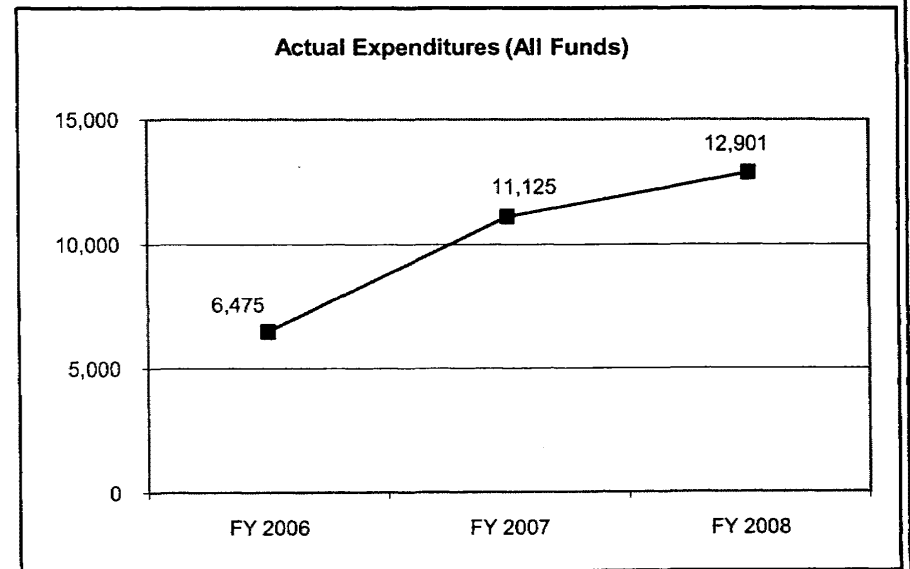


# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32384
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Prosecutions-Crimes in Correctional Institutions/Capital Cases		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	20,000	15,000	15,000	15,000 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	20,000	15,000	15,000	N/A
Actual Expenditures (All Funds)	6,475	11,125	12,901	N/A
Unexpended (All Funds)	13,525	3,875	2,099	N/A
Unexpended, by Fund:				
General Revenue	13,525	3,875	2,099	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
 HB 1340 PROSECUTIONS/CAP CASE

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	15,000	0	0	15,000	
	<b>Total</b>	<b>0.00</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	15,000	0	0	15,000	
	<b>Total</b>	<b>0.00</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	15,000	0	0	15,000	
	<b>Total</b>	<b>0.00</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>HB 1340 PROSECUTIONS/CAP CASE</b>								
<b>CORE</b>								
PROGRAM DISTRIBUTIONS	12,901	0.00	15,000	0.00	15,000	0.00	15,000	0.00
TOTAL - PD	12,901	0.00	15,000	0.00	15,000	0.00	15,000	0.00
<b>GRAND TOTAL</b>	<b>\$12,901</b>	<b>0.00</b>	<b>\$15,000</b>	<b>0.00</b>	<b>\$15,000</b>	<b>0.00</b>	<b>\$15,000</b>	<b>0.00</b>
GENERAL REVENUE	\$12,901	0.00	\$15,000	0.00	\$15,000	0.00	\$15,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

<b>Budget Unit</b>								
<b>Decision Item</b>	<b>FY 2008</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2010</b>
<b>Budget Object Summary</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>DEPT REQ</b>	<b>DEPT REQ</b>	<b>GOV REC</b>	<b>GOV REC</b>
<b>Fund</b>	<b>DOLLAR</b>	<b>FTE</b>	<b>DOLLAR</b>	<b>FTE</b>	<b>DOLLAR</b>	<b>FTE</b>	<b>DOLLAR</b>	<b>FTE</b>
<b>REGIONAL PLANNING COMMISSION</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
GENERAL REVENUE	277,648	0.00	300,000	0.00	300,000	0.00	200,000	0.00
TOTAL - PD	277,648	0.00	300,000	0.00	300,000	0.00	200,000	0.00
<b>TOTAL</b>	<b>277,648</b>	<b>0.00</b>	<b>300,000</b>	<b>0.00</b>	<b>300,000</b>	<b>0.00</b>	<b>200,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$277,648</b>	<b>0.00</b>	<b>\$300,000</b>	<b>0.00</b>	<b>\$300,000</b>	<b>0.00</b>	<b>\$200,000</b>	<b>0.00</b>

### CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32393
<b>Division</b>	Administrative Disbursements		
<b>Core -</b>	Regional Planning Commissions		

#### 1. CORE FINANCIAL SUMMARY

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	300,000	0	0	300,000
TRF	0	0	0	0
<b>Total</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>300,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	200,000	0	0	200,000
TRF	0	0	0	0
<b>Total</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>200,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

#### 2. CORE DESCRIPTION

Funds appropriated for grants to qualified Regional Planning Commissions are distributed in accordance with statutes. Section 251.034, RSMo states that "Payments made under Sections 251.032 to 251.038 to the various regional planning commissions shall be distributed on a matching basis of one-half state funds for one-half of local funds. No local unit shall receive any payment without providing the matching funds required. The state funds so allocated shall not exceed the sum of sixty-five thousand dollars each for the East-West Gateway Coordinating Council and the Mid-America Regional Council. The remaining allocated state funds shall not exceed the sum of twenty-five thousand dollars for each of the following regional planning commissions:...." (South Central Ozark, Ozark Foothills, Green Hills, Pioneer Trails, Bootheel, Harry S Truman, Mark Twain, Mo-Kan, Southeast Missouri, Boonslick, Northwest Missouri, Mid-Missouri, Kaysinger Basin, Lake of the Ozarks, Meramec, Northeast Missouri, and Southwest Missouri).

#### 3. PROGRAM LISTING (list programs included in this core funding)

N/A

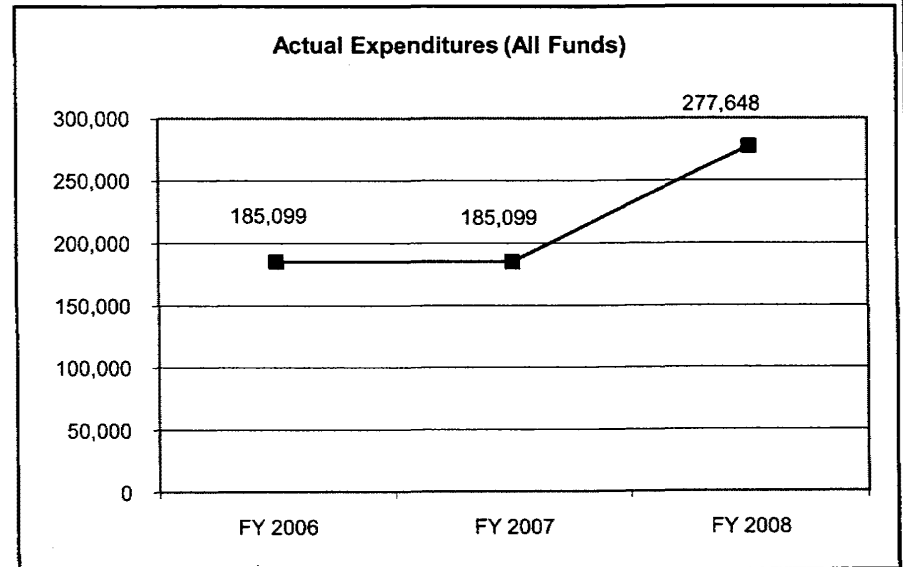
## CORE DECISION ITEM

**Department** Office of Administration  
**Division** Administrative Disbursements  
**Core -** Regional Planning Commissions

**Budget Unit** 32393

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	200,000	200,000	300,000	300,000
Less Reverted (All Funds)	(6,000)	(6,000)	(9,000)	N/A
Budget Authority (All Funds)	194,000	194,000	291,000	N/A
Actual Expenditures (All Funds)	185,099	185,099	277,648	N/A
Unexpended (All Funds)	8,901	8,901	13,352	N/A
Unexpended, by Fund:				
General Revenue	8,901	8,901	13,352	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**  
**REGIONAL PLANNING COMMISSION**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	300,000	0	0	300,000	
	<b>Total</b>	<b>0.00</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	300,000	0	0	300,000	
	<b>Total</b>	<b>0.00</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>							
Core Reduction	2524 9184 PD	0.00	(100,000)	0	0	(100,000)	
<b>NET GOVERNOR CHANGES</b>		<b>0.00</b>	<b>(100,000)</b>	<b>0</b>	<b>0</b>	<b>(100,000)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	200,000	0	0	200,000	
	<b>Total</b>	<b>0.00</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>REGIONAL PLANNING COMMISSION</b>								
<b>CORE</b>								
PROGRAM DISTRIBUTIONS	277,648	0.00	300,000	0.00	300,000	0.00	200,000	0.00
TOTAL - PD	277,648	0.00	300,000	0.00	300,000	0.00	200,000	0.00
<b>GRAND TOTAL</b>	<b>\$277,648</b>	<b>0.00</b>	<b>\$300,000</b>	<b>0.00</b>	<b>\$300,000</b>	<b>0.00</b>	<b>\$200,000</b>	<b>0.00</b>
GENERAL REVENUE	\$277,648	0.00	\$300,000	0.00	\$300,000	0.00	\$200,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00



## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Intergovernmental Relations

**Program is found in the following core budget(s):** Regional Planning Commissions

**1. What does this program do?**

The emergence of Intergovernmental issues, including state and federal aid and state and federal mandates, requires increased communication and cooperation between state and local governments. A state-local partnership dedicated to problem-solving and planning is beneficial to both levels of government.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Sections 251.030-251.039; 251.150-251.440, RSMo

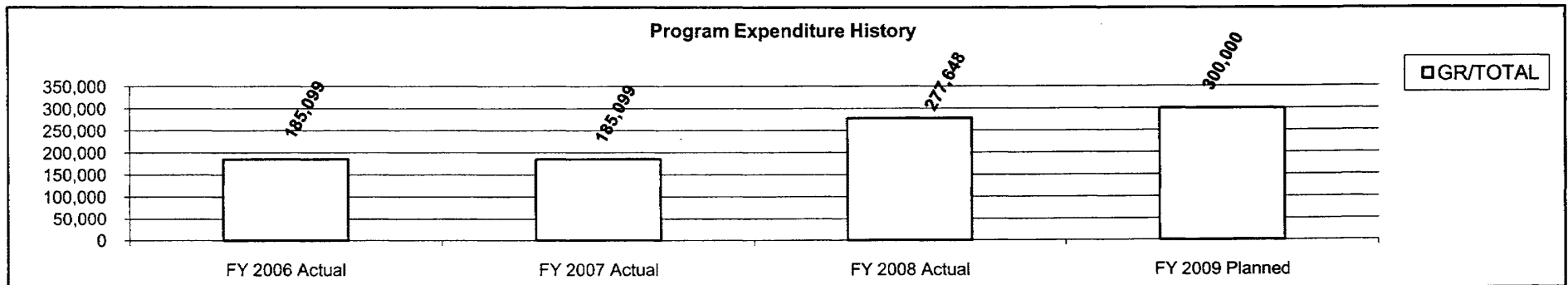
**3. Are there federal matching requirements? If yes, please explain.**

No, but Regional Planning Councils can use the State's contributions as match to receive federal funds at the local level.

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Intergovernmental Relations
<b>Program is found in the following core budget(s):</b> Regional Planning Commissions	

**7a. Provide an effectiveness measure.**

Monies are used for economic development, job training, transportation, and public infrastructure. University of Missouri estimates indicate that for every dollar spent in this sector, approximately 48 cents of economic activity is generated (a rounded economic multiplier of 1.5). State dollars are all used as match for federal dollars to increase program operations.

**7b. Provide an efficiency measure.**

Many RPCs rely on this state appropriation as the seed money necessary to maintain operations. This appropriation provides the necessary flexibility RPCs need to maintain core functions that provide the foundation for professional technical services many local governments do not have nor can afford. While RPCs differ in services provided to their local governments, all provide grant writing and grant administrative services.

**7c. Provide the number of clients/individuals served, if applicable.**

The structure of RPCs is comprised of the voluntary, cooperative organization of local governments in a region for common purposes. As a result, the clients of RPCs are the local governments within the RPC jurisdiction. 100% of Missouri counties voluntarily participate, pay dues, and are served in RPCs. Of the roughly 972 municipalities in Missouri, 78% voluntarily participate and are served in RPCs. Further, roughly 530 special districts are served by RPCs statewide.

Clientelle summary:

The following voluntarily participate and receive services

- 114 counties
- 763 municipalities
- As many as 530 special districts (schools, colleges, fire, water, sewer, ports, development, transportation, etc.)

**7d. Provide a customer satisfaction measure, if available.**

Participation in RPCs by local governments is voluntary. As a result, the best measure of customer satisfaction is the percentage of participation in RPCs. The following voluntarily participate, pay dues, and receive services:

- 100% of counties
- 78% of municipalities
- As many as 530 special districts (schools, colleges, fire, water, sewer, ports, development, transportation, etc.)

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item		FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Budget Object Summary		ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund		DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ELECTED OFFICIALS TRANSITION COSTS</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE		0	0.00	56,000	0.00	0	0.00	0	0.00
TOTAL - PS		0	0.00	56,000	0.00	0	0.00	0	0.00
EXPENSE & EQUIPMENT									
GENERAL REVENUE		0	0.00	94,000	0.00	0	0.00	0	0.00
TOTAL - EE		0	0.00	94,000	0.00	0	0.00	0	0.00
<b>TOTAL</b>		<b>0</b>	<b>0.00</b>	<b>150,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>		<b>\$0</b>	<b>0.00</b>	<b>\$150,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32490
<b>Division</b>	Administrative Disbursements		
<b>Core -</b>	Elected Officials Transition		

**1. CORE FINANCIAL SUMMARY**

	FY 2010 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2010 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

**2. CORE DESCRIPTION**

Sections 26.215, 28.300, 30.500, and 27.090, RSMo, provide that in each year in which a governor, lieutenant governor, secretary of state, state treasurer, or attorney general of this state are elected, and are not the incumbents at the time of the election, funds and facilities for those officials, to be used by each of them in preparing an orderly transition of administrations, shall be provided. The legislature shall appropriate to the commissioner of administration funds to be used only for the purpose of these transitions and to be expended during the transition period, and all funds not expended for this purpose during the transition period shall revert to general revenue.

FY 2010 is not a transition year. Funds received for transition expenditures in FY 2009 are being deleted to reflect \$0 request.

**3. PROGRAM LISTING (list programs included in this core funding)**

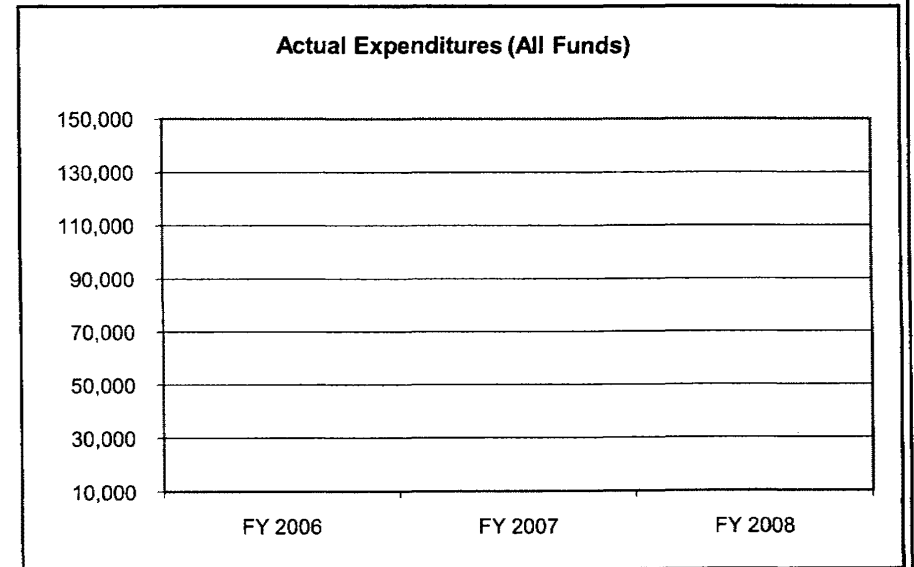
N/A

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32490
<b>Division</b>	Administrative Disbursements		
<b>Core -</b>	Elected Officials Transition		

## 4. FINANCIAL HISTORY

	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Current Yr.
Appropriation (All Funds)	0	10,000	0	150,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	0	10,000	0	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	0	10,000	0	N/A
Unexpended, by Fund:				
General Revenue	0	10,000	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
ELECTED OFFICIALS TRANSITION COSTS

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PS	0.00	56,000	0	0	56,000	
				EE	0.00	94,000	0	0	94,000	
				<b>Total</b>	<b>0.00</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
1x Expenditures	312	1781		PS	0.00	(5,000)	0	0	(5,000)	Transition period expired in FY 2009
1x Expenditures	312	1779		PS	0.00	(40,000)	0	0	(40,000)	Transition period expired in FY 2009
1x Expenditures	312	1786		PS	0.00	(5,000)	0	0	(5,000)	Transition period expired in FY 2009
1x Expenditures	312	1782		PS	0.00	(5,000)	0	0	(5,000)	Transition period expired in FY 2009
1x Expenditures	312	1780		PS	0.00	(1,000)	0	0	(1,000)	Transition period expired in FY 2009
1x Expenditures	312	2823		EE	0.00	(15,000)	0	0	(15,000)	Transition period expired in FY 2009
1x Expenditures	312	1781		EE	0.00	(5,000)	0	0	(5,000)	Transition period expired in FY 2009
1x Expenditures	312	1786		EE	0.00	(5,000)	0	0	(5,000)	Transition period expired in FY 2009
1x Expenditures	312	1782		EE	0.00	(5,000)	0	0	(5,000)	Transition period expired in FY 2009
1x Expenditures	312	1780		EE	0.00	(4,000)	0	0	(4,000)	Transition period expired in FY 2009
1x Expenditures	312	1779		EE	0.00	(60,000)	0	0	(60,000)	Transition period expired in FY 2009
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>(150,000)</b>	<b>0</b>	<b>0</b>	<b>(150,000)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	0.00	0	0	0	0	
				EE	0.00	0	0	0	0	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

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**CORE RECONCILIATION DETAIL**

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**OFFICE OF ADMINISTRATION****ELECTED OFFICIALS TRANSITION COSTS**

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**5. CORE RECONCILIATION DETAIL**

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	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	0.00	0	0	0	0	
	EE	0.00	0	0	0	0	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

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**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2008	FY 2008	FY 2009	FY 2009	FY 2010	FY 2010	FY 2010	FY 2010
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ELECTED OFFICIALS TRANSITION COSTS</b>								
<b>CORE</b>								
OTHER	0	0.00	56,000	0.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>56,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	0	0.00	13,100	0.00	0	0.00	0	0.00
TRAVEL, OUT-OF-STATE	0	0.00	10,000	0.00	0	0.00	0	0.00
SUPPLIES	0	0.00	18,400	0.00	0	0.00	0	0.00
COMMUNICATION SERV & SUPP	0	0.00	17,000	0.00	0	0.00	0	0.00
PROFESSIONAL SERVICES	0	0.00	13,000	0.00	0	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	21,500	0.00	0	0.00	0	0.00
MISCELLANEOUS EXPENSES	0	0.00	1,000	0.00	0	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>94,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$150,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$150,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>		<b>0.00</b>





